



Agenda City Council

Monday, June 7, 2021

6:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

21-099 Council Briefing held on May 10, 2021

21-100 Council Strategic Planning Workshop held on May 14, 2021

21-101 Regular Council meeting held on May 17, 2021

21-102 Council Briefing held on May 24, 2021

21-103 Council and Community Redevelopment Agency Special Meeting held on May 26, 2021

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER

- 21-104** Nominate Colleen Murphy White to Fill the Remainder of the Vacant Regular Member Planning Commission Term Expiring on December 31, 2024; and
Nominate Justin Lerman to Fill the Remainder of the 1st Alternate Planning Commission Term Expiring on December 31, 2024
Or
Nominate one New Regular Member to the Planning Commission to Fill the Remainder of the Vacant Regular Member Term expiring on December 31, 2024
- 21-105** Approve/Disapprove the Purchase of Radio Tower Lighting and Monitoring from SPX Flash Technology, and Declare SPX Flash Technology a Sole Source Provider for Future Purchases
And
Approve/Disapprove the Purchase of a UPS from Vertiv Services, Inc., a Current Sole Source Provider for the City
And
Approve/Disapprove the Purchase of a Safety Climb Cable from ProCom Tower Solutions, Inc.
- 21-106** Accept/Reject the Dedication to the City and Acceptance for Maintenance of the Public Infrastructure Improvements for 5th Avenue South Townhomes
- 21-107** Award/Reject Bid No. 2021-01 to Central Moloney, WEG, and Wesco for the Purchase of Conventional Overhead Distribution Transformers, Single Phase Padmount Transformers, and Three Phase Padmount Transformers
- 21-108** Award/Reject Bid No. 2021-06 to Crane and Rigging of Jacksonville, Inc., as the Primary Contractor and to Coker Industrial Contractors, Inc., as the Secondary Provider of Crane Rental Services
- 21-109** Award/Reject Bid Number 2021-07 to Seacor Painting, Inc. for Reconditioning Painted Surfaces on Pad-Mounted Transformers and Switchgear

RESOLUTIONS**ORDINANCES**

ADJOURNMENT**NOTICE**

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, no later than one business day before the meeting.

You may use this website <http://www.jacksonvillebeach.org/publichearinginfo> to find information concerning the hearing process. This information is also available in the City Hall first floor display case.

The Council Briefing began at 5:30 P.M. The meeting was held via video conference using the Zoom platform.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Cory Nichols	Chet Stokes

Also present were Chief Financial Officer Ashlie Gossett, Budget Officer AJ Soto, and Director of Public Works Dennis Barron.

Purpose of Briefing

The purpose of the Briefing was to update the Council members about ongoing items in the City.

City Manager

Community Redevelopment Agency (CRA) Coordinator Introduction

Community Redevelopment Agency (CRA) Coordinator Taylor Mobbs introduced herself and summarized her previous work experience.

Small Island Update

City Manager Mike Staffopoulos stated the North Florida Land Trust (NFLT) is currently under contract to purchase the Small Islands west of The Sanctuary from Small Group, LLC. The NFLT has a 12-month window to raise \$350,000 to acquire five parcels that comprise this area, totaling approximately 250 acres.

Mr. Staffopoulos stated the NFLT would proceed with purchasing the northern-most of the five parcels, just south of Cradle Creek Preserve. The NFLT has asked if the City of Jacksonville Beach would be willing to consider direct ownership or operation and maintenance responsibility on any of the parcels once acquired. Mr. Staffopoulos stated the maintenance responsibility is unknown at this time.

The consensus of Council was either direct ownership or operation and maintenance by the City would be an option once NFLT acquires the parcels.

FY 2022 Budget Assumptions

Budget Officer AJ Soto reviewed the following topics regarding budget assumptions for Fiscal Year (FY) 2022:

- Millage Rate and Property Tax Revenues
- Other Revenues
- Expenses (Personal Services, Operating, Debt Service and Transfers)

A conversation ensued regarding Southend CRA funds returned to the General Fund. Chief Financial Officer Ashlie Gossett identified this as a timing issue. Ms. Gossett stated even if the CRA identified new projects, they would likely not be introduced until the 2023 budget. Ms. Gossett stated the City was planning for a FY2022 return to the General Fund based on uncommitted reserves.

Budget Workshop Schedule

Mr. Soto reviewed the FY2022 Budget Workshop Schedule dates. There were no issues with the proposed dates and times.

Beach Dune Protection

Mr. Staffopoulos stated Kevin Brown, representing the Fletcher Marine Coastal Club, addressed the City Council during Courtesy of the Floor on April 19, 2021. He expressed his concern about the sea oats recently planted in Jacksonville Beach and outlined a project to protect the dunes.

A conversation ensued regarding the details of Mr. Brown's project outline. The Council's consensus was to allow Mr. Brown and the Fletcher Marine Coastal Club to install protection from 2nd Street South to 8th Street North using PVC pipe and rope provided by the City. The Council stated the Public Works department would be responsible for the maintenance once a week, usually on Mondays but would not be a high priority of the City staff. The Council suggested Public Works and Communications Manager Jacob Board work together for signage and possible QR code links to inform the public on how they could re-install PVC pipes if they notice one has fallen.

Mr. Staffopoulos suggested Public Works report back to the Council in the fall to provide an update on the project. Mr. Staffopoulos stated the City might want to seek sponsorship to maintain portions of the barricades.

Future Briefing Topics

There was a consensus by the Council to have Mayor Hoffman submit a letter to the Governor requesting he veto CS/HB 403 (Home office preemption).

Mr. Staffopoulos opened the floor to the Council for conversation regarding upcoming topics to be discussed at future Council Briefings. The following were mentioned:

- Ms. Hoffman suggested a review of the Special Events policy for the City.
- Mr. Nichols suggested discussion regarding right of way design standards for areas west of 3rd Street. Mr. Staffopoulos stated this topic should be discussed after Strategic Planning.
- Mr. Stokes volunteered to research Micromobility Pilot Programs for additional information for the future City Attorney.
- Ms. Golding requested Ms. Hoffman update the Council regarding the meetings she's had with the Downtown businesses. Ms. Golding also brought up a residential dredging project request. Mr. Staffopoulos addressed the details of the request and suggested postponing further discussion until after Strategic Planning has been completed.

Committee Assignment Report

- Mayor Hoffman stated the Downtown Hospitality Business Owner meeting was held two weeks ago at the Margaritaville Hotel. Several City staff members were in attendance. Ms. Hoffman reviewed the topics of discussion.
- Mr. Meza stated businesses would organize a volunteer cleanup for the beach the day after Orange Crush. Mr. Meza further stated he is organizing a donation drive of water and sports drinks for officers and employees working the weekend of Orange Crush.

The Briefing adjourned at 7:08 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

Christine H. Hoffman, MAYOR

Date: _____

The Council Workshop began at 9:00 A.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Cory Nichols	Chet Stokes

Also present were Dennis Barron, Director of Public Works; Kim Bennett, Director of Human Resources; Jacob Board, Communications Manager; Elise Brosch, Legal Assistant; Tommy Crumley, Police Commander; Sheri Gosselin, Acting City Clerk; Ashlie Gossett, Chief Financial Officer; Trevor Hughes, Golf Course Superintendent; Heather Ireland, Director of Planning and Development; Taylor Mobbs, Community Redevelopment Coordinator; Jason Phitides, Director of Parks and Recreation; Christian Popoli, Senior Planner; Allen Putnam, Director of Beaches Energy; Eric Shaughnessy, Police Commander; Matt Seeley, Electric Engineering Supervisor; Gene Paul Smith, Police Chief; AJ Souto, Assistant Chief Financial Officer; Mike Staffopoulos, City Manager; and Chris Wright, Assistant to the City Manager

The workshop facilitators were Jeff Hendry, Director, Liane Giroux, and Jenny Anderson, from the Florida Institute of Government (FIG).

Purpose of Workshop

The purpose of the workshop was to enable the City Council to identify strategic priorities, goals, and objectives to support the overall direction of the community.

Summary

A conversation ensued regarding expectations of the Council and Staff for the workshop and thoughts about the biggest challenges facing the City currently and in years to come.

Council members, along with input from senior staff members, identified the following strategic priorities they believed best represented the vision and direction for the City of Jacksonville Beach:

- Quality of Life
- Public Safety
- Local Economic Development

Each strategic priority was broken down into two main goals with two main objectives for each goal. The goals and objectives will factor into the long-term strategic plan for the community.

FIG Director Jeff Hendry stated a summary would be provided to the Council and staff regarding the topics discussed. Mr. Staffopoulos said once the summary was received, staff would review the document and suggest how to implement the action items during internal meetings. Mr. Staffopoulos stated staff would present a plan of action to the Council for further discussion. Mr. Staffopoulos also noted the goal was to have a finalized Strategic Plan document by October 2021 and in use during Fiscal Year 2023.

The workshop adjourned at 4:00 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approval:

Christine H. Hoffman, MAYOR

Date: _____

**Minutes of Regular City Council Meeting
held Monday, May 17, 2021, at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES:

In lieu of an invocation, Mayor Hoffman requested a moment of silence for former City Council Member Rick Hale, who recently passed away.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Cory Nichols	Chet Stokes

Also present were City Manager Mike Staffopoulos, Public Works Director, Dennis Barron Chief Financial Officer Ashlie Gossett, Golf Course Superintendent Trevor Hughes, Office Administrator Molly Alleger, and Acting City Clerk Sheri Gosselin.

APPROVAL OF MINUTES:

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve the Council Workshop minutes held on April 22, 2021.

Motion to Amend: It was moved by Ms. Dumont, seconded by Ms. Golding, and passed unanimously, to amend the minutes to include “consideration of regular Charter reviews in Section 2.” Motion passed unanimously to approve the minutes as amended.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the following minutes:

- Council Briefing held on April 26, 2021
- Regular Council Meeting held on May 3, 2021

ANNOUNCEMENTS:

Council Member Golding stated Coach Kevin Brown set up a “test pilot” PVC barriers for the dunes on Saturday, May 15, 2021. She added Mayor Hoffman was in attendance, along with a handful of volunteers.

Mayor Hoffman stated she attended the USS Stark Memorial Service, held at the Atlantic Beach Veterans Memorial Park.

Mayor Hoffman thanked Council Members and Department Heads for working all day at the May 14, 2021, workshop on strategic planning for the City.

Mayor Hoffman lastly noted it was “National Public Works Week.” She thanked Director of Public Works Dennis Barron and his team for their hard work.

COURTESY OF THE FLOOR TO VISITORS:

Mayor Hoffman extended Courtesy of the Floor to visitors. No one came forward to speak.

MAYOR AND CITY COUNCIL:

Item#21-089 Proclamation for National Gun Violence Awareness Day

Mayor Hoffman read the proclamation [on file] at the end of the meeting, prior to adjournment. She presented the proclamation to representatives from the “National Gun Violence Awareness Day” organization following adjournment.

Item #21-090 Presentation by the North Florida Transportation Planning Organization (TPO) Staff on the North Florida Transportation Improvement Plan (TIP)

Denise Bunnewith, Planning Director from the North Florida Transportation Planning Organization (TPO), went over projects from the Transportation Improvement Program, specifically those that affect the City of Jacksonville Beach. Ms. Bunnewith explained the program and the current projects. Ms. Bunnewith responded to questions from Council Members.

Ms. Bunnewith stated the TPO is looking for someone for the Beach Citizens Advisory Committee. Mayor Hoffman requested it be added to the November meeting agenda.

CITY CLERK: *No items*

CITY MANAGER:

Item #21-091 Accept/Reject the Financial Reports for the Month of April 2021

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to accept the financial reports for April 2021.

Discussion:

There was no discussion by the Council.

Roll Call Vote: Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hoffman
The motion passed unanimously.

Item #21-092 Approve/Disapprove Payment of the Primary Electrical Service Connection Fee in the Amount of \$3,227.55 on Behalf of the City of Neptune Beach for the Senior Activity Center

Mr. Staffopoulos stated the City of Neptune Beach was rebuilding their Senior Activity Center with a cost in excess of \$400,000. He further advised the City of Neptune Beach requested the City of Jacksonville Beach make an in-kind donation to the project in the amount of \$3,227.55. He stated this amount is for the primary electrical service connection. Mr. Staffopoulos stated State law does not allow for the waiving of fees, however Council may authorize the City to pay the connection fee on behalf of the City of Neptune Beach.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to approve the payment of the Primary Electrical Service Connection Fee in the amount of \$3,227.55 on behalf of the City of Neptune Beach for the Senior Activity Center.

Discussion:

There was no discussion by the Council.

Roll Call Vote: Ayes – Golding, Janson, Meza, Nichols, Stokes, Dumont, Mayor Hoffman
The motion passed unanimously.

Mayor Hoffman announced Item #21-093 and Item #21-094 were removed from the agenda.

Item #21-095 Award/Reject Bid No. 2021-04 Sludge Hauling to Merrell Bros. in the Amount of \$16.88 per ton for Hauling Biosolids to and \$29.00 per ton for Tipping Biosolids at the Indianhead Biomass Facility; or

Award/Reject Bid No. 2014-04 Sludge Hauling to Revinu, Inc., in the Amount of \$25.91 per ton for Hauling and Tipping Biosolids to the Trailhead Landfill

Mr. Barron stated the Public Works Department provided an update to the Council regarding bio-solid disposals and possibly going “greener” with the disposal during the February 8, 2021, Briefing. He noted the current contract with Merrell Brothers would expire on June 18, 2021. Merrell Brothers did not wish to extend the contract for an additional three years. He stated staff collected competitive bids and was now bringing the bid results back for the Council’s consideration. The new contract would be for three years.

Mr. Barron responded to questions from the Council related to the cost difference between the two options, how often the City disposed of the waste, any possible rate increase to our citizens, and the number of bids received.

The Council discussed with staff the cost difference and how it would affect the rates and possible grant opportunities.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to award Bid No. 2021-04 Sludge Hauling to Revinu, Inc., in the Amount of \$25.91 per ton for hauling and tipping biosolids to the Trailhead Landfill.

Discussion:

There was no discussion by the Council.

Roll Call Vote: Ayes – Meza, Nichols, Stokes, Dumont, Golding, Janson, Mayor Hoffman
The motion passed unanimously.

Item #21-096 Approve/Disapprove the Purchase and Installation of Shade Shelters for the Splash Pads at South Beach Park from Shade America, Inc.

Golf Course Superintendent Trevor Hughes stated staff received numerous requests to add shade for the splash pads. He said staff received an estimate for the purchase and installation of shade shelter from Shade America, Inc. for \$55,230. Mr. Hughes recommended adding in a 10% contingency for a total project budget of \$60,753.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to approve the purchase and installation of shade shelters for the Splash Pads at South Beach Park from Shade America, Inc. with a total project amount of \$60,753.

Discussion:

There was no discussion by the Council.

Roll Call Vote: Ayes – Nichols, Stokes, Dumont, Golding, Janson, Meza, Mayor Hoffman
The motion passed unanimously.

RESOLUTIONS:

Item #21-097 RESOLUTION NO. 2085-2021

Office Administrator Molly Alleger, from the Parks and Recreation Department, stated staff received seven applications for approval, through the Honorary Street Name Designation Program, for Fallen Wartime Military Veteran status. She stated each nominee lived in Jacksonville Beach and was a veteran killed in action either during World War II or Vietnam.

Public Comment:

The following spoke in favor of the agenda item:

- Thomas Harold, 7985 Plumer Road, Jacksonville

Mayor Hoffman requested the Acting City Clerk read Resolution No. 2085-2021 by title only, whereupon Ms. Gosselin read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, APPROVING APPLICATIONS AND HONORARY STREET NAME DESIGNATION SIGN LOCATIONS FOR FALLEN WARTIME MILITARY VETERANS UNDER THE HONORARY STREET SIGN DESIGNATION POLICY; AUTHORIZING SIGN INSTALLATION; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to adopt Resolution No. 2085-2021, approving the applications and proposed signage locations in accordance with the Honorary Street Designation Policy.

Discussion:

There was no discussion by the Council.

Roll Call Vote: Ayes –Stokes, Dumont, Golding, Janson, Meza, Nichols, Mayor Hoffman
The motion passed unanimously.

ORDINANCES:

Item #21-098 – ORDINANCE NO. 2021-8166 (Second Reading)

Mayor Hoffman requested the Acting City Clerk read Ordinance No. 2021-8166 by title only, whereupon Ms. Gosselin read the following:

“AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO AMEND CODE OF ORDINANCES CHAPTER 20 “PARKS AND RECREATION,” ARTICLE IV “PARK RULES AND REGULATIONS,” SECTIONS 20-14(b) “HOURS OF OPERATION” AND 20-14(c) “FISCAL YEAR HOLIDAY HOURS;” PROVIDING FOR ADOPTION OF RECITALS AND LEGISLATIVE FINDINGS, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.”

Mayor Hoffman read the following:

“This ordinance is before this Council for a public hearing and consideration on its second reading. I will now open the public hearing on Ordinance No. 2021-8166.”

Public Hearing:

No one came forward to speak on the ordinance. Mayor Hoffman closed the public hearing.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to adopt Ordinance No. 2021-8166 amending City Code of Ordinances Chapter 20, Article IV, Sections 20-14(b) and 20-14(c) on the second reading.

Discussion:

There was no discussion by the Council.

Roll Call Vote: Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hoffman
The motion passed unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:03 P.M.

Submitted by: Sheri Gosselin
Acting City Clerk

Approval:

Christine H. Hoffman, MAYOR

Date: _____

**Minutes of City Council Briefing
Monday, May 24, 2021 – 5:30 P.M.
in the Council Chambers, City Hall
11 North 3rd Street, Jacksonville Beach, FL**



The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members: Georgette Dumont Sandy Golding Dan Janson
Fernando Meza Cory Nichols Chet Stokes

The following Planning Commission Members were in attendance:

Chairman: Greg Sutton

Board Members: Dave Dahl (absent) Margo Moehring Britton Sanders (absent)
Collee White Justin Lerman (absent)

Also present were City Manager Mike Staffopoulos and Director of Planning and Development Heather Ireland.

Purpose of Briefing

The purpose of the Briefing was to update the Council members on the Beach Marine Development Proposal.

City Manager

Director of Planning and Development Heather Ireland reviewed a PowerPoint presentation [on file] regarding the following topics related to the Beach Marine Development Proposal:

- Property information
- Future land use and zoning district designations
- Amendments for proposed changes
- Application process flow

CEO of Windward Marina Group Stefan Johansson reviewed a PowerPoint presentation [on file] regarding the following topics:

- Proposed creation of park/preserve
- Transportation improvements to 2nd Avenue North
- Access and parking improvements
- Proposed marine-support use options
- Proposed Comprehensive Plan land use amendments and PUD rezoning
- Proposed changes in ownership
- City of Jacksonville and City of Jacksonville Beach actions
- Proposed project ending results

- Overall site plan exhibit, Comprehensive map exhibit, and land swap exhibit

Conversation ensued regarding the Beach Marine proposal, possible obstacles, and changes. Mr. Johansson stated his staff would meet with the developers, make any final changes and submit final applications to the City of Jacksonville Beach for official consideration.

The Briefing adjourned at 7:22 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

Christine H. Hoffman, MAYOR

Date: _____

**Minutes of Special Joint City Council and
Community Redevelopment Agency Meeting
Wednesday, May 26, 2021 – 5:30 P.M.
Via Video Conference**



The Special Joint City Council and Community Redevelopment Agency (CRA) meeting began at 5:30 P.M. The meeting was held via video conference using the Zoom Platform.

The following City Council Members and CRA Members were in attendance:

Mayor: Christine Hoffman

Council Members: Georgette Dumont Sandy Golding Dan Janson (absent)
Fernando Meza Cory Nichols Chet Stokes

Chairman: Art Graham

Board Members: Jeffrey Jones David McGraw Gary Paetau
Francis Povloski

Also present were City Manager Mike Staffopoulos, Director of Planning and Development Heather Ireland, CRA Coordinator Taylor Mobbs, and Consultant Jim Gilmore, The Southern Group

Purpose of Special City Council and CRA Meeting

The purpose of the meeting was for general communication between the CRA and the City Council and to discuss the following items:

- Council Mission and Vision Statement and Goals for the City
- Overview of CRA Plan Amendment Process
- CRA List of Additional Projects for Southend and Downtown Districts
- Maintenance Plan for CRA downtown district update
- CRA Incentive Toolbox

The meeting adjourned at 7:30 P.M.

Submitted by: Jodilynn Byrd
Administrative Assistant

Approved:

Christine H. Hoffman, MAYOR

Date: _____



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Sheri Gosselin, Acting City Clerk
DATE:	May 19, 2021
SUBJECT:	Planning Commission Appointments

BACKGROUND

The City Council appoints Planning Commission members. The Planning Commission is composed of five members and two alternates who serve four-year terms. Staff is requesting to fill the vacant Regular Member seat.

