

**Minutes of Regular City Council Meeting
held Monday, December 1, 2025 at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

Council Member Wagner provided the invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members:	Sandy Golding	Bill Horn	Dan Janson
	Greg Sutton	John Wagner	Bruce Wouters

Also present were: Deputy City Manager Karen Nelson, Chief Financial Officer Ashlie Gossett, and City Clerk Molly Alleger.

APPROVAL OF MINUTES:

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, and passed unanimously to approve the following minutes:

- Council Briefing held on November 10, 2025
- Regular City Council Meeting held on November 17, 2025

APPROVAL OF THE AGENDA

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the agenda.

Voice Vote: In a voice vote, the motion passed unanimously.

ANNOUNCEMENTS:

Council Member Golding announced Beaches Watch would present its Give Back Award to Here Tomorrow on December 3, 2025, at the Beaches Branch Library and encouraged attendance to learn more about the organization's suicide-prevention work. She noted upcoming Deck the Chairs events, including the Nutcracker Ballet on December 5, 2025, a Christmas Market on December 6, 2025, and Tuba Christmas on December 13, 2025. She reminded residents the Citizens Police Academy would begin on January 8, 2026, stated the application deadline of December 19, 2025, and encouraged participation in the program.

Council Member Wagner announced he had been selected to participate in the 2026 Regional Leadership Academy, a Northeast Florida Regional Council program focused on fostering regional collaboration and leadership, and stated he was honored to represent the City of Jacksonville Beach. He noted he visited Deck the Chairs on November 29, 2025, and encouraged residents to attend.

Council Member Janson announced he would attend the final policy committee week in December 2025 to review legislation for the upcoming session and stated he would provide an update at the next [City Council] meeting. He noted he represented Jacksonville Beach during Farm City Week and learned Duval County produces \$11.1 billion in agricultural output annually.

Council Member Wouters echoed the value of Here Tomorrow's services. He congratulated Coach's Christmas Trees on 72 years in operation and D&LP Subs on its 15th anniversary and expressed support for Council Member Janson's upcoming legislative work.

Mayor Hoffman noted she visited Deck the Chairs on Thanksgiving Eve 2025 and stated the event was already well attended and continued to improve each year. She congratulated Council Member Wagner on his selection for the 2026 Regional Leadership Academy.

COURTESY OF THE FLOOR TO VISITORS: None

CONSENT AGENDA:

Item A **Award/Reject RFP No. 11-2425 Tennis Professional to Daniel L. Carozza, Jr., for five years and authorize the Mayor and City Manager to sign the final contract**

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the consent agenda.

Voice Vote: In a voice vote, the motion passed unanimously.

CITY CLERK: None

CITY MANAGER/NEW BUSINESS:

Item A **Appoint Greg Kleffner to serve on the board of trustees as the fifth member of the General Employees' Pension Board beginning January 1, 2026 and expiring December 31, 2027**

Mayor Hoffman introduced the item and provided background.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to appoint Greg Kleffner to serve on the board of trustees as the fifth member of the General Employees' Pension Board beginning January 1, 2026 and expiring December 31, 2027.

Discussion: None.

Roll Call Vote: Ayes – Golding, Horn, Janson, Sutton, Wagner, Wouters, and Mayor Hoffman.

The motion passed unanimously.

Item B **1. Appoint a Chair for the Community Redevelopment Agency for a one-year term beginning January 1, 2026; and**

2. Appoint a Vice-Chair for the Community Redevelopment Agency for a one-year term beginning January 1, 2026

Mayor Hoffman introduced the item and provided background.

Mayor Hoffman opened the floor for nominations for the CRA Chair.

Ms. Golding nominated Gary Pateau for CRA Chair.

Mr. Janson nominated Ron Whittington for CRA Chair.

Mayor Hoffman closed the floor for nominations.

Roll Call Vote: Horn – Paetau
Janson – Whittington
Sutton – Paetau
Wagner – Paetau
Wouters – Paetau
Golding – Paetau
Mayor Hoffman – Whittington

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to appoint Gary Paetau as the Chair for the Community Redevelopment Agency for a one-year term beginning January 1, 2026.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Sutton, Wagner, Wouters, Golding, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for the CRA Vice-Chair.

Ms. Golding nominated Thad Moseley for CRA Vice-Chair.

