



City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Regular Meeting Minutes

Community Redevelopment Agency

Monday, March 22nd 2021

5:00 PM

Council Chambers

CALL TO ORDER

Chairman Art Graham called the Regular Meeting to order at 5:01 P.M.

ROLL CALL

Chairperson: Art Graham
Vice-Chairperson: Frances Povloski
Agency Members: Jeffrey Jones, Gary Paetau, David McGraw

Also present were Acting Agency Administrator James Gilmore, Consultant Taylor Mejia, Planning and Development Director Heather Ireland, City Attorney Chris Ambrosio, Chief Financial Officer Ashlie Gossett, Public Works Department Director Dennis Barron, Public Works Project Engineer Kayle Moore, Parks and Recreation Director Jason Phitides, Golf Course Superintendent Trevor Hughes, and Recording Secretary Chandra Medford.

APPROVAL OF MINUTES

- a. Community Redevelopment Agency Regular Meeting held January 25, 2021
It was moved by Vice-Chairperson Povloski and seconded by Mr. Paetau and passed unanimously by voice vote, to approve the January 25, 2021 regular meeting minutes as presented.
- b. Community Redevelopment Agency Workshop Meeting held February 10, 2021
It was moved by Vice-Chairperson Povloski and seconded by Mr. Paetau and passed unanimously by voice vote, to approve the February 10, 2021 workshop meeting minutes as presented.
- c. Community Redevelopment Agency Special Meeting held February 17, 2021
It was moved by Vice-Chairperson Povloski and seconded by Mr. Paetau and passed unanimously by voice vote, to approve the February 17, 2021 special meeting minutes as presented.
- d. Community Redevelopment Agency Workshop Meeting held March 16, 2021
It was moved by Vice-Chairperson Povloski and seconded by Mr. Paetau and passed unanimously by voice vote, to approve the March 16, 2021 workshop meeting minutes as presented.

DOWNTOWN CAPE

OLD BUSINESS

Dialogue ensued regarding delivery truck parking enforcement and Margaritaville Hotel garbage disposal methods in the Downtown District. Public Works Department Director Barron responded to variance statements and questions related to approved waste disposal Waste Management trash disposal.

NEW BUSINESS

- a. **Appropriation Request for Downtown Improvement Projects 4&5** –Dennis Barron and Kayle Moore, Public Works

Public Works Department Director Barron and Public Works Project Engineer Kayle Moore provided a brief summary of the proposal and responded to various questions and statements from Agency members, including but not limited to the scope of services, materials, funding, phasing, design schedule, implementation and the potential commencement of construction.

Resolution No. 2021-02 - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2020-2021 Downtown Community Redevelopment District Capital Improvement Budget to appropriate \$30,800 (\$28,000 base fee plus \$2,800 contingency) of Downtown Tax Increment Trust Funds for the final design and bidding services to implement the Bike Parking and Site Furnishing Plans included in the Downtown Action Plan.

It was moved by Mr. Paetau and seconded by Vice-Chairperson Povloski and passed unanimously by roll call vote to approve Resolution No. 2021-02.

- b. **Appropriation Request for South Basin Improvement Project 3** - Dennis Barron and Kayle Moore, Public Works

Public Works Project Engineer Moore and Public Works Department Director Barron stated the requested a modification to the appropriation requested provided a brief summary of the proposal and responded to various questions and statements from Agency members, including but not limited to the scope of services, materials, funding, phasing, design schedule, implementation and the potential commencement of construction.

17.27 split (CRA 211,546) 44,160 COJB
\$181815, 65-35% split \$118216 \$63, 655 COJB

Resolution No. 2021-03 - A resolution of the City of Jacksonville Beach Community Redevelopment Agency to amend the FY 2020-2021 Downtown Community Redevelopment District Capital Improvement Budget to appropriate \$30,800 (\$28,000 base fee plus \$2,800 contingency) of Downtown Tax Increment Trust Funds for the final design and bidding services to implement the Bike Parking and Site Furnishing Plans included in the Downtown Action Plan.

It was moved by Vice-Chairperson Povloski and seconded by Mr. Jones and passed unanimously by roll call vote to approve Resolution No. 2021-03.

c. FY2020 Financial Statements and Audit Report for Downtown and Southend – Ashlie Gossett, CFO

Chief Financial Officer Ashlie Gossett summarized this item.

It was moved by Mr. Paetau and seconded by Chairperson Graham to acknowledged receipt of the Jacksonville Beach Community Redevelopment Agency

A yes: All others

Nays: FP

It was moved by Mr. Jones and seconded by Chairperson Graham that all agenda documentation be provided in physical format.

ITEMS FOR DISCUSSION

a. Sunshine Park Playground – Stacy Moseley, Kompan

Ms. Moseley displayed a PowerPoint presentation. Discussion ensued

b. Property Disposition Process – Chris Ambrosio, City Attorney

City would handle the disposition: auction or award process, more information on processes to come from City Attorney

Article 12, Section 1

163.358

c. Bike Racks – Jim Gilmore, The Southern Group

Public Works Project Engineer Moore and Public Works Department Director Barron stated the requested a modification to the appropriation requested provided a brief summary of the proposal and responded to various questions and statements from Agency members.

d. Annual Report - Jim Gilmore and Taylor Mejia, The Southern Group

It was moved by Vice-Chairperson Povloski and seconded by Chairperson Graham to acknowledge receipt of the Jacksonville Beach Community Redevelopment Agency FY 2019-2020 Annual Report.

Acting Agency Administrator Gilmore distributed a copy of the Jacksonville Beach Community Redevelopment Agency FY 2019-2020 Annual Report.

COURTESY OF THE FLOOR TO VISITORS

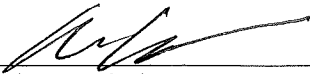
The following visitors addressed the Agency:

- Michelle Tipton, 2333 Azalea Drive, Jacksonville Beach, Florida
- Sheri Nicholson, 13721 Hunterwood Road, Jacksonville, Florida
- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach, Florida

ADJOURNMENT

There being no further business, Chairperson Graham adjourned the meeting at 7:22 P.M.
Submitted by: Chandra Medford, Recording Secretary

Approval:



Art Graham, Chairperson

Date: 7/29/21