- Planning Commission member Jon Scott Walker submitted a letter of resignation from the board on April 27, 2021. Mr. Walker's term was to expire on December 31, 2024.
- Colleen Murphy White was appointed as 1st Alternate on the Planning Commission on June 17, 2019. Ms. White's term will expire on December 31, 2024. Ms. White would like to be considered to replace Mr. Walker as a Regular Member. If appointed as a Regular Member, Ms. White's term expiration date would be December 31, 2024.
- Justin Lerman was appointed as 2nd Alternate on the Planning Commission on November 18, 2019. Mr. Lerman's term will expire on December 31, 2023. Mr. Lerman would like to be considered to replace Ms. White as 1st Alternate should Ms. White be appointed as a Regular Member. If appointed, Mr. Lerman's new term would expire on December 31, 2024.
- Should Ms. White and Mr. Lerman be appointed as Regular Member and 1st Alternate respectively, staff recommends the Council leave the 2nd Alternate position vacant until after board applicant interviews are held to consider all of the terms expiring on December 31, 2021, for various City boards.
- There are also four applicants eligible for consideration for appointment to the Planning Commission that have been interviewed by City Council Members. The applications of Samuel Langham, John Gray, Jr., Melissa Westerman, and Albert (Sonny) Wilkinson are attached for your review. All of these applicants listed the Planning Commission as their 2nd board choice.



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

FINANCIAL IMPACT

None

REQUESTED ACTION

- Nominate Colleen Murphy White to fill the remainder of the vacant Regular Member Planning Commission term expiring on December 31, 2024; and
- Nominate Justin Lerman to fill the remainder of the 1st Alternate Planning Commission term expiring on December 31, 2024.

Or

- Nominate one new Regular Member to the Planning Commission to fill the remainder of the vacant Regular Member term expiring on December 31, 2024.

ATTACHMENTS

- Board Application of Colleen Murphy White
- Board Application of Justin Lerman
- Board Application of Samuel Langham
- Board Application of John Gray, Jr.
- Board Application of Melissa Westerman
- Board Application of Albert (Sonny) Wilkinson
- List of board applicants



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Cullen Murphy White Home Phone: 904 733 6619
Home Address: 2731 Madrid St JB 32250
E-Mail Address: Cullen.murphywhite@gmail.com Cell Phone: Same
Occupation: Attorney Business Phone: Same
Business Name: Cullen A. White, Atty at Law
Business Address: 1168 1st Ave No Jax Bch FL 32250

Eligibility – Please Circle

Are you a resident of the City?	<u>Yes</u>	No	If yes, length of time: _____
Are you a registered voter?	<u>Yes</u>	No	If yes, what County: _____
Do you own property in the City?	<u>Yes</u>	No	If yes, address: _____
Do you hold a public office?	Yes	<u>No</u>	If yes, Office name: _____
Are you employed by the City?	Yes	<u>No</u>	If yes, position: _____
Are you currently serving on a Board?	<u>Yes</u>	No	If yes, Board Name: <u>Jax Bch Bar Assn</u>
Have you been convicted of a felony?	Yes	<u>No</u>	If yes, provide date: _____
Have your civil rights been restored?	Yes	<u>No</u>	If yes, provide date: _____
Have you filed bankruptcy?	Yes	<u>No</u>	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".

<u>2</u>	Board of Adjustment
<u>3</u>	Community Redevelopment Agency

<u>1</u>	Planning Commission
<u>4</u>	Pension Trustee

Please list the type of City meetings you have attended: City Council meetings, 2008-2011
I was a member of the Pension board, 2019-2020
I have been a member of the Planning Comm.
Qualifications (Briefly describe specific expertise, abilities, or qualifications)
As an attorney I listen, speak & discern well.

Education: B.A. 1982 Univ. Nev. Las Vegas
J.D. 1987 Creighton Univ. School of Law

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan

- ☒ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☐ Male

Physically Disabled

- ☐ Yes
☐ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

9.12.2020
Date

G.M. White
Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: _____

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: Planning Commission - 1st Alternate

Date: 06/17/19

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Colleen A. Murphy White

Attorney at Law, Qualified Arbitrator & Former Certified Mediator

1168 1st Avenue North Jacksonville Beach, FL 32250

Telephone (904)479-1044

colleenwhitelawoffice@gmail.com www.colleenawhite.com

ADMITTED TO

The Florida Bar 1993

The United States District Court, for the District of Florida
Nevada Bar 1988

The United States District Court, for the District of Nevada

EDUCATION

University of Nevada, Las Vegas 1882

University of Creighton, School of Law 1987

LEGAL EXPERIENCE

Colleen A. White, Law Office 1993 to present: Solo Practitioner, Arbitrator & Former Mediator,
National Business Institute, Inc. 2018-present Author and Seminar Speaker

Litigation Areas of practice: Family Law, Adoptions, Child Custody, Probate, Guardianship,
Wills & Trusts.

ORGANIZATION MEMBERSHIPS

The Florida Bar

Family Law Section

Real Property, Probate and Trust Law Section

General Practice, Solo & Small Firm Section

Jacksonville Bar Association

Family Law Seminar Speaker 2007, 2009

Family Law Section

Social Committee

Small Firms Section

Jacksonville Beaches Bar Association

Secretary 1995 through 2018 (on and off)

President 2018-2020

North Florida Collaborative Group

Brevard County Collaborative Group

VOLUNTEER MEMBERSHIPS

FOPA Member

St. Vincent's De Paul volunteer

Beaches Aquatic Pool- Coach, 2006-10

Hammerhead Triathlon Club 2003-2007

Duncan Fletcher High School - PTA Member & Volunteer

City of Jacksonville Beach Trustee for Firefighters

Project SOS Board Member

Race for the Cure Board Member

ARTICLES

Family Law Arbitration, JBA, Family Law Division CLE, The Probate Process From Start To
Finish, NBI, CLE, 2019, Estate Process, NBI, CLE, 2020

Interviewed 5/5/16

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Justin Michael Lerman Home Phone: 561.926.0214
Home Address: 1732 7th Street North Jacksonville Beach FL, 32250
E-Mail Address: justinlerman@gmail.com FAX: N/A
Business: University of North Florida Business Phone: 904.620.5299
Business Address: 1 UNF Drive Jacksonville FL 32224

Eligibility

Are you a resident of the City? ☒ Yes ☐ No If yes, length of time: 1 Year
Are you a registered voter? ☒ Yes ☐ No If yes, what County: U.S.A
Do you own property in the City? ☒ Yes ☐ No If yes, address: 1732 7th Street North Jacksonville Beach
Do you hold a public office? ☐ Yes ☒ No If yes, Office name: _____
Are you employed by the City? ☐ Yes ☒ No If yes, position: _____
Are you currently serving on a Board? ☐ Yes ☒ No If yes, Board Name: _____
Have you been convicted of a felony? ☐ Yes ☒ No If yes, provide date: _____
Have your civil rights been restored? ☐ Yes ☒ No If yes, provide date: N/A

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? ☐ Yes ☒ No
If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your first choice with a "1", second choice with a "2", etc.)

	Board of Adjustment	1	Planning Commission
2	Community Redevelopment Agency		Pension Trustee

Please list City meetings you have attended: I attended a city meeting on February 07, 2011 regarding special permits to sell alcohol past midnight.

Qualifications (Briefly describe specific expertise, abilities or qualifications)

Good organizational and negation skills
Excellent written and spoken communication skills
Logical approach to solving problems
Team player
Strong computer skills
Equal opportunist

Please see attached resume for experience and education.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan Native

- ☐ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

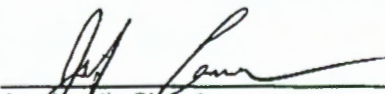
I understand that any false, incomplete or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

11/2/15
Date


Applicant's Signature

Please do not write below - Staff use

Justin Lerman

1732 7th Street North, Jacksonville Beach, FL 32250

justinlerman@gmail.com

www.justinlerman.com

(561) 926-0214

EDUCATION

2014-Present	UNIVERSITY OF NORTH FLORIDA <i>Doctor of Education in Educational Leadership and Technology</i>	Jacksonville, FL
2012-2013	UNIVERSITY OF NORTH FLORIDA <i>Masters of Educational Leadership and Technology</i>	
2007-2011	UNIVERSITY OF NORTH FLORIDA <i>Bachelor of Arts in Education</i>	

EXPERIENCE

2017-Present	MEDTRONIC <i>Instructional Designer</i> - Develop and report relevant metrics to monitor the compliance and effectiveness of the training system - Created a training strategy, with harmonized, sustainable approaches for new hire and refresher training, instructor qualification, role-based curricula, and core curricula for employees, contractors and consultants - Develop instructional content and make recommendations regarding course design, technology, instructional delivery options and measurement and assessment strategies - Ensure training programs and processes comply with all regulations and standards - Consult with subject matter experts	Jacksonville, FL
2013-2017	UNF CENTER FOR INSTRUCTION & RESEARCH TECHNOLOGY <i>Coordinator of Online Learning Training</i> - Design both synchronous and asynchronous online courses - Develop course curriculum to train end-users on software use and application - Maintain web sites and online databases used for distance learning programs - Communicate to faculty and students any change or updates to distance learning courses and materials - Support Faculty and Staff on learning management system related issues	Jacksonville, FL
2013-Present	UNF COLLEGE OF EDUCATION <i>Adjunct Professor</i> - Used a wide variety of technologies and instructional methodologies to keep course fresh and engaging - Provide personalized feedback for all assignments submitted	Jacksonville, FL
2012-2013	UNF IT DEPARTMENT <i>Help Desk Technician</i> - Provided tier one support by phone and in person as needed to minimize downtime - Performed troubleshooting and implemented solutions, documented help desk tickets/resolutions - Worked with C techs, reimaging computer labs	Jacksonville, FL
2007-2011	UNIVERSITY OF NORTH FLORIDA OSPREY TELEVISION <i>Osprey TV Station Manager</i> - Responsible for hiring, managing and maintaining a staff - Managed the budget <i>Osprey TV Technical Director</i> - Created and maintained official Osprey TV website - Responsible for maintaining servers	Jacksonville, FL
2007-2011	Camp Geshner <i>Camp Technical Director</i> - Responsible for hiring, managing and maintaining a staff - Create and present a budget based on the guidelines of the Finance Committee - Track and record actual spending and compare to budget weekly - Oversee all transportation into and out of the camp - Create daily schedule for campers and staff <i>Head of Waterfront</i> - Responsible for health and safety procedures of the camp - Attended leadership seminar in Waynesboro, Pennsylvania to improve leadership skills - Led team in teaching advanced swimming levels to campers - course had a 100% pass rate	Ontario, Canada

SKILLS AND ACTIVITIES

- Skilled in Adult Learning Theory, Technical Writing, Instructional Design, Developing & Defending Quality Processes, CAPA, Root Cause Analysis, and Conducting I.T
- Proficient in Adobe Captivate, Adobe Creative Cloud Suite, Articulate Storyline, WordPress, Microsoft Office, Video Editing, computer hardware repair, Microsoft SharePoint, Blackboard, Canvas, Cornerstone, Saba, Workday, Agile PLM, and TrackWise
- Lean Six Sigma Yellow Belt
- Graduate of the Illinois Online Network, Master Online Teacher Certification Program
- Certified Quality Matters Program, Apply the QM Rubric
- Certified Blackboard Learn Trainer

PRESENTATIONS & PUBLICATIONS

- Lerman, J. (2017) Virtual Mentoring: Harnessing the Power of Technology to Develop a K-20 Leadership Collaborative. Presented at Society for Information Technology and Teacher Education, Austin, TX
- Parlette, R., Archer, A., Lerman, J., & Bracewell, M. (2017). Top-Notch templates: Your secret weapon in successfully meeting QM standards. Presented at InstructureCon 2017, Keystone, CO.
- Parlette, R., Archer, A., Lerman, J., & Bracewell, M. (2017). Building an instructional design sandbox and faculty development portal in Canvas. Presented at InstructureCon 2017, Keystone, CO.
- Hulen K., Lerman J., L'Ecuier R., Fuller J. (2015) A Systematic Approach To Converting An Entire Degree Program To Fully Online. Presented at the 8th Annual Emerging Technologies For Online Learning Conference, Dallas, TX.
- Miller, D., Lerman, J. (2014) Developing Faculty Experts in Distance Learning: Unanticipated Benefits. Presented at the 20th Annual Online Learning Consortium International Conference, Orlando, FL.



Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name:	<u>Samuel A. Langham</u>	Home Phone:	<u>904-249-3403</u>
Home Address:	<u>138 32nd Avenue South, Jacksonville Beach, FL 32250</u>		
E-Mail Address:	<u>salangham@reabc.com</u>	Cell Phone:	<u>904-613-9122</u>
Occupation:	<u>Real Estate Appraisal, Brokerage & Consulting</u>	Business Phone:	<u>904-249-3403</u>
Business Name:	<u>Langham Appraisals, Inc.</u>		
Business Address:	<u>138 32nd Avenue S., Jacksonville Beach, FL 32250</u>		

Eligibility – Please Circle

Are you a resident of the City?	☒ Yes	No	If yes, length of time: <u>31 Years</u>
Are you a registered voter?	☒ Yes	No	If yes, what County: <u>Duval</u>
Do you own property in the City?	☒ Yes	No	If yes, address: <u>138 32nd Ave S., Jax Bch., FL</u>
Do you hold a public office?	☒ Yes	No ☒	If yes, Office name: _____
Are you employed by the City?	☒ Yes	No ☒	If yes, position: _____
Are you currently serving on a Board?	☒ Yes	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	☒ Yes	No ☒	If yes, provide date: _____
Have your civil rights been restored?	☒ Yes	No	If yes, provide date: _____
Have you filed bankruptcy?	☒ Yes	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? ☒ Yes ☐ No

If yes, please provide details:

I have provided appraisal services to the COJB in the past.

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

<u>4</u>	Board of Adjustment	<u>2</u>	Planning Commission
<u>1</u>	Community Redevelopment Agency	<u>3</u>	Pension Trustee

Please list the type of City meetings you have attended: _____

Qualifications *(Briefly describe specific expertise, abilities, or qualifications)* See attached professional resume

Education: _____

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan

- ☐ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

May 25, 2019
Date


Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: 5/5/2016 and 10/30/2019

Eligible for appointment **Yes** **No**

If not eligible for appointment
Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Educational Background

- M.B.A., Finance and International Business, University of Florida, May 1988.
- B.S.B.A., Economics, University of Florida, December 1984.
- In addition to periodic CE, postgraduate coursework includes:

Real Estate Principles and Practices (Course II)	Real Estate Institute	4/92
Licensed Residential Appraisal Course (AB1)	Real Estate Institute	5/93
Residential Construction for Agents	Real Estate Institute	2/94
Commercial Real Estate Brokerage	Real Estate Institute	3/94
USPAP, Core Law, Part A (410) & Part B (420),	Appraisal Institute	6/94
Certified General Appraiser Course (AB3)	Real Estate Institute	6/95
The Appraisal of Partial Acquisitions	IRWA	10/96
Advanced Income Capitalization (510)	Appraisal Institute	2/97
Basic Income Cap (310), Appraisal Procedures (120) & Principles (110)	Appraisal Institute	3/97
The Appraisal of Real Estate Appraisal 10th vs. 11th Edition	Appraisal Institute	6/97
Highest and Best Use (520), Advanced Applications (550)	Appraisal Institute	9/97
Advanced Sales Comparison & Cost Approach (530)	Appraisal Institute	5/98
Report Writing & Valuation Analysis (540), USPAP Part C (430)	Appraisal Institute	12/98
General Demonstration Appraisal Report Writing Seminar	Appraisal Institute	5/00
Eminent Domain Workshop	CLE International	10/01
Law of Easements: Legal Issues and Practical Considerations	Lorman Educational Services	3/03
Uniform Appraisal Standards for Federal Land Acquisitions	Appraisal Institute	3/03
Timberland Appraisal Seminar	Appraisal Institute	2/04
Appraisal Independence: What Appraisers and Bankers Need to Know	AI/American Bankers Ass.	2/04
Residential Subdivision Analysis	Bert Rogers	11/04
Valuation of Wetlands	Appraisal Institute	9/07
Valuation of Conservation Easements	Appraisal Institute	1/08
App. of Local Retail Properties	Appraisal Institute	9/09
The Appraiser as an Expert Witness: Preparation and Testimony	Appraisal Institute	10/09
Litigation Appraising: Specialized Topics and Applications	Appraisal Institutes	10/09
General Demonstration Report Writing	Appraisal Institute	10/12
Site Analysis & Val, App. Historic Prop., Retail Ctr Analysis for Fin.	Appraisal University	11/12
Appraisal of Real Estate 14 th Edition	Appraisal Institute	11/13
Appraising Cell Towers	Appraisal Institute	12/13
General Demonstration Report-Capstone Program	Appraisal Institute	5/14
The new Real Estate Economy & the Valuation of Branch Banks	Appraisal Institute	9/14
Right-of-Way – Three Case Studies with Two Approaches to Value	Appraisal Institute	10/14
Appraiser's Continuing Education	Ed Klopfer	11/14
Review of Court Decisions on Valuations – Lessons Learned	Appraisal Institute	11/14
General Market Analysis	Appraisal Institute	2/15
Adv. Hotel Appraising, App. Fast Food Facilities, Man. App. Liability	McKissock	11/16
Land Valuation Solving	Appraisal Institute	4/18
7-Hr National USPAP Update	Appraisal Institute	5/18

Licenses/Certifications

- Florida State-Certified General Real Estate Appraiser No. RZ2274
- Florida Real Estate Broker BK393794
- Private Pilot

Professional Experience

- Managing Member, REABC, LLC. 2014 – Present. Jacksonville Beach, Florida.
- President, LANGHAM APPRAISALS, INC. 1998 – Present. Jacksonville Beach, Florida.
- Appraiser, Broom, Moody, Johnson & Grainger, Inc. 1993 – 1997. Jacksonville, Florida.
- Broker/Consultant, Langham, S.A. & Co. 1992 – 2002. Jacksonville Beach, Florida.
- Consultant, Ernst & Young. 1988 – 1991. Jacksonville, Florida.
- Realtor Associate, Property Care Services, Inc. 1989 – 1990. Jacksonville Beach, Florida.
- Regulatory Analyst, Gulf Power Company. 1987 Summer Internship. Pensacola, Florida.
- Realtor Associate, Ed Baur Inc., Realtors. 1982 – 1984. Gainesville, Florida.

Memberships and Designations

-  Member Appraisal Institute
- Member International Right-Of-Way Association
- Eagle Scout

Appraisal Experience

Single & Multi-tenant Office Buildings
Industrial & Office/Warehouses Properties
Water and Wastewater Utilities
Residences of all types
Easement Parcels
Conservation Lands
Upland and Coastal Wetlands
Qualified expert witness in federal court

Commercial & Retail Properties
Apartment Buildings
Subdivisions
Parcels Under Condemnation
Partial Interests
Waterfront Commercial & Residential Properties
Retention Ponds & Special Purpose Properties
Gas Stations and Convenience Stores

Consulting Experience

- Des Moines, Iowa. 98/99 fiscal year utility computations.
- Julington Creek Plantation Utility Company, St. Johns County, Florida. Utility valuation.
- Shadowrock Utility, Duval County, Florida. Utility valuation.
- Des Moines, Iowa. FY 94 model revisions & FY 92 ICA true-up calculations.
- Conway, South Carolina. Water & sewer utility financial plan, cost-of-service and rate study.
- North Charleston Sewer District, Charleston, South Carolina. Water utility feasibility study.
- Grand Strand Water & Wastewater Auth., Conway, South Carolina. Cost-of-service and rate study.
- Wichita Water and Wastewater Dept., Kansas. Financial plan, cost-of-service and rate study.
- Myrtle Beach, South Carolina. Cost-of-service and revenue sufficiency study.
- Des Moines, Iowa. Cost-of-service and sewer rate study.
- Spartanburg Water System, Spartanburg, South Carolina. Cost-of-service and rate study.
- Delray Beach, Florida. Cost-of-service and rate study.
- South Broward Utility, Inc., Miami Lakes, Florida. Consultant during rate case before the PSC.
- Peace River/Manasota Regional Water Supply Authority. Utility valuation (GDU, West Coast Division).
- Lincolnton, North Carolina. Water and wastewater rate study.
- Saint Andrews Public Service District of Charleston, South Carolina. Wholesale wastewater user fee study.

Consulting Experience (Continued)

- Orange County, Florida. Utility customer service operational review and management audit.
- Commonwealth of Virginia. Procurement and property review for the EPA.
- Orange County, Florida. Solid waste pickup and recycling program rate structure review.
- Seminole County, Florida. Water & wastewater utility customer service procedures study.
- Phoenix, Arizona. Development of a water resources acquisition fee.

Partial List of Clients

Amresco
AmSouth Bank of Florida
NationsBank
Baptist Hospital
Boatmen's First National Bank
City of Jacksonville Beach
Clay County Bank
Crestar Bank
CSX Real Property
Damber Management Ltd.
Fabco Properties, Inc.
First Union National Bank of Jacksonville
Florida Communities Trust
Florida Medical Association
General American Life Insurance Company
United Technologies
Hanover Insurance Company

ICF Kaiser Engineers
Jacksonville Port Authority
JEA
Jacksonville Transportation Authority
Jones Edmunds & Associates, Inc.
Korpacz & Associates, Inc.
National Park Service
Norfolk Southern Corporation
Schmitz Development Co.
SouthTrust Bank
SunTrust Bank
The Nature Conservancy
Tri-Net Corporation Realty Trust, Inc.
US Army Corp of Engineers
US Department of Agriculture, FmHm
Various Attorneys and Private Land Owners
Wells Fargo Bank, N.A.

