

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

Council Member Janson provided the invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members:	Sandy Golding	Bill Horn	Dan Janson
	Fernando Meza	Greg Sutton	John Wagner

Also present were: City Manager Mike Staffopoulos, City Attorney David Migut, Chief of Police Gene Paul Smith, Director of Public Works Dennis Barron, Director of Planning and Development Heather Ireland, Payroll & Benefits Administrator Duston Scott, Beaches Energy Services Electric Engineer Project Supervisor Matthew Seeley, and City Clerk Sheri Gosselin.

APPROVAL OF MINUTES:

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, and passed unanimously to approve the following minutes:

- Regular City Council Meeting held on October 7, 2024

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the following minutes:

- City Council Briefing held on October 14, 2024.

Motion to Amend: It was moved by Mr. Horn, seconded by Mr. Janson, to amend the minutes to include the updated LDC would be made available to review by all of the Council and stakeholders prior to being asked to vote on it.

Motion to Amend

Voice Vote: In a voice vote, the motion to amend passed unanimously.

Motion as Amended

Voice Vote: In a voice vote, the motion as amended passed unanimously.

APPROVAL OF THE AGENDA

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the agenda.

Voice Vote: In a voice vote, the motion passed unanimously.

ANNOUNCEMENTS:

Council Member Golding stated early voting and Florida City Government Week had begun. She encouraged everyone to follow the City's social media pages for information on the role of local government. Ms. Golding reminded voters they could watch the recent Beaches Watch Jacksonville Beach Candidate Forum video or review candidates' written questionnaires on their website. She also promoted the Jacksonville Beach Police Department's Halloween Party on October 26, 2024.

Council Member Meza congratulated the Fletcher High School Swim and Dive Team for their first-place win, marking the sixth consecutive title for the girls, and the second consecutive year for the boys' team. He also recognized the Fletcher High School Marching Band for their recent award.

Council Member Janson shared Fletcher High School's band won the overall Grand Champions in the AA division at a competition at Orange Park High School. He congratulated them on their achievement and reminded everyone to participate in early voting.

Mayor Hoffman added there was a Trunk or Treat and Seawalk Session at Latham Plaza on October 30, 2024.

COURTESY OF THE FLOOR TO VISITORS:

- LaSharda Leasy, FEMA Intergovernmental Congressional Affairs Specialist, spoke about FEMA assistance and the Federal Disaster Declaration.
- Leslie Dudley, 246 Cayman Court, Jacksonville Beach, spoke about truck parking on A1A (3rd Street). Ms. Dudley provided a handout to the clerk.
- Kevin Brown, 1833 Kings Court, Jacksonville Beach, spoke about the need for permanent signs on the dunes.

Mayor Hoffman asked Mr. Brown for his opinion on Tiger Dams. Mr. Brown commented on his experience with Tiger Dams.

CONSENT AGENDA:

Item A Accept the Monthly Financial Reports for the month of September 2024

Item B Accept the donation of an American 250 Patriot Memorial monument from the Ponte Vedra Chapter of the Daughters of the American Revolution

Item C Approve dental, vision, life, AD&D, and other voluntary insurance/benefit renewals effective January 1, 2025

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the Consent Agenda.

Voice Vote: In a voice vote, the motion passed unanimously.

MAYOR AND CITY COUNCIL: None

CITY CLERK: None

CITY MANAGER/NEW BUSINESS:

Item A Accept/Reject the Department of Justice Award for the Community Oriented Policing Services Hiring Program Grant for \$500,000 for additional funding for four new positions in the Police Department

Chief of Police Gene Paul Smith provided background on the item and updates on the Jacksonville Beach Police Department.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to accept the Department of Justice Award for the Community Oriented Policing Services Hiring Program Grant for \$500,000 for additional funding for four new positions in the Police Department.

Discussion: A discussion ensued about the Police Department and grant funding.

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Sutton, Wagner, and Mayor Hoffman.

The motion passed unanimously.

Mayor Hoffman and the City Council recognized Chief Smith for his 30 years of service to the City.

- Item B**
- 1. Award/Reject Bid No. 2324-14 to Petticoat-Schmitt Civil Contractor's Inc. for construction of the America Avenue Drainage Project for an amount not to exceed \$1,598,902;**
 - 2. Authorize the Mayor and City Manager to negotiate and execute any contract as a result of this bid award;**
 - 3. Award/Reject an agreement for Construction Administration and Construction Inspection Services to Hanson Engineering for an amount not to exceed \$48,374; and**
 - 4. Authorize the Mayor and City Manager to negotiate and execute any contract as a result of this award**

Director of Public Works Dennis Barron provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to award Bid No. 2324-14 to Petticoat-Schmitt Civil Contractor's Inc. for construction of the America Avenue Drainage Project for an amount not to exceed \$1,598,902.

Discussion: A discussion ensued about the construction timeline, communication, progress meetings, and project location.

Roll Call Vote: Ayes – Horn, Janson, Meza, Sutton, Wagner, Golding, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to authorize the Mayor and City Manager to negotiate and execute any contract as a result of this bid award.

Discussion: None

Roll Call Vote: Ayes – Janson, Meza, Sutton, Wagner, Golding, Horn, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to award an agreement for Construction Administration and Construction Inspection Services to Hanson Engineering for an amount not to exceed \$48,374.

