Minutes of Regular City Council Meeting held Monday, July 19, 2021, at 6:00 P.M. in the Council Chambers, 11 North 3rd Street, Jacksonville Beach, Florida

JACKSONVILLE BEACH

OPENING CEREMONIES:

Council Member Janson provided the Invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor:	Christine Hoffman		
Mayor Pro Tem:	Cory Nichols		
Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Chet Stokes	

Also present were: City Manager Mike Staffopoulos, Relay Substation Supervisor Matt Campbell, Public Works Director Dennis Barron, and Acting City Clerk Sheri Gosselin.

APPROVAL OF MINUTES:

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the following minutes:

- Council Briefing held on June 14, 2021
- Special Council Meeting held on June 16, 2021(City Attorney Interviews)
- Regular Council Meeting held on June 21, 2021
- Council Workshop held on June 24, 2021(Charter Review)
- Council Workshop held on June 28, 2021(Adventure Landing Development Proposal)
- Council Briefing held on June 28, 2021

ANNOUNCEMENTS:

Council Member Golding reported she and others attended the Florida League of Cities Policy Committee meetings and vacation rentals and cyber security were the top two priorities. She reminded everyone the budget workshops would begin at the end of July, beginning with the Budget Showcase and Financial Condition Report on July 30, 2021. She stated Chief Gene Paul Smith participated in the Beaches Watch Police Panel on July 7, 2021. The meeting featured chiefs' discussion of their experiences on Memorial Day, July 4th and during Orange Crush. Regarding the City Attorney search, Ms. Golding suggested soliciting input from staff members who attended the interviews. City Manager Mike Staffopoulos said if Council wished, he could discuss it with staff who were present and prepare a memo. After a brief discussion by the Council, Mr. Staffopoulos agreed to speak with staff after the next round of interviews and provide a staff position to individual Council Members.

Mr. Staffopoulos explained a sticker provided to the Council with a QR code [on file] was created by Public Works and linked to dune protection information for the community. The QR code would be on the signs installed on dune barriers. He said as they moved toward finalizing the Strategic Plan, he realized Council Member Dumont's input could be invaluable. The Council had consensus for Mr. Staffopoulos to work with her on how to complete the Strategic Plan.

Council Member Stokes participated on the Florida League of Cities Land Use and Economic Development Committee, and they had discussed economic development funding. The Committee wished to create a proposal for the State Legislature to create a fund for economic development for municipalities. They had also discussed annexation and the Home Based Business Act, which the Governor signed. He advised residents to communicate with their State representative if they had concerns about home-based businesses in their neighborhood.

Mayor Hoffman said it had been noted at the Chamber of Commerce meeting how great the City's Citizen Police Academy Program was. The next program would begin on August 12, 2021, and she invited residents to sign up.

COURTESY OF THE FLOOR TO VISITORS:
Mayor Hoffman extended Courtesy of the Floor to visitors.

Celeste Kinsey Dyal, 1676 Roberts Drive, Jacksonville Beach, spoke about speeding, parking, and other traffic issues affecting the residents on Roberts Drive.

Kelli Bernardi, 1688 Roberts Drive, Jacksonville Beach, spoke about issues affecting residents' entrances to their driveways and mailboxes during school hours.

MAYOR AND CITY COUNCIL: *No items*

CITY CLERK: *No items*

CITY MANAGER:

Item #21-129 Appoint Owen Curley to Fill the Remainder of the Vacant Regular Member Board of Adjustment Term Expiring on December 31, 2023; *and*
Appoint Daniel Elmaleh to Fill the Remainder of the 1st Alternate Board of Adjustment term Expiring on December 31, 2021; *and*
Defer Appointment of the 2nd Alternate to the Board of Adjustment Until the Council Interviews Other Board Applicants

Or

Nominate and Appoint a New Regular Member to the Board of Adjustment to Fill the Remainder of the Vacant Regular Member Term expiring on December 31, 2023

Mr. Staffopoulos described the two options. Mr. Stokes asked about allowing the 1st Alternate to fill the vacant seat on the Board of Adjustment until appointments were made at the end of the calendar year. Ms. Gosselin stated the 1st Alternate does vote as a regular member when needed.

Ms. Golding would prefer installing alternate Owen Curley to the seat because as an alternate, he already had experience with the board.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to appoint Owen Curley to the fill the remainder of the vacant Regular Member Board of Adjustment term expiring on December 31, 2023; and to appoint Daniel Elmaleh to fill the remainder of the 1st Alternate Board of Adjustment term expiring on December 31, 2021; and defer appointment of the 2nd Alternate to the Board of Adjustment until the Council interviews other board applicants.

Mayor Hoffman encouraged residents to apply for boards.

Roll Call Vote: Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hofman
The motion passed unanimously.

Item #21-130 Accept/Reject the Financial Reports for the Month of June 2021

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to accept the financial reports for the month of June 2021.

Roll Call Vote: Ayes – Golding, Janson, Meza, Nichols, Stokes, Dumont, Mayor Hofman
The motion passed unanimously.

Item #21-131 Approve/Disapprove the Beaches Energy Services (BES) 2021-2025 Capital Improvement Plan (CIP) Project Reprioritization

Mr. Staffopoulos noted the need for re-prioritization in the Strategic Operational Plan. Beaches Energy Services wanted to bring the Butler Substation work forward.

Matt Campbell, Relay Substation Supervisor, explained they would prioritize the Butler Substation and move Diego and Sampson back a couple of years. He described the project.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to approve the proposed project reprioritization.

Roll Call Vote: Ayes – Janson, Meza, Nichols, Stokes, Dumont, Golding, Mayor Hofman
The motion passed unanimously.

