

The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members: Sandy Golding Bill Horn Dan Janson
Fernando Meza Greg Sutton

Also present were City Manager Mike Staffopoulos, Deputy City Manager Karen Nelson, City Clerk Sheri Gosselin, Communications Manager Jacob Board, and Council Member Appointee John Wagner.

Purpose of Briefing

The purpose of the Briefing was to update the Council Members about ongoing items in the City.

City Manager

Miscellaneous Items

City Manager Mike Staffopoulos informed the Council an update regarding the Enterprise Resource Planning (ERP) was postponed to a date uncertain due to the recent cyber security event.

Mr. Staffopoulos stated recently hired City Attorney David Migut would start on March 26, 2024.

Building Exterior Painting

Mr. Staffopoulos informed the Council the City must maintain its assets on a regular schedule. Therefore, it was time to paint several of the main buildings within the City. Mr. Staffopoulos stated the following buildings were scheduled to be painted:

- City Hall
- O&M (Operations & Maintenance) Complex
- Police Department Station
- Parks and Recreation and Exhibition Hall

Mr. Staffopoulos presented the Council with a handout [on file] regarding the exterior painting and the lettering for the buildings. Deputy City Manager Karen Nelson reviewed the paint colors, font suggestions, and estimated costs for the Capital Improvement Project. A conversation ensued regarding the paint colors, font, and building maintenance. It was the consensus of the Council to use a font to coordinate with the City's brand standards.

Ballot Initiatives

Mr. Staffopoulos spoke about two Charter Amendments previously brought up by the Council to be added to the upcoming ballot for the 2024 election. The Charter Amendment topics were as follows:

- Appointment of an individual to fill a vacant Council seat
- Change the gender specific language when referring to the Mayor

A conversation ensued regarding wording for both suggested amendments. It was the consensus of the Council to not use the term "gender neutral" and for Interim Legal Counsel Cliff Shepard to put together a draft for the Council to review at the Council Briefing scheduled for March 11, 2024.

City Manager Annual Performance Review

Mayor Hoffman congratulated Mr. Staffopoulos on his five-year anniversary as the City Manager. She thanked the Council for actively participating in Mr. Staffopoulos' annual evaluation. Each Council Member provided Mr. Staffopoulos with feedback regarding his performance. It was the consensus of the Council to agree to a 3% increase for Mr. Staffopoulos.

A conversation ensued regarding the two lowest ranking objectives on Mr. Staffopoulos' evaluation: citizen relation and community. Communications Manager Jacob Board and Council Member Appointee John Wagner spoke about different ideas regarding marketing strategies and community outreach.

It was the consensus of the Council for an action plan focusing on citizen relation and communication with the community be drafted and presented to the Council for review.

Miscellaneous Items

Ms. Hoffman stated the First Tee education building, located at the Jacksonville Beach Golf Course, held a ground breaking ceremony.

Committee Updates

Council Member Golding provided the Council with an update on several legislative bills.

Ms. Golding mentioned she recently attended a webinar hosted by the Federal Highway Administration regarding bicycle and pedestrian safety and would share the information presented with the Council.

Council Member Janson provided a brief update regarding the legislative bill regarding sovereign immunity.

Mr. Janson stated he met with Congressman Rutherford regarding the 13th Avenue South project and stated Mr. Rutherford was in support of the project. Mr. Janson explained a unity letter showing support of the project by the full Council needed to be submitted to Mr. Rutherford's office accompanied by an estimate of the cost of the project. It was the consensus of the Council to send the requested information to Mr. Rutherford's office.

Ms. Golding provided an additional update regarding the short-term vacation rental legislative bill and its status within the Senate and the House.

Ms. Hoffman stated the City was a member of the Florida Shore and Beach Preservation Association and informed the Council of a Senate bill allowing private bulkheads and stated the bill did not pass out of the committee.

Future Briefing Topics

Mr. Janson stated the Inaugural Leadership Class with the Florida League of Cities was an excellent course. He highly recommends all Council Members register for the course once they complete the required Institute for Elected Municipal Officials Training I and II.

Mayor Hoffman asked about the status of the building inspection report for the Life Saving building. Ms. Nelson responded the report from the recent fire inspection was received but not yet reviewed and the structural report was not yet available. Ms. Nelson stated the Council would be advised of the findings.

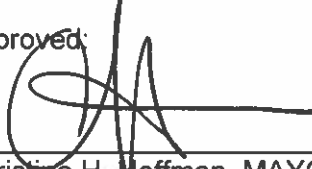
Council Member Horn stated he was approached by the Volunteer Life Saving Corps (VLSC) regarding their need for additional storage and the possible use of the empty City owned building located at 396 1st Avenue South. Mr. Horn stated he and Mr. Staffopoulos visited the building and noticed the building needed some work before being used. A conversation ensued regarding the condition and future use of the building and land. It was the consensus of the Council for a formal inspection to be done of the building and for staff to enter into conversation with the VLSC to create a list of the VLSC's needs to be reviewed by the Council.

Council Member Sutton suggested the branding of the Life Saving building be done before the next beach season depending on the amount of work needed to be completed on the building. Ms. Nelson stated updated information would be provided to the Council regarding the status of the building.

The Briefing adjourned at 6:56 P.M.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved:



Christine H. Hoffman, MAYOR

Date:

2/20/24
