



City of Jacksonville Beach

Agenda

11 North Third Street
Jacksonville Beach, Florida

City Council

Monday, August 18, 2025

6:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

Water Main Replacement Project for an amount not to exceed \$644,511; and

2. Award/Reject the agreement with Jones Edmunds for construction administration services for an amount not to exceed \$20,043 for this project; and

3. Authorize the Mayor and City Manager to negotiate and execute any contract as a result of this bid award

RESOLUTIONS

ORDINANCES

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

Council Member Sutton provided the invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:09 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members:	Sandy Golding	Bill Horn	Dan Janson
	Greg Sutton	John Wagner	Bruce Wouters

Also present were: City Manager Mike Staffopoulos, Information Systems Project Manager Amber McClure, Director of Public Works Dennis Barron, Chief of Parks Development and Maintenance Trevor Hughes, Director of Planning and Development Heather Ireland, City Attorney David Migut, and City Clerk Molly Alleger.</

Council Member Horn confirmed he would participate in the upcoming Meninak Swim. He recognized Jacksonville Beach Ocean Rescue and the Volunteer Life Saving Corps for performing well at the South Atlantic Regional Lifeguard Tournament despite conditions.

Council Member Janson recognized David Cruz of the Florida League of Cities and thanked him for his guidance and support, particularly during early involvement with the League. He also thanked Senator Yarborough for his continued leadership and called him a mentor in the political arena. He noted the policy committee meetings for the upcoming legislative session would begin soon. Mr. Janson encouraged residents to visit Tall Pines Park and participate in a community survey regarding potential updates. More information can be provided by contacting recreation@jaxbchfl.net

Council Member Wagner announced the Tom Coughlin Jay Fund Foundation would host a charity event on July 23, 2025, at Southern Swells, featuring music and festivities in support of the fight against childhood cancer. He also noted the City of Jacksonville Beach partnered with Ascension Health to offer free childhood physicals at the Carver Center on Saturday, encouraging residents to spread the word to families in need.

COURTESY OF THE FLOOR TO VISITORS:

- Charles DeLay, 1104 North 8th Street, Jacksonville Beach, spoke about short-term rentals.
- Kevin Phillips, 1066 Ruth Avenue, Jacksonville Beach, spoke about short-term rentals.
- Michelle Tipton, 2333 Azalea Drive, Jacksonville Beach, spoke about supporting police and boardwalk safety.

CONSENT AGENDA:

David Cruz, on behalf of the Florida League of Cities, presented the Legislative Appreciation Award to Senator Clay Yarborough. Senator Yarborough accepted the award and delivered brief remarks.

CITY CLERK: None

CITY MANAGER/NEW BUSINESS:

Item A Approve/Disapprove the purchase of Asana project management software from Carahsoft Technology Corporation utilizing Cobb County, GA, Omnia contract #R240303 for \$23,532.26

Information Systems Project Manager Amber McClure introduced the item and provided background.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to approve the purchase of Asana project management software from Carahsoft Technology Corporation utilizing Cobb County, GA, Omnia contract #R240303 for \$23,532.26.

Discussion: A discussion ensued about annual cost, renewal, piggyback contract, and software. The Council requested a six month update at a future briefing.

Roll Call Vote: Ayes – Golding, Horn, Janson, Sutton, Wagner, Wouters, and Mayor Hoffman

The motion passed unanimously.

Discussion: A discussion ensued about the cause of the sewer damage and repair timeline.

Roll Call Vote: Ayes – Janson, Sutton, Wagner, Wouters, Golding, Horn, and Mayor Hoffman

The motion passed unanimously.

- Item D**
- 1. Award/Reject RFP No. 04-2425 Driving Range Net to Action Sports Netting to expand the protection provided by the driving range net; and**
 - 2. Approve/Deny additional funding of \$250,000 from Beaches Energy Services and \$250,000 from the Golf Course Enterprise Fund to accommodate the total project cost.**

Chief of Parks Development and Maintenance Trevor Hughes introduced the item and provided background.

Motion: It was moved by Mr. Janson, seconded by Ms. Golding, to award RFP No. 04-2425 Driving Range Net to Action Sports Netting to expand the protection provided by the driving range net.

Discussion: A discussion ensued about permitted construction times, project timeline, and driving range closure.

Roll Call Vote: Ayes – Sutton, Wagner, Wouters, Golding, Horn, Janson, and Mayor Hoffman

The motion passed unanimously.

“AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING THE 2050 COMPREHENSIVE PLAN FUTURE LAND USE MAP, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATIONS ON APPROXIMATELY 0.91 ACRES OF LAND LOCATED ON PONCE DE LEON BOULEVARD BETWEEN SECOND STREET SOUTH AND PONTE VEDRA BOULEVARD FROM RECREATION OPEN SPACE TO LOW DENSITY RESIDENTIAL; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, SCRIVENER’S ERRORS, AND AN EFFECTIVE DATE.”

