



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Regular Meeting Agenda

Community Redevelopment Agency

Monday, August 23, 2021

3:00 PM

Council Chambers

MEMORANDUM TO:

Members of the City of Jacksonville Beach Community Redevelopment Agency

The following Agenda of Business has been prepared for consideration and action at a Regular Meeting of the Community Redevelopment Agency:

CALL TO ORDER

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Jeffrey Jones, Gary Paetau, David McGraw

APPROVAL OF MINUTES

- July 26th, 2021 Regular Meeting Minutes
- August 12th, 2021 Workshop Minutes

DOWNTOWN CAPE UPDATE

STAFF REPORT – Taylor Mobbs

OLD BUSINESS

NEW BUSINESS

- a. **Road Delineators Southbeach Parkway – Resolution 2021-11**
- b. **Dune Walkovers- Resolution 2021-12**

ITEMS FOR DISCUSSION

- a. **Downtown District – Expansion of Boundaries**
- b. **Wayfinding Sign Plans- Overview**
- c. **Art Master Plan – Overview**
- d. **Creating an Economic Development Plan**

COURTESY OF THE FLOOR TO VISITORS**ADJOURNMENT****NOTICE**

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting or by sending an e-mail to CityClerk@jaxbchfl.net. Information concerning the hearing process is available online at www.jacksonvillebeach.org/publichearinginfo and a copy is also posted in the City Hall first floor display case. In accordance with Section 286.0114, Florida Statutes, any member of the public can attend the public hearing and can be heard on any matter presented before the Agency. Anyone who wishes to provide live public comment should complete a "Speaker Request Card" and submit it to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience. Speakers will be called to address the Agency when specified items are under consideration and will be limited to a maximum of three minutes or less, at the discretion of the presiding officer.

Alternatively, written public comment can be submitted in advance and must include the following: (1) First Name, (2) Last Name, (3) Address, (4) Public Hearing Date, (5) Specific Agenda Item(s), and (6) Comments. Written public comments may be submitted by one of the following options: (1) Email to the Agency Administrator at planning@jaxbchfl.net, (2) Postal mail to Community Redevelopment Agency Administrator - Public Comment, 11 3rd Street North, Jacksonville Beach, FL 32250, or (3) Drop off in-person to Planning and Development at City Hall. Written comments that include all required information and are received 24 hours in advance of the meeting will be distributed to the Agency and attached to the related agenda item before the start of the meeting. Written public comments will be read into the record at the appropriate time and will be limited to three (3) minutes of reading time. All comments received are public record.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

cc: Mike Staffopoulos, City Manager



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Regular Meeting Minutes

Community Redevelopment Agency

Monday, July 26th 2021

3:00 PM

Council Chambers

CALL TO ORDER

This meeting was called to order at 3PM.

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Jeffrey Jones, Gary Paetau, David McGraw

Jeffrey Jones was absent. CRA board has a quorum.

Staff present: Heather Ireland, Planning and Development Director, Ashlie Gossett, CFO, AJ Souto, Budget Officer, Commander Mark Evans, Trevor Hughes, Parks and Recreation Superintendent, Taylor Mobbs, CRA Coordinator

APPROVAL OF MINUTES

- March 22nd 2021 Regular Meeting Minutes
- June 28th 2021 Regular Meeting Minutes

A motion was made by Frances Povlovski to approve both the March 22 and June 28 minutes. The motion was seconded by David McGraw. All were in favor.

DOWNTOWN CAPE UPDATE

Commander Mark Evans reported that 4th of July went well with no major incidents. He stated the downtown hospitality meetings were still occurring monthly, and CAPE was represented at every meeting. He also shared that the CAPE would be pursuing installing air conditioning in their building downtown. Chairman Graham asked if this is something the CRA could/would be paying for, to which Ms. Povlovski raised a concern that she agrees CRA should pay for the AC unit, but wanted to be sure that was not something that was a special stipulation preventing the CRA from funding the AC.

Staff will verify this is an allowed expense and follow up.

STAFF REPORT

OLD BUSINESS

Ms. Povlovski reminded the group that they had planned to sell the Horn Ct. property in the next fiscal year which will begin Oct 1 2021. The suggestion was made to add this to the next workshop agenda so the board can discuss.

Mr. Paetau mentioned the while he was working with the downtown CAPE, they received a call on July 7th regarding some construction fencing that had blown into the road at a construction site. It took away the time of several officers to block the area to traffic, and ultimately move the fencing back to the job site. Mr. Paetau stated that he wanted to know what was required of the property owners regarding this fencing and the repair of said fencing.

Planning Director, Heather Ireland stated that there are not many city regulations regarding construction fencing, and to change this would require a code change, which would have to be initiated by council.

Chairman Art Graham brought up Lynch's is having an issue with the no parking on 1st St. and their delivery drivers have limited places to park to unload. Mr. Graham wanted to see if there was something that could be done to resolve this issue, as Lynch's cannot be the only business having this issue.

Ms. Povlovski stated that at one time, it was suggested and planned to have a turn around area as a part of the pier entry plan. Staff will look into this issue and if there is a solution to be had, let the board know.

NEW BUSINESS

- a. **Resolution No. 2021-07** – A resolution approving \$1,149,410, plus a 20% contingency of \$229,882, for a total amount of \$1,379,292 to fund the design and construction of a new Sunshine Park playground located within South Beach Park.

A motion was made to approve the resolution by Gay Paetau and a 2nd was made by David McGraw. All were in favor.

- b. **Resolution No. 2021-08**- A resolution funding the design of connectivity corridor in the Southend District in the amount of \$39,900.

A motion was made to approve the resolution by Frances Povlovski and a 2nd was made by David McGraw. All were in favor.

- c. **Resolution No. 2021-09** - A resolution funding the design of connectivity corridor in the Downtown District in the amount of \$21,900.

A motion was made to approve the resolution by Frances Povlovski and a 2nd was made by David McGraw. All were in favor.

- d. **Resolution No. 2021-10** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency adopting its operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

A motion was made to approve the resolution by Gary Paetau and was 2nd by Frances Povlovski. All were in favor.

