

**Minutes of City Council Briefing
Monday, January 13, 2025 – 5:30 P.M.
City Hall 1st Floor Conference Room
11 North 3rd Street, Jacksonville Beach, FL**



The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members:	Sandy Golding	Bill Horn (late)	Dan Janson
	Greg Sutton	John Wagner	Bruce Wouters

Also present were City Manager Mike Staffopoulos, Director of Human Resources Kimberlee Bennett, City Attorney David Migut, and Deputy City Clerk Jodilynn Byrd.

Purpose of Briefing

The purpose of the Briefing was to update the Council Members about ongoing items in the City.

City Manager

City Manager's Annual Performance Evaluation

Director of Human Resources Kimberlee Bennett provided a summary of the process for the annual review of City Manager Mike Staffopoulos. Mayor Hoffman congratulated Mr. Staffopoulos on his sixth anniversary as the City Manager. She thanked the Council for actively participating in Mr. Staffopoulos' annual evaluation. Each Council Member provided Mr. Staffopoulos with feedback regarding his performance.

A conversation ensued regarding Mr. Staffopoulos' annual evaluation and referenced Section 7.06 in the City's Personnel Policies and Procedures. City Attorney David Migut stated it was at the discretion of the Council to rate Mr. Staffopoulos as they see fit. It was the consensus of the Council to give Mr. Staffopoulos a 2.5% pay increase for his annual evaluation. Ms. Bennett stated the evaluation would be on the agenda for the January 21, 2025, City Council meeting for formal consideration.

Previous Council Priorities

Mr. Staffopoulos reviewed the Council's previous priorities and the current status of those priorities. He discussed the proposed process for the upcoming Council retreat scheduled for March 7, 2025, and recommended upcoming priorities for the Council's consideration.

Legislative Policy Manual Review

Mr. Migut reviewed the proposed Legislative Policy Manual (LPM) amendments. A conversation ensued regarding quasi-judicial hearings. It was the consensus of the Council for the LPM to be presented to the Council at the January 21, 2025, City Council meeting for formal consideration.

Committee Assignment Report

Mayor Hoffman and Mr. Staffopoulos provided an update regarding the City's participation in the Homeward Bound program and the Jacksonville Fire Rescue Department PATH (Providing Assistant to the Homeless) program. Additional information regarding the programs would be provided to the Council. Mr. Staffopoulos stated an email was recently sent to all council members from Police Chief Gene Paul Smith with statistics regarding homelessness within Jacksonville Beach, specifically in the downtown area. Mr. Staffopoulos spoke about the challenges of addressing and assisting the homeless. A conversation ensued regarding items left on public property and blocking the sidewalks. Mr. Staffopoulos asked Mr. Migut to speak with Chief Smith to clarify the term "personal belongings" and the City's right to discard items blocking sidewalks.

Council Member Golding asked about rescheduling the recently canceled meeting with State representatives. Ms. Hoffman explained since there were no pressing issues for Jacksonville Beach and due to the time restraints of the State Representatives scheduled, the meeting would not be rescheduled. A conversation ensued regarding contacting State Officials individually regarding specific topics.

Ms. Hoffman said she would plan a meeting with Downtown business owners. She stated she would set up a meeting time with the TPO (Transportation Planning Organization) and FDOT (Florida Department of Transportation) to establish working relationships and clear lines of communication.

Council Member Janson stated he would participate in the Florida League of Cities FAST (Federal Actions Strike Team) Fly-in on February 4 – 5, 2025.

Ms. Golding informed the Council of the 25th anniversary of Paws Park and supported holding an event to celebrate.

Ms. Golding informed the Council of the annual Martin Luther King Jr. Day celebration being held at St. Paul's by the Sea Church. She stated funding was needed to help cover the cost of the band for the event and informed the Council of how to contribute if interested.

Miscellaneous City Manager's Items

Mr. Staffopoulos reminded the Council that the joint meeting with the Community Redevelopment Agency was scheduled for January 27, 2025, at the Exhibition Hall at South Beach Park, and the next City Council meeting was on Tuesday, January 21, 2025.

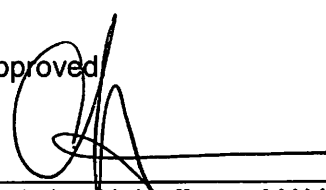
Future Briefing Topics

Mr. Staffopoulos stated he would email the Council an updated Council Briefing calendar.

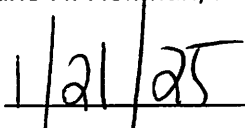
The Briefing adjourned at 6:54 P.M.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved


Christine H. Hoffman, MAYOR

Date:


1/21/25