Minutes of Regular City Council Meeting
held Monday, July 15, 2024 at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida

JAX
EST. 1907
BEACH

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG
Council Member Janson provided the invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:
Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor:	Christine Hoffman		
Council Members:	Sandy Golding	Bill Horn	Dan Janson
	Fernando Meza	Greg Sutton	John Wagner

Also present were: City Manager Mike Staffopoulos, Deputy City Manager Karen Nelson, Chief Financial Officer Ashlie Gossett, City Attorney David Migut, Director of Public Works Dennis Barron, Police Commander Thomas Bingham, Application Services Manager Allan Keelen, Director of Planning and Development Heather Ireland, and City Clerk Sheri Gosselin.

APPROVAL OF MINUTES:
Motion: It was moved by Ms. Golding, seconded by Mr. Janson, and passed unanimously to approve the following minutes:
- Joint City Council/CRA Workshop held on June 12, 2024
- Regular City Council Meeting held on June 17, 2024
- City Council Briefing held on July 8, 2024

APPROVAL OF THE AGENDA
Mayor Hoffman stated City Manager/New Business Item A was removed.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the agenda with the removal of City Manager/New Business Item A.

Voice Vote: In a voice vote, the motion passed unanimously.

ANNOUNCEMENTS:
Council Member Golding thanked the Jacksonville Beach Police Department and volunteers for their service during the 4th of July holiday. Additionally, she thanked Chief Smith for participating in the recent Beaches Watch panel. She mentioned a free sports and school physical offered at the Carver Center on July 27, 2024. Ms. Golding noted the upcoming budget season, including a budget showcase on August 2, 2024. She also announced Senate Bill 280 (short term vacation rental bill) was vetoed by the Governor on June 29, 2024.

Council Member Meza echoed Council Member Golding's sentiments about the Jacksonville Beach Police Department, but expressed disappointment about the recent treatment of some Citizens on Patrol (COP) volunteers.

Council Member Horn condemned all political violence and noted the importance of unity. He congratulated the Jacksonville Beach Ocean Rescue team for their third-place finish in the South Atlantic Region Lifeguard Tournament.

Council Member Janson thanked the Beaches Police Chiefs for their panel participation and spoke briefly about social media.

Council Member Wagner expressed appreciation for the volunteers who participated in a beach cleanup held on July 5, 2024.

Council Member Sutton also recognized the Jacksonville Beach Police Department for their service during the 4th of July. He also thanked Director of Public Works Barron and Public Works on efforts to replace the PVC and ropes for the dunes.

Mayor Hoffman also expressed her gratitude to the Jacksonville Beach Police Department and Sergeant Wallace for their pre-planning and coverage of the 4th of July. She also recognized the anniversaries of Penman Diner, TacoLu, and Blondish Salon.

City Manager Mike Staffopoulos provided an update on the parking concept at Sunshine Park and stated the response had been overwhelmingly negative.

COURTESY OF THE FLOOR TO VISITORS:
The following spoke about parking at Sunshine Park (South Beach Park):

- Meghan Hennessy, 2956 Saint Johns Boulevard, Jacksonville Beach
- Deborah Usselman, 3148 Saint Johns Boulevard, Jacksonville Beach
- Chuck Mason, 3113 Saint Johns Boulevard, Jacksonville Beach
- Brian Burket, 3276 Saint Johns Boulevard, Jacksonville Beach
- Suzanne Beard, 2988 Saint Johns Boulevard, Jacksonville Beach
- Alex Jenkins, 3180 Pullian Court, Jacksonville Beach
- Vik Bala, 2761 Saint Johns Boulevard, Jacksonville Beach
- Dillon Glenn, 3081 Pullian Court, Jacksonville Beach
- Stephen Park, 3273 Horn Court, Jacksonville Beach
- Lawrence Frank, 3148 Pullian Court, Jacksonville Beach
- Daniel Donoghue, 3142 Merrill Boulevard, Jacksonville Beach
- Adam Westin, 3113 Horn Court, Jacksonville Beach

The following did not wish to speak but submitted a speaker card regarding the parking at Sunshine Park:

- Stephen Bauchman, 2572 Saint Johns Boulevard, Jacksonville Beach

CONSENT AGENDA:

Item A **Accept the Monthly Financial Reports for the month of June 2024**

Item B **1. Approve the First One-year Renewal of the Fiber Optic and Network Drop Services Agreement (RFQ No. 02-2223) with Tietjen Technologies; and**

2. Delegate authority to the City Manager to approve and execute all subsequent renewal options through the maximum contract term

Item C **Approve an Assignment, Assumption, and Consent Agreement with Mariner Institutional, LLC, for Investment Performance Monitoring and Advisory Services**

Item D **Reappoint John Gosztyla and Deborah White to serve on the board of trustees as the fifth member of the Police Officers' Pension Board and Firefighters' Pension Board respectively, as a ministerial act, beginning April 1, 2024, and ending March 31, 2026**

Item E **Approve the Final Plat for the North Beach Townhomes PUD Project**

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the Consent Agenda.