ITEMS FOR DISCUSSION

- a. **CRA Training** – Jim Gilmore

Jim Gilmore gave a presentation on CRA basics, budgeting, financing, approved spending and projects, and a general over view of the purpose of the CRA.

After the presentation the board agreed they needed to look at project lists and try to see what fits into the current plans prior to making any amendments.

COURTESY OF THE FLOOR TO VISITORS

No visitors spoke.

ADJOURNMENT

This meeting was adjourned at 4:59PM

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City of Jacksonville Beach
VIRTUAL
Workshop Meeting Minutes

11 North Third Street
Jacksonville Beach, Florida

Community Redevelopment Agency

Thursday, August 12 2021

3:30 PM

Council Chambers

MEMORANDUM TO:

Members of the City of Jacksonville Beach Community Redevelopment Agency

The following Agenda of Business has been prepared for consideration and action at a Workshop Meeting of the Community Redevelopment Agency:

CALL TO ORDER

This meeting was called to order at 3:31PM

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Jeffrey Jones, Gary Paetau, David McGraw
All board members present

Staff Present:

Heather Ireland, Planning Director, Taylor Mobbs, CRA Coordinator, Taylor Mejia, The Southern Group

DOWNTOWN CAPE UPDATE

Commander Mark Evans stated things were status quo and there was no major update to be given at this time.

Jeffrey Jones stated that the outdoor music was increasing in volume again, and could this be looked into. He stated specifically he notices the loud music coming from Habibis and Brix.

Mr. Gary Paetau stated that there are issues with the detour signs around springhill suites and he notices people maneuvering in an unsafe way. He stated this is not a major issue, but something to keep a close watch on since there is quite a bit of construction going on.

OLD BUSINESS

NEW BUSINESS

ITEMS FOR DISCUSSION

a. Council Workshop Briefing

Taylor Mejia with the Southern Group gave a brief overview of the council workshop. She stated Mr. Jim Gilmore went over the CRA training with the council, discussed the different plans and amendment processes, and ultimately council decided the two major initiatives for the CRA to focus

on were 1. Economic Development and 2. Land Use in the downtown. It was noted that councilwoman Dumont specifically mentioned Latham Plaza as a part of the economic development initiative. Council also asked that the CRA provide a list of projects for the Southend by October.

Mr. David McGraw stated to the board that we do not necessarily need more 'green spaces', rather we need useable spaces in the downtown. He then showed the group a concept he created along the Northern side of Latham Plaza that would encompass the street area to allow for restaurants to have outdoor dining, and entertainment space, as well as space for food trucks. This space created the environment the board felt council was looking for. Planning Director let the board know that in the downtown master plan, there is a conceptual that is very similar to this. Staff has plans to reach out to Dix Hite to pursue this further.

Vice-Chair Frances Povlovski stated she was slightly confused on the council meeting. She stated if the deemed the 'plan' obsolete, then why were still actively working off of it? Staff stated that what council deemed obsolete was a menu of ideas chart that many of the projects were completed, or irrelevant.

Mr. Jeffrey Jones stated that he understood parks and recreation was working towards maintenance as quickly as possible, but he felt that some of the downtown maintenance could not wait, and asked if it was possible for the CRA to hire their own contractor to handle maintenance in the downtown.

Mr. Gary Paetau also added that the bollards around Latham Plaza were still damaged, and there was an immediate need for pressure washing pavers in the downtown. He also mentioned that the board should focus on a P3 for the Latham parking lot area, and the board should look into seeking out a developer to partner with the CRA to redevelop the area.

Ms. Povlovski then stated the round about at beach and 1st was still damaged, and this has been damaged several years. She supported the idea of having a 'handy man' to work on these types of projects.

Mr. Jeffrey Jones stated he liked David McGraw's idea for the downtown area/plaza, and also said that he appreciates the idea of a parking structure (specifically referencing a parking garage done in Coco Beach). He then asked why someone from public works cannot fix the concrete/stone work at the roundabout? Mr. Paetau replied that it would unfortunately take a bit more work than that, since the cut is done in a curved form.

Chairman Art Graham wrapped up the discussion item by stating there would be some additional work on the plaza idea, specifically where policing is involved, but he liked and appreciated the idea, and felt this was something the CRA could potentially move forward on in the future.

b. Horn Ct. Property

The board owns property located at Horn Ct., a residential area. Discussion ensued over the best way to move forward with the purchase of the property. The board wants to be sure there are restrictions proposed in the transfer of the property, and staff will work with finance and legal to draft a proposal for the sale of the property, including the type of sale that will occur, a report from finance on what the CRA is 'owed', and will report back to the CRA at a meeting in the near future.

c. Plans for Districts (Downtown and Southend)

Staff introduced the topic of downtown district, and let the board know most of the projects on the list of ideas all fit within the current downtown plan. Staff also lined out a spreadsheet that categorized the projects into time lines.

The board requested that staff provide more information on the formerly CRA approved parking garage, as this is a project they would like to pursue.

Vice-Chair Frances Povlovski asked that staff also provide more information on any hurdles the board may face when it comes to economic and land development (ordinances, parking, height, etc.)

The board discussed many options and ideas for the downtown, and staff stated that they are requesting to begin the process of creating a downtown economic development plan at the next CRA meeting.

Staff then requested direction from the board on the Southend district. Staff presented the board with a memo outlining the projects the board had previously discussed. The projects were categorized into projects that needed a plan amendment, projects that don't, and projects that need to be removed all together. After reviewing these projects and lists, the board determined they would like one more work session on the topic. This will be the main topic in the September work session.

Staff recommends the board discuss the projects, then proceed with allowing staff to begin the process of amending the plan.

ADJOURNMENT

This meeting was adjourned at 528PM.

