Minutes of City Council Briefing
Monday, April 25, 2022 – 5:30 P.M.
Via Video Conference

The Council Briefing began at 5:30 P.M. The meeting was held via video conference using the Zoom platform.

The following City Council Members were in attendance:

Mayor:	Christine Hoffman		
Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Cory Nichols	Chet Stokes

Also present were City Manager Mike Staffopoulos, Director of Human Resources Kimberlee Bennett, Director of Public Works Dennis Barron, and City Attorney Sandy Robinson.

Purpose of Briefing
The purpose of the Briefing was to update the Council members about ongoing items in the City.

City Manager
City Attorney Annual Evaluation Structure
Director of Human Resources Kimberlee Bennett asked the Council for direction regarding the City Attorney's annual evaluation process. A conversation ensued and ended in a consensus by the Council to use the same format as the City Manager's annual evaluation.

Dune Walkover Discussion
Director of Public Works Dennis Barron provided the Council with a presentation [on file] overview of the dune walkovers. A conversation ensued regarding design, ADA and non-ADA-compliant walkovers, general maintenance, and options for maintenance of the sand on the walkovers.

It was the consensus of the Council for Mr. Barron to report back to the Council with information regarding cost differential, timing, and an additional requirement to make the remaining walkovers with ramps. The consensus of the Council regarding the walkover and sand maintenance was to initiate a pilot program using the current Beach Raker company to remove sand from the ADA ramps for a few months to see how it goes and report back to the Council.

Review Overview of Legislative Policies Manual
City Attorney Sandy Robinson explained the Council directed her to present the Legislative Policy Manual (LPM) at this briefing to provide the requested information and for further discussion and consideration by the Council.

A conversation ensued regarding the purpose of the LPM, a response to a citizen's comments regarding the LPM, and suggested edits to the LPM by Ms. Robinson.

It was the consensus of the Council for Ms. Robinson to clean up, reorganize and bring back a revised version of the LPM to the Council by early to mid-summer for review and discussion.

Miscellaneous City Manager Items
None

Committee Assignment Report
None

Future Briefing Topics
Council Member Golding referenced an email [on file] she received from a citizen regarding privacy issues due to the plaza behind her property and wanting to install an eight-foot fence on her property. Ms. Golding stated an eight-foot fence is not currently allowed and wanted to have a future briefing discussion regarding additional privacy options for residents whose properties were adjacent to commercial property. The Council's consensus was to have a future briefing discussion regarding this matter.

Mayor Hoffman stated April 30, 2022, was United States Drug Enforcement Administration (DEA) Drug Take-Back Day, encouraging people to bring back their unused prescription drugs to a safe disposal location. The Jacksonville Beach Police Department was an approved drop-off location.

The Briefing adjourned at 7:32 P.M.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved:

Christine H. Hoffman, MAYOR

Date: 5/2/2022