

**Minutes of City Council Workshop
Wednesday, January 24, 2024 – 6:00 P.M.
City Council Chambers, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



The City Council Workshop began at 6:01 P.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members: Sandy Golding Bill Horn Dan Janson
Fernando Meza Greg Sutton

Also present were City Manager Mike Staffopoulos, Director of Planning and Development Heather Ireland, Senior Planner Christian Popoli, Planner Danevsky Joseph, Blair Knighting and Sophie Brennan of Kimley-Horn and Associates, Inc., and Administrative Assistant Monica McDaniel.

Purpose of Workshop

The purpose of this workshop was to discuss the first draft of the proposed updated comprehensive plan elements and the Land Development Code Zoning Districts.

Blair Knighting of Kimley-Horn and Associates, Inc., provided a handout of the draft Comprehensive Plan [on file] and presented a PowerPoint [on file] highlighting the following topics:

- Future Land Use
- Transportation
- Housing
- Public Facilities
- Conservation & Coastal Management
- Recreation and Open Space
- Historic Preservation
- Public School Facilities

A discussion ensued regarding the current wording, format, addition of definitions, and update of the proposed language. Council Member Golding stated that she was apprehensive about the transition from the use of Goal, Objective, and Policy, to Vision, Intent, and Strategy, as the state currently uses Goal, Objective, and Policy. Ms. Knighting advised the state could not govern the use of Vision, Intent, and Strategy, and the new language is typically used in current plans being implemented.

Future Land Use

A discussion ensued regarding subsections that addressed existing land use, adding specific language, open space and active recreation space, residential subdivisions, sidewalks, coordination with Jacksonville Transit Authority, impervious surface, state statutes addressed in the Future Land Use section, accessory dwelling units, future development and redevelopment, and adding definitions to address land use concerns.

Transportation

A discussion ensued regarding the proposed maps in the Comprehensive Plan, and subsections addressing the functional classification of Penman Road, current language, impact fees, references to the Urban Trails Master Plan, and Complete Streets.

Housing

A discussion ensued regarding the number of estimated new households provided in the proposed plan, census data, term definitions, current wording, and items from the current Comprehensive Plan that should be added to the proposed Comprehensive Plan.

Public Facilities

Ms. Golding brought forth a concern regarding the minimum level of service for solid waste collection and disposal planning. Ms. Knighting advised engineers in the Public Works Department provided the information in the proposed Comprehensive Plan.

Conservation & Coastal Management

A discussion ensued regarding subsections addressing distinguishing public versus private access to the beach, removing references to sand fencing, FEMA (Federal Emergency Management Agency) regulations, base flood elevation standards, the Coastal High Hazard Map, and the need for post-disaster emergency objectives and policies in the proposed Comprehensive Plan.

Recreation and Open Space

Council Member Janson raised a question regarding the definition of the term "sports courts," and suggested that basketball courts be considered separate from them. Ms. Knighting clarified that "sports courts" referred explicitly to Tennis and Pickle ball courts; basketball courts are addressed separately in the Comprehensive Plan. Council Member Meza asked whether pools would be included in this section of the Comprehensive Plan. Ms. Knighting advised the pools were referenced in the second page of the section. City Manager Mike Staffopoulos suggested the addition of splash pads when referencing pools in this section.

Historic Preservation

Ms. Golding asked who would be completing the surveys of the structures referenced in the Comprehensive Plan. Ms. Knighting recommended hiring a consultant and applying for a grant to fund the survey. Mayor Hoffman advised that a survey was previously completed in 2003, and needed to be updated. A discussion ensued regarding specific neighborhoods with homes over fifty years old.

Public School Facilities

Council Member Horn noted a requirement for Council to meet with the DCPS (Duval County Public Schools) and the legislative bodies of other municipalities on an annual basis and proposed the time frame be changed. Mr. Staffopoulos suggested changing the language from "annual basis" to an "as needed basis." Ms. Knighting advised she would make the appropriate change.

General Discussion

Mr. Meza asked if the Comprehensive Plan would be reviewed by the City Attorney to ensure compliance with state statutes. Ms. Knighting explained the plan would be reviewed by the City Attorney and the State before transmittal. A discussion ensued regarding the process of transmittal, whether a strike-through version of the Comprehensive Plan would be made available, and a time frame for reviewing the Land Development Code. Mr. Staffopoulos gave an overview of the transmittal process and verified with Ms. Knighting the steps for moving forward with the transmittal. A discussion ensued regarding when the Comprehensive Plan was last reviewed.

The workshop adjourned at 7:18 P.M.

Submitted by: Monica McDaniel
Administrative Assistant

Approved: _____

Christine Hoffman, Mayor

Date: _____

2/5/24