



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Workshop Meeting Minutes

Community Redevelopment Agency

Tuesday, March 16, 2021

4:30 PM

Council Chambers

CALL TO ORDER

Chairman Art Graham called the Workshop Meeting to order at 4:32 P.M.

ROLL CALL

Chairperson: Art Graham
Vice-Chairperson: Frances Povloski
Agency Members: Jeffrey Jones, Gary Paetau, David McGraw

Also present were Interim Agency Administrator James Gilmore, Parks and Recreation Director Jason Phitides, Golf Course Superintendent Trevor Hughes, Planning Director Heather Ireland, and Recording Secretary Chandra Medford.

OLD BUSINESS

a. CRA Program Manager Update

Chairperson Graham, Interim Administrator Gilmore, and Planning Director Ireland confirmed a CRA Coordinator has been selected and she is expected to start on April 12, 2021.

b. Bike Parking and Site Furnishings Project Update

Vice-Chairperson Povloski distributed photographs of potential options for bicycle parking. Interim Agency Administrator Gilmore stated he requested Public Works Director Barron obtain a copy of a catalog from the selected vendor for the Agency choose from. A brief discussion ensued.

ITEMS FOR DISCUSSION

a. Southend Parks CIP and Maintenance – Jason Phitides and Trevor Hughes, Parks and Recreation

An extensive discussion ensued. Director Phitides and Golf Course Superintendent Trevor Hughes responded to various statements and questions from Agency members regarding project funding, procurement procedures, design engineering, selection, coordination, and implementation of potential capital improvements and annual maintenance including but not limited to Sunshine Park playground equipment, lighting, shade shelters, basketball and volleyball courts, fencing, sidewalks, and parking

b. Downtown Parks CIP and Maintenance - Jason Phitides and Trevor Hughes, Parks and Recreation

A short discussion ensued. Director Phitides, Golf Course Superintendent Trevor Hughes, and Interim Administrator Gilmore responded to various statements and questions from Agency members regarding project funding, expenditures, design engineering, selection, coordination with Public Works, and

implementation of potential capital improvements and annual maintenance including but not limited to improvements to and maintenance of Latham Plaza, Seawalk Pavilion, Oceanfront Park, and the old Veterans Memorial.

c. Plan Amendment Process — Jim Gilmore, The Southern Group

A discussion ensued. Interim Administrator Gilmore and Chairperson Graham provided additional information. Chief Financial Officer Ashlie Gossett responded to various statements and questions, including but not limited to funding [reserves, pay-offs and returns], purchasing and conveyance of land between the City and the Agency.

d. Upcoming Meeting Agenda Items - Jim Gilmore, The Southern Group

Due to time constraints this item was not addressed.

COURTESY OF THE FLOOR TO VISITORS

There were no visitors who wished to address the Agency.

ADJOURNMENT

There being no further business, Chairperson Graham adjourned the meeting at 5:59 P.M.

Submitted by: Chandra Medford, Recording Secretary

Approval:



Art Graham, Chairperson

Date:

7/29/21