

**Minutes of Regular City Council Meeting  
held Tuesday, January 18, 2022, at 6:00 P.M.  
in the Council Chambers, 11 North 3<sup>rd</sup> Street,  
Jacksonville Beach, Florida**



**OPENING CEREMONIES:**

Council Member Janson provided the invocation, followed by the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Hoffman called the meeting to order at 6:00 P.M. She noted Council Member Golding was joining via speakerphone.

**ROLL CALL:**

Mayor: Christine Hoffman

Council Members: Georgette Dumont Sandy Golding (*via phone*) Dan Janson  
Fernando Meza Cory Nichols Chet Stokes

Also present were: City Manager Mike Staffopoulos, City Attorney Sandra Robinson, Chief Financial Officer Ashlie Gossett, Director of Human Resources Kimberlee Bennett, Director of Public Works Dennis Barron, Property and Procurement Officer Luis Flores, Planning and Development Director Heather Ireland, and City Clerk Sheri Gosselin.

Council Member Nichols inquired if there were any requirements or restrictions to permit an absent Council Member to vote remotely.

A conversation ensued regarding this topic. City Attorney Sandra Robinson confirmed there were no provisions in state law prohibiting voting from a remote location. City Manager Mike Staffopoulos added there were no current policies in place.

The Council reached a consensus to place an item for discussion on the next Council Briefing agenda regarding this topic and proceed with the meeting tonight, permitting Council Member Golding to vote remotely.

**APPROVAL OF MINUTES:**

**Motion:** It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the following minutes:

- Regular City Council Meeting held on December 20, 2021

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, and passed unanimously to approve the following minutes:

- Council Briefing held on January 10, 2022

**ANNOUNCEMENTS:**

Council Member Golding thanked Mayor Hoffman for attending the [Beaches Watch] State of the Beaches meeting on January 12, 2022. She reminded the public of the special City Council

Briefing on January 20, 2022, to discuss height limits and liquor licenses. Ms. Golding shared the Urban Trails Master Plan meeting would be held on January 26, 2022. Additionally, she announced Code of Ethics training would be held on January 28, 2022.

Mr. Nichols noted he recently became aware the City of Jacksonville issued a request for proposal (RFP) for the pier's management. He asked for consensus from the Council to have City Manager Mike Staffopoulos request the City of Jacksonville turn over management and operation of the pier to Jacksonville Beach.

Mayor Hoffman confirmed there was a consensus to discuss the topic further.

Mr. Nichols asked for consensus from the Council to have Mayor Hoffman contact the City of Jacksonville's Planning Department to see if they could add Jacksonville Beach's A1A corridor to their Complete Streets project. He noted another option was for Mr. Staffopoulos to email the TPO (North Florida Transportation Planning Organization) representative to request adding the item to the list for a planning study.

Mayor Hoffman thanked the Rhoda L. Martin Cultural Heritage Center for hosting the Martin Luther King Jr. Day event on January 15, 2022. She thanked Council Member Dumont and City Attorney Sandra Robinson for attending and representing and City.

Mayor Hoffman stated she would miss the next Council meeting [February 7, 2022] due to travel for Florida League of Mayors events.

**COURTESY OF THE FLOOR TO VISITORS:**

- Nicole de Venoge, PO Box 331101, Atlantic Beach, expressed First Coast Surfrider Foundations' concerns about large building development, water quality, and beach access. She asked the Council to oppose Senate Bill 280 and the accompanying bill on local government.
- Amanda Napolitano, Executive Director of The DONNA Foundation, thanked the Council for their support of the upcoming 15<sup>th</sup> DONNA Marathon Weekend. The Marathon Weekend would be held February 4-6, 2022. She noted Friday and Saturday events would be held at the Jacksonville Fairgrounds, but Sunday's event would be held in Jacksonville Beach. She also thanked Public Safety and Parks staff. She shared some accomplishments to date of the Foundation.

**MAYOR AND CITY COUNCIL:** *No items*

**CITY CLERK:** *No items*

**CITY MANAGER:**

**Item A**      **Accept/Reject the Monthly Financial Reports for the month of December 2021**

**Motion:**      It was moved by Mr. Nichols, seconded by Mr. Janson, to approve the Monthly Financial Reports for the month of December 2021.