Mr. Horn requested to pull Item B from the Consent Agenda.

Voice Vote: In a voice vote, the motion, as amended, passed unanimously.

MAYOR AND CITY COUNCIL: None

CITY CLERK: None

CITY MANAGER/NEW BUSINESS:

Item A **Approve/Disapprove the Standard Grant Agreement with the Florida Department of Environmental Protection in the amount of $1,750,000 for the Construction of the Wastewater Treatment Filter Replacement Project**

Item A was removed from the agenda.

Item B **Approve/Disapprove the purchase of two new patrol SUVs under the Florida Sheriff's Contract for newly created officer positions in FY2025 for an amount not to exceed $122,690**

Police Commander Thomas Bingham provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the purchase of two new patrol SUVs under the Florida Sheriff's Contract for newly created officer positions in FY2025 for an amount not to exceed $122,690.

Discussion: A discussion ensued about lead time and the current fleet.

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Sutton, Wagner, and Mayor Hoffman.

The motion passed unanimously.

Item C **1. Appoint Thad Moseley or another applicant to fill the remainder of the vacant, unexpired Regular Member term on the Community Redevelopment Agency (CRA), with a term effective date of July 16, 2024, and term expiring December 31, 2027; and**

2. Appoint Ron Whittington or another applicant to fill the remainder of the unexpired 1st Alternate term on the CRA, with a term effective date of July 16, 2024, and term expiring December 31, 2027; and

3. Nominate and appoint a new 2nd Alternate to fill the remainder of the unexpired 2nd Alternate term on the CRA, with a term effective date of July 16, 2024, and term expiring date of December 31, 2026.

Public Hearing:
The following spoke on the item:

- Ken Marsh, 2027 Gail Avenue, Jacksonville Beach

Mayor Hoffman closed the public hearing.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to appoint Thad Moseley to fill the remainder of the vacant, unexpired Regular Member term on the Community Redevelopment Agency (CRA), with a term effective date of July 16, 2024, and term expiring December 31, 2027.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Sutton, Wagner, Golding, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to appoint Ron Whittington to fill the remainder of the unexpired 1st Alternate term on the CRA, with a term effective date of July 16, 2024, and term expiring December 31, 2027.

Discussion: None

Roll Call Vote: Ayes – Janson, Meza, Sutton, Wagner, Golding, Horn, and Mayor Hoffman.

The motion passed unanimously.

There was a consensus to not address Item C.3.

Item D **Authorize the following elected officials for travel to the FLC Policy Committee Meetings in Orlando, FL: ____________________.**

City Manager Staffopoulos introduced the item and provided background.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to authorize the following elected officials for travel to the FLC Policy Committee Meetings in Orlando, FL: Council Members Horn, Meza, Janson, Golding and Sutton.

Discussion: None

Roll Call Vote: Ayes – Meza, Sutton, Wagner, Golding, Horn, Janson, and Mayor Hoffman.

The motion passed unanimously.

Item E **Approve/Disapprove a Sliplining and Sewer Repair Project with Insituform Technologies, LLC, on State Road A1A for an amount not to exceed $1,143,010**

Director of Public Works Dennis Barron provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve a Sliplining and Sewer Repair Project with Insituform Technologies, LLC, on State Road A1A for an amount not to exceed $1,143,010.

Discussion: A discussion ensued about the project timeline, A1A (3rd Street), point repairs, and warranty.

Roll Call Vote: Ayes – Sutton, Wagner, Golding, Horn, Janson, Meza, and Mayor Hoffman.

The motion passed unanimously.

Item F **1. Approve/Disapprove the purchase of a Document Management System Upgrade from Upland Software, Inc., and declare Upland Software, Inc., a Sole Source Provider for future purchases;**

2. Delegate the City Manager as the authorized representative to sign Upland Software, Inc., Quote No. Q-317463-3 and both Statements of Work; and

3. Authorize the Mayor and City Manager to execute the Master Services Agreement with Upland Software, Inc.

Application Services Manager Allan Keelen provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the purchase of a Document Management System Upgrade from Upland Software, Inc., and declare Upland Software, Inc., a Sole Source Provider for future purchases.

Discussion: A discussion ensued about security and the sole source agreement.

Motion to Amend: It was moved by Mr. Sutton, seconded by Mr. Janson, to amend the motion from future “purchases” to “maintenance.”

Motion to Amend Roll Call Vote: Ayes – Wagner, Golding, Horn, Janson, Meza, Sutton, and Mayor Hoffman.

The motion to amend passed unanimously.

Discussion: None

Amended Motion Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Sutton, Wagner, Golding and Mayor Hoffman.

The amended motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to delegate the City Manager as the authorized representative to sign Upland Software, Inc., Quote No. Q-317463-3 and both Statements of Work.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Sutton, Wagner, Golding, and Mayor Hoffman.

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to authorize the Mayor and City Manager to execute the Master Services Agreement with Upland Software, Inc.

Discussion: None

Roll Call Vote: Ayes – Janson, Meza, Sutton, Wagner, Golding, Horn, and Mayor Hoffman.

The motion passed unanimously.

Item G **Approve/Disapprove the scope of services and fee schedule for Records Management Consulting Services with SML, Inc., for an amount not to exceed $50,000**

Deputy City Manager Karen Nelson provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the scope of services and fee schedule for Records Management Consulting Services with SML, Inc., for an amount not to exceed $50,000.

Discussion: A discussion ensued about the number of documents.

Roll Call Vote: Ayes – Meza, Sutton, Wagner, Golding, Horn, Janson, and Mayor Hoffman.

The motion passed unanimously.

Item H **Appoint ________________________, a City of Jacksonville Beach Resident, to a term as a Council-appointed member of the Police Officers' Retirement System Pension Board for the remainder of a term of a vacated seat expiring March 31, 2026**

Mayor Hoffman provided background on the item.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to appoint Matthew Grocki, a City of Jacksonville Beach Resident, to a term as a Council-appointed member of the Police Officers' Retirement System Pension Board for the remainder of a term of a vacated seat expiring March 31, 2026.

Discussion: None

Roll Call Vote: Ayes – Sutton, Wagner, Golding, Horn, Janson, Meza, and Mayor Hoffman.

The motion passed unanimously.

Consent Item B 1. Approve the First One-year Renewal of the Fiber Optic and Network Drop Services Agreement (RFQ No. 02-2223) with Tietjen Technologies; and

2. Delegate authority to the City Manager to approve and execute all subsequent renewal options through the maximum contract term

Chief Financial Officer Ashlie Gossett introduced the item and provided background.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to approve the First One-year Renewal of the Fiber Optic and Network Drop Services Agreement (RFQ No. 02-2223) with Tietjen Technologies.

Discussion: None

Roll Call Vote: Ayes – Wagner, Golding, Horn, Janson, Meza, Sutton, and Mayor Hoffman

The motion passed unanimously.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to delegate authority to the City Manager to approve and execute all subsequent renewal options through the maximum contract term.

Discussion: A discussion ensued about the agreement terms.

Roll Call Vote: Ayes – Golding, Janson, Meza, Wagner, and Mayor Hoffman
Nays – Horn, Sutton

The motion passed 5-2.

ORDINANCES:

Item A Adopt/Deny Ordinance No. 2024-8217 on the second reading vacating a 12-foot wide by 102-foot-long easement running in an east-west direction through Block 70 of the Oceanside Park Plat

Director of Planning and Development Heather Ireland provided background on the item.

Mayor Hoffman requested the City Clerk read Ordinance No. 2024-8217 by title only, whereupon Ms. Gosselin read the following:

"AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, VACATING, DISCONTINUING, ABANDONING, AND CLOSING THE EASTERN 102 FEET OF A CERTAIN TWELVE (12) FOOT WIDE EASEMENT RUNNING IN AN EASTERLY AND WESTERLY DIRECTION THROUGH THAT CERTAIN PROPERTY LOCATED IN THE CITY OF JACKSONVILLE BEACH, FLORIDA, KNOWN AS BLOCK 70, OCEANSIDE PARK SUBDIVISION, ACCORDING TO THE PLAT BOOK THEREOF RECORDED IN PLAT

BOOK 8, PAGE 13 OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, SCRIVENER'S ERRORS, RECORDING AND NON-CODIFICATION, AND AN EFFECTIVE DATE."

Mayor Hoffman read the following: "This ordinance is before this Council for a public hearing and consideration on its second reading. I will now open the public hearing on Ordinance No. 2024-8217."

Public Hearing:
The following submitted a speaker card in support of the ordinance:
- Williams Gibbs, 818 A1A, Suite 302, Ponte Vedra Beach

Mayor Hoffman closed the public hearing.

Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to adopt Ordinance No. 2024-8217 on the second reading vacating a 12-foot wide by 102-foot-long easement running in an east-west direction through Block 70 of the Oceanside Park Plat.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Sutton, Wagner, Golding, and Mayor Hoffman

The motion passed unanimously.

ADJOURNMENT:
Motion: It was moved by Ms. Golding, seconded by Mr. Janson, to adjourn.

Voice Vote: In a voice vote, the motion passed unanimously.

There being no further business, the meeting adjourned at 7:36 P.M.

Submitted by: Sheri Gosselin
City Clerk

Approval:

Christine H. Hoffman, MAYOR

Date: 8/19/24