Mayor Hoffman read the following: “This ordinance for the amendment to the text of the 2050 Comprehensive Plan is before this Council for a public hearing and adoption on its first reading.

Under the laws of the State of Florida, an ordinance which changes the text of any Element of the City’s 2050 Comprehensive Plan is a ‘quasi-legislative’ proceeding.

A quasi-legislative proceeding means that a governing body is acting in its rule-making capacity. It is the duty of the Council to arrive at sound decisions regarding proposed changes to the text of the adopted 2050 Comprehensive Plan. This includes receiving citizen input regarding any proposed text change.

The application has been reviewed by Staff and the Planning Commission for consistency with other portions of the Comprehensive Plan. The Council may hear from all interested parties in the legislative determination of an amendment to the text of the City’s 2050 Comprehensive Plan. The Council’s decision on a Comprehensive plan amendment application is based on the criteria set forth in Florida Statutes.

I will now open the public hearing on Ordinance No. 2025-822

Nays – Wouters

The motion passed 6-1.

ADJOURNMENT:

Motion: It was moved by Mr. Janson, and seconded by Ms. Golding, to adjourn.

Voice vote: In a voice vote, the motion passed unanimously.

There being no further business, the meeting adjourned at 7:35 P.M.

Submitted by: Molly Alleger
City Clerk

Approval:

Christine H. Hoffman, MAYOR

Date: _____

Minutes of Fiscal Year 2026 Council Budget Showcase
Friday, August 1, 2025 – 2:00 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL



City Manager Mike Staffopoulos called the Budget Showcase to order at 2:00 P.M.

City Council Members in attendance:

Mayor: Christine Hoffman

Council Members: Bill Horn Sandy Golding Dan Janson(absent)
John Wagner Bruce Wouters (absent) Greg Sutton (late)

Budget Overview

City Manager Mike Staffopoulos reviewed the following topics in the Financial Condition Report presentation [on file] for the FY2026 Budget:

- Budget Highlights
- Budget Issues and Uncertainties
- City Pension
- Other Areas

- Jax Beach Substation Breaker Replacement
- Golf Course Range Netting Project
- Meter Shop Buildout and Remodel of Operations and Maintenance Facility
- Staffing Initiatives in Public Works, Beaches Energy Systems, Information Systems, and the Police Department

The showcase adjourned at 4:00 P.M.

Submitted by: Molly Alleger
City Clerk

Approved:

Christine H. Hoffman, MAYOR

Date

**Minutes of Fiscal Year 2026 Budget Workshop
Monday, August 4, 2025 – 4:00 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



City Manager Mike Staffopoulos called the Budget Workshop to order at 4:02 P.M.

City Council Members in attendance:

Mayor: Christine Hoffman

Council Members: Bill Horn Sandy Golding Dan Janson
Bruce Wouters John Wagner (late) Greg Sutton (late)

Also present were City Manager Mike Staffopoulos, Police Chief Gene Paul Smith, Director of Parks and Recreation Jason Phitides, Chief of Parks Development and Maintenance Trevor Hughes, Director of Beaches Energy Services Allen Putnam, and Chief Financial Officer Ashlie Gossett.

Police Department

The workshop adjourned at 5:44 P.M.

Submitted by: Monica McDaniel
Operations Support Specialist I

Approved:

Christine H. Hoffman, MAYOR

Date

**Minutes of Fiscal Year 2026 Budget Workshop
Monday, August 5, 2025 – 5:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



City Manager Mike Staffopoulos called the Budget Workshop to order at 5:30 P.M.

City Council Members in attendance:

Mayor: Christine Hoffman

Council Members:	Bill Horn (absent)	Sandy Golding	Dan Janson
	Bruce Wouters	John Wagner	Greg Sutton (absent)

Also present were City Manager Mike Staffopoulos, Communications Manager Jacob Board, City Attorney David Migut, City Clerk Molly Alleger, Fire Marshal Steve Sciotto, Director of Human Resources Kimberlee Bennett, Payroll and Benefits Administrator Duston Scott, Chief Financial Officer Ashlie Gossett, and Chief Information Officer Joel Taylor.

Council Chambers, upgrades to the security cameras within the City, as well as card access for employees. He discussed departmental goals for FY2026 including project management software, implementing performance measures, as well as internal support and response times for initiatives being implemented across the City.

The workshop adjourned at 6:49 P.M.

Submitted by: Molly Alleger
City Clerk

Approved:

Christine H. Hoffman, MAYOR

Date

**Minutes of Fiscal Year 2026 Budget Workshop
Monday, August 11, 2025 – 5:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



City Manager Mike Staffopoulos called the Budget Workshop to order at 5:30 P.M.