Mr. Sutton nominated Kevin Myers for CRA Vice-Chair.

Mayor Hoffman closed the floor for nominations.

Roll Call Vote: Janson – Myers
Sutton – Myers
Wagner – Myers
Wouters – Myers
Golding – Moseley
Horn – Myers
Mayor Hoffman – Myers

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to appoint Kevin Myers as the Vice-Chair for the Community Redevelopment Agency for a one-year term beginning January 1, 2026.

Discussion: None

Roll Call Vote: Ayes – Janson, Sutton, Wagner, Wouters, Golding, Horn, and Mayor Hoffman.

The motion passed unanimously.

Item C **1. Approve/Disapprove the appointment of _____ to fill the remainder of Debbie Cole's unexpired term on the Planning Commission with a term beginning on January 1, 2026 and ending on December 31, 2028; and**

2. Approve/Disapprove the appointment of _____ to a new four-year Regular Member term on the Planning Commission beginning January 1, 2026 and ending December 31, 2029; and

3. Appoint a new 1st Alternate to the Planning Commission to fill the remainder of the 1st Alternate term expiring December 31, 2028; and

4. Appoint a new 2nd Alternate to the Planning Commission to fill the remainder of the 2nd Alternate term expiring December 31, 2027

Mayor Hoffman introduced the item and provided background.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of Dean Haddock to fill the remainder of Debbie Cole's unexpired term on the Planning Commission with a term beginning on January 1, 2026 and ending on December 31, 2028.

Discussion: None

Roll Call Vote: Ayes – Sutton, Wagner, Wouters, Golding, Horn, Janson, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of Matthew Filer to a new four-year Regular Member term on the Planning Commission beginning January 1, 2026 and ending December 31, 2029.

Discussion: None

Roll Call Vote: Ayes – Wagner, Wouters, Golding, Horn, Janson, Sutton, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for 1st Alternate to the Planning Commission.

Ms. Golding nominated Lindsay Haga for 1st Alternate.

Council Member Wouters nominated John Leynes for 1st Alternate.

Mayor Hoffman closed the floor for nominations.

Roll Call Vote: Wouters – Leynes
Golding – Haga
Horn – Leynes
Janson – Haga
Sutton – Leynes
Wagner – Leynes
Mayor Hoffman – Haga

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of John Leynes as 1st Alternate to the Planning Commission to fill the remainder of the 1st Alternate term expiring December 31, 2028.

Discussion: None

Roll Call Vote: Ayes – Wouters, Golding, Horn, Janson, Sutton, Wagner, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for 2nd Alternate to the Planning Commission.

Ms. Golding nominated Lindsay Haga for 2nd Alternate.

Mr. Wouters nominated Debra Klein for 2nd Alternate.

Mayor Hoffman closed the floor for nominations.

Roll Call Vote: Golding – Haga
Horn – Haga
Janson – Haga
Sutton – Haga
Wagner – Klein
Wouters – Klein
Mayor Hoffman – Haga

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of Lindsay Haga as 2nd Alternate to the Planning Commission to fill the remainder of the 2nd Alternate term expiring December 31, 2027.

Discussion: None

Roll Call Vote: Ayes – Golding, Horn, Janson, Sutton, Wagner, Wouters, and Mayor Hoffman.

The motion passed unanimously.

- Item D**
- 1. Approve/Disapprove the appointment of _____ to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2029; and**
 - 2. Approve/Disapprove the appointment of _____ to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2029; and**
 - 3. Approve/Disapprove the appointment of _____ to fill the remainder of the unexpired Regular Member seat on the Board of Adjustment with a term expiration of December 31, 2028; and**
 - 4. Nominate and appoint a new 1st Alternate expiring December 31, 2029 ; and**
 - 5. Nominate and appoint a new 2nd Alternate expiring December 31, 2029**

Mayor Hoffman introduced the item and provided background.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of Matt Metz to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2029.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Sutton, Wagner, Wouters, Golding, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of Douglas Dell to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2029.

Discussion: None

Roll Call Vote: Ayes – Janson, Sutton, Wagner, Wouters, Golding, Horn, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for a Regular Member seat on the Board of Adjustment.

Ms. Golding nominated Alexander Ertel for Regular Member.

Ms. Janson nominated Caren Doherty for Regular Member.

Mr. Sutton nominated Gary Hawkett for Regular Member.