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Received

JUN 07 2019

Jacksonville Beach City Clerk

Personal Information (Please print or type)

Name: John P. Gray Jr. Home Phone: _____
Home Address: 3972 Poincianna Blvd. Jax Beach, FL 32250
E-Mail Address: johngray04@comcast.net Cell Phone: 904-655-2612
Occupation: Vice President, Business Development Business Phone: 904-737-8673
Business Name: Restore 24
Business Address: 5152 University Dr W #1 Jacksonville, FL 32216

Eligibility – Please Circle

Are you a resident of the City?	☒ Yes	No	If yes, length of time: <u>7 1/2 yrs</u>
Are you a registered voter?	☒ Yes	No	If yes, what County: <u>Duval</u>
Do you own property in the City?	☒ Yes	No	If yes, address: <u>3972 Poincianna Blvd Jax Beach</u>
Do you hold a public office?	☒ Yes	☒ No	If yes, Office name: _____
Are you employed by the City?	☒ Yes	☒ No	If yes, position: _____
Are you currently serving on a Board?	☒ Yes	No	If yes, Board Name: <u>First Coast Apt. Assoc.</u>
Have you been convicted of a felony?	☒ Yes	☒ No	If yes, provide date: _____
Have your civil rights been restored?	☒ Yes	☒ No	If yes, provide date: _____
Have you filed bankruptcy?	☒ Yes	☒ No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☒ No

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

<u>3</u>	Board of Adjustment	<u>2</u>	Planning Commission
<u>1</u>	Community Redevelopment Agency	<u>4</u>	Pension Trustees

Please list the type of City meetings you have attended: City Council & public hearings

Qualifications (Briefly describe specific expertise, abilities, or qualifications): Served on the First Coast Apt. Assoc. Board of Directors for more than 25 years, current position, Director Emeritus. Prior President of Sail Core Condo Association

Education: Bay High School, Panama City FL, 2 years Gulf Coast Community College

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan

- ☒ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date

6/5/2019

Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: 10/30/2019

Eligible for appointment **Yes** **No**

If not eligible for appointment
 Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

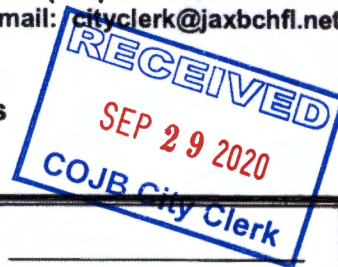
Date: _____

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299 ext 10
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards



Personal Information (Please print or type)

Name: Melissa (Missy) Westerman Home Phone: _____
Home Address: 104 34th Ave S Jax Bch 32250
E-Mail Address: mwest104@att.net Cell Phone: 904 535 4761
Occupation: CPA Business Phone: _____
Business Name: _____
Business Address: _____

Eligibility – Please Circle

Are you a resident of the City?	<u>Yes</u>	No	If yes, length of time: <u>18+ years</u>
Are you a registered voter?	<u>Yes</u>	No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<u>Yes</u>	No	If yes, address: <u>104 34th Ave S.</u>
Do you hold a public office?	<u>Yes</u>	<u>No</u>	If yes, Office name: _____
Are you employed by the City?	<u>Yes</u>	<u>No</u>	If yes, position: _____
Are you currently serving on a Board?	<u>Yes</u>	<u>No</u>	If yes, Board Name: _____
Have you been convicted of a felony?	<u>Yes</u>	<u>No</u>	If yes, provide date: _____
Have your civil rights been restored?	<u>Yes</u>	<u>No</u>	If yes, provide date: _____
Have you filed bankruptcy?	<u>Yes</u>	<u>No</u>	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details:

Chief Acctg. Officer for Advanced Disposal Services Inc.

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

	Board of Adjustment	2	Planning Commission
1	Community Redevelopment Agency		Pension Trustee

Please list the type of City meetings you have attended: _____

Qualifications (Briefly describe specific expertise, abilities, or qualifications)

I am a finance professional with over 20 years of public company experience. I hold a CPA + Masters

Education: of Accounting from the University of Florida. I am also a small business owner of Scout + Molly's woman's boutique located in Ponte Vedra Beach, FL. I am a Jacksonville native and have lived in Jacksonville Beach for more than 18 years. I am a proven leader and would like to have the opportunity to use my leadership and planning skills to better the beaches community.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
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- ☒ Caucasian
☐ Hispanic
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Gender

- ☒ Female
☐ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

9/14/2020
Date

Melissa Westerman
Applicant's Signature

Please do not write below - Staff use

Date application received: _____

Interviewed on: 10/16/2020

Eligible for appointment Yes No

If not eligible for appointment
Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

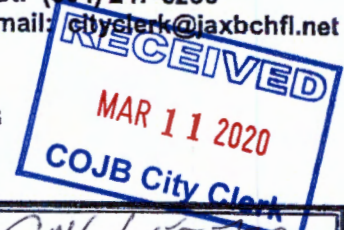
Date: _____

Appointed to: _____

Date: _____



Application for Appointment to City Boards



Personal Information (Please print or type)

Name: <u>Albert (Sonny) Wilkinson</u>	Home Phone: <u>904 655 7592</u>
Home Address: <u>4233 Duval Drive</u>	<u>Jacksonville Beach, FL 32250</u>
E-Mail Address: <u>ahwillk@gmail.com</u>	Cell Phone: <u>same</u>
Occupation: <u>Retired Physician</u>	Business Phone: _____
Business Name: _____	
Business Address: _____	

Eligibility - Please Circle

Are you a resident of the City?	<u>Yes</u>	No	If yes, length of time: <u>30 yrs</u>
Are you a registered voter?	<u>Yes</u>	No	If yes, what County: <u>Duval</u>
Do you own property in the City?	<u>Yes</u>	No	If yes, address: <u>4233 Duval Drive</u>
Do you hold a public office?	<u>Yes</u>	<u>No</u>	If yes, Office name: _____
Are you employed by the City?	<u>Yes</u>	<u>No</u>	If yes, position: _____
Are you currently serving on a Board?	<u>Yes</u>	<u>No</u>	If yes, Board Name: _____
Have you been convicted of a felony?	<u>Yes</u>	<u>No</u>	If yes, provide date: _____
Have your civil rights been restored?	<u>Yes</u> <u>N/A</u>	<u>No</u>	If yes, provide date: _____
Have you filed bankruptcy?	<u>Yes</u>	<u>No</u>	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes No

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

<u>1</u> Board of Adjustment	<u>2</u> Planning Commission
<u>1</u> Community Redevelopment Agency	<u>1</u> Pension Trustee

Please list the type of City meetings you have attended: I have been to a few zoning meetings and school board meetings

Qualifications (Briefly describe specific expertise, abilities, or qualifications): Extensive experience with medical & personal finance, investment properties, extensive medical

Education: <u>BA Emory University</u>
<u>MD Tulane University</u>
<u>surgical training Univ of Tennessee Stanford Univ</u>
<u>currently enrolled in finance classes</u>

leadership positions Board positions

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan

- ☒ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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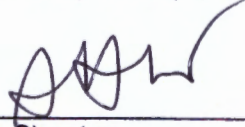
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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date

3/8/20

Applicant's Signature



Please do not write below - Staff use

Date application received: _____

Interviewed on: 03/11/2020

Eligible for appointment Yes No

If not eligible for appointment

Explanation: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Appointed to: _____

Date: _____

Curriculum Vitae

Name: Albert H. Wilkinson III

Birth: May 18, 1958
Chicago, Illinois

Education: Emory University
B.A., March 1984

Tulane Medical School
M.D., June 1984

Internship: Pediatrics
University of South Alabama Medical Center
1984 – 1985

Residency: Otolaryngology – Head and Neck Surgery
University of Tennessee Center for the Health Sciences
1986 – 1989

Fellowship: Facial Plastic and Reconstructive Surgery
Stanford University Medical Center
1989 – 1990

Licensure: Florida Department of Professional Regulation
License #A045909, 1989

California Board of Medical Examiners
License #A045909, 1989

Tennessee Board of Medical Examiners
License #016891, 1987

Louisiana State Board of Medical Examiners
License #R038388, #L018004, 1985

Board Certification: American Board of Otolaryngology – Head and Neck Surgery, 1989

American Board of Facial Plastic and Reconstructive Surgery, 1992

**Academic
Appointments:**

Instructor, Department of Otolaryngology – Head and Neck Surgery, Stanford University Medical Center, Palo Alto Veterans Medical Center, 1989 – 1990

Consultant, Nemours Children's Clinic, 1990 – Present

**Hospital
Appointments:**

**Baptist Medical Center South, Jacksonville, Florida
Active, 2005 – Present**

**Baptist Medical Center, Jacksonville, Florida
Active, 1990 – Present**

**Wolfson Children's Hospital, Jacksonville, Florida
Courtesy, 1990 – Present**

**Professional
Affiliations:**

**Diplomat – American Board of Facial Plastic and Reconstructive Surgery
Diplomat – American Board of Otolaryngology – Head and Neck Surgery
Fellow of American Academy of Otolaryngology – Head and Neck Surgery
Fellow of American College of Surgeons
Florida Medical Association
Duval County Medical Society**

**Leadership
Positions:**

Medical Director, Baptist ENT Associates, 2012 – Present

**Chief of Surgery, Baptist South Medical Center,
2008 -2010**

Leadership Jacksonville Class of 2007

Secretary of Medical Board, Baptist South Medical Center, 2005 – 2006

**CEO Facial Plastic and ENT Surgical Associates,
1998 – 2000**

Chief of Department of Otolaryngology, Baptist Medical Center, 1992 – 2004

Chief Resident, Otolaryngology – Head and Neck Surgery, University of Tennessee Medical Center, 1989

Honor Board President, Tulane Medical School, 1984

Student Body President, Tulane Medical School, 1984

Class President, Tulane Medical School, 1980

**Board
Positions:**

Baptist South Medical Board, 2005 – 2010
Cystic Fibrosis Foundation Advisory Board, 2005 – 2008
Baptist Medical Board, 1992 – 2004
Board of Governors, Tulane Medical School, 1984

**Committee
Positions:**

Credentials Committee, Baptist Medical Center
Quality Assurance, Baptist Medical Center
Operating Rooms Committee, Baptist Medical Center
Medical Records Committee, Baptist Medical Center
Florida Physicians Insurance Corporation, Claims Review Committee
Baptist Health System Leadership Committee

**Volunteer
Positions:**

Volunteer Physician – Youth Explorers, Baptist Medical Center, 1992 – 1994

Volunteer Physician, WeCare of Jacksonville, 1993 – 2004

Volunteer Physician – Seabreeze Elementary School, Growth and Development Instructor, 1998 – 2010

Volunteer Physician, Beaches Mission House Charity Clinic, 2004 – 2005

Instructor Junior Achievement, 2008 – 2009

The Bridge Mentoring Program, 2012 – 2016

Publications:

**“The Effects of Intubation on Laryngeal Function”;
Beckford, Wilkinson, Crook: Laryngoscope, 1990**

**“Extraskelatal Myxoid Chondrosarcoma of the
Epiglottis”; Wilkinson, Beckford, Parham, Babin:
Journal of Otolaryngology Head and Neck Surgery, 1991**

**“Effects of Argon Beam Coagulation on Peripheral
Nerves”; Steiniger, Fee, Nowels, Lusted, Wilkinson:
Laryngoscope, 1992**

**“Advances in Rhinology”; Snowden, Wilkinson:
Northeast Florida Medicine, 2015**

Awards:

**Expert Network – “Distinguished Doctor Designation”,
2016**

Castle Connolly, “Top Doctor”, 2014, 2016

**Best Doctors in America, “Best Doctor” Award, 2006,
2007, 2008, 2009, 2010, 2012, 2013**

Florida Patient Choice Award, 2012

**Jacksonville Magazine – “Top Doctor” Award, 2001,
2005, 2006, 2010**

**Duval County Health Department Volunteer Services
Program Award, 2001, 2003**

Tulane Medical Center, 1854 Society Award, 1994

Presentations:

**“Chondrosarcoma of the Epiglottis”; American Society of
Pediatric Otolaryngology, San Diego, California, May
1989**

**“Melanoma of the Head and Neck”, University of
Tennessee Medical Center Grand Rounds, January 1989**

**“About Face – A Discussion of Facial Plastic Surgery”,
Los Altos and Palo Alto Adult Education Program, Palo
Alto, California, 1989**

“Contemporary Wound Healing Agents for the Facial Plastic Surgeon”, Western Section of the American Academy of the Facial Plastic and Reconstructive Surgery, Monterey, California, January 1990

“Application of Procuren to the Wounds of Dermabrasion and Chemical Peels”, American Academy of Facial Plastic and Reconstructive Surgery, Hawaii 1990

“Reconstruction of the Paralyzed Face”, Baptist Medical Center Lecture Series, Jacksonville, Florida, 1991

“Treatment of Sinusitis”, Camden County Medical Society, St. Mary’s, Georgia, 1991

“Common Facial Fractures and Treatments”, Family Practice Grand Rounds, Baptist Medical Center, 1993

“Facelift Techniques”, Obstetrics and Gynecology Grand Rounds, Baptist Medical Center, 1993

“Rhinoplasty”, WTLV 12 Medical Information Series, Television Guest, 1996

“Plexiform Neurofibroma”, Baptist Medical Center Tumor Board, 2002

“Neurotropic Cutaneous Tumors”, Baptist Medical Center Tumor Board, 2004

Active Board Applications

Applicant Name	Address	Phone	Email	Residency requirements	Registered voter	Board interest	Application date	Interview date	Appointed to Board	Comments
Samuel Langham	138 32nd Avenue S.	904/249-3403	salangham@reabc.com	Yes	Yes	1 - CRA 2 - PC	1/25/2019	10/30/2019		
John Gray Jr.	3972 Poincianna Blvd.	904/655-2612	john@restore24.net	Yes	Yes	1 - CRA 2 - PC	6/7/2019	10/30/2019		
Melissa (Missy) Westerman	104 34th Avenue S.	904/535-4761	mwest104@att.net	Yes	Yes	1 - CRA 2 - PC	9/29/2020	10/16/2020		
Albert (Sonny) Wilkinson	4235 Duval Drive	904/655-7392	ahwilk@gmail.com	Yes	Yes	1 - BOA/Pension/CRA 2 - PC	3/11/2020	6/5/2020		
Stephanie Piraino	1212 14th Avenue N.	904/575-5777	stephaniepiraino@hotmail.com	Yes	Yes	1 - PC 2 - BOA	8/3/2020	N/A		Interested but currently traveling for work. Follow up late 2021.
Shandy Thompson	522 3rd Avenue S.	904/738-5732	shandy.thompson@icloud.com	Yes	Yes	1 - PC 2 - BOA	3/26/2021	N/A		
Walter Haynes	116 Seagrape Dr.	904/626-4482	walt@integrityfirstelectric.com	Yes	Yes	1 - PC	5/3/2021	N/A		
Rebecca Linsner-Like	1017 2nd Street N.	904/589-8213	rlake33@bellsouth.net	Yes	Yes	1 - PC 2 - CRA	5/7/2021	N/A		
Joy Esler	136 19th Avenue N.	904/616-4934	joy@lotuscenterofhealing.com	Yes	Yes	1 - Pension	5/7/2021	N/A		
Jennifer Williams	929 2nd Avenue N.	949/500-4858	williamsjs909@gmail.com	Yes	Yes	1 - CRA	5/10/2021	N/A		
D. Lance Huish	729 13th Avenue S.	219/779-3516	chief.huish@yahoo.com	Yes	Yes	1 - Pension 2 - PC	5/10/2021	N/A		
Heather McConville	619 14th Avenue N.	904/945-5496	heather@alarealtyservices.com	Yes	Yes	1 - PC 2 - CRA	5/10/2021	N/A		
Jeffrey Bredeson	2114 Gail Ave. (A)	904/699-6308	jbredeson2003@yahoo.com	1.5 years (3/23/2020)	Yes	1 - CRA 2 - Pension	5/10/2021	N/A		OK per DS for Pension sent application (on 5/10/21) to Taylor for clarification regarding residency requirement for CRA
Stacy Smith	365 Palm Tree Road	904/803-7145	stacy73322@gmail.com	Yes	Yes	1 - PC 2 - CRA	5/10/2021	N/A		
Emily Stouffer	2609 Madrid Street	904/347-0040	emily@bovecompany.com	Yes	Yes	1 - Pension 2 - PC	5/12/2021	N/A		
Nicholas Andrews	135 17th Avenue N.	808/753-3965	nicholas.e.andrews@outlook.com	Yes	Yes	1 - PC 2 - BOA	5/12/2021	N/A		
Ken Marsh	2011 Gail Ave	904/304-1906	kdcmarsh@gmail.com	Yes	Yes	1 - CRA	5/12/2021	N/A		
Todd Smith	1443 10th Avenue N.	904/831-7986	saltman1222@gmail.com	Yes	Yes	1 - BOA	5/13/2021	N/A		
Jeffrey Spear	2400 1st Street S. #135	904/685-2135	jeff@studiospear.com	Yes	Yes	1 - CRA 2 - PC	5/14/2021	N/A		

***Board applications are valid for two years.**



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Gene Paul N. Smith, Police Chief
DATE:	June 7, 2021
SUBJECT:	Upgrades to Radio Tower

BACKGROUND

The City of Jacksonville Beach owns and maintains a radio system for use by City employees. Departments which operate on the system include Police, Public Works, Beaches Energy, Ocean Rescue, and Emergency Management. After an audit of the overall radio system concluded, a tower inspection was conducted to ensure FAA regulations.

The inspection revealed three significant issues which need to be addressed:

1. The tower paint is faded beyond FAA requirements; therefore, it must be either repainted (not cost-effective), or the tower lights must be upgraded to a red/white system to remain compliant.
2. The safety climb cable is broken and should be repaired immediately for the safety of repair personnel; a stainless steel cable system is recommended due to the tower's proximity to the ocean.
3. The uninterruptible power source (UPS) at the radio room is out of warranty and considered end-of-life for repairs.

Staff obtained three quotes from various companies for the purchase of the stainless steel safety climb cable. ProCom Tower Solutions, Inc., provided the lowest quote.

Item	Amount
Replacement of lights to a red / white system	\$19,385
Replacement of uninterruptible power supply in the radio room	\$12,650
Replacement of safety climb cable	\$2,700
Subtotal	\$34,735
Contingency (20%)	\$6,947
Year 1 of tower lighting monitoring cost *	\$480
Total	\$42,162

*Can be paid for with funds appropriated as part of FY2021 Original Budget



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

FINANCIAL IMPACT

Funding for these expenditures is available in the Radio Communication Fund operating reserve, and the budget will be amended as part of the FY2021 year-end budget adjustment.

REQUESTED ACTIONS

- Approve/Disapprove the purchase of radio tower lighting and monitoring from SPX Flash Technology, and declare SPX Flash Technology a Sole Source Provider for future purchases.
- Approve/Disapprove the purchase of a UPS from Vertiv Services, Inc., a current Sole Source Provider for the City.
- Approve/Disapprove the purchase of a safety climb cable from ProCom Tower Solutions, Inc.

ATTACHMENTS

- Radio System Audit
- Tower Inspection Addendum to Radio System Audit
- Sole Source Provider and Quote for Radio Tower Lighting
- Bid for Radio Tower Safety Climb Cable
- Sole Source Provider and Quote for UPS

Executive Summary

In June of 2020, the Police Department took over sole responsibility for the City's radio system. We embarked on an audit of the overall state of the system. We evaluated all of the hardware and software, defined current needs to keep the system operating effectively, analyzed current contracts associated with the system, and identified projected plans and costs for the future. This project was ordered by me because of the costs associated with the system and the lack of clear information referenced above. We wanted to provide City leadership with a clear picture of future costs, and to create a written report for City leaders to reference. This document did not exist prior to this project.

We conducted a series of meetings with Police Department staff, contractual organizations, the Fire Marshall, and our vendors to obtain the information listed above. More importantly, we then scheduled a meeting with an independent technical expert we have worked with before. He has detailed knowledge of our radio system and the First Coast Radio System COJ uses for operations (not owned by COJ, but rather JEA). After extensive discussions with him and our vendors, we combined all of the information and came to a series of conclusions listed throughout this document.

It should be noted that our predecessors, as well as current staff, are not technical experts in the area of radio systems. We certainly are not alone. Most "users" throughout the country, like Police and Fire services, have little technical expertise and are often charged with managing this technology. Unlike Information Technology (IT), only the largest organizations employ experts to manage their radio systems. Most government entities contract experts like we utilize, which has obvious drawbacks. These facts coupled with exorbitant costs, constant required upgrades, and proprietary systems challenges, our ability to manage the system challenges our fiscal resources.

We arrived at some general conclusions listed below.

- We have a quality radio system;
- It is advantageous to have our own radio system; and
- We are deficient in some key areas that can be quickly solved with funding.

Throughout the remainder of this document, we will explain the components of the system in layman's terms, offer a brief history, identify deficiencies, and make recommendations to mitigate the deficiencies.