City Council Members in attendance:

Mayor: Christine Hoffman

Council Members:	Bill Horn	Sandy Golding	Dan Janson
	Bruce Wouters	John Wagner	Greg Sutton (late)

Also present were City Manager Mike Staffopoulos, Director of Planning and Development Heather Ireland, Community Redevelopment Agency Coordinator Taylor Mobbs, City Attorney David Migut, Director of Public Works Dennis Barron, and Chief Financial Officer Ashlie Gossett.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved:

Christine H. Hoffman, MAYOR

Date

DRAFT



CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Ashlie Gossett, Chief Financial Officer
DATE:	August 18, 2025
SUBJECT:	Monthly Financial Reports for the Month of July 2025

BACKGROUND

Attached are the monthly financial reports for July 2025 as prepared by the Finance Department. These reports represent 10 months of activity, or 83.3% of the total annual budget, and are prepared on a cash basis.

Summary Budget Reports Exhibits 1 through 6 show the cumulative annual actual revenues and expenditures compared to the actual amounts at the same point as last fiscal year. Exhibit 7 compares actual revenues and expenditures to the budget in total by fund.



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 1

General Fund Revenues

Revenue Category	Current Year Revenue to Date	Current Year Revenue % of Budget	Prior Year Revenue to Date	Prior Year Revenue % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
1 Taxes	17,987,825	92.2%	16,538,236	91.6%	0.6%	1,449,589
2 Licenses & Permits	787,096	96.0%	924,110	116.2%	-20.2%	(137,013)
3 Intergovernmental Revenue	4,293,204	83.3%	4,632,251	101.8%	-18.5%	(339,047)
4 Charges for Services	712,640	101.8%	595,136	108.6%		



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 2

General Fund Expenditures

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
1 City Administration	322,927	86.8%	156,106	44.8%	41.9%	166,821
2 City Attorney	406,946	64.3%	329,009	60.3%	4.0%	77,937
3 City Clerk	467,210	80.4%	380,521	71.3%	9.1%	86,689
4 Building Maintenance	444,989	83.3%	330,889	66.7%	16.6%	



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 3

Enterprise Fund Revenues

Revenue Category	Current Year Revenue to Date	Current Year Revenue % of Budget	Prior Year Revenue to Date	Prior Year Revenue % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
410 Electric	74,872,781	80.0%	80,843,738	81.8%	-1.9%	(5,970,957)
411 Natural Gas	1,672,799	72.9%	2,157,366	88.5%	-15.5%	(484,568)
420 Water & Sewer	17,574,248	87.1%	17,644,724	101.7%	-14.6%	(70,476)
423 Stormwater	1,403,911	49.8%	1,542,192</			



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 4

Enterprise Fund Expenditures

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
410 Electric	69,827,452	65.5%	64,558,137	60.7%	4.8%	5,269,314
411 Natural Gas	1,924,145	74.6%	1,686,192	72.1%	2.5%	237,953
420 Water & Sewer	16,145,931	36.8%	9,203,226	31.8%	5.0%	6,942,705
423 Stormwater	1,689,768	30.6%	1,			



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 5

Special Revenue Fund Revenues

Revenue Category	Current Year Revenue to Date	Current Year Revenue % of Budget	Prior Year Revenue to Date	Prior Year Revenue % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
130 Convention Development	757,072	94.0%	644,117	103.7%	-9.7%	112,955
150 Local Option Gas Tax	1,191,512	85.2%	1,225,503	93.4%	-8.2%	(33,991)
151 Infrastructure Surtax	2,017,821	96.0%	2,061,090	108.6%	-12.6%	(43,270)
160 Community Dev Blk Grant	139,138	98.0%	118,214	8		



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 6

Special Revenue Fund Expenditures

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
130 Convention Development	289,633	32.6%	197,546	25.9%	6.7%	92,087
150 Local Option Gas Tax	506,122	40.6%	338,005	40.3%	0.3%	168,117
151 Infrastructure Surtax	5,335,833	31.9%	62,657	2.1%	29.8%	5,273,176
160 Community Dev Blk Grant	139,138	98.				