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cc: Mike Staffopoulos, City Manager



Community Redevelopment Agency, Jacksonville Beach

Staff Report

August 2021

Parks and Recreation:

- Sunshine Park and Playground Replacement
 - RFP's due June 16th, 2021
 - Evaluation committee planned July-August 2021
 - CRA and Council Approval – September 2021
 - Contractor notice to proceed October-November 2021
 - Park Re-opening March 2022
 - Internal Review Committee meeting Thursday, June 24th, 2021
 - 5 RFP submissions received
 - Staff recommendation of final candidate, notice to proceed given June 2021
 - Resolution No. 2021-07 to CRA 7.26.21 for approval
 - Council approved August 2nd, 2021
 - Staff Committee meetings underway to work out final design choices to bring to CRA board.
- Shade Shelters for Splash Pads
 - Purchase order No. 211379 issued to Shade America in the amount of \$55,230.00
 - Contractor notice to proceed issued May 2021.
 - Target completion Mid-July 2021
- Basketball, Pickleball, and Fencing
 - Item on Council agenda for approval June 21, 2021.
 - Target PO and Contractor notice to proceed – July 2021.
 - Projected completion- October 2021
 - If council approves, PO will be submitted Tuesday, June 22, 2021
- ADA Access to Picnic Stations and Sidewalk at Park entrance (off Osceola Ave.)
 - Quotes received for the concrete ADA access ramps to picnic stations
 - Awaiting quotes for sidewalk access to the park off Osceola Ave.
 - Present sidewalk access for approval at July CRA meeting
 - PO and contractor notice to proceed July 2021
 - Projected completion- October 2021
- Park Lighting Replacements

- PO No. 211339 issued to Vanguard Electric in the amount of \$28,035.00
- PO No. 211423 issued to James Tarle in the amount of \$1,950.00 to repaint all light poles
- Contractor notice to proceed- June 2021
- Completion expected- September 2021.
- Volleyball Sand Replacement and Border Wall Installation
 - PO. No. 211230 issued to Rozette Contracting in the amount of \$7,776.00 for the border wall
 - Awaiting quotes for sand
 - Targeted completion – August 2021
- PIP Safety Fall Zones for Exercise Stations
 - PO No. 211321 issued to Kompan in the amount of \$19,133.00
 - Contractor notice to proceed – June 2021
 - Projected completion – September 2021
- Park Benches
 - Received 16 benches as of June 2021
 - Projected install – July 2021
- Replace Shower Towers and Drinking Stations
 - PO No. 211426 issued to F.W. Fair Plumbing in the amount of \$29,156.00
 - Notice to proceed – June 2021
 - Projected completion – September 2021
- Median Plantings on South Beach Parkway and Jacksonville Drive
 - Working to resolve irrigation issues
 - Target plantings for late summer 2021
 - Projected completion- October 2021

Public Works Projects:

- Downtown Redevelopment Project- Phase 3B
 - 2nd St. N. from Beach Blvd. to 6th Ave. N. will be designed and constructed at a future date (FY 2024)
- Phase 3C
 - Improvements to sanitary sewer, water distribution, stormwater, roadways, alleys and street ends within the downtown along 1st and 2nd streets
- Completed defining paragraph of “e
- Dune Walkovers: construction on walkovers has bid opening 8/14. Construction to begin around November 2021. CRA funded walkovers are;
 - 6th Ave North
 - Latham Plaza
 - 1st Ave South
 - 4th Ave South
 - 11th Ave South
- Shared Bike Lane (First St. in front of Margaritaville): PW has asked for the appropriate striping to be added to the lanes. Awaiting City Council delegation for painting and signage.

- Parking issues on 6th Ave N. on beach end are being investigated, and looking for solutions to bring before the CRA
- Delineator removal and replacement being looked into by PW, plans to bring solution to CRA August 2021
- Storm Water Projects: (Phase 3C) small scale design study being completed by Jones Edmunds, with an anticipated delivery date of November 2021, with plans to do a larger scale refined master plan FY 2022.

Planning Department Projects:

- Dolphin Depot site (across from Margaritaville)
 - Project on hold, possibly changing ownership
- Azure Property
 - Change in ownership
 - Anticipate official building permit within 12 months
 - 24 units total, all ocean view
 - Units starting at \$1.5Million and go up to \$6 million
 - 2,000-6,000 square foot units
- Southend “big box” empty store
 - No official permit or business license for any new business
- Marc Angelo Project (downtown)
 - Vertical construction to begin soon, all underground construction completed as of June 2021
 - Restaurants announced coming are:
 - Jekyll Brewing, leasing approximately 6000 sq ft of indoor space and 2000 sq ft of outdoor space
 - Oaxaca Club (Mexican Food)
- Springhill Suites
 - Construction to begin after July 4th holiday
- Element Hotel
 - Received certificate of occupancy on June 17th
 - Open for Business

Staff Updates/FYI:

- Upcoming Conferences:
 - FRA Annual Conference, October 2021

- Communication Plan
 - Staff to report to board once per month (Taylor)
 - Staff will report CRA updates to council once per month (Heather)
 - Staff reaching out making connections with Beaches Chamber, Downtown Businesses, local real estate agencies etc.
 - Staff regularly touring the CRA districts to look for code enforcement related issues to report to code enforcement
 - CRA Staff attended the NAIOP bridge luncheon as guest speaker to talk about what the CRA does, and plans moving forward.
- Maintenance Plan
 - Staff working with PW and Parks to develop an annual maintenance plan. This will include: mulching, tree trimming, planting medians, grassy/landscaped areas, etc. frequency of these jobs, and costs associated
 - Staff met with parks for a quarterly update on the work being done so far, next steps, and anticipated completion dates.
- Pier Update
 - Staff working with DixHite on status of pier entry way and process, more information to come to CRA
 - Anticipated completion date of pier summer 2022 (COJ Project)
- Downtown Hospitality Meetings
 - Mayor Hoffman organized this series of monthly meetings, and gives staff an opportunity to listen to the business community needs, and give updates when appropriate
 - Staff spoke at the July meeting to update the downtown business community on CRA activity and new projects in the downtown.
- Beaches Lighting Update
 - Standardize on sea turtle light. (Completed Thursday, June 10, 2021 at 1:21:33 PM)
 - Define new Stock Inventory # from Purchasing (requested Thursday, June 10, 2021 at 4:00 PM)
 - Get photometric projection plan (in process)
 - Provide photometric plan to CRA consultant
 - CRA to redo lightning study with new photometric from sea turtle light
 - Consultant to provide to Beaches Energy for review and comment
 - COJB/ Beaches Energy to decide if an independent contractor will relocate the existing lights downtown or Beaches Energy
 - COJB/Beaches Energy to review new installations and decide who will install new lights requested and get Public Works approval for new lights to be added to bill.
 - Design and release relocation of lights
 - Design and release installation of lights
 - Staff has talked with Beaches Energy and requested light selections and copies to distribute to board, will have an update (including selections, where process is, etc.) at August meeting
 - Beaches Energy will reach out to consultant doing lighting plan for final feature selections and locations to bring the CRA board.