Radio Tower

Built in 2010

Height 300 Feet

Registration Number – 1267593

Inspections

- Last structural inspection of the tower was in 2019 (Navy structural analysis report and meets ANSI/TIA-222 guidelines for structural additions or modifications, but does not inspect our equipment, lights, or the lines/whips. It verifies the tower is capable of handling the proposed load.)
- Last overall inspection to include antenna/lights/lines – *Unable to find any inspection record*
- Antenna replaced due to damage – 2017 (prior to Irma)

The benefit of having inspections done on a regular basis is to allow us to have advanced notice of any issues that would negatively impact the integrity of our system. An overall inspection from a tower crew would check the nuts and bolts, paint, tower mounts, lights, antenna connections, concrete integrity, and provides documentation of any issues needing repair. The inspection recommendations for self-supporting structures are every five years. They also recommend inspections after severe wind or extreme conditions, and shorter inspection intervals for structures in coastal regions. After extensive research between our purchasing department and Mobile Communications America (MCA) records, we have not had a sufficient inspection of the structure and equipment since we built the tower in 2010. Had we conducted regular inspections, there is a high probability we would have located and repaired the weaknesses in the lines that caused us to lose our antenna in 2017 during Hurricane Irma. The cost to repair the antenna was \$27,887.50. Motorola recommends inspecting tower/equipment every year.

Recommendation: Complete an overall inspection now, then every three years moving forward or directly after a major storm affecting our area.

Quote for inspection from McDonald Tower Service, Inc - \$2,900 (pulled thru MCA)

Quote from ProCom Tower Solutions, Inc \$800 (recommendation from SJCSO) – recommended

Lighting and Monitoring

- Current System Flash Technology 2201-31
- Serial Number 0000352392
- Purchased 2009 and Installed 2010
- Current Status – obsolete (no longer supported by Flash – End of Life 2017)
- Current light style – red only

- Current Monitoring System: Flash system triggers alarm “34 button” on Astro Spectra mobile installed in radio room and sends alarm to dispatch console. No alarm information is given other than audible alarm. To document there were no alarms, Dispatch enters a call-for-service in the Police CAD system each morning to document there were no alarms at that time.
- Code of Federal Regulations state:
§ 17.47 Inspection of antenna structure lights and associated control equipment. The owner of any antenna structure which is registered with the Commission and has been assigned lighting specifications must:
 1. observe the antenna structure’s lights at least once each 24 hours either visually or by an automatic properly maintained indicator system designed to register failures and alarms; or
 2. Provide and maintain an automatic alarm system designed to detect any failure and provide notification to the tower owner. This must be inspected at intervals not to exceed three months to ensure the apparatus is functioning or have the system monitored by a company that includes self diagnostic features.

Whether it’s the beacon light or the control center, or any part therein, any failure of the current lighting system would require unnecessary downtime and unplanned expenditures, due to non-availability in an obsolete system. Replacement will allow us to plan for this purchase rather than make an emergency purchase due to failure of the equipment. The FAA requires us to notify them and keep record of any outages not corrected within 30 minutes. We are also required to keep record for a period of two years and provide to the FCC upon request.

Lighting Note: The purchase of a dual lighting system (white in the day and red at night) would negate the painting requirement of the tower related to FAA guidelines. However, MCA recommends painting as it maintains the integrity of the structure from the elements since this tower is located 10 blocks off the beach.

Recommendation: I recommend replacing the tower lighting and alarm system. The current lighting system is obsolete. The current alarm monitoring setup is substandard based on FAA regulations. There are options to have the city monitor the alarm system but would require IT support and someone to perform the quarterly inspections and file the necessary paperwork with the FAA. I also recommend getting information regarding painting and the elements from the inspection to determine if repainting is needed and at what frequency. If we are able to push painting out far past the FAA guidelines by purchasing the dual lighting system, I recommend that.

Flash Monitoring note: includes monitoring of system for any alarms, reporting of any issues to the FAA, compliance record keeping, and an exemption from the quarterly inspections.

Monitoring of current system: not recommended to purchase

Replacement quote (dual lighting system) - \$14,882

Monitoring estimate – \$40-50 dollars a month

Painting

- No painting has been done since the tower was built in 2010.
- Code of Federal Regulations state:
Antenna structures requiring painting under this part shall be cleaned or repainted as often as necessary to maintain good visibility. Evaluation of the current paint status shall be made by using the FAA's In-Service Aviation Orange Tolerance Chart. This chart is based upon the color requirements contained in the National Bureau of Standards Report NBSIR 75-663, Color Requirements for the Marking of Obstructions.
- Average life span of paint – 10-12 years
- Painting not required by FAA if structure has dual lighting system

Recommendation: Follow guidance from inspection as it relates to the FAA's tolerance chart, unless dual lighting system is purchased (above). Then we are under no regulation for painting by the FAA.

Painting estimate IF needed - \$25,000

Antenna

Motorola recommends having a spare antenna on site. The turnaround for antenna repair can be upwards of 6-8 weeks, more if damage is during a storm. During this time, we would not be able to access our system.

Note: we have an agreement with the First Coast Radio System (FCRS) that allows us to utilize five channels on their system. These are located in every radio within the City of Jacksonville Beach. The channels are C1-5. These channels can be used while our system is not accessible.

Recommendation: I recommend purchasing a spare antenna to have located on site, however this would be a moderate priority since we will have radio communications utilizing the FCRS.

Spare antenna cost estimate – \$21,000

Radio System

Master Site

- Located inside the O and M building – labeled “Radio Room”
- Upgraded to Astro 25 system in 2017
- Current software installed A7.17
- Current software released (not installed) A2020.HS (8 updates from A7.17 – next update Jan 2021)
- Current software maintenance agreement – none
- Current service agreement – MCA (local radio repair company) valid thru 03/23

System Upgrade Agreement (SUA II)

SUA II provides for all software updates and security updates for the master site, consoles, firewalls, 3rd party equipment such as routers, switches, controllers, and hardware refreshes as required for the Motorola upgrades. It does not include platform changes. Platform changes would include dispatch consoles and the master site system. We currently run on a P25 compliant system called Astro 25. As long as P25 is the preferred platform by the Association of Public-Safety Communications Officials (APCO), the Astro 25 will be supported by Motorola. Motorola is currently signing contracts that extend out 15-20 years. It is safe to say, we would not need to update the master site platform within the next 15 years, as long as we continued with software maintenance.

Our old system was a SmartNet system that was circuit and switch based technology. Our new P25 system is a software based system that requires several refreshes and updates. All of the components must be on the same software release for the system to work efficiently. Should we have an issue with a component on the system, that piece would not be able to be fixed and returned on the older software. It would have to be updated, therefore requiring all other pieces be updated. This could also require third party hardware to be updated if it isn't compatible with the new software.

Outdated software could also cause security risks to our system. Motorola does not guarantee the system performance or security of the network when working outside of the most recent software release.

There is also risks to doing large jumps in software, known as a non-certified pass. These would be updates needed without the SUA should a piece of equipment fail and need to be updated to the most recent release. This could cause other third party hardware to become non-compatible, resulting in longer downtime and more unplanned purchases.

An easy comparison would be the Apple iPhone and IOS system:

Software: You phone is on IOS 9 and you begin to have trouble. They can't correct the issues on IOS 9 because the current release is IOS 12. You will need to bring your phone up to the current IOS for the issues to be resolved.

Hardware: Your phone is an iPhone 6. You need to move to IOS 12 to resolve your software issues. iPhone 6 doesn't support IOS 12. You must upgrade your phone to run the current software.

Recommendation: Purchase the SUAII and perform the required updates and then maintain the agreement for the life of the system.

Cost of SUA II – 5 year agreement \$631,079 – Broken down into yearly payments – See attached

Motorola Service Agreement

We currently have a service agreement with MCA valid thru 03/31/23. This agreement provides a local service company for network preventative maintenance, Astro infrastructure repair with advance replacement, Astro technical support, and onsite emergency response within a two hour response time.

We currently run this through Motorola who sub contracts with MCA. Creating this contract directly with Motorola allows us to have a contractor with direct tech support to Motorola. This also allows for the advanced replacement option. Without these options, we would have to pay for each phone call we made to Motorola for tech support.

Recommendation: Continue service agreement with Motorola who sub-contracts with MCA.

Current monthly cost: \$3,443.53

Radio Room Uninterruptible Power Supply (UPS) for Master Site

- UPS EATON EX RT 5/7/11
- UPS installed – unknown
- UPS supported thru 2012
- UPS battery replacement recommended every 3-5 years – Last replaced March 2014

Recommendation: I recommend we replace the current end-of-life UPS system and then maintain the batteries replacing them every 3-5 years for the life of the system. Failure to update the system would leave the city with unplanned expenses should the system fail. The UPS is needed to support the master site, which controls our entire radio system.

**Battery replacement quote \$4,370 – not recommended as the UPS cannot be repaired.
UPS replacement quote - \$11,681 - recommended**

Public Safety Dispatch Site

- Located inside the PD system
- Console Model: MCC 7500
- End of Life: September 2021
- End of Support: December 2028

Recommendation: The police communications center is on the MCC 7500 dispatch console platform. Platform changes are not included with the SUA II. The end of support is December 2028. The final order date for the MCC 7500 Dispatch Console will be 9/30/2021. This platform must be replaced by the end of 2028, as it runs the entire police communications center. Without replacement by the end-of-support date, you run the risk of dispatch losing communications with officers in the field. If the SUA is purchased, you would also run the risk of not being able to do software upgrades as the two systems may have compatibility issues.

Dispatch console platform update estimate (needed in FY 29) - \$275,000

Beaches Energy Electric Dispatch Site

- Located at 1111 5th Ave South
- Backup site located at O & M Building
- Console Model: APX Consolettes with MCD 5000 desktop consoles
- Backup console Model: APX Consolettes with MC 2000 desktop consoles

The primary dispatch center for Beaches Energy runs off 2 APX consolettes with remote connections to each desk to allow them to talk to the units in the field. The backup center runs off the same style APX Consolettes (2) but they connect to each position with a tone remote desktop unit.

There are three desktop console positions at the primary dispatch site and two positions at the backup.

The APX consolettes at both centers are currently end of life with end of support in 2025. The MC 2000 are end of life with end of support in 2021.

Recommendation: The primary Beaches Energy dispatch center should plan to upgrade their consolettes around 2025. Once systems are out of support, if they fail, there would be no way to repair them. This would leave the city with unplanned expenses and a disruption in the communications between dispatch and the units working in the field.

The backup center should also plan to upgrade their positions in the near future. The current system will continue to work past the end of support date, but the current desktop models will no longer be available to repair or replace after next year. There are other tone remote options available that could be used to replace the MC 2000, but since the APX consolettes are end of support in 2025, I would recommend waiting to replace with the same equipment as the primary center.

APX Consolette style dispatch equipment estimate per unit (recommended in FY 26) - \$9,925

MCD 5000 desktop console estimate per position \$4,400

Emergency Operations Center Site

- Located at O & M in BES conference room.

There are currently two mobile radios and a HAM radio in the BES conference room at O & M. These were placed there several years ago to be used as a Beaches Emergency Operations Center. All three of these radios are end-of-life and end-of-support.

Currently we have several location options for Emergency Operations Centers determined by the situation requiring activation. It would be hard to pinpoint where mobile radios should be placed since we could utilize O & M, Parks and Rec, Police Squad Room, and/or the Police Chief's Conference Room during emergency operations.

We also have several different flight maps programmed into each department's radios. Police also require encryption for their frequencies. While our First Coast Radio System channels are the same in all radios, we will not always be working off those during emergencies or special events. It would be hard to determine what flight map should be installed into these mobile radios.

Our police channels also contain CJIS information which would require the radios be placed in a physically secure location as deemed by the CJIS Security Policy.

Staff would also have access to their own portable radios for communications within the emergency operations center.

Recommendation: I do not recommend replacing the mobile radios at the O & M conference room. I also do not recommend placing mobile radios at any other Emergency Operation Center location.

Estimate to replace two mobiles with LEO encryption: \$8,500 – not recommended

Users/Subscribers

Below is a quick glance of the number of radios utilized, reserved, and if they are end of support with Motorola. Please see attached spreadsheet for detailed inventory.

	POLICE	BES	PUBLIC WORKS	LIFEGUARDS	PARKS	EOC	TOTAL
TOTAL IN USE	122	48	54	35	0	8	267
TOTAL RESERVE	57	0	0	5	2	2	66
TOTAL MOBILES	7	37	5	2	0	4	55
TOTAL	186	85	59	42	2	14	388
END OF SUPPORT IN USE	33	78	59	21	0	10	203
END OF SUPPORT RESERVE	30	0	0	5	2	4	41

Police: The police radios are mostly updated, using end of support radios as spares. There are 121 APX 6000 radios in the fleet, of which 15 are AN models that have an end-of-support date of 2023. The APX 6000 BN model radios do not currently have any end-of-life or end-of-service notification. The end-of-life radios can continue to be used for volunteers and support staff, removing them from the inventory as they break. Mobile radios are needed for police cars as officers' travel outside of our radio frequency area with prisoners. Mobiles extend our radio frequency range significantly. Currently only one traffic vehicle, the jail van, and the SWAT Mobile Command Post contain radios. Two mobiles are also currently used to monitor our tower alarms. **I do not recommend purchasing any portable radios at this time for this department. I do recommend replacing the two tower mobiles if an upgraded lighting system with monitoring isn't purchased. Staff should discuss the implementation of adding mobiles to police cars.**

Beaches Energy Service: BES uses portables and mobiles since they regularly work outside of our city limits, often times out of range from our radio tower on portable radios. They currently have 48 portable radios, of which 44 are end-of-support. This includes the 20 recently transferred over from the EOC/Fire Department inventory. Currently they do not have any spare radios listed, but once the EOC transfer is finalized, some of the portable inventory may move to reserves. Spare radios are needed for distribution during events and storms when we have outside departments come in to assist. BES also has 37 mobile radios, of which 34 are end of service. **I recommend planning to purchase 44 portables and 34 mobiles in the next radio capital improvement plan for this department.**

Public Works: Public Works currently has 54 portables and 5 mobiles in their fleet. Of the portables, 24 are assigned and 30 are listed as “grab and go” for the Streets and D and C divisions. All 59 of their radios are end-of-support. More information needs to be gathered from Public Works in regards to the actual amount of “grab and go” radios needed to be stored in their department. During this inventory process, the streets division stated they do not regularly use their radios, instead using cell phones for contact. However, radios may be needed during events and storms, so the final amount of “grab and go” reserves held by the Public Works Department needs to be discussed by staff. **I recommend all 24 assigned portables and all 5 mobiles be included in the next radio capital improvement plan. Any grab and go radios needed by the Streets and D and C division should also be included.**

Lifeguards: The lifeguards currently have 40 portable radios, of which five are listed as spares. During the summer months, they regularly staff towers, officers, and trucks equaling 35 lifeguards at a time. Spares are needed in the event radios fail or break. Of the 40 radios, 26 are end-of-support. The other 14 are APX model radios that were purchased from grant money the Ocean Rescue Corp provided to the city. They also have two mobile radios in their communications room that are end of support. **I recommend planning to purchase 26 portables and two mobiles in the next radio capital improvement plan for this department. Lifeguards would greatly benefit from having five portable radios capable of holding encryption to allow supervisors to speak to surrounding beach lifeguard departments.**

Parks: Parks has two portable radios, both listed as spares. Both portables are end of support. They are not regularly used, but are needed during events and storms. **I recommend planning to purchase two portable radios in the next capital improvement plan for this department.**

EOC: The EOC includes the Fire Marshall and Assistant Fire Marshall. There are currently 10 portables and four mobiles in this department. All of which are end-of-support. Three are used by the FM office, two are spares, one is used in dispatch as a backup for the lifeguard channel, and four are currently used as the panic/hold up alarm system for City Hall. There is a radio in the City Manager’s office, City Clerk’s office, Planning and Development counter, and the Utility Billing counter. If there is a situation where an employee would need to hit a panic button, currently they would hit the emergency button on the side of the portable radio, which in turn sends an audible alert on the dispatch consoles in the police dispatch center. The Fire Marshall has expressed a need for some additional spare radios within his division. End-of-support spares can be transferred from the police department, but would need to be reprogrammed as police radios contain confidential criminal justice information. They also hold the frequency of all surrounding law enforcement agencies. Holding spare radios by a different division is hard to determine because each agency has a different flight map programmed into their radios. Unless all departments and divisions were working on the five First Coast Radio System channels, common spare radios would not be needed. Instead, each department should ensure they have spare radios in reserve for events and storms. There are two mobile radios in the Fire Marshal trucks. The other two are in the EOC at the O and M Building as explained above in this document. The amount of spares, use of portables as panic alarms, and the amount of mobiles needed in the EOC should be discussed by staff. **I recommend three portables and two mobiles be included in the next radio capital improvement plan for the Fire Marshall’s office. Any portables or mobiles needed for the EOC or to be used as panic alarms should also be included.**

Subscriber Overview:

Total portables requiring updating: 96 (plus 30 PW and 10 EOC decisions)

Total mobiles requiring updating: 43 (plus 4 EOC/Tower Light decision)

I recommend all end-of-support radios (directly above) be replaced over the next 5 years, in still to be determined quantities per year, and listed in the Capital Improvement Plan for a grand total range of \$347,759 - \$455,988.

Note: Extra discounts and incentives above the state contract are available when larger purchases are made at one time.

Portable / Radio Models

We recently hosted Motorola representatives for a demonstration of APX mobiles and portables. Beaches Energy and Public Works attended to see, touch, and learn about the different models available.

In past practice, these departments often received older radios from the Police and Fire departments. So when they needed to add or replace a radio, they did so using the same model that was passed down to them.

The police department currently uses APX 6000 portables and would need APX 4500 mobiles. These radios are capable of the encryption needed to be in compliance with our criminal justice standards.

Beaches Energy recently received a quote to replace 10 portables with APX 4000 and 3 mobiles with APX 4500.

At this meeting, Beaches Energy and Public Works viewed APX 900 portables and APX 1500 mobiles. Both departments agreed these radios fit the needs of their mission.

A quote for 10 portables and 3 mobiles using the APX 900 and APX 1500 saved us \$7,745 dollars from the prior quote.

Quote for a single APX 900 on state contract - \$2,218.50 - recommended

Quote for single APX 4000 on state contract - \$3,608.99 – recommended for 5 lifeguard radios

Quote for a single APX 1500 on state contract - \$3,134.49 - recommended

Quote for a single APX mobile with LEO encryption on state contract - \$4350-\$5750 depending on encryption level – recommended going forward on all police cars (*not included in estimate above*)

Final Statement

While all of these areas are key components to our overall radio system, it is my recommendation that the two items needing immediate attention are the SUA II agreement and the inspection of the tower.

The SUA II quote is valid thru November 20, 2020. After that, the price will increase significantly as we will become even more outdated on our software. The inspection of our tower is needed immediately as it will give us a bigger picture of our needs and help us make decisions on areas such as lighting, painting, and antenna needs.

Tower Inspection Result Addendum

The tower was inspected by Mr. John Noel and his team with ProCom Tower Solutions on Tuesday, November 24, 2020. The tower was found to be in good physical shape. There were no bolts or nuts missing or loose. The tower does have some minor surface rust but nothing to be concerned with at this time.

However, the following two items were recommended for repair/replacement:

1. Tower paint is faded beyond FAA requirements. The tower must be painted or the tower lights must be upgraded to the red/white system to remain in compliance with FAA standards; and
2. The safety climb cable is severely rusted and should not be used as a fall arrest system. The cable should be replaced and was recommended to use a stainless steel cable system due to our proximity to the ocean.

In regards to the above two recommendations, I recommend we complete both items as soon as possible.

Due to the fact our tower lights are already end-of-life since 2017, I recommend we move forward upgrading the tower lights to the red/white system. I also recommend that we sign a contract to have the new tower light company monitor our system. This will negate the need to upgrade the mobile radios within our master site currently used to monitor our power and lighting system. This will also ensure that all of the FAA requirements, notifications, and reports are submitted on a timely basis.

I do not recommend that we move forward with painting the tower at this time.

I do recommend that we replace the safety climb cable as soon as possible and use the stainless steel cable system as recommended for towers within close proximity to the ocean. This was not on the original radio system overview report as we were unaware of this system prior to the tower inspection. If we had an emergency issue with our antenna and/or tower, the tower crew would need to have this system in place to safely climb the tower for repair.

Additionally, I recommend we move forward with the Uninterruptible Power Supply (UPS) located at the master site. As stated above in the radio system overview, the current UPS is out of warranty and is considered end-of-life for all repair purposes. I recommend we replace the current end-of-life UPS system and then maintain the batteries replacing them every 3-5 years for the life of the system. Failure to update the system would leave the city with unplanned expenses should the system fail. The UPS is needed to support the master site, which controls our entire radio system.

Sole Source Request

Pursuant to Section VII and XII of the City of Jacksonville Beach Purchasing Manual, when requesting a sole source purchase from a vendor, please complete this form to justify your request and submit to the Property and Procurement Division with applicable attachments.

"Sole Source items are any materials, supplies, or services that can only be obtained from one vendor or manufacturer, eliminating any possibility of securing a second competitive quote."