A discussion ensued about Alexander Ertel's nomination.

Mr. Wouters nominated Robert (Bobby) Knudsen for Regular Member.

Mr. Sutton noted a conversation with Alexander Ertel about a potential scheduling conflict.

Ms. Golding withdrew her nomination for Alexander Ertel.

Mayor Hoffman closed the floor for nominations.

Roll Call Vote: Sutton – Hawkett
Wagner – Doherty
Wouters – Knudsen
Golding – Doherty
Horn – Hawkett
Janson – Doherty
Mayor Hoffman – Doherty

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the appointment of Caren Doherty to fill the remainder of the unexpired Regular Member seat on the Board of Adjustment with a term expiration of December 31, 2028.

Discussion: None

Roll Call Vote: Ayes – Sutton, Wagner, Wouters, Golding, Horn, Janson, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for a 1st Alternate on the Board of Adjustment.

Ms. Golding nominated Gary Hawkett for 1st Alternate.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to appoint Gary Hawkett as 1st Alternate expiring December 31, 2029.

Discussion: None

Roll Call Vote: Ayes – Wagner, Wouters, Golding, Horn, Janson, Sutton, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman opened the floor for nominations for a 2nd Alternate on the Board of Adjustment.

Ms. Golding nominated Alexander Ertel for 2nd Alternate.

A discussion continued about process and Alexander Ertel's nomination.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to appoint Alexander Ertel as 2nd Alternate expiring December 31, 2029.

Discussion: None

Roll Call Vote: Ayes – Wouters, Golding, Horn, Janson, Sutton, Wagner, and Mayor Hoffman.

The motion passed unanimously.

RESOLUTIONS: None

ORDINANCES:

Item A Approve/Disapprove Ordinance No. 2025-8230 on the first reading amending the bid threshold in City Code of Ordinances, Chapter 2 "Administration", Article I "In General", and schedule a second reading for December 15, 2025

Chief Financial Officer Ashlie Gossett introduced the item and provided background.

Mayor Hoffman requested the City Clerk read Ordinance No. 2025-8230 by title only, whereupon Ms. Allegre read the following:

“AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING CHAPTER 2 “ADMINISTRATION” OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, CODE OF ORDINANCES BY REPEALING CHAPTER 2 – ADMINISTRATION, ARTICLE I. – IN GENERAL, SECTION 2.-1. – PURCHASE OF MATERIALS, ETC., IN EXCESS OF SPECIFIED AMOUNT; PUBLICATION OF NOTICE FOR BIDS – DEFINITIONS; AMENDING AND RENUMBERING SECTION 2-1.1. – PURCHASE PROCEDURES; CONTRACTS, ETC.; AND REPEALING SECTION 2-2. – ADOPTION OF UNIFORM ACCOUNTING SYSTEM; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, SCRIVENER’S ERRORS, CODIFICATION, AND AN EFFECTIVE DATE.”

Mayor Hoffman read the following: “This ordinance is before this Council for a public hearing and consideration on its second reading.

I will now open the public hearing on Ordinance No. 2025-8230.”

Public Hearing:

No one came forth to speak. Mayor Hoffman closed the public hearing.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve Ordinance No. 2025-8230 on the first reading amending the bid threshold in City Code of Ordinances, Chapter 2 "Administration", Article I "In General", and schedule a second reading for December 15, 2025.

Discussion: A discussion ensued about the amount of the bid threshold and property sold by the City.

Roll Call Vote: Ayes – Wagner, Golding, Horn, Janson, Sutton and Mayor Hoffman
Nays - Wouters

The motion passed 6-1.

ADJOURNMENT:

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to adjourn.

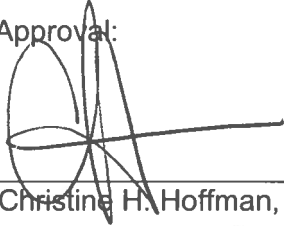
Voice Vote: Ayes – Wagner, Golding, Wouters, Janson, Sutton and Mayor Hoffman
Nays - Horn
In a voice vote, the motion passed 6-1.

There being no further business, the meeting adjourned at 6:40 P.M.

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Submitted by: Molly Alleger
City Clerk

Approval:

A handwritten signature in black ink, appearing to be 'CH', written over a horizontal line.

Christine H. Hoffman, MAYOR

Date: 12/15/25