

**Minutes of Community Redevelopment Agency Meeting
held Monday, March 28, 2022 at 3:00 PM
in the Council Chambers**



CALL TO ORDER

This meeting was called to order at 3PM.

ROLL CALL

Chairman: Art Graham

Agency Members: Frances Povloski David McGraw
Gary Paetau

Absent: Jeff Jones

Also present were: CRA Coordinator, Taylor Mobbs. Planning Director, Heather Ireland. The Southern Group, Jim Gilmore and Taylor Mejia. Downtown CAPE Commander, Mark Evans. CFO, Ashlie Gossett.

DOWNTOWN CAPE

Commander Evans reported things were relatively 'status quo' at this time. He also let the agency know that they would have additional officers helping with the Beaches Parade.

COURTESY OF THE FLOOR TO VISITORS

Chairman Graham extended Courtesy of the Floor to visitors.

Mr. Ken Marsh, of 2011 Gail Avenue, addressed the agency.

Mr. Marsh stated that 2 years ago the agency paid \$30,000.00 to the Shepard Group for the downtown consolidated plan, and the agency has not taken the direction from that plan. Mr. Marsh referenced that with the Market Analysis on the table for GAI, we are still missing major areas of the downtown, specifically the pier park area. Mr. Marsh made the comment to the board that he did not recommend the board moving forward with approval of the GAI contract.

STAFF REPORT

A. March Staff Report

Mr. Paetau asked staff when we would receive 100% documents for project areas 4, 5, & 6 (as it references the PW section of the staff report), and what is the projected timeline regarding the phasing and having bid ready documents? Staff stated they would need to let the Director of Public Works respond to those questions.

Mr. Paetau then asked where the overall evaluation of the infrastructure projects remaining in

the Southend stood? Mr. Paetau reminded the agency and staff that when this project was initially discussed, it was determined PW would receive the information, and the CRA would be briefed. Staff stated they would let Mr. Barron know that the agency would like an update on the status of this item.

Mr. Paetau also requested Mr. Barron attend the April meeting if possible.

Ms. Povloski asked a question regarding lay down yards in the downtown district, then took a moment to address the comments made during courtesy of the floor.

NEW BUSINESS

A. FY2021 Financial Statements and Independent Auditor's Report

CFO Ashlie Gossett presented the audit to the agency. The agency unanimously accepted the auditors report for FY2021 and the financial statements.

OLD BUSINESS

A. Horn Court and Sunshine Court Property Disposition Intralocal Agreement

The agency briefly discussed the process associated with the auction proceeds, the auction itself, and the timeline associated with council approving the agreement.

Ms. Povloski made a motion to approve the intralocal agreement between the agency and the City Council for the auction of the parcels located in the Southend district. Mr. McGraw seconded the motion. A vote was taken and all present were in favor.

B. Art Committee Update

Staff gave a brief update on the art committee progress. Staff will begin interviewing candidates, and plan to have a preferred candidate list selected for the April CRA meeting.

ITEMS FOR DISCUSSION

A. GAI Consultants' Community Solutions Group Market Analysis

The agency was presented with a proposal from GAI Consultants to do a market analysis on the parking lot adjacent to Latham Plaza. Staff were able to utilize a contract held by the public works department to secure GAI consultants for the analysis. The cost associated with the analysis are going to be \$40,000.00, which will not require a budget modification.

Brief discussion ensued regarding the process of the analysis, and minor typos in the proposal were pointed out, but overall the board gave unanimous consensus for staff to move

forward with GAI.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:03PM.

Submitted by: Taylor Mobbs,

Approval:



Art Graham, Chairman

Date: 6/27/22