"When it is determined that certain materials, supplies, or services are only available from a sole source, every effort must be made by the Department to secure documentation of sole source availability from the supplier, vendor, or manufacturer."

Requesting agency (Department/Division): Police/Communications

Name of Vendor or Supplier: SPX Flash Technology

Amount of purchase/project (attach quote): \$19,384.50

Provide a summary (brief description) of the scope of goods/services to be provided and detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended sole source provider:

This purchase is for emergency lights for the communications/radio tower located within the City of Jacksonville Beach.

This product is a sole source product, manufactured and sold exclusively by SPX Flash Technology. The

First Coast Radio System (JEA/JSO) recently updated all of their radio towers and utilize same product, along with

ABPD, NBPB, so this will enhance continuity of operations.

Assert that you have researched the availability of the requested goods/services from other sources in applicable markets and have discussed and evaluated the same with COJB's property and procurement division (attach sole source letter – signed, on company letterhead):

Submitted by: Jennifer L. Zdunkiewicz Assistant to the Police Chief
Name Title

Date: 6/2/2021

Requesting Agency Director's Signature: 

Property and Procurement Approval: _____

Any purchase in excess of the \$25,000 Bid Threshold Amount must have prior City Council approval or must be approved and signed by the City Manager

City Manager: _____ Date _____

Earl Weissert
Sales Representative – Specialty Accounts

SPX Flash Technology
earl.weissert@spx.com
T +1 615 503 2091
M +1 615 569 7895
F +1 615 261 2600



03/22/2021

Jennifer Zdunkiewicz
Assistant to the Police Chief
Jacksonville Beach Police Department

RE: Sole Source Letter

Dear Ms. Zdunkiewicz,

This letter is to confirm that Material Number F1402010 (FTS 370d), is a sole source product, manufactured and Sold exclusively by Flash Technology

Flash Technology Equipment has been installed at the following sites through JEA Power Company on Bid 99298.

FCC ASR:
1226263 – 2015 Yellow Water Road
1229155 - 14247 Old St. Augustine Rd
1225025 – 2916 Armsdale Road
1222951 – 2797 Kernan Road
1216114 – 11201 New Berlin Road
1221629 - 6878 Firestone Road
1261339 – Jea Mayport Substation, 725 Wonderwood Drive
1251155 – 14245 Old St. Augustine Road

Installing additional Flash Technology systems in your city would enhance continuity of Operations in Jacksonville.

Sincerely,

Earl Weissert

Earl Weissert
Sales Representative – Specialty Accounts

Email: Earl.Weissert@spx.com
O: 615-503-2091
M: 615-569-7895
F: 615-261-2600

332 Nichol Mill Lane
Franklin, TN 37067



332 Nichol Mill Lane
Franklin, TN 37067
Phone: 615-503-2000
Fax: 615-261-2600
Internet: <http://flashtechnology.com>

FLASH TECHNOLOGY 

Quotation

Customer

CITY OF JACKSONVILLE BEACH
11 3RD STREET NORTH
JACKSONVILLE BEACH FL 32250
USA

Ship-To-Party

CITY OF JACKSONVILLE BEACH
11 3RD STREET NORTH
JACKSONVILLE BEACH FL 32250
USA

Information

Quote Number	2082625
Quote Date	09/01/2020
Customer No.	130629
Currency	USD
Validity Start Date	09/01/2020
Validity End Date	08/02/2021

Header Information

Terms of payment: Net due in 30 days

**** PAYMENT TERMS ARE SUBJECT TO CHANGE PENDING CREDIT APPROVAL ****

Incoterms: PPD FOB ORIGIN

ATTN: JENNIFER ZDUNKIEWICZ
PHONE: 904-247-6343
EMAIL: jzdunkiewicz@jaxbchfl.net

PROJECT: 300' TOWER

QUOTED: E1+1 FTS 370D MEDIUM INTENSITY LED
- SMART
- 400' FLASH HEAD CABLE FOR TOP BEACONS
- 3 SIDE MARKER LIGHTS

QUOTE INCLUDES FREIGHT

EQUIPMENT LEADTIME IS 10 BUSINESS DAYS

APPLICABLE TAXES ARE BASED ON THE ACTUAL SHIP TO ADDRESS

Item	Material Number / Cat. Num / Description	Quantity	Unit Price	Amount
10	F1402011/ E1+1 FTS 370d LED SMART ATT LTE AVIAN IR	1 EA	14,145.00	14,145.00
			Item Discount %10.000-	-1,414.50
			Item NET Price	12,730.50
	With the following configuration			
	Material Number: F1402011			
	Customer Number 1: 0000130629			
	Input Power Requirement: 120-240AC VOLTAGE			
	Enclosure type for SC and mkr: White Aluminum Enclosure			
	TECK 90 CABLE: NO			
	System Cable Length Line 1: F4370000400			

Item 10 on next page



332 Nichol Mill Lane
Franklin, TN 37067
Phone: 615-503-2000
Fax: 615-261-2600
Internet: <http://flashtechnology.com>

FLASH TECHNOLOGY 

Quotation

Quote Number 2082625

Quote Date 09/01/2020

Customer No. 130629

Item	Material Number / Cat. Num / Description	Quantity	Unit Price	Amount
20	System Cable Length Line 2: F4370000400 System Cable Length Line 3: NO CABLE System Cable Length Line 4: NO CABLE Flash Regulation Requirement: FAA Avian Compliant: YES Red Night Flashes Per Minute: 30 Flashes Per Minute Infrared Lighting: YES IR Markers Per Tier: 3 Markers Tower Type: Vanguard Marker Self-Support SMART: PCB OPT SC 370X (SMART) Modem: ATT LTE Modem Sim Card Selection: ROW- White Sim Card Wifi: None Battery Option: Battery Backup System Controller Switch: None Shelf Mounting Kit: Shelf Mounting Kit Photo Diode Length Selection: PHOTODIODE W/20' PIGTAIL SHLD Extra Marker Cable: None Special Instructions: FW 3.7.2 E2 Electric Tape Qty: Electric Tape - E2 E2 Filament Tape Qty: Filament Tape - E2 F1370110/ SC 370d DUAL LED 120-240VAC, 50/60HZ With the following configuration Enclosure type for SC and mkr: White Aluminum Enclosure Avian Compliant: YES Infrared Lighting: YES Red Night Flashes Per Minute: 30 Flashes Per Minute SMART: PCB OPT SC 370X (SMART) Modem: ATT LTE Modem Sim Card Selection: ROW- White Sim Card Wifi: None System Controller Switch: None Battery Option: Battery Backup Catenary Flash: Disabled Number of Markers for Tier 2: 0 Special Instructions: FW 3.7.2	1	EA	
30	F1370110/ SC 370d DUAL LED 120-240VAC, 50/60HZ With the following configuration Enclosure type for SC and mkr: White Aluminum Enclosure Avian Compliant: YES Infrared Lighting: YES Red Night Flashes Per Minute: 30 Flashes Per Minute SMART: None	1	EA	

Item 30 on next page



332 Nichol Mill Lane
Franklin, TN 37067
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Fax: 615-261-2600
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FLASH TECHNOLOGY 

Quotation

Quote Number 2082625

Quote Date 09/01/2020

Customer No. 130629

Item	Material Number / Cat. Num / Description	Quantity	Unit Price	Amount
	Modem: No Modem Wifi: None System Controller Switch: None Battery Option: Battery Backup Catenary Flash: Disabled Controller Position: Secondary Controller Controller Type: Slave Controller Number of Markers for Tier 2: 0 Special Instructions: FW 3.7.2			
40	F1370151/ FH 370x IR LED	2 EA		
50	F4370000400/ CABLE TC RATED 8AWG/2C, 400FT	1 EA		
60	F4370000400/ CABLE TC RATED 8AWG/2C, 400FT	1 EA		
70	F5900905/ TAPE ELECTRIC 2"	7 EA		
80	F5900906/ TAPE FILAMENT 1"	4 EA		
90	F1901130/ MARKER KIT 3-MKR 372 DC L810 FAA	1 EA		
100	F1137001/ MKR 370 HARDWARE KIT SELF SUPT DC VANGRD	1 EA		
110	F1903911/ MKR 37X MARKER INTERFACE ENCLOSURE PAINT	1 EA		
120	F5991777/ HARDWARE MOUNTING ASSY .5X2.5 BOLT NUT	2 EA		
130	F4362039/ CABLE KIT SC 370X RS-485 UNSHLD, 6 FT	1 EA		
140	F1905355/ KIT ANTENNA MOUNTING BRACKET WITH SLOT	1 EA		
150	F1855516/ PHD 516 PHOTODIODE W/20' PIGTAIL SHLD	1 EA		
160	F1903106/ KIT SHELF MOUNTG ASSY KIT 3991207 5991	2 EA		
170	F7913702/ MANUAL FTS 370d, 370w	1 EA		
180	11000011868/ SERVICE - E1+1 INSTALLATION	1 EA	6,454.00	6,454.00
190	11000016341/ SERVICE VIP LABOR WARRANTY	1 EA	1,400.00	1,400.00
		Item Discount \$1,400.00-/ 1 EA		-1,400.00
		Item NET Price		0.00
Items total:				19,184.50
Freight on Order				200.00
Net Before Tax				19,384.50
Total Tax				
Final amount:				19,384.50



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FLASH TECHNOLOGY 

Quotation

Quote Number 2082625

Quote Date 09/01/2020

Customer No. 130629

ACCEPTANCE:

By execution below, or by sending a Purchase Order referencing this proposal, the undersigned accepts this proposal to furnish equipment and services on this schedule subject to the Flash Technology Terms and Conditions of Sale (Rev U(05.03.17)(Flash), the "Flash Terms") attached hereto and/or incorporated by reference herein, and authorizes Flash to proceed with the procurement and fabrication of this equipment. Acceptance and performance of any order is conditioned upon your acceptance of the Flash Terms and your agreement to be bound by and comply with them. Failure on the part of Flash to object to provisions contained in any Purchase Order or other document from you shall not constitute a waiver by Flash of the Flash Terms or an acceptance of any such provisions. Any conflicting or additional terms or conditions set forth in a Purchase Order or other document from you are not binding upon Flash, and are expressly rejected.

Signature _____ Date _____

Requested Ship Date: _____

This requested ship date is subject to review by Flash Technology. If Flash Technology cannot meet the requested ship date, you will be contacted to work out a mutually acceptable shipment date. Flash Technology requires that the customer take ownership of the product no later than 14 calendar days after the agreed-upon ship date.

SAFETY CLIMB CABLE BUNDLE.

BEST QUOTE: Pro Com ON TOP.

Eric M. Shaughnessy

From: Erin Citrullo
Sent: Wednesday, March 31, 2021 10:06 AM
To: Eric M. Shaughnessy
Subject: Tower Safety Climb Cable Quotes
Attachments: Safety Cable 1.pdf; Safety Cable 2.pdf

\$ 2,700.00

Here are two quotes for the safety cable.

Pro-Comm is who did our inspection. I would recommend using him for the replacement of the safety cable.

I have BetaComm working on a third quote for you, but I doubt it would come in lower than Pro-Comm.

Pro-Comm is also already in our system as an approved vendor. BetaComm is not.

The quote from MTS Tower Crew is pulled through MCA (Hastys) so the PO for that would go to Hastys.

I will forward the third quote as soon as I get it.

J. Erin Citrullo
Communications Supervisor
Jacksonville Beach Police Department
101 Penman Road South . Jacksonville Beach, FL . 32250
904-270-1661



ProCom Tower Solutions Inc

128 Gargonza Ct
FL 32084

Phone #

9048269080

jnoel@procomtower.com

Estimate

Date	Estimate #
1/18/2021	150

Name / Address
Jacksonville Beach Police Department J. Erin Citrullo

Project

Description	Qty	Rate	Total
Labor & material to install new 300' SS safety cable on communication tower	1	2,700.00	2,700.00
Total			\$2,700.00



Supplier ID No: 9001475 Site : 048

MCA
6609 Commonwealth Ave
Jacksonville, FL 32254
904-783-0130

Quote for Jax Beach Tower Safety Cable Replacement

Statement of Work Item	Work Details	Quantity	Unit Amount	Extended Amount
Install	Quote to supply and install new 300 fot Stainless Steel Safety Climb cable. Remove old Galvanized cable. All work to be performed by MTS Tower Crew	1	\$ 5,675.00	\$ 5,675.00 \$ - \$ - \$ -
	Prepared by Carl Johnson - Service Manager JAX, FL			
				\$ 5,675.00



Betacom Quote

Betacom Incorporated
9331 East Fowler Ave, Thonotosassa, FL 33592
Phone: (813) 986-4922 Fax: (813) 982-0822
Website: www.betacom.com

To: Jax Beach Police

9331 E Fowler, Thonotosassa, FL - 33592

From: Jeff Young

9331 East Fowler Ave, Thonotosassa, FL 33592

Summary

Total Amount: **\$3,769.46**

Payment Terms: 30

Date: 03/31/2021

Quote ID: Q-215454

Shipping Information

Ship To: Jax Beach Police

Bill To:

9331 E Fowler, Thonotosassa, FL - 33592

Details

Product ID	Product	Quantity	Price	Sub Total
MISC-CONS	Replace cable safety climb	1	\$3,769.46	\$3,769.46
		Total		\$3,769.46

Scope of Work Details:

Replace safety climb with a new one- if awarded we will need to set up this customer.

Terms

- 1) Reasonable allowance for work to be scheduled.
- 2) Reasonable time frame for work to be scheduled.
- 3) Any additional work or material needed to complete the job will be billed at a time and expense rate.
- 4) This quote is valid for 30 days.
- 5) Payment terms net 30 unless contractually agreed otherwise.



Cpak
Technology Solutions

Quote

Date	Quote #	Account Manager
Mar 24, 2021	CPKQ32173	Bryan Fewox

Quote Prepared For:

J. Erin Citrullo
Jacksonville Beach Police Department
101 Penman Road South
Jacksonville Beach, FL 32250

Issue Purchase Order to:

Cpak Technology Solutions
133 Main Street
LaGrange, GA 30240
Fax: 706-298-4537
E-mail: sales@cpak.com
FED ID # 58-1623505

Qty	Part Number	Description	Unit Price	Extended Price
1	AS5B0NCWGNNXBJ1	One (1) Liebert APS Model AS5B0NCWGNNXBJ1 rated at 10 kVA/9.0 kW - 10 minutes backup time. - On-line double conversion design with a true sine wave output - N+x parallel redundancy to provide a fault tolerant network of power protection for continuous systems availability - Quoted model is configured Non-redundant - Input and output noise suppression - Main input, output, and internal maintenance breaker - Input power factor 0.99 - 6 hour battery recharge time to 90% capacity - Fault tolerant microprocessor-based control and monitoring - Low voltage distortion output inverter - Flame-retardant, Sealed valve regulated batteries - LCD display module with mimic diagram of power flow and provides digital metering, event logging, user customize-able set points (low battery alarm, battery test, auto-restart delay, display language) - All modules are hot-swappable to provide maximum system flexibility and availability	\$12,650.00	\$12,650.00

This quote includes a 3.5% cash discount. If you wish to order on a credit card, please contact us for a revised quote.

Pricing and availability may change. Please contact Cpak for current information.

Cpak Technology Solutions
133 Main Street - LaGrange, GA 30240
Phone: 706-883-7664 Fax: 706-298-4537 E-mail: sales@cpak.com

Qty	Part Number	Description	Unit Price	Extended Price
1	Shipping	Dock to Dock Shipping & Handling	\$0.00	\$0.00

SubTotal	\$12,650.00
Tax	\$0.00
Grand Total	\$12,650.00

This quote includes a 3.5% cash discount. If you wish to order on a credit card, please contact us for a revised quote.

Pricing and availability may change. Please contact Cpak for current information.

Cpak Technology Solutions
133 Main Street - LaGrange, GA 30240
Phone: 706-883-7664 Fax: 706-298-4537 E-mail: sales@cpak.com

Sole Source Request

Pursuant to Section VII and XII of the City of Jacksonville Beach Purchasing Manual, when requesting a sole source purchase from a vendor, please complete this form to justify your request and submit to the Property and Procurement Division with applicable attachments.

"Sole Source items are any materials, supplies, or services that can only be obtained from one vendor or manufacturer, eliminating any possibility of securing a second competitive quote."

"When it is determined that certain materials, supplies, or services are only available from a sole source, every effort must be made by the Department to secure documentation of sole source availability from the supplier, vendor, or manufacturer."

Requesting agency (Department/Division): Finance/Information Systems

Name of Vendor or Supplier: Vertiv Services Inc

Amount of purchase/project (attach quote): \$6,588.60 (quote attached to requisition 20200117)

Provide a summary (brief description) of the scope of goods/services to be provided and detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended sole source provider:

Annual maintenance for the UPS devices purchased from this company over 10 years ago, that we've had continuing
maintenance with ever since.

Assert that you have researched the availability of the requested goods/services from other sources in applicable markets and have discussed and evaluated the same with COJB's property and procurement division (attach sole source letter – signed, on company letterhead):

This company provides the maintenance on the equipment they sell.

Submitted by: Kent Haines

Name

Information Systems Supervisor

Title

Date: 10/16/2019

Requesting Agency Director's Signature: 

Property and Procurement Approval: 

Signed 10/09/2020

Any purchase in excess of the \$25,000 Bid Threshold Amount must have prior City Council approval or must be approved and signed by the City Manager

City Manager: _____

_____ Date



DAWN BATEMAN

Customer Compliance Specialist, Sales Operations

Services, North America

O +614 841 6329

E Dawn.Bateman@vertiv.com

January 8, 2020

Re: Sole Source Service Provider for Liebert® Power Products

With your purchase of Liebert power products, you now have the best critical support equipment available. As you choose the appropriate level of service support for this equipment, please consider the following.

To ensure top performance, reliability, and duration of equipment, Vertiv is the only authorized service provider for the Liebert power product line (uninterruptible power supply/battery, static transfer switch, power distribution units, and monitoring products). In order to meet the objective of providing the highest level of service possible, Vertiv has invested in the very best individuals to create the strongest support organization in the industry.

With more than 850 technical experts and support personnel across the United States; a 24x7x365 customer resolution center that is fully staffed by personnel having immediate access to equipment detail and service histories for Liebert equipment; a multi-level parts distribution system; and a technical support group available 24x7, Vertiv offers the most comprehensive power product service program in existence today.

There are distinct advantages in having the original equipment manufacturer (OEM) perform your service, and they are specific to the proprietary information, materials, and expertise maintained by the OEM. These exclusive advantages are summarized below and are the basis for sole source qualification.

Factory Training

- Vertiv customer engineers (CEs) are required to have completed a two-part comprehensive training program before entering a customer's site.
- This program includes more than 110 hours of core training such as fundamentals of data center applications, and electrical and personal safety; more than 400 hours of product-specific and structured on-the-job training; and at least another 200 hours of training on elective topics.
- CEs keep their level of training up to date by participation in at least 20 hours of new and refresher training courses each year.
- No other organization is authorized to have their field technicians participate in maintenance training programs for Liebert solutions.

Startup Services

- The standard factory warranty for Liebert three-phase UPS units is active for 12 months from the date of startup and is only valid with startup by a Vertiv CE.
- Startup performed by an outside service organization reduces the equipment warranty to 90 days with coverage for parts only.

Maintenance and Troubleshooting Information

- CEs have instant access to Technical Knowledge Online (TKO). This database includes the latest in maintenance and troubleshooting techniques specific to Liebert equipment.
- The information available through TKO is only accessible to Vertiv CEs and includes proprietary information like equipment schematics and assembly drawings.
- Access to the proprietary software used in Liebert UPS units allows Vertiv CEs to properly configure your UPS and to be more informed for a superior level of service.
- Through Power Technical Support (PTS), Vertiv CEs have access to the engineers who designed and built your power equipment.



DAWN BATEMAN

Customer Compliance Specialist, Sales Operations
Services, North America
O +614 841 6329
E Dawn.Bateman@vertiv.com

Part Availability

- Part support is available to all customers and service providers.
- Part priority is given to Vertiv contract customers to make certain that contractual obligations are met.
- To guarantee availability for contract customers, standard lead times apply for all part orders from non-contract customers and outside service providers.

Technical Support

- PTS exists solely to support the Vertiv field service organization and is not available to outside service organizations.
- PTS is comprised of long-tenured factory engineers who are experts in servicing, troubleshooting, and maintaining Liebert equipment. PTS engineers engage in complex startup activities, support the Vertiv CE in difficult troubleshooting situations, and develop equipment modifications that improve system performance.

Field Modifications – Field Change Notice (FCN)

- The FCN process for Liebert equipment is managed by PTS and factory personnel, and is not available to outside service organizations.
- The FCN process allows for engineering improvements to be made to the equipment as soon as an enhancement has been identified. These FCNs enhance the safety and reliability of Liebert power systems.
- Safety related FCNs are distributed to the Vertiv customer contact on file. Contract customers are automatically notified and scheduled for installation.
- Technical FCN enhancements are only available, at no charge, to Vertiv contract customers.

The wide range of Vertiv offerings for system startup, preventive maintenance, emergency service, battery management, project management, and customer training are available through your local representative or by calling 1-800-543-2378.