**Discussion:** Ms. Dumont requested the category numbers be added to the discussion notes. She asked about the decrease in Police expenditures. Chief Financial Officer Ashlie Gossett replied the majority of the decrease was due to payment for the purchase of the new Police vehicles last year.

**Roll Call Vote:** Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hoffman  
The motion passed unanimously.

**Item B**      **Appoint Daniel Elmaleh to a new four-year term as a Regular Member on the Board of Adjustment with the term expiring December 31, 2025;**

**AND**

**Appoint Todd Smith to a new four-year term as the 1st Alternate on the Board of Adjustment with the term expiring December 31, 2025;**

**AND**

**Nominate and appoint a 2nd Alternate to the Board of Adjustment for a new four-year term expiring December 31, 2025**

Mayor Hoffman noted due to the death of Frank Reddington shortly after his reappointment in December 2021, the Council would be moving up members and appointing a new 2<sup>nd</sup> Alternate.

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to appoint Daniel Elmaleh to a new four-year term as a Regular Member on the Board of Adjustment, with the term expiring December 31, 2025.

**Discussion:** None

**Roll Call Vote:** Ayes – Golding, Janson, Meza, Nichols, Stokes, Dumont, Mayor Hoffman  
The motion passed unanimously.

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to appoint Todd Smith to a new four-year term as the 1st Alternate on the Board of Adjustment, with the term expiring December 31, 2025.

**Discussion:** None

**Roll Call Vote:** Ayes – Janson, Meza, Nichols, Stokes, Dumont, Golding, Mayor Hoffman  
The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for 2nd Alternate to the Board of Adjustment for a new four-year term expiring December 31, 2025.

Council Member Janson nominated Jennifer Williams.

Council Member Dumont nominated Nicholas Andrews.

Mayor Hoffman closed the floor for nominations.

**Roll Call Vote:** Jennifer Williams –Meza, Nichols, Stokes, Janson, Mayor Hoffman  
Nicholas Andrews – Dumont, Golding

Jennifer Williams was appointed as the 2<sup>nd</sup> Alternate to the Board of Adjustment by a 5-2 vote.

**Item C      Approve/Disapprove a three percent annual merit increase for the City Manager**

Mayor Hoffman noted it was discussed at the January 10, 2022 Council Briefing the Council would provide a three percent increase in salary to the City Manager for the upcoming employment year.

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to approve a three percent annual merit increase for the City Manager.

**Discussion:** None

**Roll Call Vote:** Ayes –Nichols, Stokes, Dumont, Golding, Janson, Meza, Mayor Hoffman  
The motion passed unanimously.

**Item D      Award/Reject RFP Number 01-2122 Pay and Classification Study to Cody & Associates, Inc., and authorize the City Manager to enter into a contract with Cody & Associates to perform the study**

Director of Human Resources Kimberlee Bennett noted there had been many changes in the labor market and workforce since the last case study was completed over two years ago. She noted there were two responses to the RFP and requested approval from the Council for the City Manager to enter into a contract with Cody & Associates.

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to award RFP Number 01-2122 Pay and Classification Study to Cody & Associates, Inc., and authorize the City Manager to enter into a contract with Cody & Associates to perform the study.

**Discussion:** A discussion ensued regarding the choice of the vendor and how often this study should be conducted. Mr. Staffopoulos stated it was the City's intent to conduct an evaluation every time union negotiations come up.

**Roll Call Vote:** Ayes – Stokes, Dumont, Golding, Janson, Meza, Nichols, Mayor Hoffman  
The motion passed unanimously.

**Item E            Approve/Disapprove the addition of two full-time Lieutenants and two part-time Lieutenants to Ocean Rescue staffing, and the addition of one full-time Administrative Assistant in Human Resources**

Ms. Bennett stated Parks and Recreation and Human Resources looked at their workload in relation to the authorized positions, and they requested additional staff.