SUMMARY BUDGET REPORT

July 31, 2025

83.3% of Year Elapsed

Exhibit 7

Summary Revenues and Expenditures

Fund Name	Budgeted Annual Revenues	Budgeted Revenues To Date	Actual Revenues To Date	Variance Positive/(Negative)
001 General Fund	31,147,065	25,941,665	28,538,053	2,596,388
130 Convention Development Tax	805,000	670,466	757,072	86,606
150 Local Option Gas Tax	1,398,500	1,164,778	1,191,512	26,734
151 Infrastructure Surtax	2,100,971	1,749,850	2,017,821	267,971
160 Community Dev. Blk. Grant	142,000			



CASH AND INVESTMENTS BY TYPE

Fiscal Year to Date

July 31, 2025

Type of Investment	10/1/2024 Beginning Balance	Investment Earnings	Realized Gain/(Loss)	Unrealized Gain/(Loss)	Fees	Net Investment Income	Net Deposits (Withdrawals)	7/31/2025 Ending Balance	Weighted Net Return*
Sawgrass Asset Management	45,937,264	961,441	(133,249)	581,934	(90,132)	1,319,994	5,000,000	52,257,258	0.49%
Galliard Capital Management	58,526,592	2,126,034	98,024	(249,494)	(115,576)	1,858,988	(0)	60,385,580	0.67%
Garcia Hamilton & Associates	58,832,401	1,621,829	891,758	(940,817)	(115,070)	1,457			

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Amber Hudnall, Senior Human Resources Generalist
DATE:	August 18, 2025
SUBJECT:	Various Property Casualty & Workers Compensation Insurance Coverages

BACKGROUND

On September 3, 2024, the City awarded RFP No. 06-2324 for various property, casualty and workers' compensation insurance coverage to the Florida League of Cities (FLC), administered by the Florida Municipal Insurance Trust (FMIT). The contract period was for a one-year term, from October 1, 2024, to September 30, 2025, with the option to renew for four additional one-year periods.

FMIT has submitted its first renewal quote for FY 202



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach, FL 32250

1. RFP 06-2324 First One-Year Renewal
2. 2026 Insurance Renewals

**FIRST ONE-YEAR RENEWAL OF THE VARIOUS PROPERTY, CASUALTY & WORKERS
COMPENSATION INSURANCE COVERAGES AGREEMENT BETWEEN THE FLORIDA
LEAGUE OF CITIES AND THE CITY OF JACKSONVILLE BEACH**

THIS ONE-YEAR RENEWAL is made on October 1, 2025, by and between the City of Jacksonville Beach, Florida ("City"), a municipal corporation organized and existing under the laws of the State of Florida, and the Florida League of Cities ("FLC"), to renew the Agreement for the provision of Various Property, Casualty & Workers Compensation Insurance provided by FLC to the City.

WHEREAS, on September 3, 2024, RFP #06-2324 was awarded by the City Council to FLC for the provision of Various Property, Casualty & Workers Compensation Insurance provided by FLC to the City (the "Agreement"); and

WHEREAS, the Agreement had an initial one-year term beginning October 1, 2024, with an option to continue for four additional one-year renewal periods subject to renewal premium terms to be mutually agreed upon; and

WHEREAS, the parties desire to renew the Agreement for the first one-year term.

**FIRST ONE-YEAR RENEWAL OF THE VARIOUS PROPERTY, CASUALTY & WORKERS
COMPENSATION INSURANCE COVERAGES AGREEMENT BETWEEN FLORIDA LEAGUE OF
CITIES AND THE CITY OF JACKSONVILLE BEACH**

IN WITNESS WHEREOF, the parties have set their hands and seal on the day and year last written below.

CITY OF JACKSONVILLE BEACH

Christine Hoffman, Mayor

Michael Staffopoulos, City Manager

ATTEST:

Approved as to form and legal
sufficiency:



RENEWAL QUOTE FOR 2025-2026

City of Jacksonville Beach

FMIT 0286

<u>Coverage</u>	<u>Deductible</u>	<u>Limit</u>	<u>Premium</u>
General/Professional Liability	\$1,000	\$3,831,523	\$258,185

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Jason Phitides, Director of Parks and Recreation
DATE:	August 18, 2025
SUBJECT:	Advance Purchase of a Utility Vehicle for Ocean Rescue

Ponte Vedra Golf Carts

1181 Saint Johns Industrial Pkwy N.

Jacksonville, FL 32246

Price \$119.85

Services

Skid Plate Belly Pan

137.00

137.00

List Price \$137 (Discount \$20.55)

Ponte Vedra Golf Carts, LLC
 11181 Saint Johns Industrial Pkwy N
 Jacksonville, FL 32246
 +19042859901
 pontevedragolfcarts@gmail.com
 www.pvgolfcarts.com

Invoice

ACTIVITY	QTY	RATE	AMOUNT
List Price \$267 (Discount \$42.05) Your Price \$224.95			
Services Tube Bumper		141.00	141.00
List Price \$141 (Discount \$21.15) Your Price \$119.85			
Services Spark Aresstor		68.00	68.

We appreciate your business!!

Please note battery warranties are voided when not properly watered. Windshield 's are not covered under warranty. Transportation to and from Ponte Vedra Golf Carts is not covered. Malfunctions resulting from collision, vandalism, neglect, abuse, falling objects, fire, theft, and natural disasters are not covered. After full payment of any service, complaints must be presented two days from the date you take possession.