Eric M. Shaughnessy

From: Erin Citrullo
Sent: Wednesday, March 31, 2021 8:26 AM
To: Eric M. Shaughnessy
Subject: FW: Radio UPS Replacement
Attachments: Cpak Quote # CPKQ32172.pdf; Cpak Quote # CPKQ32173.pdf

Here are the two quotes from Vertiv.

Ricardo says the one ending in 173 is the style the rest of the city uses. It also has a longer shelf life (approximately 10-15 years) and has the capability to be monitored. We would have a small electrician charge to install (both styles) as well as any charge the city would require to drop a line down to the server room under the radio room so that it could be monitored by IT for alarms.

I have an email into our Vertiv rep to verify battery replacement costs for this style (173), and if the sole source will work since he quoted us through Cpak.

J. Erin Citrullo
Communications Supervisor
Jacksonville Beach Police Department
101 Penman Road South . Jacksonville Beach, FL . 32250
904-270-1661

From: Erin Citrullo
Sent: Monday, March 29, 2021 4:50 PM
To: 'Carl Johnson' <carljohanson@callmc.com>
Subject: FW: Radio UPS Replacement

Here are the two quotes from Vertiv.

The one ending in 173 is the style we have throughout the city and the style my IT says they would be able to monitor.

J. Erin Citrullo
Communications Supervisor
Jacksonville Beach Police Department
101 Penman Road South . Jacksonville Beach, FL . 32250
904-270-1661

From: Eugene Rudy <erudy@condap.com>
Sent: Wednesday, March 24, 2021 1:46 PM
To: Erin Citrullo
Subject: Radio UPS Replacement

Hi Erin,

I have the attached quotes from Cpak Technology as we discussed. If you have any questions, please call or email me directly.

Thank You!

Erin Citrullo

From: Eugene Rudy <erudy@condap.com>
Sent: Wednesday, March 31, 2021 9:48 AM
To: Erin Citrullo
Subject: RE: Radio UPS Replacement

Yes, we can add it to the PD contract, and it would be better for both of us!

The UPS comes with a 2 year warranty, so that is no contract required for 2 years.

After the 2 year warranty is up, I would recommend we do an additional contract, co-term it with the PD unit (co-term contract would be about \$900 but that is an estimate for 2 years from now).

On the renewal, we'll do a full year with both equipment. It will save you some money over 3 years time from startup. We can keep the unit pricing the same at the full year mark.

I try to take care of my local government peeps, making City life easier! 😊

Eugene L. Rudy
Account Manager
IT Solutions | Power Systems | Services

CONDITIONED AIR & POWER | 11243 St. Johns Industrial Pkwy S., Suite 7 | Jacksonville, FL 32246
o: 904.642.3369 x104 | m: 904.333.9078 | erudy@condap.com



From: Erin Citrullo <jcitrullo@jaxbchfl.net>
Sent: Wednesday, March 31, 2021 8:32 AM
To: Eugene Rudy <erudy@condap.com>
Subject: RE: Radio UPS Replacement

Since the radio tower is under the PD, could we add this UPS on to the PD contract?
Or would it be the same price to start its own contract? Could you give me the price on that? We are working on our council memo now.

J. Erin Citrullo
Communications Supervisor
Jacksonville Beach Police Department
101 Penman Road South . Jacksonville Beach, FL . 32250
904-270-1661

From: Eugene Rudy <erudy@condap.com>
Sent: Wednesday, March 31, 2021 8:30 AM

To: Erin Citrullo <ecitrullo@jaxbchfl.net>

Subject: RE: Radio UPS Replacement

Hi Erin!

Wow, lots of questions. Let's address those one by one:

1. Batteries –
 - a. Yes, the APS unit does have internal battery modules
 - b. Batteries should be changed every 5 years.
 - c. Under the Vertiv Preventative Maintenance program, battery replacements are included. Separately, I would have to look up the costs, but it would also require a technician to replace them, which is where a Vertiv PM contract (like we have for City Hall and Police Department) would take care of the replacement.
2. It will. Cpak is a reseller for Vertiv. The PO would need to be addressed to Cpak directly.

I hope this helps!

Eugene L. Rudy

Account Manager

IT Solutions | Power Systems | Services

CONDITIONED AIR & POWER | 11243 St. Johns Industrial Pkwy S., Suite 7 | Jacksonville, FL 32246

o: 904.642.3369 x104 | m: 904.333.9078 | erudy@condap.com



From: Erin Citrullo <ecitrullo@jaxbchfl.net>

Sent: Wednesday, March 31, 2021 8:22 AM

To: Eugene Rudy <erudy@condap.com>

Subject: RE: Radio UPS Replacement

Hi! Can you tell me if the APS model has batteries that need to be replaced every so often?

And if so, how often and at what price.

Also the quotes you provided thru Cpak.... Will our sole source letter thru Vertiv work since we are ordering this through you?

J. Erin Citrullo

Communications Supervisor

Jacksonville Beach Police Department

101 Penman Road South . Jacksonville Beach, FL . 32250

904-270-1661

From: Eugene Rudy <erudy@condap.com>

Sent: Wednesday, March 24, 2021 1:46 PM

To: Erin Citrullo <ecitrullo@jaxbchfl.net>

Subject: Radio UPS Replacement

Hi Erin,

I have the attached quotes from Cpak Technology as we discussed. If you have any questions, please call or email me directly.

Thank You!

Eugene L. Rudy
Account Manager
IT Solutions | Power Systems | Services

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UPS BUNDLE - MASTER SITE

SOLE SOURCE (CITY JB HAS CONTRACT)

Eric M. Shaughnessy

From: Erin Citrullo
Sent: Wednesday, March 31, 2021 10:02 AM
To: Eric M. Shaughnessy
Subject: FW: Radio UPS Replacement

\$ 12,650.⁰⁰

Explanation on how the warranty would work putting the new style UPS on a contract. If we co-term it with the PD contract, he is estimating \$900 a year. The white page provided a quote on battery replacement on the current style of UPS at \$4,370 every 3-5 years. The new style would cost roughly the same or less depending on the frequency the old style batteries would have to be changed out.

And yes, Cpak is a reseller for Vertiv and falls under our sole source letter.

The new style UPS is approximately \$970 more than the one quoted in the white page. However, this one has a longer shelf life, can go on our current contract, and has the ability to be monitored. I would recommend the quote ending in 173.

J. Erin Citrullo
Communications Supervisor
Jacksonville Beach Police Department
101 Penman Road South . Jacksonville Beach, FL . 32250
904-270-1661

From: Eugene Rudy <erudy@condap.com>
Sent: Wednesday, March 31, 2021 9:48 AM
To: Erin Citrullo <jcitrullo@jaxbchfl.net>
Subject: RE: Radio UPS Replacement

Yes, we can add it to the PD contract, and it would be better for both of us!

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After the 2 year warranty is up, I would recommend we do an additional contract, co-term it with the PD unit (co-term contract would be about \$900 but that is an estimate for 2 years from now).

On the renewal, we'll do a full year with both equipment. It will save you some money over 3 years time from startup. We can keep the unit pricing the same at the full year mark.

I try to take care of my local government peeps, making City life easier! 😊

Eugene L. Rudy
Account Manager
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City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Dennis W. Barron, Jr., Director of Public Works
DATE:	June 7, 2021
SUBJECT:	5 th Avenue South Townhomes-Public Infrastructure Acceptance

BACKGROUND

The developer installed public infrastructure as shown below to support the 5th Avenue South Townhomes. This development is located south of 5th Avenue South between 8th and 9th Streets South (see attached as-built drawings).

Public Infrastructure Dedicated to the City for Maintenance			
Description	Value	Location	Responsibility
Potable Water Distribution System (4" diameter PVC pipes, 3 valves, 15 services, etc.)	\$59,315.92	right-of-way (road)	Public Works
Sanitary Sewer Collection System (8" diameter PVC pipe, 1 manhole, 15 sewer services, etc.)	\$19,388.40	right-of-way (alley)	Public Works
Stormwater Collection System (15" diameter RCP pipe, 1 inlet, etc.)	\$3,996.25	right-of-way (road)	Public Works
Concrete Alley/Pavement Repair (concrete alley, asphalt pavement, etc.)	\$32,351.00	right-of-way (road/alley)	Public Works
Underground Electric System (conduits/sleeves, concrete pads, etc.)	\$35,000.00	right-of-way & BES easement	Beaches Energy Services
TOTAL:	\$150,051.57		

The water and sewer mains were tested, received Florida Department of Environmental Protection clearance, and have been placed into operation. The engineer, Connelly & Wicker, Inc., certified the work based on testing results and as-built drawings and certified the work's value. The developer/owner has provided a one-year maintenance bond.

The Final Plat for this subdivision is in the process of being reviewed for approval. The public infrastructure required and provided for the subdivision, and now proposed for acceptance by the City, has been verified by staff to have been installed consistent with the approved Development Plan application for the subdivision. The Development Plan Application SP#20-1 was approved in October 2020.



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

FINANCIAL IMPACT

By accepting this public infrastructure, the City will be responsible for ongoing and future maintenance expenses. There is a one-year warranty associated with the public improvements, and the developer has secured a maintenance bond to pay for the cost of any repairs that may occur during the one-year period.

REQUESTED ACTION

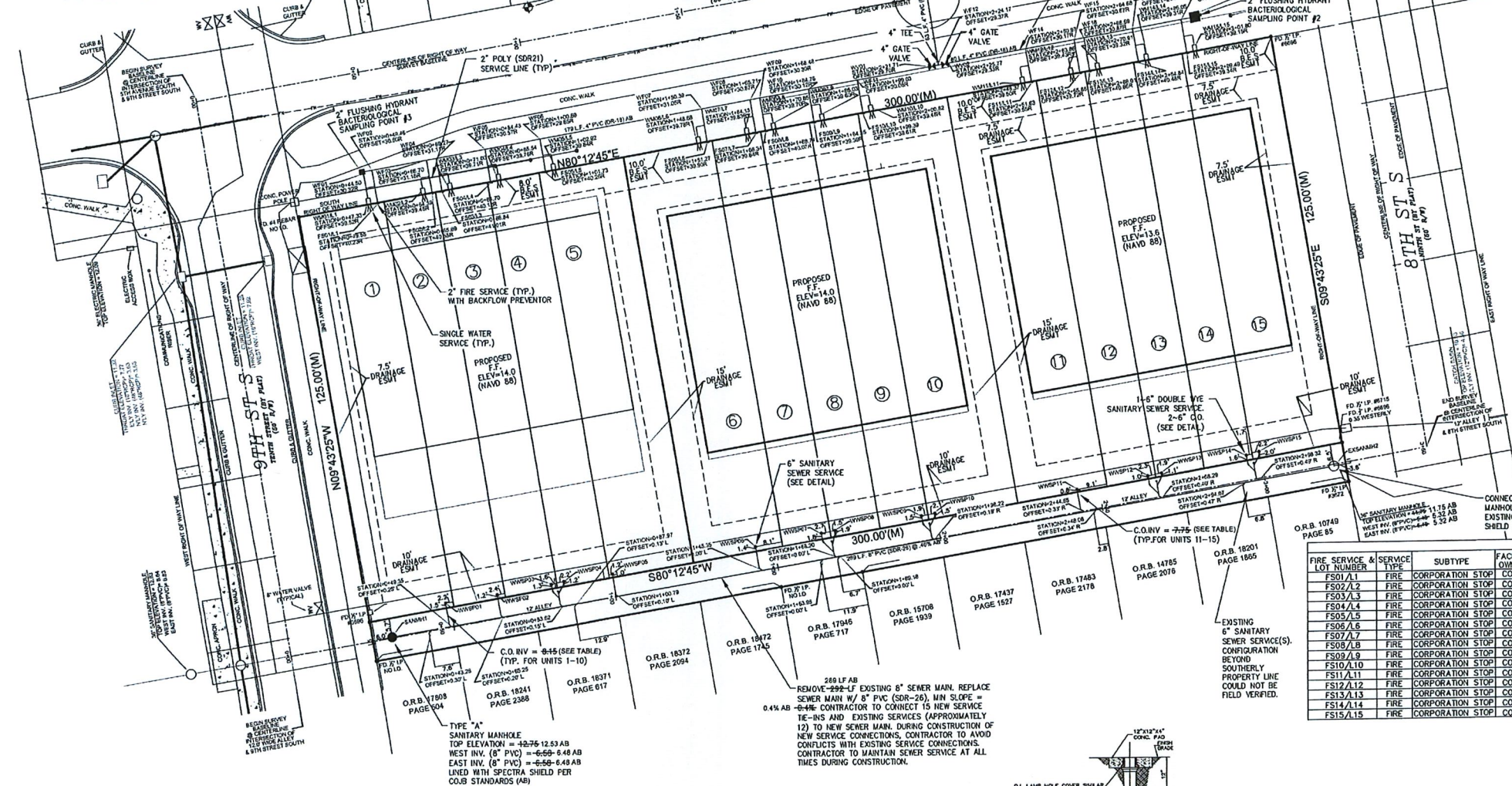
- Accept/Reject the dedication to the City and acceptance for maintenance of the public infrastructure improvements for 5th Avenue South Townhomes.

ATTACHMENTS

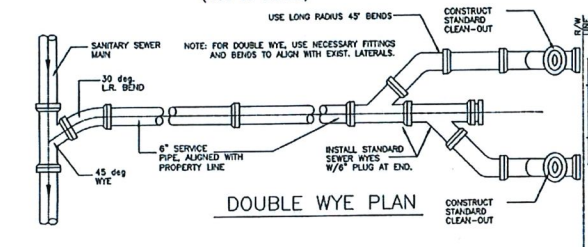
- 5th Avenue South Townhomes - As-Built Drawings
- 5th Avenue South Townhomes - Engineer's Certification Letter dated April 5, 2021

0° 20° 40° 60°

SCALE : 1"=20'



VICINITY MAP
(NOT TO SCALE)



SEWER MANHOLE TABLE									
MANHOLE NUMBER	MANHOLE SUBTYPE	FACILITY OWNER	MANHOLE TYPE	RIM ELEVATION	INVERT ELEVATIONS WITH DIRECTIONS	STATE PLANE NORTHING	STATE PLANE EASTING	LATITUDE	LONGITUDE
SANNH1	COLLECTION	CO.B	A	12.53	INV. ELEV. 6.48 (N) (E) OUT INV. ELEV. 6.48 (E) (N) OUT	2162712.650	530774.938	30°16'55.2812"	-081°23'50.146"
EXSANNH2	COLLECTION	CO.B	EXISTING	11.75	INV. ELEV. 5.32 (W) (N) OUT INV. ELEV. 5.32 (E) (N) OUT	2162761.228	531061.249	30°16'55.7719"	-081°23'46.882"

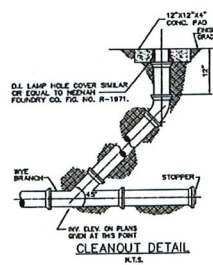
				DRAINAGE				
WASTEWATER SERVICE POINT SUCCE & LOT #	SERVICE POINT SUBTYPE	FINISHED GRADE ELEVATION SERVICE POINT (TOP OF CAP)	TOP OF PIPE ELEVATION AT SERVICE POINT	TABLE PLANE				
				DEPTH OF COVER	STATE PLANE NORTHING	STATE PLANE EASTING	LATITUDE	LONGITUDE
WSP01	Clean Out	12.55	8.44	1.1	2162722.792	530791.242	30°16'55.3822"	-081°23'49.9508"
WSP02	Clean Out	12.58	8.45	1.23	2162725.152	530606.951	30°16'55.4061"	-081°23'49.7817"
WSP03	Clean Out	12.71	8.42	2.29	2162728.142	530628.466	30°16'55.4362"	-081°23'49.5931"
WSP04	Clean Out	12.71	8.31	4.40	2162728.945	530827.165	30°16'55.4443"	-081°23'49.5313"
WSP05	Clean Out	12.59	8.56	4.03	2162731.051	530841.163	30°16'55.4657"	-081°23'49.3876"
WSP06	Clean Out	12.09	8.53	3.2	2162730.368	530885.533	30°16'55.4863"	-081°23'48.8560"
WSP07	Clean Out	11.54	8.40	2.42	2162742.802	530905.576	30°16'55.5842"	-081°23'48.6576"
WSP08	Clean Out	11.93	8.52	3.41	2162743.608	530909.670	30°16'55.5923"	-081°23'48.6109"
WSP09	Clean Out	11.99	8.52	3.47	2162747.762	530935.364	30°16'55.6343"	-081°23'48.3132"
WSP10	Clean Out	12.04	8.50	3.54	2162748.445	530939.916	30°16'55.6479"	-081°23'48.2519"
WSP11	Clean Out	12.43	8.02	4.41	2162750.753	530983.183	30°16'56.7090"	-081°23'47.7729"
WSP12	Clean Out	12.03	8.06	4.03	2162759.029	531004.608	30°16'56.7482"	-081°23'47.5287"
WSP13	Clean Out	12.49	8.04	4.41	2162759.834	531008.784	30°16'55.7563"	-081°23'47.4811"
WSP14	Clean Out	11.81	8.13	3.68	2162764.850	531034.639	30°16'55.8069	-081°23'47.1846"
WSP15	Clean Out	11.75	8.10	3.65	2162765.920	531038.397	30°16'55.8176"	-081°23'47.1434"

FIRE SERVICE TABLE															
FIRE SERVICE & LOT NUMBER	SERVICE TYPE	SUBTYPE	FACILITY OWNER	FITTING SIZE	FITTING TYPE	MANUFACTURER	FITTING MATERIAL	LENNING MATERIAL	FITTING TOP ELEVATION	FINAL GRADE ELEVATION	FINAL DEPTH	STATE PLANE NORTHING	STATE PLANE EASTING	LONGITUDE	
F501/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.74	12.9	3.2'	2162841.408	530771.246	106°16'58.583"	-081°23'50.011"
F502/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.65	12.7	3.1'	2162846.830	530787.207	106°16'58.608"	-081°23'50.011"
F503/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.67	12.8	3.1'	2162846.913	530790.391	106°16'58.610"	-081°23'50.011"
F504/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.34	12.5	3.2'	2162850.417	530816.566	106°16'58.629"	-081°23'49.911"
F505/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.66	12.8	3.2'	2162853.242	530822.676	106°16'58.645"	-081°23'49.051"
F506/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.46	12.7	3.2'	2162862.024	530817.427	106°16'58.763"	-081°23'49.051"
F507/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.41	12.6	3.2'	2162864.638	530866.271	106°16'58.789"	-081°23'48.882"
F508/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.45	12.5	3.1'	2162864.823	530868.680	106°16'58.791"	-081°23'48.882"
F509/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	8.87	12.2	3.1'	2162868.123	530901.446	106°16'58.824"	-081°23'48.882"
F510/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	8.93	12.2	3.1'	2162870.487	530910.860	106°16'58.845"	-081°23'48.511"
F511/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	8.42	12.1	3.1'	2162879.428	530909.267	106°16'58.938"	-081°23'48.511"
F512/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	8.87	12.2	3.1'	2162881.678	530984.323	106°16'58.961"	-081°23'47.765"
F513/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.03	12.2	3.2'	2162881.122	530956.601	106°16'58.952"	-081°23'47.719"
F514/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.13	12.3	3.2'	2162884.131	530915.155	106°16'58.987"	-081°23'47.550"
F515/L1	FIRE	CORPORATION STOP	CO.B	2"	COMPRESSION A.Y.	McDONALD	BRASS	BRASS	9.29	12.4	3.1'	2162887.770	531017.403	106°16'57.023"	-081°23'47.387"

WATER METER TABLE								
METER TYPE & LOT NUMBER	SERVICE TYPE	FACILITY OWNER	METER BOX MANUFACTURER	METER BOX MATERIAL	STATE PLANE NORTHING	STATE PLANE EASTING	LATITUDE	LONGITUDE
WM01/L1	WATER	CO,B	GLASMANSTERS	POLYMER	2162844.723	3016768.937	30°16'58.5884"	-081°23'50.2201"
WM02/L2	WATER	CO,B	GLASMANSTERS	POLYMER	2162847.267	3016768.937	30°16'58.5884"	-081°23'50.2201"
WM03/L3	WATER	CO,B	GLASMANSTERS	POLYMER	2162849.558	3016768.937	30°16'58.6271"	-081°23'49.9531"
WM04/L4	WATER	CO,B	GLASMANSTERS	POLYMER	2162850.899	3016768.936	30°16'58.6317"	-081°23'49.9531"
WM05/L5	WATER	CO,B	GLASMANSTERS	POLYMER	2162853.856	3016768.934	30°16'58.6506"	-081°23'49.9531"
WM06/L6	WATER	CO,B	GLASMANSTERS	POLYMER	2162861.701	3016768.857	30°16'58.7488"	-081°23'49.9531"
WM07/L7	WATER	CO,B	GLASMANSTERS	POLYMER	2162864.728	3016768.807	30°16'58.7859"	-081°23'48.8071"
WM08/L8	WATER	CO,B	GLASMANSTERS	POLYMER	2162865.546	3016768.693	30°16'58.7987"	-081°23'48.8321"
WM09/L9	WATER	CO,B	GLASMANSTERS	POLYMER	2162868.225	3016768.505	30°16'58.8191"	-081°23'48.8321"
WM10/L10	WATER	CO,B	GLASMANSTERS	POLYMER	2162870.829	3016768.192	30°16'58.8522"	-081°23'48.4961"
WM11/L11	WATER	CO,B	GLASMANSTERS	POLYMER	2162876.917	3016767.500	30°16'58.9336"	-081°23'47.9611"
WM12/L12	WATER	CO,B	GLASMANSTERS	POLYMER	2162881.624	3016768.302	30°16'58.9610"	-081°23'47.7881"
WM13/L13	WATER	CO,B	GLASMANSTERS	POLYMER	2162883.029	3016768.100	30°16'58.9829"	-081°23'47.7881"
WM14/L14	WATER	CO,B	GLASMANSTERS	POLYMER	2162885.513	3016764.144	30°16'57.0002"	-081°23'47.5391"
WM15/L15	WATER	CO,B	GLASMANSTERS	POLYMER	2162888.533	3016761.646	30°16'57.0289"	-081°23'47.3621"