**Motion:**        It was moved by Mr. Nichols, seconded by Mr. Janson, to approve the addition of two full-time Lieutenants and two part-time Lieutenants to Ocean Rescue staffing and one full-time Administrative Assistant in Human Resources.

**Discussion:**    A discussion ensued regarding the cost of the additional employees and the competitiveness of the pay rate and benefits compared to the jobs outside of the City.

**Roll Call Vote:**    Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hoffman  
The motion passed unanimously.

**Item F            Award/Reject Bid No. 2122-01 Penman Road Septic Tank Phase Out to Maer Homes d/b/a Maer Construction in the amount of \$287,838 and Construction Administration Services to JonesEdmunds in the amount of \$24,468**

Director of Public Works Dennis Barron noted the City received three bids and selected the lowest bidder for the project. Mr. Barron stated the amount of the project included grant money from St. Johns River Water Management District. He added the project was eligible for ARPA (American Rescue Plan Act) funding.

**Motion:**        It was moved by Mr. Nichols, seconded by Mr. Janson, to award Bid No. 2122-01 Penman Road Septic Tank Phase Out to Maer Homes d/b/a Maer Construction in the amount of \$287,838 and Construction Administration Services to JonesEdmunds in the amount of \$24,468.

**Discussion:**    None

**Roll Call Vote:**    Ayes – Golding, Janson, Meza, Nichols, Stokes, Dumont, Mayor Hoffman  
The motion passed unanimously.

**Item G            Approve/Disapprove Purchase and Installation of Proximity Card Access Control Readers at Three City Facilities by Siemens Industry, Inc., Utilizing Sourcewell Contract #030421-SIE in the amount of \$307,765**

Property and Procurement Officer Luis Flores stated the agreement included maintenance as well.

**Motion:**        It was moved by Mr. Nichols, seconded by Mr. Janson, to approve Purchase and Installation of Proximity Card Access Control Readers at three City facilities by

Siemens Industry, Inc., Utilizing Sourcewell Contract #030421-SIE in the amount of \$307,765.

**Discussion:** A discussion ensued regarding security of the system and the integration with the current infrastructure.

**Amended Motion:** It was moved by Ms. Dumont, seconded by Mr. Janson, to postpone the item to the February 7, 2022, meeting.

**Roll Call Vote:** Ayes – Janson, Meza, Nichols, Dumont, Golding  
Nays – Stokes, Mayor Hoffman  
The motion passed 5-2.

**Item H** **Approve/Disapprove additional funding to accelerate HVAC repairs at three City facilities and for a budget shortfall for the current fiscal year for HVAC projects according to pricing provided under Trane's GSA Federal Supply Schedule contract, GS-07F-0248K, for \$66,340**

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to approve additional funding to accelerate HVAC repairs at three City facilities and for a budget shortfall for the current fiscal year for HVAC projects according to pricing provided under Trane's GSA Federal Supply Schedule contract, GS-07F-0248K, for \$66,340.

**Discussion:** Mayor Hoffman asked about the Carver Center. Mr. Staffopoulos noted he could check to see if it could be covered with ARPA funding.

**Roll Call Vote:** Ayes –Meza, Nichols, Stokes, Dumont, Golding, Janson, Mayor Hoffman  
The motion passed unanimously.

## **RESOLUTIONS**

**Item A** **Adopt/Deny Resolution No. 2098-2022 Tentatively Approving a Property Rights Element in the 2030 Comprehensive Plan**

Director of Planning and Development Heather Ireland spoke about the proposed Resolution referencing the requirements related to House Bill 59. Ms. Ireland stated Florida Statute Chapter 163 offered model language for the Resolution. She mentioned the Planning Commission recommended approval of this Resolution at a meeting in December 2021.

Mayor Hoffman requested the City Clerk read Resolution No. 2098-2022 by title only, whereupon Ms. Gosselin read the following:

**"A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, TENTATIVELY APPROVING AMENDMENTS TO THE JACKSONVILLE BEACH 2030 COMPREHENSIVE PLAN FOR THE PURPOSE OF ADOPTING A NEW PROPERTY RIGHTS**

**ELEMENT OF THE COMPREHENSIVE PLAN TO MEET THE REQUIREMENTS OF SECTION 163.3177(6) FLORIDA STATUTES; AUTHORIZING TRANSMITTAL OF SAID AMENDED ELEMENTS TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”**

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to adopt Resolution No. 2098-2022, tentatively approving a Property Rights Element in the 2030 Comprehensive Plan.