Discussion: None

Roll Call Vote: Ayes – Meza, Sutton, Wagner, Golding, Horn, Janson, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to authorize the Mayor and City Manager to negotiate and execute any contract as a result of this award.

Discussion: None

Roll Call Vote: Ayes – Sutton, Wagner, Golding, Horn, Janson, Meza, and Mayor Hoffman.

The motion passed unanimously.

Item C **1. Award/Reject Bid No. 2324-13 Central and South Basin Pump Station Improvements to PBM Constructors for an amount not to exceed \$3,494,590; and**

2. Authorize the Mayor and City Manager to negotiate and execute any contract as a result of this bid award

Mr. Barron provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to award Bid No. 2324-13 Central and South Basin Pump Station Improvements to PBM Constructors for an amount not to exceed \$3,494,590.

Discussion: A discussion ensued about the previous bid, replacement cost, maintenance, and pump age.

Roll Call Vote: Ayes – Wagner, Golding, Horn, Janson, Meza, Sutton, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to authorize the Mayor and City Manager to negotiate and execute any contract as a result of this bid award.

Discussion: None

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Sutton, Wagner, and Mayor Hoffman.

The motion passed unanimously.

Item D **Approve/Disapprove an Agreement with HALFF for Latham Plaza Engineering Services**

Director of Planning and Development Heather Ireland provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve an Agreement with HALFF for Latham Plaza Engineering Services

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Sutton, Wagner, Golding, and Mayor Hoffman.

The motion passed unanimously.

- Item E**
- 1. Award/Reject RFP No. 08-2324 for Group Medical and Prescription Insurance to Florida Blue; and**
 - 2. Delegate authority to the City Manager to approve and execute all subsequent renewals through the maximum contract period**

Payroll & Benefits Administrator Duston Scott provided background on the item.

Council Member Sutton stated he would recuse himself from voting on this item due to his leadership position with Florida Blue. A completed Form 8B is attached and incorporated into these minutes.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to award RFP No. 08-2324 for Group Medical and Prescription Insurance to Florida Blue.

Discussion: None

Roll Call Vote: Ayes – Janson, Meza, Wagner, Golding, Horn, and Mayor Hoffman.
Abstained – Sutton.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to delegate authority to the City Manager to approve and execute all subsequent renewals through the maximum contract period.

Discussion: None

Roll Call Vote: Ayes – Meza, Wagner, Golding, Horn, Janson, and Mayor Hoffman.
Abstained – Sutton.

The motion passed unanimously.

RESOLUTIONS:

- Item A**
- Adopt/Deny Resolution No. 2174-2024 Adopting Outdoor Lighting Service Rates for Beaches Energy Services**

Beaches Energy Services Electric Engineer Project Supervisor Matthew Seeley provided background on the item.

Mayor Hoffman requested the City Clerk read Resolution No. 2174-2024 by title only, whereupon Ms. Gosselin read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING A SCHEDULE FOR RATES, SIZES, AND STYLES FOR OUTDOOR LIGHTING SERVICES PROVIDED BY BEACHES ENERGY SERVICES; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to adopt Resolution No. 2174-2024, Adopting Outdoor Lighting Service Rates for Beaches Energy Services.

Discussion: A discussion ensued about the lifetime of lighting, color, lighting assessment, and compatibility.

Roll Call Vote: Ayes – Sutton, Wagner, Golding, Horn, Janson, Meza, and Mayor Hoffman.

The motion passed unanimously.

Item B Adopt/Deny Resolution No. 2182-2024 adopting the revised Special Events Policy

Director of Parks and Recreation Jason Phitides provided background on the item.

The following spoke on the resolution:

- Alex Costas, 1021 16th Street North, Jacksonville Beach

Mayor Hoffman requested the City Clerk read Resolution No. 2182-2024 by title only, whereupon Ms. Gosselin read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING A REVISED SPECIAL EVENT POLICY; PROVIDING FOR ADOPTION OF RECITALS; REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND POLICIES; AND PROVIDING AN EFFECTIVE DATE.”

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to adopt Resolution No. 2182-2024 adopting the revised Special Events Policy.

Discussion: A discussion ensued about community concerns, the policy, ticketed events, and meeting with promoters.

Roll Call Vote: Ayes – Wagner, Golding, Horn, Janson, Meza, Sutton, and Mayor Hoffman.

The motion passed unanimously.

ORDINANCES: None

ADJOURNMENT:

Motion: It was moved by Ms. Golding, seconded by Mr. Sutton, to adjourn.

Voice Vote: In a voice vote, the motion passed unanimously.

There being no further business, the meeting adjourned at 7:40 P.M.

Submitted by: Sheri Gosselin
City Clerk

Approval:



Christine H. Hoffman, MAYOR

Date:

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FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME SUTTON, JAMES GREGORY	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE JAX BEACH CITY COUNCIL
MAILING ADDRESS 47 TALLWOOD ROAD	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY JAX BEACH, FL COUNTY DUVAL	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 10-21-2024	MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, JAMES GREGORY SUTTON, hereby disclose that on 10-21-24, 2024:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☒ inured to the special gain or loss of FLORIDA BLUE, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

10-25-2024

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.