WATER VALUE TABLE														
LABEL	VALVE SUBTYPE	FACILITY OWNER	VALVE SIZE	VALVE OPEN DIRECTION	TURNS TO OPEN	TOP OF NUT ELEVATION	FINAL GRADE ELEVATION	VALVE DEPTH TO TOP OF NUT	VALVE MANUFACTURER	VALVE MODEL	STATE PLANE NORTHING	STATE PLANE EASTING	LATITUDE	LONGITUDE
WW01	GATE VALVE	COB	4"	LEFT	14	7.98	12.48	4.50	MUELLER	A-2361	2162884.048	530929.113	3016°56.9835'	-081°23'48.2607'
WW02	GATE VALVE	COB	4"	LEFT	14	8.46	12.37	3.91	MUELLER	A-2361	2162885.102	530943.049	3016°56.9919'	-081°23'48.2313'
WW03	TAPPING VALVE	COB	4"	LEFT	14	9.52	12.59	3.07	MUELLER	A-2361	2162946.757	530931.271	3016°57.6039'	-081°23'48.3726'

WATER TREATING TABLE															
WATER	SUBTYPE	FACILITY OWNER	FITTING SIZE PRIMARY	FITTING SIZE SECONDARY	FITTING TYPE	MANUFACTURER	FITTING MATERIAL	LINING MATERIAL	FITTING TOP ELEVATION	FINAL GRADE ELEVATION	FINAL DEPTH	STATE PLANE NORTHING	STATE PLANE EASTING	LATITUDE	LONGITUDE
WF01	FLUSHING HYDRANT CONTAINMENT BOX	COJB	1.7' x 1.1'	—	BOX	GLASMASTERS	POLYMER	POLYMER	12.78	12.78	—	2162853.306	530764.584	3016°56.6731"	-081°23'50.2700"
WF02	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.60	12.7	3.1"	2162853.981	530769.501	3016°56.6800"	-081°23'50.2140"
WF03	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.55	12.6	3.1"	2162856.328	530768.607	3016°56.7029"	-081°23'49.9900"
WF04	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.55	12.6	3.1"	2162866.741	530819.134	3016°56.7080"	-081°23'49.8100"
WF05	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.36	12.5	3.2	2162869.857	530803.973	3016°56.7283"	-081°23'49.8210"
WF06	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.36	12.4	3.0	2162863.329	530819.879	3016°56.7473"	-081°23'49.6388"
WF07	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.36	12.4	3.0	2162870.593	530869.061	3016°56.8479"	-081°23'49.0791"
WF08	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.38	12.4	3.0	2162873.372	530884.126	3016°56.8759"	-081°23'49.8074"
WF09	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.39	12.5	3.1"	2162874.409	530886.795	3016°56.8893"	-081°23'49.8158"
WF10	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.77	12.1	3.0	2162878.147	530901.487	3016°56.9158"	-081°23'48.6949"
WF11	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	10.02	12.0	3.2	2162879.820	530896.825	3016°56.9099"	-081°23'48.3447"
WF12	TEE	COJB	4"	4"	MECHANICAL	STAR PIPE PRODUCTS	DUCTILE IRON	CEMENT	7.32	12.1	4.8"	2162884.789	530901.481	3016°56.9099"	-081°23'48.2537"
WF13	TAPPING SLEEVE	COJB	6"	4"	MECHANICAL	MUELLER	STAINLESS	EPOXY	8.11	12.6	4.5"	2162947.432	530931.241	3016°57.6100"	-081°23'48.3730"
WF14	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	8.93	12.1	3.8	2162888.559	530989.025	3016°57.0231"	-081°23'47.9511"
WF15	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	8.98	12.0	3.0	2162890.401	530981.624	3016°57.0478"	-081°23'47.7951"
WF16	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	8.93	12.1	3.2	2162890.876	530985.603	3016°57.0527"	-081°23'47.5700"
WF17	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.09	12.1	3.0	2162894.712	531001.081	3016°57.0912"	-081°23'47.5744"
WF18	SERVICE SADDLE	COJB	4"	2"	MECHANICAL	A.Y. McDONALD	BRASS	BRASS	9.19	12.2	3.0	2162897.209	531015.669	3016°57.1164"	-081°23'47.4061"
WF19	FLUSHING HYDRANT CONTAINMENT BOX	COJB	1.7' x 1.1'	—	BOX	GLASMASTERS	POLYMER	POLYMER	12.05	12.05	—	2162897.755	531019.461	3016°57.1165"	-081°23'47.3548"



SURVEYORS STATEMENT	CONTRACTORS STATEMENT
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INFORMATION PROVIDED BY: DATE: 01/17/20		INFORMATION PROVIDED BY: DATE: 01/17/20	
KAYKAX CONSULTING, LLC 11407 WHITE BAY LANE JACKSONVILLE, FL 32225 (904) 508-7228		ATLANTIC SITE & MARINE, INC. 5159 THORNDEN ROAD JACKSONVILLE, FL 32207 (904) 738-0171	
I HEREBY CERTIFY THAT THE		CONTRACTOR:	
PAVEMENT	☒ WATER MAIN	I HEREBY CERTIFY THAT THE MATERIALS AND QUANTITIES USED IN THE CONSTRUCTION OF:	
CURB & GUTTER	☒ SANITARY GRAVITY SYSTEM	☒ PAVEMENT	
STORM & DRAINAGE SYSTEM	☒ FIRE LINE	☒ CURB & GUTTER	
	☒ LIFT STATION	☒ STORM & DRAINAGE SYSTEM	
		☒ LIFT STATION	
ARE SHOWN ON THE HORIZONTAL AND VERTICAL LOCATIONS AS SHOWN ON THESE "AS BUILT" DRAWINGS AND MEET THE STANDARD PRACTICE FOR SURVEYING AND MAPPING IN THE STATE OF FLORIDA AS PER CHAPTER SJ-17.051 OF AND SJ-17.052, FLORIDA ADMINISTRATIVE CODE.		ARE IN ACCORDANCE WITH THE APPROVED PLANS AND THE CITY ENGINEER.	
SIGNATURE: <u>Michael D</u>		SIGNATURE: <u>[Signature]</u>	
NAME: MICHAEL D. BROWN SURVEYOR PROFESSIONAL SURVEYOR AND MAPPER NO. 6990		NAME: CLAY WATTERSON UNDERGROUND UTILITY LICENSE NUMBER CUC057326	

[illegible]



April 5, 2021

Public Works Department
City of Jacksonville Beach
11 North 3rd Street
Jacksonville Beach, FL 32250

Attn: Martin Martirone, P.E.

Re: **Engineer Certification Letter for Acceptance of Public Infrastructure Improvements for
5th Avenue South Townhomes, Jacksonville Beach, FL**

Dear Mr. Martirone:

We hereby request approval by the City of Jacksonville Beach Department of Public Works for a warranty bond in the amount of **\$150,051.57** for the potable water system, sanitary sewer system, storm sewer system (within the right-of-way only), and concrete alley between 8th St. S. and 9th St. S. The concrete alley includes approximately 327-l.f. 12-ft. wide stabilized subbase and 12-in. thick concrete roadway.

These improvements are all located within the public right-of-way and dedicated alley between 8th St. S. and 9th St. S. We have made site inspections of the project and have found it to be in substantial compliance with the approved engineering plans on file with the Department of Public Works. To the best of my knowledge and belief, the schedule of values listed below is an adequate representation of the improvements to be conveyed to the City of Jacksonville Beach.

The attached Estimated Value of Improvements for Acceptance for the infrastructure is based, on the project schedule of values from Atlantic Site & Marine, Inc. Please refer to the attached worksheet for a detailed breakdown of the values.

<u>Work Items</u>	<u>Completed Value</u>
1. Potable Water System	\$ 59,315.92
2. Sanitary Sewer System	\$ 19,388.40
3. Storm Water System	\$ 3,996.25
4. Electrical	\$ 35,000.00
<u>5. Concrete Alley / Pavement Repair</u>	<u>\$ 32,351.00</u>
Total	\$ 150,051.57

Thank you for your assistance and should you require any additional information please do not hesitate to contact me at (904) 265-3030.

Sincerely, KENNEDY
Connelly & Wicker Inc.
4/15/2024
Charles B. Kennedy, P.E.
Project Manager
Professional Engineer

Cc: Alex Sifakis
Katie Derringer
Adam Rigel

**5th Avenue South Townhomes
Infrastructure Improvements Cost Breakdown**

WATER	QUANTITY	UNIT	UNIT COST	COST
4" DR 18 C900 PVC Watermain	322	LF	\$ 32.86	\$ 10,580.92
6" x 4" Tapping Sleeve	1	EA	\$ 850.00	\$ 850.00
4" MJ Tapping Valve Assembly	1	EA	\$ 2,250.00	\$ 2,250.00
4" MJ Tee	1	EA	\$ 325.00	\$ 325.00
4" MJ Gate Valve Assembly	2	EA	\$ 815.00	\$ 1,630.00
2" Flushing Hydrant	2	EA	\$ 1,685.00	\$ 3,370.00
4" x 2" Tapped Cap Assembly	2	EA	\$ 205.00	\$ 410.00
1" Single Water Service	15	EA	\$ 715.00	\$ 10,725.00
2" Fire Service	15	EA	\$ 1,945.00	\$ 29,175.00
SUB-TOTAL				\$ 59,315.92

SEWER	QUANTITY	UNIT	UNIT COST	COST
6" Sewer Service (SDR26 PVC)	224	LF	\$ 23.07	\$ 5,167.68
8" Sewer Pipe (SDR26 PVC)	289	LF	\$ 28.48	\$ 8,230.72
Precast Concrete Sewer Manhole	1	EA	\$ 3,865.00	\$ 3,865.00
Sewer Connection to Existing Manhole	1	EA	\$ 2,125.00	\$ 2,125.00
SUB-TOTAL				\$ 19,388.40

STORM DRAINAGE	QUANTITY	UNIT	UNIT COST	COST
15" RCP	39	LF	\$ 38.75	\$ 1,511.25
Precast Concrete Type "C" Inlet (S-5)	1	EA	\$ 2,485.00	\$ 2,485.00
SUB-TOTAL				\$ 3,996.25

ELECTRICAL	QUANTITY	UNIT	UNIT COST	COST
Electrical System	1	LS	\$ 35,000.00	\$ 35,000.00

ROADWAY/ALLEYWAY	QUANTITY	UNIT	UNIT COST	COST
Asphalt Roadway Repair	185	SY	\$ 43.00	\$ 7,955.00
Concrete Alleyway Paving	428	SY	\$ 57.00	\$ 24,396.00
SUB-TOTAL				\$ 32,351.00

TOTAL	\$ 150,051.57
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City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Allen Putnam, Beaches Energy Services Director
DATE:	May 19, 2021
SUBJECT:	Bid Number 2021-01
	Distribution Transformers

BACKGROUND

Distribution Transformers are necessary to provide safe and reliable power to Beaches Energy customers. They are grouped into three categories – Conventional Overhead Distribution Transformers, Single Phase Padmount Transformers, and Three Phase Padmount Transformers.

Staff recommends the following as supported by the table below:

- Awarding Conventional Overhead Distribution Transformers (Item Nos. 1-11) to the lowest, responsive, responsible bidder, Central Moloney.
- Awarding Single Phase Padmount Distribution Transformers (Item Nos. 12-17) to the lowest, responsive, responsible bidder, Central Moloney. This includes Item 17 to maintain consistency within the category.
- Awarding Three Phase Padmount Distribution Transformers (Item Nos. 18-30, excluding Item No. 29 since vendor is unable to manufacture) to the lowest, responsive, responsible bidder, WEG.
- Awarding Item No. 29 to the lowest, responsive, responsible bidder, Wesco.

Bid Item Number	Beaches Energy Stock #	Description	Estimated Units	Size (kVA)	Secondary Volts	Vendor	Cost Quoted	Estimated Total Cost
1	1012	Overhead Distribution Transformer	1	15	120/240	Central Moloney	\$1,000	\$1,000
2	1013	Overhead Distribution Transformer	10	25	120/240	Central Moloney	\$1,064	\$10,640
3	769	Overhead Distribution Transformer	1	25	240/480	Central Moloney	\$995	\$995



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4	1009	Overhead Distribution Transformer	10	50	120/240	Central Moloney	\$1,515	\$15,150
5	712	Overhead Distribution Transformer	0	50	240/480	Central Moloney	\$1,505	\$0
6	1014	Overhead Distribution Transformer	10	75	120/240	Central Moloney	\$1,691	\$16,910
7	1039	Overhead Distribution Transformer	3	100	120/240	Central Moloney	\$2,220	\$6,660
8	999	Overhead Distribution Transformer	1	100	240/480	Central Moloney	\$2,201	\$2,201
9	832	Overhead Distribution Transformer	0	167	120/240	Central Moloney	\$3,179	\$0
10	998	Overhead Distribution Transformer	0	167	240/480	Central Moloney	\$3,017	\$0
11	1074	Overhead Distribution Transformer	0	250	120/240	Central Moloney	\$5,998	\$0
12	1248	Single Phase Padmount Transformer	4	25	120/240	Central Moloney	\$1,975	\$7,900
13	1032	Single Phase Padmount Transformer	0	25	240/480	Central Moloney	\$1,979	\$0
14	1017	Single Phase Padmount Transformer	25	75	120/240	Central Moloney	\$2,549	\$63,725
15	1045	Single Phase Padmount Transformer	10	100	120/240	Central Moloney	\$2,794	\$27,940
16	1026	Single Phase Padmount Transformer	6	167	120/240	Central Moloney	\$4,047	\$24,282
17	1070	Single Phase Padmount Transformer	0	250	120/240	Central Moloney	\$6,202	\$0



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18	142	Three Phase Padmount Transformer	2	150	277/480Y	WEG	\$10,188	\$20,376
19	1372	Three Phase Padmount Transformer	4	150	120/208Y	WEG	\$10,414	\$41,656
20	1028	Three Phase Padmount Transformer	4	300	120/208Y	WEG	\$12,519	\$50,076
21	856	Three Phase Padmount Transformer	2	300	277/480Y	WEG	\$12,046	\$24,092
22	852	Three Phase Padmount Transformer	4	500	120/208Y	WEG	\$15,487	\$61,948
23	1081	Three Phase Padmount Transformer	1	500	277/480Y	WEG	\$14,025	\$14,025
24	857	Three Phase Padmount Transformer	0	750	120/208Y	WEG	\$20,895	\$0
25	137	Three Phase Padmount Transformer	2	750	277/480Y	WEG	\$17,357	\$34,714
26	1073	Three Phase Padmount Transformer	2	1000	120/208Y	WEG	\$26,846	\$53,692
27	1072	Three Phase Padmount Transformer	0	1000	277/480Y	WEG	\$19,457	\$0
28	1144	Three Phase Padmount Transformer	0	1500	277/480Y	WEG	\$24,509	\$0
29	1442	Three Phase Padmount Transformer	1	1500	120/208Y	Wesco	\$37,888	\$37,888
30	1431	Three Phase Padmount Transformer	1	2500	277/480Y	WEG	\$36,841	\$36,841

Total Estimated Annual Expense \$552,711



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FINANCIAL IMPACT

Funding for this expense is included in the B.E.S. Capital Improvement Plan project titled *Infrastructure to Support System Growth and Maintenance*. The anticipated financial impact over the next year is \$552,711.

REQUESTED ACTION

- Award/Reject Bid No. 2021-01 to Central Moloney, WEG, and Wesco for the purchase of Conventional Overhead Distribution Transformers, Single Phase Padmount Transformers, and Three Phase Padmount Transformers.

ATTACHMENTS

- Notice of Intent to Submit Bid for Approval and Award By City Council

City of

Jacksonville Beach

Property and

Procurement Division

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6229

Email: purchasing@jaxbchfl.net

www.jacksonvillebeach.org

This is the only recommendation notice you will receive. If there are other representatives in your firm working on this project, please forward to their attention.

NOTICE OF INTENT TO SUBMIT BID FOR APPROVAL AND AWARD BY CITY COUNCIL

Date: March 23, 2021

From: Luis F. Flores, Property and Procurement Officer

RE: **Bid No. 2021-01 Distribution Transformers**

Recommendation will be presented to the City Manager for:

Bid Number: 2021-01

Title: Distribution Transformers

Following is the bid tabulation sheet:

Item no.	Description	Size KVA	Sec. Volts	Vendor	Unit Cost
1	Conventional Overhead Distribution Transformers	15	120/240	Central Moloney	\$ 1,000
2	Conventional Overhead Distribution Transformers	25	120/240	Central Moloney	\$ 1,064
3	Conventional Overhead Distribution Transformers	25	240/480	Central Moloney	\$ 995
4	Conventional Overhead Distribution Transformers	50	120/240	Central Moloney	\$ 1,515
5	Conventional Overhead Distribution Transformers	50	240/480	Central Moloney	\$ 1,505
6	Conventional Overhead Distribution Transformers	75	120/240	Central Moloney	\$ 1,691
7	Conventional Overhead Distribution Transformers	100	120/240	Central Moloney	\$ 2,220
8	Conventional Overhead Distribution Transformers	100	240/480	Central Moloney	\$ 2,201
9	Conventional Overhead Distribution Transformers	167	120/240	Central Moloney	\$ 3,179
10	Conventional Overhead Distribution Transformers	167	240/480	Central Moloney	\$ 3,017
11	Conventional Overhead Distribution Transformers	250	120/240	Central Moloney	\$ 5,998
12	Single Phase Padmounted Transformers	25	120/240	Central Moloney	\$ 1,975
13	Single Phase Padmounted Transformers	25	240/480	Central Moloney	\$ 1,979
14	Single Phase Padmounted Transformers	75	120/240	Central Moloney	\$ 2,549
15	Single Phase Padmounted Transformers	100	120/240	Central Moloney	\$ 2,794
16	Single Phase Padmounted Transformers	167	120/240	Central Moloney	\$ 4,047
17	Single Phase Padmounted Transformers	250	120/240	Central Moloney	\$ 6,202
18	Three Phase Padmounted Transformers	150	277/480Y	WEG	\$ 10,188
19	Three Phase Padmounted Transformers	150	120/208Y	WEG	\$ 10,414
20	Three Phase Padmounted Transformers	300	120/208Y	WEG	\$ 12,519
21	Three Phase Padmounted Transformers	300	277/480Y	WEG	\$ 12,046
22	Three Phase Padmounted Transformers	500	120/208Y	WEG	\$ 15,487
23	Three Phase Padmounted Transformers	500	277/480Y	WEG	\$ 14,025
24	Three Phase Padmounted Transformers	750	120/208Y	WEG	\$ 20,895
25	Three Phase Padmounted Transformers	750	277/480Y	WEG	\$ 17,357
26	Three Phase Padmounted Transformers	1000	120/208Y	WEG	\$ 26,846
27	Three Phase Padmounted Transformers	1000	277/480Y	WEG	\$ 19,457
28	Three Phase Padmounted Transformers	1500	277/480Y	WEG	\$ 24,509
29	Three Phase Padmounted Transformers	1500	120/208Y	Wesco	\$ 37,888
30	Three Phase Padmounted Transformers	2500	277/480Y	WEG	\$ 36,841



The complete bid tabulation sheet is attached herewith.

In accordance with the procedures set forth in Section XII K. of the City of Jacksonville Beach Purchasing Manual, a written notice of intent to file a protest must be filed with the Property and Procurement Officer within three (3) business days, Monday through Friday, 8:00 AM – 4:00 PM, after receipt by the respondent of the Bid Award Notice from the Property and Procurement Officer.

If awarded, please do not proceed with any work prior to receiving an official City of Jacksonville Beach Purchase Order and/or Notice-to-Proceed letter.

We would like to thank each bidder for their submittal.

