

**Minutes of City Council Briefing  
Monday, March 9, 2026 – 5:30 P.M.  
City Hall 1<sup>st</sup> Floor Conference Room  
11 North 3<sup>rd</sup> Street, Jacksonville Beach, FL**



The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

**Mayor:** Christine Hoffman (left early)

**Council Members:** Sandy Golding                      Bill Horn                      Dan Janson  
Greg Sutton (left early)                      John Wagner (absent)                      Bruce Wouters

Also present were: City Manager Mike Staffopoulos, Director of Human Resources Kimberlee Bennett, City Attorney David Migut, Deputy City Clerk Jodilynn Byrd, Director of Public Works Dennis Barron, Utility Plant Operations Supervisor Phil Brown, FOG Program Coordinator Brock Askew, Chief Financial Officer Ashlie Gossett, Director of Planning and Development Heather Ireland and Chief of Police Gene Paul Smith.

**Purpose of Briefing**

The purpose of the Briefing was to update the Council Members about ongoing items in the City.

**City Manager**

**City Attorney's Annual Performance Evaluation**

Director of Human Resources Kimberlee Bennett presented an overview of the City Attorney's annual performance evaluation, including the evaluation process, performance criteria, and overall assessment results.

A conversation ensued regarding the City Attorney's performance, completion of major initiatives, and areas for continued improvement.

It was the consensus of the Council to place the City Attorney's annual performance evaluation on the April 6, 2026, City Council agenda and to include a three percent (3%) performance increase.

**Miscellaneous City Manager's Items**

City Manager Mike Staffopoulos referenced an email he previously sent to the Council regarding a meeting he attended with the Northeast Florida Regional Council about opioid fund use. Mr. Staffopoulos explained the next step is to determine whether the City of Atlantic Beach and the City of Neptune Beach would be interested in combining resources with the City of Jacksonville Beach to issue a joint Request for Proposals (RFP) for a tri party agreement for shared services.

It was the consensus of the Council for Mr. Staffopoulos to move forward by contacting the City of Atlantic Beach and the City of Neptune Beach to determine whether there is interest in entering into a tri-party agreement.

Mr. Staffopoulos referenced the final version of the RFP for the Public-Private Partnership (P3) project and stated the RFP is scheduled to be advertised on March 16, 2026. It was the consensus of the Council to advertise the RFP for the P3 project as scheduled.

**Pension Board Appointments**

Deputy City Clerk, Jodilynn Byrd addressed the Council regarding the upcoming Pension Board appointments. A conversation ensued and it was the consensus of the Council to reappoint the five current members and approve Steve Sciotto's selection by the Firefighters' Pension Board.

#### Review of FOG Program Ordinance

Mr. Staffopoulos introduced the item and Director of Public Works Dennis Barron provided a brief history of the Fats, Oil and Grease (FOG) Program and current Ordinance.

FOG Program Coordinator Brock Askew presented an overview of the FOG program.

A conversation ensued and it was the consensus of the Council to have staff return to a future Council Briefing to present a draft ordinance for review addressing the following suggestions from the Council:

- Change the name of the program to Environmental Compliance Ordinance (ECO)
- Create a deadline for compliance with grease trap installations
- Increase the financial incentive, with a decrease each year until the deadline is reached

Council Member Horn raised concerns regarding food truck regulations and requested a future discussion on possible revisions to the current ordinance. There was a consensus from the Council to add food trucks as a future briefing topic.

#### Utilizing Local Businesses for Discretionary Spending

Chief Financial Officer Ashlie Gossett reviewed current procurement practices related to use of local vendors.

A conversation ensued and it was the consensus of the Council for a simple policy statement affirming the City's intent to support local businesses whenever reasonably possible.

It was the consensus of Council to have staff amend Chapter 1 of the current Procurement Policy and bring back the amended policy to a future Council meeting for formal adoption.

#### Extension of Premises

Director of Planning and Development Heather Ireland stated the City Council expressed a desire to create a pilot program to allow up to eight temporary Extension of Premises permits per alcohol beverage establishment and restaurant during the 2026 and 2027 NFL football season to accommodate additional places for Jaguar fans to view the games while the stadium is undergoing construction. Ms. Ireland outlined staff's recommendations designed to mitigate concerns identified with the proposed pilot program.

A conversation ensued whereas Police Chief Gene Paul Smith, Mr. Staffopoulos, Mr. Migut and Ms. Ireland answered questions.

It was the consensus of Council to have staff draft an ordinance for a pilot program and present it at a future Council meeting for formal consideration.

#### Committee Assignment Report

Council Member Golding and Council Member Janson provided legislative updates.

#### Future Briefing Topics

Council Member Wouters requested a future briefing topic regarding communication on public works projects with affected residents and local businesses, as well as the City budget. There was consensus to add the items to a future briefing agenda.

Ms. Golding requested a future briefing topic to address Council Member Wouter's concerns regarding the public works project budget numbers and the City budget. There was consensus to add the item to a future briefing agenda.

The Briefing adjourned at 7:43 P.M.

Submitted by: Jodilynn Byrd  
Deputy City Clerk

Approved



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Christine H. Hoffman, MAYOR

Date: 4/10/26