Minutes of Community Redevelopment Agency Meeting
held Monday, May 23, 2022 at 3:00 PM
in the Council Chambers

JACKSONVILLE BEACH

CALL TO ORDER

Chairman Graham called the meeting to order at 3:00 P.M .

ROLL CALL

Chairman:	Art Graham	
Board Members:	Frances Povloski	Jeffrey Jones
	David McGraw	Gary Paetau

Also present were: Heather Ireland, Planning Director, Taylor Mobbs, CRA Coordinator, and Tom Crumley, CAPE Commander.

APPROVAL OF MINUTES

No items

COURTESY OF THE FLOOR TO VISITORS

Chairman Graham extended Courtesy of the Floor to visitors. No visitors addressed the agency.

DOWNTOWN CAPE

Commander Crumley reintroduced himself to the committee, he will be taking over for Commander Evans. Commander Crumley let the agency know that the CAPE program recently had two promotions internally, and at this time they were planning ahead for the Fourth of July celebrations.

Agency member Mr. Paetau asked Commander Crumley for a status of the security camera systems in both the downtown and southend, and the Commander said to his knowledge the systems were functioning well.

STAFF REPORT

A. May 2022 Staff Report

Staff noted that at this time the Parks department is still anticipating the delivery of the water tower feature for the playground to arrive in late July 2022. There will be some sort of small event/press when the piece is installed and functional.

Mr. Paetau asked staff questions regarding some of the planned public works projects, and when would the agency be able to receive an update on the status and the anticipated start dates of construction. Staff stated they would reach out to Mr. Barron to discuss this with the agency.

Mr. Paetau also asked about the plan regarding 1st Street being severely damaged by the hotel and pier construction, and asked if there was a plan in place with the public works department to ensure it is repaired to the quality prior to construction. Staff stated they have been informed that any damage that occurs will be repaired post construction.

The agency also discussed the status of the bike racks and site furnishing plans with staff. Staff informed the agency they received no bids on the project, and would be exploring other avenues via piggy-back contracts to implement the project. Staff will continue to update the agency accordingly as we expand on this project. Staff also let the agency know the way finding signage may also be a part of the potential piggy-back contract.

The agency made a few requests for staff to bring back more information at the next meeting:
1. Status of the downtown lighting plan and what plan there is to move this forward.
2. Incentive plan update - is staff planning and budgeting for this for FY23 and when will the agency receive a draft copy.
3. Maintenance plan and updates on project status sheets.
4. Continue to work with the public works department to expand on their section of the staff report so the agency members can have a better grasp of the projects occurring.

OLD BUSINESS

A. Latham Plaza - Update

Staff discussed the end of the DixHite contract with the agency, and requested consensus for staff to work with the procurement department to move forward on issuing an RFQ for Latham Plaza utilizing the current design, incorporating the agency member comments, and taking the plan through to construction and bid documents.

A brief discussion occurred regarding some minor language changes of the RFQ to broaden the scope of eligible candidates. Staff informed the agency they would amend the RFQ to incorporate their comments. Staff also informed the agency it is the intention of staff to utilize the Market Analysis for the adjacent parking lot, as well as the conceptual design for Latham Plaza, together to generate the best responses for both the Solicited P3 Project on the parking lot, as well as the plaza.

A motion was made by Ms. Povloski to approve staff to issue the RFQ with procurement, inclusive of the modifications requested by the agency. This motion was seconded by Mr. McGraw. All agency members were in favor.

B. Bike Racks and Site Furnishings Implementation

Staff discussed the topic referenced in the staff report further and let them know their plans to utilize a piggy-back contract to implement the plans. The board agreed that they supported staff implementing the plans. Staff will continue to update the board as the project progresses.

C. Sidewalk Entrance(s) at South Beach Park

Staff let the agency know the only modification to the plans they received would be the width of the sidewalks. Parks and Recreation staff felt the width would better suit the needs of the community by increasing the width to 8' and 10' sidewalks. Public Works reviewed the increased width and concurred that there would be enough space to have the wider sidewalk entrance(s). Parks and Recreation informed staff that there is a contractor currently working with the City who believes they can accomplish the sidewalk entrance work as soon as July 2022. Staff will continue to update the agency on the progress of the project.

A motion was made by Ms. Povloski to approve the plans and costs associated, with the caveat of extending the width to 8' and 10'. The motion was seconded by Mr. Jones. All agency members were in favor.

NEW BUSINESS

ITEMS FOR DISCUSSION

A. Logo Selection

Staff brought back the final logo options selected by the agency. After discussion, the agency concurred that it preferred the blue round logo, with all of the text inside of the circle. Staff informed the board that consensus would suffice at this time, and they would bring back a formal resolution to the June meeting for approval of this final selection.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:02PM.

Submitted by: Taylor Mobbs, CRA Coordinator

Approval:

Art Graham, Chairman

Date: 6/27/22