Luis F. Flores

Luis F. Flores, Property & Procurement Officer
1460A Shetter Avenue, Jacksonville Beach, FL 32250

CITY OF JACKSONVILLE BEACH BID TABULATION FORM

Beaches Energy Services
Bid Tabuation Sheet
Bid No. 2021-01 Distribution Transformers

Item no.	B.E.S. Stock #	Description	Size KVA	Sec. Volts	Anixter	Del. in days	Central Moloney	Del. in days	Gresco	Del. in days	WEG	Del. in days	Wesco	Del. in days
1	1012	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	15	120/240	No Quote	-	\$ 1,000	56-70	No Quote	-	No Quote	-	\$ 1,084	70
2	1013	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	25	120/240	No Quote	-	\$ 1,064	56-70	No Quote	-	No Quote	-	\$ 1,190	70
3	769	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	25	240/480	No Quote	-	\$ 995	56-70	No Quote	-	No Quote	-	\$ 1,180	70
4	1009	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	50	120/240	No Quote	-	\$ 1,515	56-70	No Quote	-	No Quote	-	\$ 1,784	70
5	712	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	50	240/480	No Quote	-	\$ 1,505	56-70	No Quote	-	No Quote	-	\$ 1,771	70
6	1014	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	75	120/240	No Quote	-	\$ 1,691	56-70	No Quote	-	No Quote	-	\$ 2,295	70
7	1039	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	100	120/240	No Quote	-	\$ 2,220	56-70	No Quote	-	No Quote	-	\$ 3,459	70
8	999	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	100	240/480	No Quote	-	\$ 2,201	56-70	No Quote	-	No Quote	-	\$ 2,960	70
9	832	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	167	120/240	No Quote	-	\$ 3,179	56-70	No Quote	-	No Quote	-	\$ 5,894	70
10	998	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	167	240/480	No Quote	-	\$ 3,017	56-70	No Quote	-	No Quote	-	\$ 5,624	70
11	1074	Conventional Overhead Distribution Transformers, Primary Voltage 14760/25565 Grounded Wye	250	120/240	No Quote	-	\$ 5,998	70-84	No Quote	-	No Quote	-	\$ 6,494	70
12	1248	Single Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	25	120/240	\$ 2,583	70	\$ 1,975	140-154	\$ 2,630	77	No Quote	-	\$ 2,841	140
13	1032	Single Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	25	240/480	\$ 2,605	70	\$ 1,979	140-154	\$ 2,654	77	No Quote	-	\$ 2,831	140
14	1017	Single Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	75	120/240	\$ 3,417	70	\$ 2,549	140-154	\$ 3,480	77	No Quote	-	\$ 3,086	140
15	1045	Single Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	100	120/240	\$ 3,746	70	\$ 2,794	150-154	\$ 3,815	77	No Quote	-	\$ 3,627	140
16	1026	Single Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	167	120/240	\$ 4,838	70	\$ 4,047	150-154	\$ 4,930	77	No Quote	-	\$ 4,821	140
17	1070	Single Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	250	120/240	No Quote	-	\$ 6,202 *	150-154	No Quote	-	No Quote	-	\$ 5,733	140
18	142	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	150	277/480Y	\$ 13,040	133	\$ 10,430	126-154	\$ 13,287	140	\$ 10,188	60-70	\$ 11,057	140
19	1372	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	150	120/208Y	\$ 13,179	133	\$ 10,619	126-154	\$ 13,428	140	\$ 10,414	60-70	\$ 11,274	140
20	1028	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	300	120/208Y	\$ 15,064	133	\$ 12,690	126-154	\$ 15,349	140	\$ 12,519	60-70	\$ 12,761	140
21	856	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	300	277/480Y	\$ 14,550	133	\$ 11,806	126-154	\$ 14,825	140	\$ 12,046 *	60-70	\$ 12,627	140
22	852	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	500	120/208Y	\$ 18,412	133	\$ 19,903	126-154	\$ 18,760	140	\$ 15,487	60-70	\$ 15,813	140
23	1081	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	500	277/480Y	\$ 16,761	133	\$ 17,351	126-154	\$ 17,075	140	\$ 14,025	60-70	\$ 15,057	140
24	857	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	750	120/208Y	\$ 25,685	133	\$ 26,539	126-154	\$ 26,170	140	\$ 20,895	60-70	\$ 21,735	140
25	137	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	750	277/480Y	\$ 22,232	133	\$ 20,880	154-168	\$ 22,653	140	\$ 17,357	60-70	\$ 18,762	140
26	1073	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	1000	120/208Y	\$ 40,359	133	\$ 30,191	154-168	\$ 41,120	140	\$ 26,846 *	60-70	\$ 26,315	140
27	1072	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	1000	277/480Y	\$ 25,850	133	\$ 26,654	154-168	\$ 26,340	140	\$ 19,457	60-70	\$ 21,853	140
28	1144	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	1500	277/480Y	\$ 33,071	133	\$ 35,606	154-168	\$ 33,695	140	\$ 24,509	60-70	\$ 27,794	140
29	1442	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	1500	120/208Y	\$ 59,172	133	No Quote	-	\$ 60,292	140	No Quote **	-	\$ 37,888	140
30	1431	Three Phase Padmounted Transformers, Primary Voltage 14760/25565 Grounded Wye	2500	277/480Y	\$ 53,327	133	\$ 53,646	154-168	\$ 54,337	140	\$ 36,841	60-70	\$ 38,719	140

Note:

- * Vendor (manufacturer) selected to maintain consistency within category (ie: Overhead, Single Phase, Three Phase)
- ** Vendor unable to manufacture 1500 kVA with a 120/208Y secondary.



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Allen Putnam, Director of Beaches Energy Services
DATE:	May 4, 2021
SUBJECT:	Bid Number 2021-06
	Crane Rental Services

BACKGROUND

From time to time it is necessary for Beaches Energy Services and other City departments to utilize crane rental services for construction and maintenance activities. Services vary depending on the City's needs throughout the year. Bid Number 2021-06 seeks unit pricing for crane rental services. The solicitation was advertised and the City received three responses. Staff recommends awarding the bid to the top two responding bidders identified below based on average hourly price, which will provide flexibility in scheduling these services. The initial term of the contract period is one year with up to two additional one year extensions, for a maximum of three years. Both contractors have agreed to hold prices firm for years two and three.

	Crane & Rigging of Jacksonville, Inc.	Coker Industrial Contractors, Inc.
	Primary	Secondary
Bid Item 1: Crane Size 70 ton Average price per hour	\$940.00	\$1,445.00
Bid Item 2: Crane Size 110 ton Average price per hour	\$1,540.00	\$1,975.00
Bid Item 3: Crane Size 170 ton Average price per hour	\$1,765.00	\$3,200.00
Bid Item 4: Tractor Trailer Average price per hour	\$515.00	\$680.00

FINANCIAL IMPACT

Funding for crane rental services is included each year in the Beaches Energy Services operating budget.

REQUESTED ACTION

- Award/Reject Bid No. 2021-06 to Crane and Rigging of Jacksonville, Inc., as the primary contractor and to Coker Industrial Contractors, Inc., as the secondary provider of crane rental services.



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ATTACHMENTS

- Bid Tabulation Sheet
- Notice of Intent to Submit Bid for Approval and Award By City Council

CITY OF JACKSONVILLE BEACH BID TABULATION FORM

Beaches Energy Services
Bid Tabulation Sheet
Bid No. 2021-06 Crane Rental Services

Bid Item	Description	Crane Rigging	Coker Industrial	Sims Crane
Crane Size: 70 Ton				
I	Per hour Half day	\$ 150.00	\$ 320.00	\$ 298.26
	Per hour Full day	\$ 150.00	\$ 225.00	\$ 298.26
	Per hour Weekly	\$ 150.00	\$ 200.00	\$ 256.51
	Per Hour Monthly	\$ 150.00	\$ 200.00	\$ 251.37
	Per hour Weekend/Holiday	\$ 170.00	\$ 250.00	\$ 358.26 *
	Per hour Overtime	\$ 170.00	\$ 250.00	\$ 328.26 *
	Total	\$ 940.00	\$ 1,445.00	\$ 1,790.92
Crane Size: 110 Ton				
II	Per hour Half day	\$ 325.00	\$ 675.00	\$ 370.65 **
	Per hour Full day	\$ 325.00	\$ 325.00	\$ 370.65
	Per Hour Monthly	\$ 200.00	\$ 250.00	\$ 338.66
	Per hour Weekend/Holiday	\$ 345.00	\$ 375.00	\$ 430.65 *
	Per hour Overtime	\$ 345.00	\$ 350.00	\$ 400.65 *
	Total	\$ 1,540.00	\$ 1,975.00	\$ 1,911.26
Crane Size: 170 Ton				
III	Per hour Half day	\$ 375.00	\$ 1,200.00	\$ 727.12 **
	Per hour Full day	\$ 375.00	\$ 600.00	\$ 727.12
	Per Hour Monthly	\$ 225.00	\$ 300.00	\$ 490.00
	Per hour Weekend/Holiday	\$ 395.00	\$ 675.00	\$ 807.12 *
	Per hour Overtime	\$ 395.00	\$ 425.00	\$ 787.12 *
	Total	\$ 1,765.00	\$ 3,200.00	\$ 3,538.48
Tractor Trailer				
IV	Per hour Half day	\$ 95.00	\$ 135.00	\$ 108.58
	Per hour Full day	\$ 95.00	\$ 125.00	\$ 108.58
	Per Hour Monthly	\$ 95.00	\$ 110.00	\$ 87.95
	Per hour Weekend/Holiday	\$ 115.00	\$ 155.00	\$ 168.58 *
	Per hour Overtime	\$ 115.00	\$ 155.00	\$ 138.58 *
	Total	\$ 515.00	\$ 680.00	\$ 612.27

Notes:

* Price adjusted after follow-up email sent post bid opening

** Eight hour minimum; Price adjusted after follow-up email sent post bid opening

This is the only recommendation notice you will receive. If there are other representatives in your firm working on this project, please forward to their attention.

NOTICE OF INTENT TO SUBMIT BID FOR APPROVAL AND AWARD BY CITY COUNCIL

Date: April 30, 2021

From: Luis F. Flores, Property and Procurement Officer

RE: **Bid No. 2021-06 Crane Rental Services**

	Primary	Secondary
Bid Item 1: Crane Size 70 ton	Crane Rigging	Coker Industrial
Bid Item 2: Crane Size 110 ton	Crane Rigging	Coker Industrial
Bid Item 3: Crane Size 170 ton	Crane Rigging	Coker Industrial
Bid Item 4: Tractor Trailer	Crane Rigging	Coker Industrial

Recommendation will be presented to the City Manager for intent to award of Bid No. 2021-06 Crane Rental Services to **Crane Rigging of Jacksonville Inc.** as Primary, and **Coker Industrial Contractors, Inc.** as Secondary contractors.

The complete bid tabulation sheet is attached.

In accordance with the procedures set forth in Section XII K. of the City of Jacksonville Beach Purchasing Manual, a written notice of intent to file a protest must be filed with the Property and Procurement Officer within three (3) business days, Monday through Friday, 8:00 AM – 4:00 PM, after receipt by the respondent of the Bid Award Notice from the Property and Procurement Officer.

If awarded, please do not proceed with any work prior to receiving an official City of Jacksonville Beach Purchase Order and/or Notice-to-Proceed letter.

We would like to thank each respondent for their submittal.

Luis F. Flores

Luis F. Flores, Property and Procurement Officer
1460A Shetter Avenue, Jacksonville Beach, FL 32250

City of
Jacksonville Beach
Property and
Procurement Division
1460A Shetter Avenue
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FL 32250
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CITY OF JACKSONVILLE BEACH BID TABULATION FORM

Beaches Energy Services
Bid Tabulation Sheet
Bid No. 2021-06 Crane Rental Services

Bid Item	Description	Crane Rigging	Coker Industrial	Sims Crane
Crane Size: 70 Ton				
I	Per hour Half day	\$ 150.00	\$ 320.00	\$ 298.26
	Per hour Full day	\$ 150.00	\$ 225.00	\$ 298.26
	Per hour Weekly	\$ 150.00	\$ 200.00	\$ 256.51
	Per Hour Monthly	\$ 150.00	\$ 200.00	\$ 251.37
	Per hour Weekend/Holiday	\$ 170.00	\$ 250.00	\$ 358.26 *
	Per hour Overtime	\$ 170.00	\$ 250.00	\$ 328.26 *
	Total	\$ 940.00	\$ 1,445.00	\$ 1,790.92
Crane Size: 110 Ton				
II	Per hour Half day	\$ 325.00	\$ 675.00	\$ 370.65 **
	Per hour Full day	\$ 325.00	\$ 325.00	\$ 370.65
	Per Hour Monthly	\$ 200.00	\$ 250.00	\$ 338.66
	Per hour Weekend/Holiday	\$ 345.00	\$ 375.00	\$ 430.65 *
	Per hour Overtime	\$ 345.00	\$ 350.00	\$ 400.65 *
	Total	\$ 1,540.00	\$ 1,975.00	\$ 1,911.26
Crane Size: 170 Ton				
III	Per hour Half day	\$ 375.00	\$ 1,200.00	\$ 727.12 **
	Per hour Full day	\$ 375.00	\$ 600.00	\$ 727.12
	Per Hour Monthly	\$ 225.00	\$ 300.00	\$ 490.00
	Per hour Weekend/Holiday	\$ 395.00	\$ 675.00	\$ 807.12 *
	Per hour Overtime	\$ 395.00	\$ 425.00	\$ 787.12 *
	Total	\$ 1,765.00	\$ 3,200.00	\$ 3,538.48
Tractor Trailer				
IV	Per hour Half day	\$ 95.00	\$ 135.00	\$ 108.58
	Per hour Full day	\$ 95.00	\$ 125.00	\$ 108.58
	Per Hour Monthly	\$ 95.00	\$ 110.00	\$ 87.95
	Per hour Weekend/Holiday	\$ 115.00	\$ 155.00	\$ 168.58 *
	Per hour Overtime	\$ 115.00	\$ 155.00	\$ 138.58 *
	Total	\$ 515.00	\$ 680.00	\$ 612.27

Notes:

* Price adjusted after follow-up email sent post bid opening

** Eight hour minimum; Price adjusted after follow-up email sent post bid opening



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Allen Putnam, Director of Beaches Energy Services
DATE:	May 19, 2021
SUBJECT:	Bid Number 2021-07
	Reconditioning Painted Surfaces on Pad-Mounted Transformers & Switchgear

BACKGROUND

In order to maintain the integrity and appearance of transformers, switching cabinets, and other equipment in the field, it is often necessary for the surfaces to be professionally cleaned, reconditioned, and painted. This also includes replacement of locks, warning stickers, and stenciled letters and numbers for proper equipment identification. Services will vary depending on Beaches Energy Services' needs throughout the year.

Bid Number 2021-07 seeks unit pricing for reconditioning of painted surfaces and other services. The solicitation was advertised and the City received two responses. Staff recommends awarding the bid to the lowest responsive bidder identified below, Seacor Painting, Inc. The initial term of the contract period is one year with up to two additional one year extensions, for a maximum of three years. Seacor Painting, Inc., has agreed to hold bid prices firm for years two and three of the contract.

Equipment	Seacor Painting, Inc.
50 kVA	\$100.00
75 kVA	\$100.00
100 kVA	\$100.00
167 kVA	\$130.00
250 kVA	\$130.00
150 kVA	\$200.00
300 kVA	\$200.00
500 kVA	\$300.00
750 kVA	\$300.00
1000 kVA	\$400.00
1500 kVA	\$150.00
2500 kVA	\$550.00



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Cooper PMH-11 (equivalent)	\$180.00
G&W Type PVI (equivalent)	\$180.00
Enclosure Cabinet 4'x4'x5' (equivalent)	\$180.00
Protective Bollards 6'x4' (safety yellow)	\$30.00
Reconditioning Metal Surfaces	\$25/hour

FINANCIAL IMPACT

The anticipated financial impact over the next year is projected to be approximately \$35,000 based on past expenditures for these services. Funding for painting services is included each year in the Beaches Energy Services operating budget.

REQUESTED ACTION

- Award/Reject Bid Number 2021-07 to Seacor Painting, Inc. for reconditioning painted surfaces on pad-mounted transformers and switchgear.

ATTACHMENTS

- Bid Tabulation Sheet
- Notice of Intent to Submit Bid for Approval and Award By City Council

CITY OF JACKSONVILLE BEACH BID TABULATION FORM

Beaches Energy Services**Bid Tabulation Sheet****Bid No. 2021-07 Reconditioning painted surfaces on pad-mounted transformers and switchgears**

Bid Item	Number	Estimated Quantity	UOM	Type	Seacor Painting,		Razorback, LLC.
					Inc.		
I	1	25	ea	50 kVA	\$	100.00	\$ 271.00
	2	100	ea	75 kVA	\$	100.00	\$ 288.00
	3	100	ea	100 kVA	\$	100.00	\$ 298.00
	4	50	ea	167 kVA	\$	130.00	\$ 307.00
	5	2	ea	250 kVA	\$	130.00	\$ 319.00
	6	25	ea	150 kVA	\$	200.00	\$ 770.00
	7	25	ea	300 kVA	\$	200.00	\$ 783.00
	8	25	ea	500 kVA	\$	300.00	\$ 791.00
	9	15	ea	750 kVA	\$	300.00	\$ 798.00
	10	10	ea	1000 kVA	\$	400.00	\$ 809.00
	11	5	ea	1500 kVA	\$	450.00	\$ 875.00
	12	1	ea	2500 kVA	\$	550.00	\$ 970.00
II	13	15	ea	Cooper PMH-11 (equivalent)	\$	180.00	\$ 125.00
	14	15	ea	G&W Type PVI (equivalent)	\$	180.00	\$ 125.00
	15	25	ea	Enclosure Cabinet 4'x4'x5' (equivalent)	\$	180.00	\$ 225.00
	16	100	ea	Protective Bollards 6"x4' (Painted Safety Yellow)	\$	30.00	\$ 100.00
	17	80	hrs	Reconditioning metal surfaces	\$	25.00	\$ 120.00
We agree to hold our bid prices firm for a 2nd year					Yes		Yes
We agree to hold our bid prices firm for a 3rd year					Yes		Yes

City of

Jacksonville Beach

Property and

Procurement Division

1460A Shetter Avenue

Jacksonville Beach

FL 32250

Phone: 904.247.6229

Email: purchasing@jaxbchfl.net

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This is the only recommendation notice you will receive. If there are other representatives in your firm working on this project, please forward to their attention.

NOTICE OF INTENT TO SUBMIT BID FOR APPROVAL AND AWARD BY CITY COUNCIL

Date: May 7, 2021

From: Luis F. Flores, Property and Procurement Officer

RE: **Bid No. 2021-07 Reconditioning Painted Surfaces on
Pad-Mounted Transformers and Switchgears**

Recommendation will be presented to the City Manager for:

Bid Number: 2021-07

Title: Reconditioning Painted Surfaces on Pad-Mounted Transformers
and Switchgears

Recommendation will be presented to the City Manager for intent to award of Bid No. 2021-07 Reconditioning Painted Surfaces on Pad-Mounted Transformers and Switchgears to **Seacor Painting, Inc.**

The complete bid tabulation sheet is attached herewith.

In accordance with the procedures set forth in Section XII K. of the City of Jacksonville Beach Purchasing Manual, a written notice of intent to file a protest must be filed with the Property and Procurement Officer within three (3) business days, Monday through Friday, 8:00 AM – 4:00 PM, after receipt by the respondent of the Bid Award Notice from the Property and Procurement Officer.

If awarded, please do not proceed with any work prior to receiving an official City of Jacksonville Beach Purchase Order and/or Notice-to-Proceed letter.

We would like to thank each bidder for their submittal.

Luis F. Flores

Luis F. Flores, Property & Procurement Officer
1460A Shetter Avenue, Jacksonville Beach, FL 32250



CITY OF JACKSONVILLE BEACH BID TABULATION FORM

Beaches Energy Services**Bid Tabuation Sheet****Bid No. 2021-07 Reconditioning painted surfaces on pad-mounted transformers and switchgears**

Bid Item	Number	Estimated Quantity	UOM	Type	Seacor Painting,		Razorback, LLC.
					Inc.		
I	1	25	ea	50 kVA	\$	100.00	\$ 271.00
	2	100	ea	75 kVA	\$	100.00	\$ 288.00
	3	100	ea	100 kVA	\$	100.00	\$ 298.00
	4	50	ea	167 kVA	\$	130.00	\$ 307.00
	5	2	ea	250 kVA	\$	130.00	\$ 319.00
	6	25	ea	150 kVA	\$	200.00	\$ 770.00
	7	25	ea	300 kVA	\$	200.00	\$ 783.00
	8	25	ea	500 kVA	\$	300.00	\$ 791.00
	9	15	ea	750 kVA	\$	300.00	\$ 798.00
	10	10	ea	1000 kVA	\$	400.00	\$ 809.00
	11	5	ea	1500 kVA	\$	450.00	\$ 875.00
	12	1	ea	2500 kVA	\$	550.00	\$ 970.00
II	13	15	ea	Cooper PMH-11 (equivalent)	\$	180.00	\$ 125.00
	14	15	ea	G&W Type PVI (equivalent)	\$	180.00	\$ 125.00
	15	25	ea	Enclosure Cabinet 4'x4'x5' (equivalent)	\$	180.00	\$ 225.00
	16	100	ea	Protective Bollards 6"x4' (Painted Safety Yellow)	\$	30.00	\$ 100.00
	17	80	hrs	Reconditioning metal surfaces	\$	25.00	\$ 120.00
We agree to hold our bid prices firm for a 2nd year					Yes		Yes
We agree to hold our bid prices firm for a 3rd year					Yes		Yes