

**Minutes of Fiscal Year 2026 Budget Workshop
Monday, August 5, 2025 – 5:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



City Manager Mike Staffopoulos called the Budget Workshop to order at 5:30 P.M.

City Council Members in attendance:

Mayor: Christine Hoffman

Council Members: Bill Horn (absent) Sandy Golding Dan Janson
Bruce Wouters John Wagner Greg Sutton (absent)

Also present were City Manager Mike Staffopoulos, Communications Manager Jacob Board, City Attorney David Migut, City Clerk Molly Allegor, Fire Marshal Steve Sciotto, Director of Human Resources Kimberlee Bennett, Payroll and Benefits Administrator Duston Scott, Chief Financial Officer Ashlie Gossett, and Chief Information Officer Joel Taylor.

Executive

City Manager Mike Staffopoulos and the Executive Division heads reviewed performance measures from FY2025 and goals for FY2026. Divisions included:

- City Council
- City Manager
- Communications
- City Attorney
- City Clerk
- Fire Marshal

Human Resources

Director of Human Resources Kimberlee Bennett reviewed the Department's performance measures for FY2025. Ms. Bennett highlighted outreach event participation, employee wellness initiatives, the Enterprise Resource Planning (ERP) upgrade, as well as recruitment. Payroll and Benefits Administrator Duston Scott highlighted a recent successful Request For Proposal (RFP) for health insurance, as well as an RFP for workers' compensation and liability insurance. He also spoke about the risk management and insurance performance measure. Mr. Scott highlighted information about the launch of a pension software solution which empowers employees to run their own pension projections, as well as meeting the industry goal benchmark for all three pension plans.

Finance

Chief Financial Officer Ashlie Gossett reviewed the Finance Department's role within the City. Ms. Gossett reviewed upcoming goals for FY2026 including upgrading the ERP to implement the new credit card system, as well as an upcoming request for OpenGov software. She also highlighted the upcoming meter conversion project. Ms. Gossett reviewed recent accomplishments and performance measures including receiving the Government Finance Officer's Association award for financial statements. She also discussed piloting a new survey program for Customer Care services as well as a request for an Assistant Facility Maintenance Manager to assist with heightened needs in maintaining City buildings.

Information Services

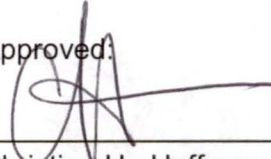
Chief Information Officer Joel Taylor reviewed the Information Service's role within the City. He also discussed the highlights from FY2025 including the audio/visual equipment upgrade to

Council Chambers, upgrades to the security cameras within the City, as well as card access for employees. He discussed departmental goals for FY2026 including project management software, implementing performance measures, as well as internal support and response times for initiatives being implemented across the City.

The workshop adjourned at 6:49 P.M.

Submitted by: Molly Alleger
City Clerk

Approved:



Christine H. Hoffman, MAYOR

8/8/25

Date