Item #21-132 Approve/Disapprove Bid No. 2021-05 for the Purchase of Seven 1250 Amp, Four 2000 Amp 38KV Vacuum Circuit Breakers, and Control Assembly from Superior Power Products

Mr. Staffopoulos stated this was a continuation of Item 21-131 from a specific provider, at a specified price.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to approve Bid No. 2021-05 for the purchase of the listed equipment from Superior Power Products.

Mr. Campbell described where the breakers would be used.

Roll Call Vote: Ayes – Meza, Nichols, Stokes, Dumont, Golding, Janson, Mayor Hofman
The motion passed unanimously.

Item #21-133 Award/Reject Bid No. 2021-03, Lift Station Nos. 7 and 20, Water, Sewer, and Stormwater Improvements to DB Civil Construction, LLC, and Authorize Construction Administration and Resident Observation Services with the Project Design Firm Jones Edmonds.

Dennis Barron, Public Works Director, explained this was a very large project that was separated out because of the size.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to award Bid No. 2021-03, Lift Station Nos. 7 and 20, Water, Sewer, and Stormwater Improvements to DB Civil Construction, LLC, and authorize Construction Administration and Resident Observation services with the project design firm Jones Edmonds.

Discussion:
Mr. Barron responded to a question from Ms. Golding explaning this would make a permanent repair to issues on A1A [3rd Street] by installing new pipe. He said they would check with all lien holders prior to releasing final funding for the work. Regarding the resident observation services, Mr. Barron advised the person would be named liaison to the community to ensure residents were notified about work and were aware of whom to contact. Mr. Barron further advised there were no penalties associated with late completion and noted they were still experiencing delays with materials and equipment.

Roll Call Vote: Ayes – Nichols, Stokes, Dumont, Golding, Janson, Meza, Mayor Hofman
The motion passed unanimously.

Item #21-134 Award/Reject Bid No. 2021-08 to MAER Homes, LLC, D/B/A MAER Construction, and Authorize Constructions Administration Services with the Project Design Firm, Hanson Professional Services, Inc. (Isabella Boulevard Drainage Improvements)

Mr. Barron explained the project would fill in a large ditch with pipe to a large pond area and cover it with swale and vegetation on the east side of the eastern right-of-way on Isabella Boulevard. This was scheduled for 2022, but they wanted to move it forward.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to award Bid No. 2021-08 to MAER Homes, LLC, d/b/a MAER Construction, and authorize Constructions Administration Services with the project design firm Hanson Professional Services, Inc.

Discussion:
Mr. Barron responded to a question from Mr. Stokes saying there were no penalties or incentives for the project. It was a relatively easy project and should be completed in a couple of months after they had the materials. Nearby residents would be alerted to the fact that there would be some parking issues during construction.

Roll Call Vote: Ayes – Stokes, Dumont, Golding, Janson, Meza, Nichols, Mayor Hofman
The motion passed unanimously.

Item #21-135 Approve/Disapprove the Proposal From 4Waters Engineering for the Engineering Design for LS #28 in the Amount of $49,452.00

Mr. Staffopoulos explained Public Works determined that lift station 28 should be done before lift station 33.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to approve the proposal from 4Waters Engineering for the engineering design for LS #28 in the amount of $49,452.00.

Roll Call Vote: Ayes – Dumont, Golding, Janson, Meza, Nichols, Stokes, Mayor Hofman
The motion passed unanimously.

RESOLUTIONS

Item #21-136 – RESOLUTION NO. 2087-2021

Mr. Staffopoulos explained State statute changed so staff no longer led the committee to select an auditor. Council determined the committee would be comprised of three persons: two elected officials and one member of the public. Ashlie Gossett, Chief Financial Officer, provided the names of four individuals for the Council to review.

Mayor Hoffman thanked Mr. Janson and Mr. Stokes for volunteering as Council Representatives.

Ms. Dumont recommended Trish Roberts because of her experience working with the City and public finance. Ms. Golding added Ms. Roberts had municipal government and utility auditing experience. Council agreed Ms. Roberts had the appropriate accounting experience.

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to nominate Trish Roberts to be the third member of the Auditor Selection Committee.

Roll Call Vote: Ayes – Golding, Janson, Meza, Nichols, Stokes, Dumont, Mayor Hofman
The motion passed unanimously.
Mayor Hoffman requested the City Clerk read Resolution No. 2087-2021 by title only, whereupon Ms. Gosselin read the following:

"A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ESTABLISHING AN AUDITOR SELECTION COMMITTEE PURSUANT TO SECTION 218.391 FLORIDA STATUTES, FOR THE PURPOSE OF ASSISTING THE MAYOR AND CITY COUNCIL IN SELECTING AN AUDITOR TO CONDUCT THE ANNUAL FINANCIAL AUDIT REQUIRED IN SECTION 218.39, FLORIDA STATUTES; FURTHER APPOINTING MEMBERSHIP AND SETTING FORTH OBLIGATIONS OF AUDIT COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE AND ALL OTHER PURPOSES."

Motion: It was moved by Mr. Nichols and seconded by Ms. Golding to adopt Resolution No. 2087-2021 establishing an Auditor Selection Committee and appointing its members.

Roll Call Vote: Ayes – Janson, Meza, Nichols, Stokes, Dumont, Golding, Mayor Hofman
The motion passed unanimously.

ORDINANCES - *None*

ADJOURNMENT:
There being no further business, the meeting adjourned at 6:58 P.M.

Submitted by: Sheri Gosselin
Acting City Clerk

Approval:

Christine H. Hoffman, MAYOR

Date: 8/2/21