**Discussion:** None

**Roll Call Vote:** Ayes – Nichols, Stokes, Dumont, Golding, Janson, Meza, Mayor Hoffman  
The motion passed unanimously.

**Item B**      **Adopt/Deny Resolution No. 2100-2022 amending the fee schedule for permits and land development code applications and establishing an application fee for development agreements**

Mayor Hoffman requested the City Clerk read Resolution No. 2100-2022 by title only, whereupon Ms. Gosselin read the following:

**"A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING THE SCHEDULE OF PERMIT AND LAND DEVELOPMENT CODE APPLICATION FEES; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”**

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to adopt Resolution No. 2100-2022, amending the fee schedule for permits and land development code applications and establishing an application fee for development agreements.

**Discussion:** A discussion ensued regarding the fee.

**Roll Call Vote:** Ayes – Stokes, Dumont, Golding, Janson, Meza, Nichols, Mayor Hoffman  
The motion passed unanimously.

**Item C**      **Adopt/Deny Resolution No. 2101-2022 joining the American Flood Coalition**

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to adopt Resolution No. 2101-2022, joining the American Flood Coalition.

Mayor Hoffman requested the City Clerk read Resolution No. 2101-2022 by title only, whereupon Ms. Gosselin read the following:

**"A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO JOIN THE AMERICAN FLOOD COALITION; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE."**

**Discussion:** None

**Roll Call Vote:** Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hoffman  
The motion passed unanimously.

### **ORDINANCES**

**Item A** Move to defer the second reading of Ordinance No. 2021-8168 for Outdoor Seating Amendments to February 7, 2022, to meet the statutory requirement for publication of the notice

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to defer the second reading of Ordinance No. 2021-8168 for Outdoor Seating Amendments to February 7, 2022, to meet the statutory requirement for publication of the notice.

**Roll Call Vote:** Ayes – Golding, Janson, Meza, Nichols, Stokes, Dumont, Mayor Hoffman  
The motion passed unanimously.

**Item B** Approve/Disapprove Ordinance No. 2022-8170 repealing Code of Ordinances Chapter 33, "Vehicles For Hire," on the first reading, and schedule a second reading for February 7, 2022

Mayor Hoffman requested the City Clerk read Ordinance 2022-8170 by title only, whereupon Ms. Gosselin read the following:

**"AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO REPEAL CODE OF ORDINANCES CHAPTER 33, "VEHICLES FOR HIRE," IN ITS ENTIRETY; PROVIDING FOR REPEAL, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE."**

Mayor Hoffman read the following:

"This ordinance is before this Council for a public hearing and consideration on its first reading. I will now open the public hearing on Ordinance No. 2022-8170."

### **Public Hearing:**

Mr. Staffopoulos explained the sections in the Code about vehicles for hire were obsolete.

No one came forward to speak on the ordinance. Mayor Hoffman closed the public hearing.

**Motion:** It was moved by Mr. Nichols, seconded by Mr. Janson, to approve Ordinance No. 2022-8170 repealing Code of Ordinances Chapter 33, "Vehicles For Hire," on the first reading, and schedule a second reading for February 7, 2022.

**Discussion:** None

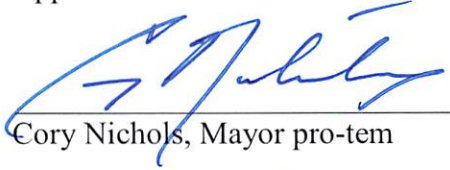
**Roll Call Vote:** Ayes – Janson, Meza, Nichols, Stokes, Dumont, Golding, Mayor Hoffman  
The motion passed unanimously.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:01 P.M.

Submitted by: Sheri Gosselin  
City Clerk

Approval:

  
Cory Nichols, Mayor pro-tem

Date: 2/7/2022