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

COMMUNITY REDEVELOPMENT AGENCY AGENDA ITEM	
TO:	CRA Board
FROM:	Dennis W. Barron, Jr., Director of Public Works
DATE:	August 23, 2021
SUBJECT:	Reinforced Concrete Median Barrier Project, Res 2021-11

BACKGROUND

The City of Jacksonville Beach (COJB) has two areas where traffic lane delineators are installed to restrict turning of vehicles. The Community Redevelopment Agency (CRA) requested Public Works (PW) to investigate alternatives to these delineators and suggested utilizing a more permanent aesthetic solution. PW is recommending the replacement of the delineators with reinforced concrete median barriers in both locations. Locations include South Beach Parkway, just north of Sanctuary Parkway and Osceola Avenue, just west of 3rd Street South (A1A). The South Beach Parkway project falls within the CRA boundaries.

	Estimated Cost	Contingency (15%)	SubTotal
South Beach Boulevard Estimate	\$58,640	\$8,796	\$67,436
Total			\$67,436

PW recommends utilizing an existing piggyback contract with AWA Contracting Company, Inc. with St. John's County Board of County Commissioners.

FINANCIAL IMPACT

The CRA approved budget can support this expenditure for this project.

REQUESTED ACTION

- Approve/Disapprove the Reinforced Concrete Median Barrier Project with AWA Contracting Company, Inc.

ATTACHMENTS

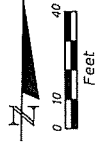
- Piggyback Request Form
- SB Pkwy Barrier Wall-Plan Sheets
- South Bch Blvd St Johns Co Numbers Contract 18-14

South Bch Blvd St. Johns Co. Numbers

8/10/2021

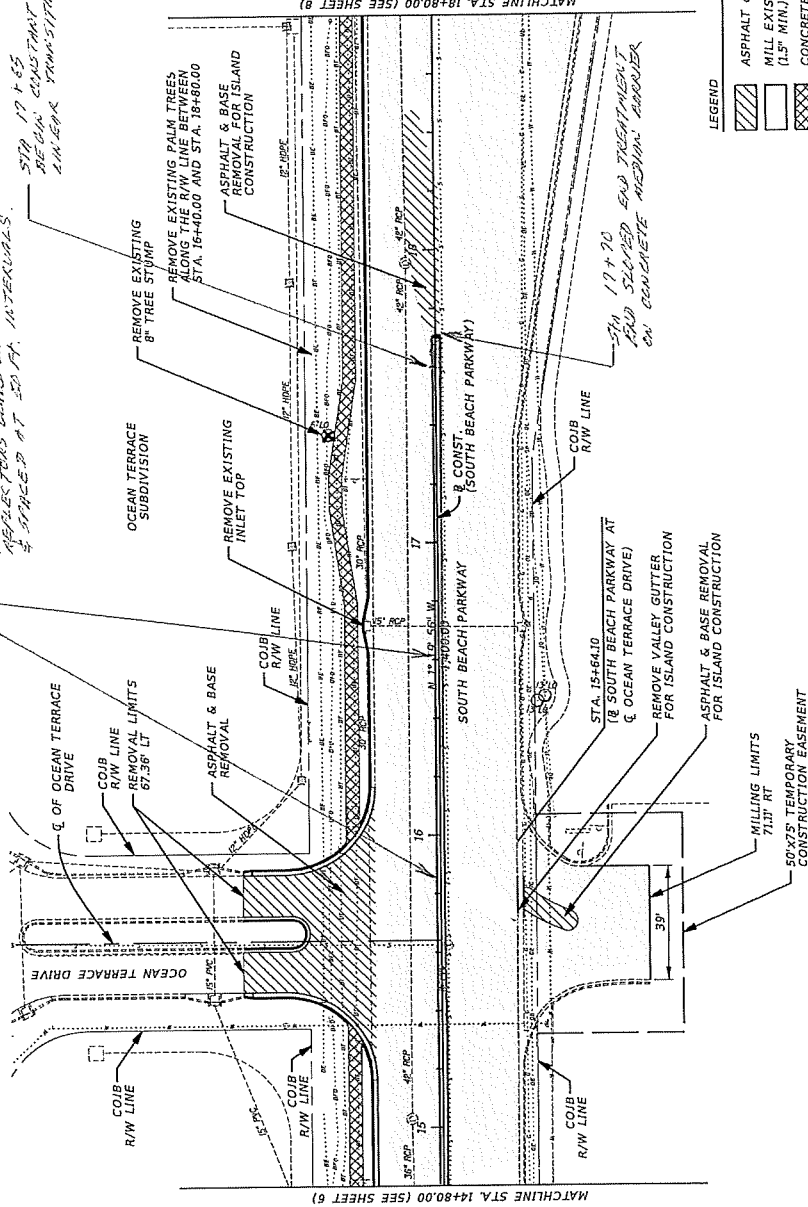
Item #	Item Description	Unit of Measure	QTY	Unit Price	Total
70	42" to 48" Straight End Walls	CY	60.5	759.00	\$45,919.50
143	Erosion Control – Hay Bales	EA	10	13.16	\$131.60
155	PCMS (Portable Changeable Message Signs)	DAY	56	65.78	\$3,683.68
160	Plastic Drums	DAY	2000	0.86	\$1,720.00
171	Multilane, Work Within Travel Way, Center Lane (FDOT Index No. 614)	DAY	28	202.40	\$5,667.20
175	Excavator	EA	1	759.00	\$759.00
176	Front End Loader	EA	1	759.00	\$759.00

\$58,639.98



STA 14+00 TO 14+20
FOR 1' FERT. CONCRETE MEDIAN ANNUALLY
WITH STEEL REINFORCING PER INDEX
521-001. ANNUALLY TO BE 3'-2" HIGH.
A MAXIMUM WIDTH OF 15" COURSE SIDING
REFLECTORS BUILT IN THE TOP OF THE ANNUAL
4' SPACED AT 50 FT. INTERVALS.

STA 17+65
BELOW CONSTANT SLOPE
LINEAR TRANSITION



- LEGEND
- ASPHALT & BASE REMOVAL
 - MILL EXISTING ASPHALT (1.5\"/>

SHEET NO. 7

DEMOLITION PLAN

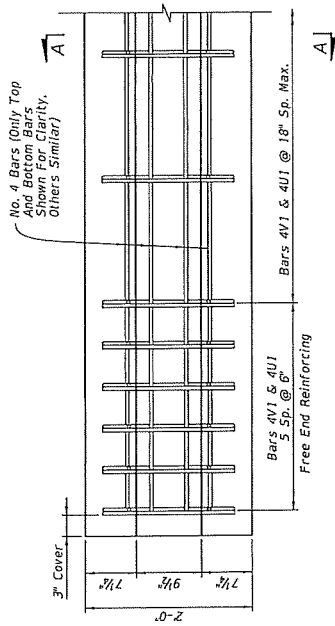
PROJECT ID
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SCALE
1\"/>

City of Jacksonville Beach
Department of Public Works

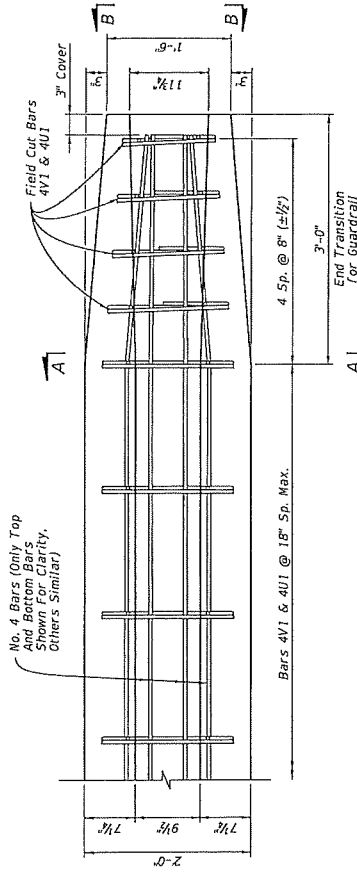


DESIGN ENGINEER:
John H. Mayo PE License No. 36131
WALTMORE
2000 Jacksonville, Florida 32218
Tel: 904.251.1200 Fax: 904.251.1201

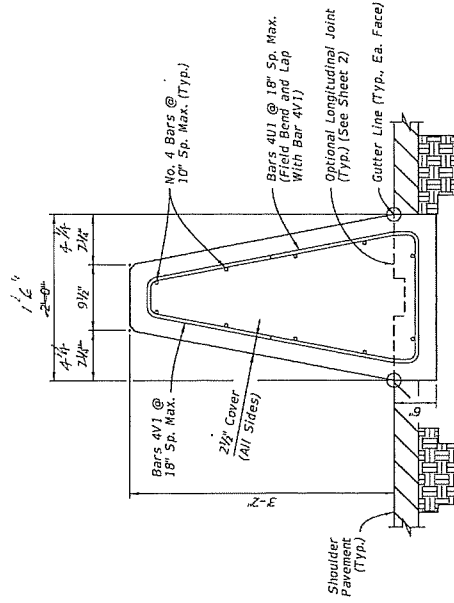
REVISIONS		DESCRIPTION	
DATE	BY	DATE	DESCRIPTION



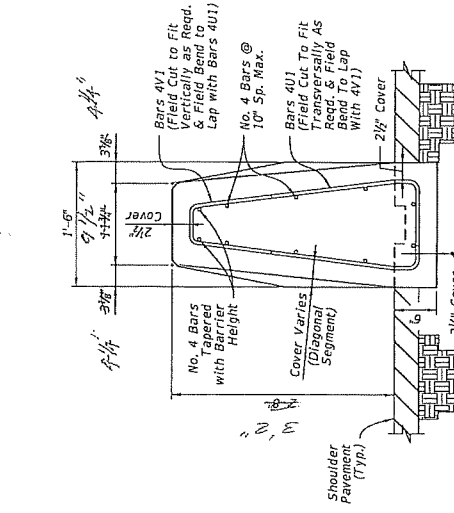
PLAN VIEW - 38" HEIGHT MEDIAN BARRIER
FREE END REINFORCING (See Note 3)



PLAN VIEW - END SEGMENT FOR
GUARDRAIL CONNECTION (See Note 3)



SECTION A-A
38" HEIGHT
MEDIAN BARRIER
Concrete Qty. = 0.20 CY/FT
Steel Qty. = 11.6 LBS/FT



SECTION B-B
REDUCED SECTION
OF END TRANSITION
FOR GUARDRAIL
(End of Barrier)

NOTES:

1. GENERAL: Work with the Plan and Elevation Views on Sheet 2.
2. BAR BENDING DIAGRAM: For additional information on Bars 4V1 and 4U1, see the details on Sheet 26.
3. PLAN VIEWS: Only top and bottom longitudinal reinforcing is shown for clarity. For all longitudinal steel locations, see the section views.

DESCRIPTION:

LAST
REVISION
11/01/18



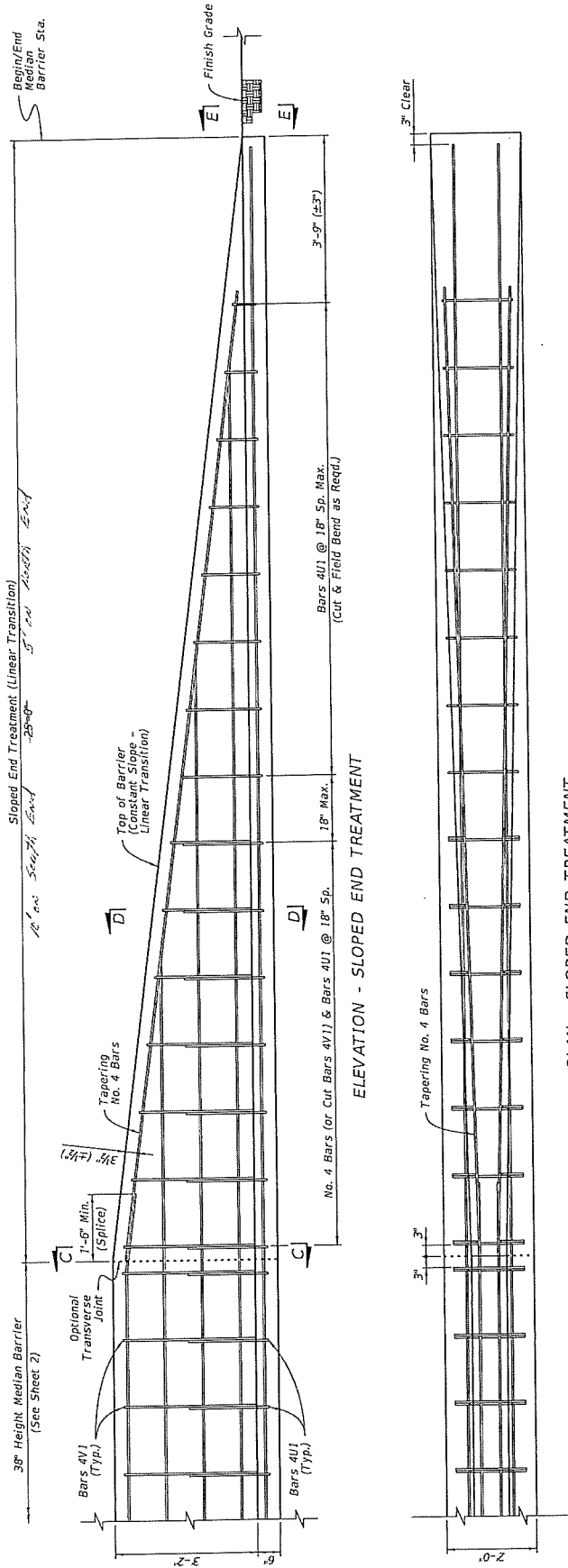
FY 2019-20
STANDARD PLANS

CONCRETE BARRIER

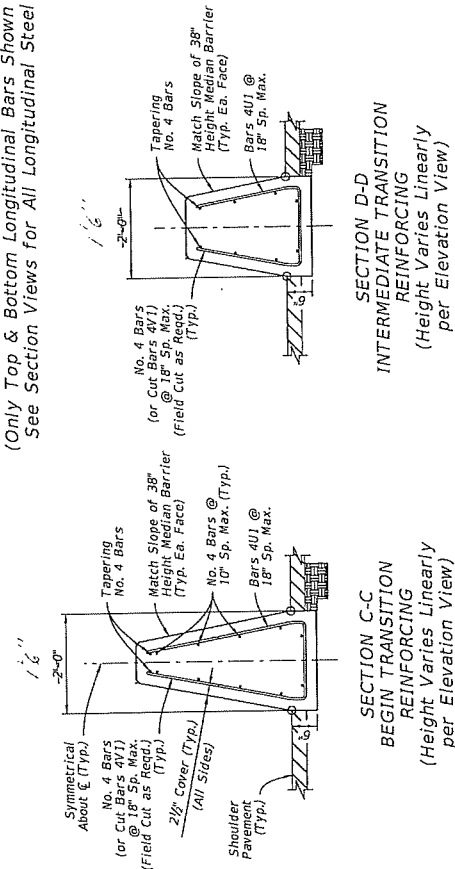
MEDIAN BARRIER - REINFORCING DETAILS

INDEX
521-001

SHEET
3 of 26



PLAN - SLOPED END TREATMENT
(Only Top & Bottom Longitudinal Bars Shown for Clarity,
See Section Views for All Longitudinal Steel Locations)



- NOTES:
1. GENERAL: Install Sloped End Treatment only where called for in the plans.
 2. JOINTS: Construction or Doweled Joints are not permitted within the Sloped End Treatment segment.

MEDIAN BARRIER -
SLOPED END TREATMENT

LAST
REVISION
11/01/18

DESCRIPTION:
FY 2019-20
STANDARD PLANS

CONCRETE BARRIER

INDEX
521-001

SHEET
4 of 26



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

COMMUNITY REDEVELOPMENT AGENCY AGENDA ITEM	
TO:	CRA Board
FROM:	Dennis W. Barron, Jr., Director of Public Works
DATE:	August 23, 2021
SUBJECT:	Resolution No. 2021-12 Dune Walkover Construction

BACKGROUND

There are 49 dune walkovers located in the City of Jacksonville Beach (COJB). Of these, 28 are located within the downtown Community Redevelopment Agency (CRA) district limits. The dune walkovers, which were originally constructed in 2002 have been damaged and repaired several times, are overtaken by sand, and have now exceeded their useful life expectancy. There were 3 ADA walkovers constructed in early 2020.

The design was recently completed by Applied Technology Management, Inc. (ATM) for eight Dune walkovers, with six of those lying within the boundaries of the downtown redevelopment district. These new walk overs were designed following the standards of the most recently constructed ADA walkovers completed in spring of 2020.

Public Works (PW) recommends that we demolish six existing walkovers inside the CRA boundaries and construct new walkovers within their place following the completion of the turtle season beginning November 1, 2021.

The City received qualifying bids from four vendors for the demolition and construction of the eight walkovers. ATM has also submitted a cost for construction administration services for the construction. PW recommends appropriating funding in the amount of \$608,289 for construction of the six (6) walkovers within the CRA boundaries.

	Estimated Cost	Contingency	SubTotal
Walkover Construction within CRA	\$503,838	\$75,576 (15%)	\$579,414
Construction Admin Services within CRA	\$26,250	\$2,625 (10%)	\$28,875
Total Cost within CRA			\$608,289



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach FL 32250

FINANCIAL IMPACT

Funding is available in the Downtown CRA operating fund. The funds will be spent from the following account: 182-16-1602-515-63-563000, and the budget will be amended as part of the year-end budget adjustment.

REQUESTED ACTION

- Adopt/Deny Resolution No. 2021-12 appropriating Downtown Tax Increment Trust Funds in the amount of \$608,289 for construction of dune walkovers with Bayshore Construction, Inc. as the general contractor and ATM performing construction admin services for the project.

ATTACHMENTS

- Bid 2021-13 Bid Tabulation
- COJB Bid No. 2021-13 – Recommendation of Award
- COJB FY21 Dune Walkover Replacement – Specifications
- COJB FY21 Dune Walkover Replacement – Bid Drawings

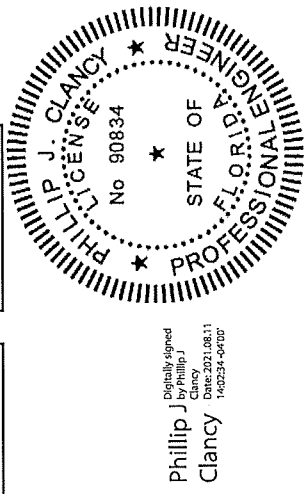
Bid Tabulation
2021-13 DUNE WALKOVER REPLACEMENT -
8 LOCATIONS

Bayshore Construction, Inc.					C&L Landscape, Inc.		Hager Construction Company		Hayward Construction Group, LLC.	
<u>BID ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	
BASE BID										
1	Demolition of Existing Walkovers (8 total)	1	LS	\$78,884.00	\$68,000.00	\$80,000.00	\$79,747.00			
2	6th Ave. North Dune Walkover	1	LS	\$68,425.00	\$96,069.00	\$63,720.00	\$157,927.00			
3	City Hall Dune Walkover	1	LS	\$69,000.00	\$136,471.00	\$86,184.00	\$183,894.00			
4	1st Ave. South Dune Walkover	1	LS	\$67,275.00	\$96,722.00	\$63,180.00	\$141,189.00			
5	4th Ave. South Dune Walkover	1	LS	\$113,275.00	\$192,806.00	\$105,840.00	\$230,617.00			
6	11th Ave. South Dune Walkover	1	LS	\$62,100.00	\$92,284.00	\$54,540.00	\$125,571.00			
7	13th Ave. South Dune Walkover	1	LS	\$62,100.00	\$92,685.00	\$58,320.00	\$129,867.00			
8	16th Ave. South Dune Walkover (ADA Compliant)	1	LS	\$132,250.00	\$179,799.00	\$139,454.00	\$309,407.00			
9	34th Ave. South Dune Walkover	1	LS	\$113,275.00	\$169,436.00	\$114,432.00	\$240,987.00			
BID PRICE - BASE BID					\$1,124,272.00	\$765,670.00	\$1,599,206.00			

BID ADD ALTERNATE 1 - PROVIDE THRU FLOW DECKING AT SEWARD RAMPS INSTEAD OF BASE BID DECKING (for the following walkovers)

<u>BID ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
BASE BID						
5A	4th Ave. South Dune Walkover - Include Thru Flow Decking at Seward Ramp	1	LS	\$115,775.00	\$138,040.00	\$236,317.00
9A	34th Ave. South Dune Walkover - Include Thru Flow Decking at Seward Ramp	1	LS	\$116,275.00	\$148,144.00	\$247,787.00

* Corrected bid amount



Digitally signed by Phillip J. Clancy
 Date: 2021.08.11 14:02:34 -0400

Public Works

Response Summary

Bid No. 2021-13 Dune Walkover Replacement - 8 Locations

Section 00301

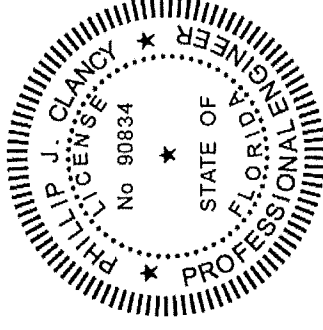
Section 00301																			
Vendor	00300 Bid Proposal Form		00410 Bid Bond							00480 Non-collusion		Addendum #1		Addendum #2		Occupational License	W-9	Qualifications	Notes
	A	B	C	D	E	F	Bond												
Bayshore Construction, Inc.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	a	x	x	x
C&L Landscape, Inc.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Hager Construction Company	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	a	x	a	Licenses submitted, no documentation for experience nor references
Hayward Construction Group, LLC.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	a	x	x	x

Legend:

a - Not provided

ATM Note -

Designation a refers to Duval County Local Business Tax Receipt as not provided, contractor's license has been provided.





August 11, 2021

Mr. Marty Martirone, PE
City Engineer
City of Jacksonville Beach
1460-A Shetter Avenue
Jacksonville Beach, FL 32250

RE: City of Jacksonville Beach FY21 Dune Walkover Replacement – 8 Locations
City Bid No. 2021-13

Dear Mr. Martirone:

This letter summarizes Applied Technology and Management's (ATM) review of the construction contract bids for City Bid No. 2021-13 FY21 Dune Walkover Replacement – 8 Locations. The City of Jacksonville Beach (City) held the bid opening at 2:00 pm August 4th, 2021. The City received bids from four contractors (Bayshore Construction Inc., C&L Landscape Inc., Hager Construction Company, and Hayward Construction Group, LLC). The Base Bid pricing ranged from \$765,670 to \$1,599,206. Including Alternate 1, the Total Bid pricing ranged from \$772,084 to \$1,611,706. It is ATM's understanding that the City is interested in constructing the project including Alternate 1.

Bayshore Construction Inc. of Myakka City, Florida was the apparent low bidder for the project, for the Total Bid, including Alternate 1. ATM found Bayshore Construction Inc.'s bid proposal to be responsive and responsible. Bayshore Construction Inc. shall submit their Duval County local business tax receipt in accordance with City of Jacksonville Beach requirements.

ATM contacted two references Bayshore Construction Inc. provided in their bid proposal. Both references confirmed that Bayshore had experience completing work similar to City Bid No. 2021-13, and had a reputation of doing it within budget and on schedule. Both references confirmed that Bayshore Construction Inc. has completed satisfactory work for them recently, and that they would be pleased to work with Bayshore Construction Inc. in the future.

After review of the contract bids, ATM understands the City will make the final determination for the contract award. ATM recommends award to Bayshore Construction Inc. for the Total Bid Price of \$772,084. ATM also recommends that the City establish a contingency of 15% of the total bid price (\$115,813) to allow for any unknown conditions or minor modifications that may be encountered and recommended during construction.



Mr. Marty Martirone, PE
August 11, 2021
Page 2 of 2

ATM appreciates the opportunity to work with the City of Jacksonville Beach. Please contact me if you have any questions.

Sincerely,
APPLIED TECHNOLOGY & MANAGEMENT, INC.

A handwritten signature in black ink that reads "Phillip Clancy". The signature is written in a cursive, flowing style.

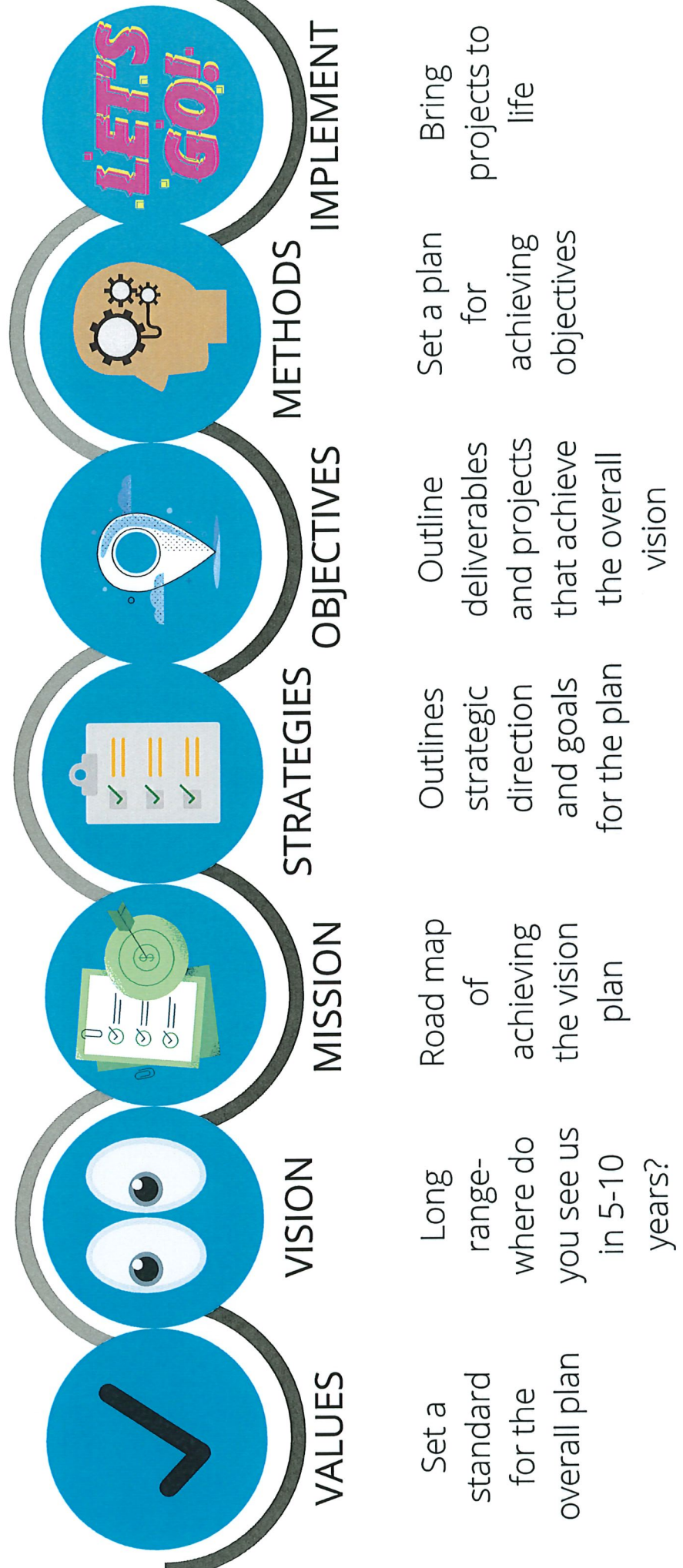
Phillip Clancy, P.E.
Engineering Professional



City of Jacksonville Beach CRA

Economic Development Framework

A step-by-step guide



Economic Development Framework:

1. Values:

This sets the stage for the overall content of the plan. This step should be in line with the Council vision/strategic plan.

Example: Set the overall tone for what we want to be, comfortable beach community with amenities for visitors and residents

2. Vision:

To set the 'downtown' area apart, where do we see ourselves in 5-10 years? Which type of establishments are we trying to recruit? Where do we see a future parking garage? Business expansions?

Example: We want to see the downtown as a place for visitors and residents to live/work/play, and want to focus on retail/restaurant spaces in the downtown.

3. Mission:

How do we bring the abstract 'vision' to life? What steps does CRA/Council need to take in order to create the vision. Incentives? Public Art? Festivals? Etc.

Example: What tools can we create to make attracting the businesses we want, to cultivate the culture we want, feasible? What festivals would we like to see? Frequency of festivals?

4. Strategies:

Outline specific direction and goals for staff to begin working on.

Example: Create a marketing plan for the downtown highlighting incentives, assets, vacant properties, vision plan for future, etc. for staff to circulate among the developer/retailer/restaurateur world to recruit new businesses to the downtown.

5. Objectives:

Specific deliverables, and projects, with designated timelines for completion. Keep in mind, projects and objectives need to relate back to the overall vision for the downtown. This is also where we prioritize and create realistic targets to hit.

Example: Creating a parking garage would solve parking issues for new businesses. CRA wishes to create a parking garage in _____ location, by _____ date.

6. Methods:

Set specific plans and timelines for each individual project/task/idea that staff can implement

Example: timeline for a parking garage is 18 months. Staff to issue RFP, and go from there

7. Implementation:

Begin the process of implementing the first project in the timeline chosen!