



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Regular Meeting Minutes

Community Redevelopment Agency

Monday, July 26th 2021

3:00 PM

Council Chambers

CALL TO ORDER

This meeting was called to order at 3PM.

ROLL CALL

Art Graham (Chairperson), Frances Povloski (Vice-Chairperson), Jeffrey Jones, Gary Paetau, David McGraw

Jeffrey Jones was absent. CRA board has a quorum.

Staff present: Heather Ireland, Planning and Development Director, Ashlie Gossett, CFO, AJ Souto, Budget Officer, Commander Mark Evans, Trevor Hughes, Parks and Recreation Superintendent, Taylor Mobbs, CRA Coordinator

APPROVAL OF MINUTES

- March 22nd 2021 Regular Meeting Minutes
- June 28th 2021 Regular Meeting Minutes

A motion was made by Frances Povlovski to approve both the March 22 and June 28 minutes. The motion was seconded by David McGraw. All were in favor.

DOWNTOWN CAPE UPDATE

Commander Mark Evans reported that 4th of July went well with no major incidents. He stated the downtown hospitality meetings were still occurring monthly, and CAPE was represented at every meeting. He also shared that the CAPE would be pursuing installing air conditioning in their building downtown. Chairman Graham asked if this is something the CRA could/would be paying for, to which Ms. Povlovski raised a concern that she agrees CRA should pay for the AC unit, but wanted to be sure that was not something that was a special stipulation preventing the CRA from funding the AC.

Staff will verify this is an allowed expense and follow up.

STAFF REPORT

OLD BUSINESS

Ms. Povlovski reminded the group that they had planned to sell the Horn Ct. property in the next fiscal year which will begin Oct 1 2021. The suggestion was made to add this to the next workshop agenda so the board can discuss.

Mr. Paetau mentioned the while he was working with the downtown CAPE, they received a call on July 7th regarding some construction fencing that had blown into the road at a construction site. It took away the time of several officers to block the area to traffic, and ultimately move the fencing back to the job site. Mr. Paetau stated that he wanted to know what was required of the property owners regarding this fencing and the repair of said fencing.

Planning Director, Heather Ireland stated that there are not many city regulations regarding construction fencing, and to change this would require a code change, which would have to be initiated by council.

Chairman Art Graham brought up Lynch's is having an issue with the no parking on 1st St. and their delivery drivers have limited places to park to unload. Mr. Graham wanted to see if there was something that could be done to resolve this issue, as Lynch's cannot be the only business having this issue.

Ms. Povlovski stated that at one time, it was suggested and planned to have a turn around area as a part of the pier entry plan. Staff will look into this issue and if there is a solution to be had, let the board know.

NEW BUSINESS

- a. **Resolution No. 2021-07** – A resolution approving \$1,149,410, plus a 20% contingency of \$229,882, for a total amount of \$1,379,292 to fund the design and construction of a new Sunshine Park playground located within South Beach Park.

A motion was made to approve the resolution by Gay Paetau and a 2nd was made by David McGraw. All were in favor.

- b. **Resolution No. 2021-08**- A resolution funding the design of connectivity corridor in the Southend District in the amount of \$39,900.

A motion was made to approve the resolution by Frances Povlovski and a 2nd was made by David McGraw. All were in favor.

- c. **Resolution No. 2021-09** - A resolution funding the design of connectivity corridor in the Downtown District in the amount of \$21,900.

A motion was made to approve the resolution by Frances Povlovski and a 2nd was made by David McGraw. All were in favor.

- d. **Resolution No. 2021-10** - A resolution of the City of Jacksonville Beach Community Redevelopment Agency adopting its operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

A motion was made to approve the resolution by Gary Paetau and was 2nd by Frances Povlovski. All were in favor.

ITEMS FOR DISCUSSION

- a. **CRA Training** – Jim Gilmore

Jim Gilmore gave a presentation on CRA basics, budgeting, financing, approved spending and projects, and a general over view of the purpose of the CRA.

After the presentation the board agreed they needed to look at project lists and try to see what fits into the current plans prior to making any amendments.

COURTESY OF THE FLOOR TO VISITORS

No visitors spoke.

ADJOURNMENT

This meeting was adjourned at 4:59PM

NOTICE

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting or by sending an e-mail to CityClerk@jaxbchfl.net. Information concerning the hearing process is available online at www.jacksonvillebeach.org/publichearinginfo and a copy is also posted in the City Hall first floor display case. In accordance with Section 286.0114, Florida Statutes, any member of the public can attend the public hearing and can be heard on any matter presented before the Agency. Anyone who wishes to provide live public comment should complete a "Speaker Request Card" and submit it to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience. Speakers will be called to address the Agency when specified items are under consideration and will be limited to a maximum of three minutes or less, at the discretion of the presiding officer.

Alternatively, written public comment can be submitted in advance and must include the following: (1) First Name, (2) Last Name, (3) Address, (4) Public Hearing Date, (5) Specific Agenda Item(s), and (6) Comments. Written public comments may be submitted by one of the following options: (1) Email to the Agency Administrator at planning@jaxbchfl.net, (2) Postal mail to Community Redevelopment Agency Administrator - Public Comment, 11 3rd Street North, Jacksonville Beach, FL 32250, or (3) Drop off in-person to Planning and Development at City Hall. Written comments that include all required information and are received 24 hours in advance of the meeting will be distributed to the Agency and attached to the related agenda item before the start of the meeting. Written public comments will be read into the record at the appropriate time and will be limited to three (3) minutes of reading time. All comments received are public record.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Submitted by: Taylor Mobbs

Approval:



Art Graham, Chairman

Date: 9-15-21