

The Council Briefing began at 5:30 P.M. The meeting was held via video conference using the Zoom platform.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Cory Nichols	Chet Stokes

Also present were City Manager Mike Staffopoulos, Director of Planning and Development Heather Ireland, Director of Human Resources Kimberlee Bennett, and City Attorney Sandy Robinson.

Purpose of Briefing

The purpose of the Briefing was to update the Council members about ongoing items in the City.

City Manager

American Flood Coalition Presentation

Florida Director Kate Wesner, Senior Outreach Director Anne Baker, Senior Outreach Associate Liz Cassin and Program Analyst Rolando Hernandez from the American Flood Coalition presented a PowerPoint presentation [on file] to the Council. The presentation highlighted the unified voice of community advocacy regarding national solutions to flooding and sea-level rise the Coalition offers.

A conversation ensued regarding current and upcoming sea-level rise within the local beach community. The consensus of the Council was to become a community member of the American Flood Coalition.

CRA Quarterly Report

Director of Planning and Development Heather Ireland provided the Council with a quarterly update regarding Community Redevelopment Agency (CRA) activities and projects since October 2021. Ms. Ireland reviewed the topics by District and included assignments of specific staff and consultants. Ms. Ireland suggested the Council review the upcoming agenda for the January 24, 2022, CRA meeting for more detailed information regarding current projects.

Land Development Code Parking Standards

Ms. Ireland stated the Council previously expressed interest in reviewing the parking standards for townhouse dwelling units to mitigate some perceived parking problems at townhouse developments in certain areas of the City. Ms. Ireland presented the Council with information on the City's residential parking standards and standards from other cities, including cities in Duval County.

A conversation ensued regarding the City's current parking standards and possible changes. Ms. Ireland informed the Council increasing the parking requirement for a specific use could potentially create non-conforming properties throughout the City. Ms. Ireland stated the Land Development Code (LDC) was scheduled for review and update in FY2022-2023, following a review and update of the Comprehensive Plan. Other areas of the parking standards section of the LDC have been identified and also need to be reviewed and updated. It was the recommendation of the Administration and staff to make comprehensive changes to the entire parking and loading standards impacting the entire City at the time of the LDC review. The Council agreed with the Administration and Staff's recommendation.

Discuss City Manager's Annual Performance Evaluation

Director of Human Resources Kimberlee Bennett explained City Manager Mike Staffopoulos was approaching his third anniversary on January 28, 2022. In accordance with his employment contract, the City Council was required to review his performance at least once annually.

Ms. Bennett stated the City Council members each completed the City Manager's evaluation form, and a compilation of those responses [on file] was created and provided to the City Council on January 7, 2022.

A conversation ensued about the possibility of changing the City Manager's review date to allow new incoming Council Members more time to work with the City Manager before evaluating his performance. The consensus of the Council was to not change the annual review date of the City Manager, and to give Mr. Staffopoulos a 3% annual pay increase.

Future Briefing Topics

Mr. Staffopoulos reminded the Council about the topics for the upcoming Council Briefing on February 14, 2022.

Council Member Stokes asked for clarification regarding the spending of the American Rescue Plan Act (ARPA) funding. Mr. Staffopoulos stated the first tranch of ARPA funding would be used for priority one projects such as capital and infrastructure projects. The priority two projects regarding community impact would use the second tranch of funds. Mr. Staffopoulos stated additional guidance and recommendations from the Council would be needed to assist with determining the use of the second tranch of funds.

Committee Assignment Report

Mr. Staffopoulos stated he forwarded the Council an email from Council Member Golding, including consolidated notes from a Florida League of Cities meeting she attended.

Mayor Hoffman spoke about upcoming Board applicant interviews regarding Pension Board appointees. Ms. Hoffman explained the interview process for Board appointments was being revised and may include current Pension Board members participating in the interviews. Ms. Hoffman encouraged the other members of the Council to participate in the Zoom interviews if their schedules allowed.

Ms. Hoffman stated the legislative session started this week and informed the Council the City's lobbyist, Public Affairs Consultants, invited the Council to lunch or dinner on February 8, 2022,

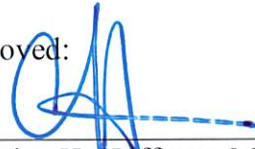
while in Tallahassee. It was the consensus of the Council to arrange a dinner for those interested in attending.

Council Member Golding informed the Council the Florida League of Cities had Monday morning call-ins offering updated information from the lobbyists for the Florida League of Cities regarding ongoing and upcoming legislation. Ms. Golding recommended the Council participate if so desired.

The Briefing adjourned at 6:43 P.M.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved:



Christine H. Hoffman, MAYOR

Date:

