



City of Jacksonville Beach

Regular Meeting Agenda

Community Redevelopment Agency

11 North Third Street
Jacksonville Beach, Florida

Wednesday, December 20, 2023

3:00 PM

Council Chambers

MEMORANDUM TO:

Members of the City of Jacksonville Beach Community Redevelopment Agency

The following Agenda of Business has been prepared for consideration and action at a Regular Meeting of the Community Redevelopment Agency:

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

COURTESY OF THE FLOOR TO VISITORS

OLD BUSINESS

NEW BUSINESS

A. CHW - Passive Park Services

ITEMS FOR DISCUSSION

A. Staff Report - December 2023

ADJOURNMENT

NOTICE

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting or by sending an e-mail to CityClerk@jaxbchfl.net.

In accordance with Section 286.0114, Florida Statutes, any member of the public can attend the public hearing and can be heard on any matter presented before the Agency. Anyone who wishes to provide live public comment should complete a "Speaker Request Card" and submit it to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience. Speakers will be called to address the Agency when specified items are under consideration and will be limited to a maximum of three minutes or less, at the discretion of the presiding officer.

Alternatively, written public comment can be submitted in advance and must include the following: (1) First Name, (2) Last Name, (3) Address, (4) Public Hearing Date, (5) Specific Agenda Item(s), and (6) Comments. Written public comments may be submitted by one of the following options: (1) Email to the

Agency Administrator at planning@jaxbchfl.net, (2) Postal mail to Community Redevelopment Agency Administrator - Public Comment, 11 3rd Street North, Jacksonville Beach, FL 32250, or (3) Drop off in-person to Planning and Development at City Hall. Written comments that include all required information and are received 24 hours in advance of the meeting will be distributed to the Agency and attached to the related agenda item before the start of the meeting. Written public comments will be read into the record at the appropriate time and will be limited to three minutes of reading time. All comments received are public record.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

cc: City Manager; City Attorney

December 4, 2023

Jason Phitides, Director of Parks and Recreation
City of Jacksonville Beach
2508 South Beach Parkway
Jacksonville Beach, FL 32250
904-247-6237

RE: Professional for Professional Landscape Services for the proposed Jacksonville Beach Passive Park

Dear Mr. Phitides:

We appreciate this opportunity to provide you with professional landscape architectural services for the above-referenced project in the City of Jacksonville Beach, FL. The following defines our understanding of the project and is the basis for our scope of services:

The project site is located on former residential lots and includes two parcels at the northeast and southeast corner of South Beach Boulevard and Jacksonville Drive which were originally acquired by the City to correct stormwater drainage. The project aims to create a passive park with a trail, water bottle filling stations, benches, and educational signage with a buffer of approximately 25 feet where adjacent to the residential properties. CHW has completed a survey of the site as well as a Master Plan (see Exhibit 'A') and has participated in public outreach process. It is our understanding that you now wish to move forward with the construction documentation phase.

CHW will provide the following scope of services:

A. Landscape & Irrigation Construction Documents

During this phase of the project CHW will:

1. Prepare Landscape Plan Construction Documents. Enhanced landscape is expected to include limited plantings of native trees, shrubs, and groundcovers along the trail system. Documents shall include a landscape plan, details, notes, and technical specifications for bidding purposes.
2. Prepare Irrigation Construction Documents to serve proposed plantings in Item 'A'-1. Documents shall include an irrigation plan, details, notes, and technical specifications for bidding purposes.
3. Submittals are assumed to be 90% For Review and 100% Construction Documents.

B. Hardscape Construction Documents

During this phase of the project CHW will:

1. Prepare Hardscape Construction Documents, including plans, details, and technical specifications for the following.
2. Hardscape Construction Documents shall include demolition plan (as needed), layout plan, grading (to be coordinated with Civil overall site grading plan), hardscape plan, bench and water bottle filling station selection and specification, bike repair station specification, lit bollards, and detailing of horizontal hardscape elements listed above. Layout plan shall also include locating trail markers

and educational signage. Vertical structures (i.e. walls, arbors, planters, etc.) are not included and may be provided as an optional additional service if desired.

3. Participate in up to two (2) meetings and/or conference calls with the Client to discuss the plans.
4. Submittals are anticipated to include 90% For Review and 100% Construction Documents.

C. Signage Design

During this phase of the project CHW will:

1. Based on content and topics provided by the City, prepare two (2) educational signage designs and two (2) trail marker designs for review. Educational signage is anticipated to be post mounted and will include information about various native plant materials and wildlife. Trail marker signage design will be consistent with the City of Jacksonville Beach Trails Master Plan.
2. Participate in one (1) meeting and/or conference calls with the Client to discuss the signage designs.
3. Based on Client feedback, finalize signage designs and provide details for sign posts, mounting, and dimensions. CHW will engage a structural engineer during this phase if necessary.

D. Permitting & Utility Coordination

During this phase of the project, CHW will permit with or coordinate with the following entities as described:

1. St. Johns River Water Management District (SJRWMD) – For the purposes of this proposal we have assumed that the proposed improvements will be exempt from SJRWMD permitting or will require minimal on-site management such as with low impact drainage (LID) treatment. Should full permitting or more extensive treatment be required, CHW will prepare an additional services proposal to handle the required activities.
2. City of Jacksonville Beach Land Development Review – Proposed improvements are subject to the City of Jacksonville Beach Land Development Review and permitting process.
3. City of Jacksonville Beach – Coordination for water service connection.
4. Beaches Energy Services – Coordination for electric service connection.

Fees:

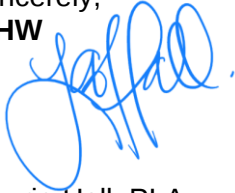
Task	Description	Lump Sum
A.	Landscape & Irrigation Construction Documents	\$ 5,000.00
B.	Hardscape Construction Documents	\$ 12,000.00
C.	Signage Design	\$ 3,500.00
D.	Permitting & Utility Design	\$7,500.00
TOTAL		\$ 28,000.00

We hope this proposal meets with your acceptance and approval. The scope of services and fees outlined in this proposal are valid for sixty (60) days from the date of this document. If a contract is not authorized within that time frame, a revised proposal and contract will be required. We are expressly grateful for the opportunity to provide you with this proposal and look forward to working with you on this project.

If you agree with the above proposal, we request written acceptance of this proposal by returning the executed Standard Agreement form (retain a copy for your file). Should you have any questions or concerns, please contact me at (352) 331-1976 or laurieh@chw-inc.com.

Sincerely,

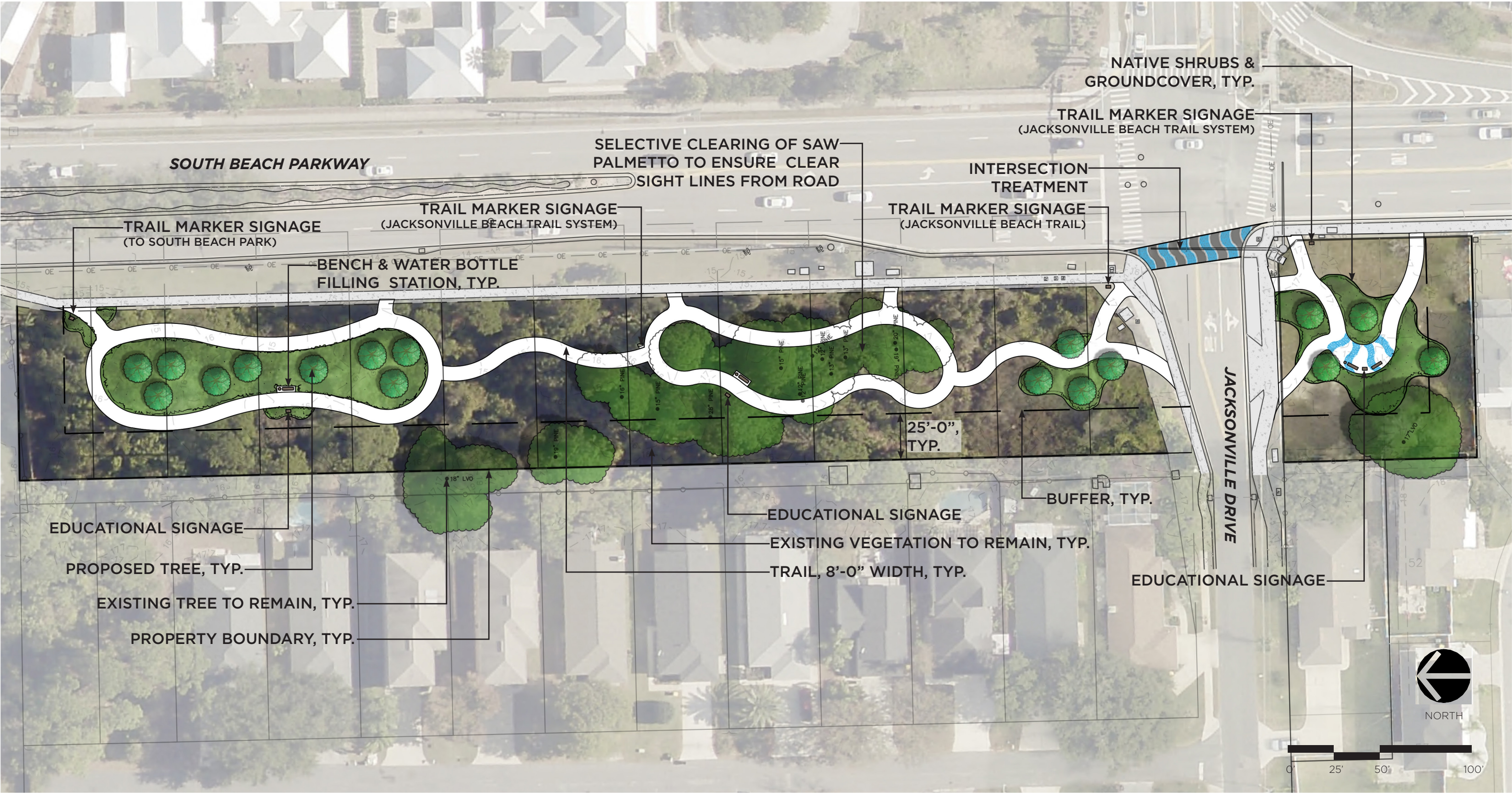
CHW



Laurie Hall, PLA
Director of Landscape Architecture

N:\2022\22-0216\Admin & Information\02_Proposal & Contracts\Client\Drafts\PROP 231204 Jax Beach Passive Park LA .01.docx

CONCEPT PLAN (EXHIBIT 'A')



AGREEMENT FOR PROFESSIONAL SERVICES

CONSULTANT:

Causseaux, Hewett & Walpole, Inc.

11801 Research Dr.

Alachua, FL. 32615

Phone: (352) 331-1976

Email: ejb3@chw-inc.com

CLIENT:

City of Jacksonville Beach

2508 South Beach Parkway

Jacksonville Beach, FL 32250

Phone: 904-247-6237

Email:

CLIENT retains and authorizes **CONSULTANT** to perform the following services:

1) SCOPE: The specific scope of CONSULTANT'S services is as described by that letter proposal dated December 4, 2023, referencing Professional for Professional Landscape Services for the proposed Jacksonville Beach Passive Park ("Letter Proposal"), and upon execution by the parties, are incorporated by reference. Reference to this Agreement shall include all provisions of the Letter Proposal. In the event any of the terms or conditions of this Agreement require further interpretation, CONSULTANT'S reasonable good faith interpretation of these documents, including this Agreement and the Letter Proposal, shall be presumed correct.

CONSULTANT agrees to serve as the CLIENT's professional consultant services to CLIENT on the Project described in the Letter Proposal during the performance of CONSULTANT'S professional services, but only to the extent described in the Letter Proposal.

2) COMPENSATION: CONSULTANT shall receive fees and reimbursement of costs as described in the Letter Proposal. When compensation is based on a cost-reimbursable basis, a service charge of 15 percent will be added to Direct Expenses. All sales, use, value added, business transfer, gross receipts, or other similar taxes, if any, shall be added to CONSULTANT's compensation when invoicing CLIENT.

3) OTHER TERMS: Services to be performed under this Agreement shall be performed in accordance with the STANDARD PROVISIONS stated on the back of this form, and any attachments or schedules. This Agreement supersedes all prior agreements and understanding, and may only be changed by a writing executed by both parties.

Agreed to by **CLIENT**:

By: _____

Printed Name: _____

Title: _____

Date: _____

Agreed to by **Causseaux, Hewett & Walpole, Inc.:**

By: _____

Printed Name: E.J. Bolduc III, PLA, LEED AP

Title: Vice President

Date: _____

Valid Signature for Entity Checked: _____

CHW Representative Initials & Date: _____

STANDARD PROVISIONS

A. Representation; Authorization to Proceed. CLIENT and the person signing individually jointly and severally represent and warrant: i) CLIENT is the owner of the property subject to the services to be performed by CONSULTANT; or ii) CLIENT has written authority on behalf of the owner of the property to contract as described in this AGREEMENT and CONSULTANT is authorized to proceed with the professional services described herein. CLIENT shall furnish proof of ownership or authority upon request of CONSULTANT, and the CLIENT and individual signing shall indemnify CONSULTANT and hold CONSULTANT harmless for any and all claims arising from the failure of CLIENT to own or have authority hereunder. CONSULTANT shall have a lien on all real property for services rendered in connection with this Agreement, including reasonable attorney's fees and costs incurred in collection.

B. Per Diem Rates. CONSULTANT's Per Diem Rates, when stated as basis of compensation, are those hourly rates charged for work performed on the Project by CONSULTANT's employees for the indicated classifications. These rates are subject to annual adjustments and include all allowances for salary, overheads, and fees, but do not include allowances for Direct Expenses.

C. Direct Expenses. CONSULTANT's Direct Expenses are those necessary costs and charges incurred for the services to be performed under this Agreement including, but not limited to, the direct costs of transportation, meals and lodging, mail, subcontracts and outside services, materials, supplies, and equipment.

D. Opinions. CONSULTANT may provide to CLIENT opinions and other economic information based on CONSULTANT's experience and judgment. Nonetheless, CONSULTANT has no control over market conditions, bidding procedures and other variables, and any opinions or evaluations are made by CONSULTANT in good faith only, and shall not constitute any type of warranty as to accuracy. CONSULTANT specifically represents that bids, construction costs and other economic forecasts often differ, and are only probable estimates.

E. Standard of Care. The Standard of Care applicable to CONSULTANT's services shall be the degree of skill and diligence normally employed by professional engineers, surveyors, planners or consultants performing the same or similar services at the time CONSULTANT's professional services are performed. CONSULTANT may also rely on actions, opinions and other information provided by others involved in the Project as CONSULTANT performs its professional services. CLIENT shall timely place at CONSULTANT's disposal any and all tests, surveys and other information that may affect the professional services to be provided herein, and shall provide prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any defect or other matter that may affect CONSULTANT's ability to provide professional services. In the event CONSULTANT reasonably believes an action is required or of need in order for CONSULTANT to timely complete CONSULTANT's professional services under this Agreement, and such action may not be timely completed, CLIENT hereby authorizes and empowers CONSULTANT to take such action, if, and only if, CONSULTANT desires and is able to do so, and CONSULTANT shall bill for the professional services rendered as an additional professional service.

F. Termination. This AGREEMENT may be terminated by either party without cause on 30 days written notice. Additionally, if CONSULTANT reasonably determines it is unable to perform its services due to the action or inaction of CLIENT or its agents, CONSULTANT may terminate for cause upon five days notice to CLIENT. In the event of termination other than for cause, CONSULTANT shall be entitled to be paid for services rendered, and if this Agreement is on a fixed or similar type of compensation arrangement, then CONSULTANT shall be entitled to its reasonable estimate of the compensation arrangement. In the event of termination for cause, CONSULTANT shall be paid in full for all professional services contracted for herein, plus any costs associated with termination, including, but not limited to, reassignment of personnel, subcontract termination costs, and related close-out costs.

G. Payments. Periodic invoices will be submitted by CONSULTANT for services provided under this AGREEMENT. In the event of a fixed fee for any service, the invoice submitted shall represent a reasonable billing installment only. Invoices are due and payable on receipt. Interest at a rate of 1-1/2 percent per month, or the maximum rate permitted by law (if less), shall be charged on all past-due amounts starting 30 days after the date of the invoice. Payment shall first be credited to interest, and then to principal. In the event of a good faith dispute as to the invoice amount, only that portion so disputed shall be withheld from payment, and the undisputed portion shall be paid. No interest shall accrue on any contested portion of the invoice until sixty days after disputed. CONSULTANT is given, as a result of the professional services rendered, all general, possessory or retaining liens, and all special or charging liens, known to the common law, or prescribed by statute, on the project and property, and shall be entitled to reasonable attorney fees and costs incurred in collection.

H. Limitation of Liability. To the maximum extent permitted by law, notwithstanding any other provision herein (including the Letter Proposal), CONSULTANT's liability for CLIENT's damages for any cause or combination of causes, including, but not limited to, in tort, strict liability, statutory liability, warranty, contract, or otherwise, shall, in the aggregate, not exceed the compensation received by CONSULTANT under this AGREEMENT. Nonetheless, the limitations described under this paragraph shall not apply to

willful, wanton or reckless misconduct or gross negligence of CONSULTANT. **PURSUANT TO FLORIDA STATUTES SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF DESIGN PROFESSIONAL MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OR RELATED TO THIS AGREEMENT AND THE SERVICES PROVIDED.**

I. Severability and Survival. If any of the provisions contained in this AGREEMENT are held illegal, invalid, or unenforceable, the enforceability of all remaining provisions shall not be impaired thereby. Additionally, the limitation of liability, indemnities, and any other express representations described in this Agreement shall survive termination of this AGREEMENT.

J. Hazardous Substances. CLIENT shall indemnify and hold harmless CONSULTANT from any and all claims, damages, losses and costs, including attorney's fees, arising out of or relating to the presence of hazardous substances or contaminants in connection with this Agreement, unless said hazardous substance or contaminant relates solely to acts by CONSULTANT.

K. Interpretation. The laws of the State of Florida shall govern the validity of this AGREEMENT, its interpretation and performance, and any other claims related to it, including, that the appropriate state court in Alachua County, Florida, shall be the sole proper and convenience venue for any legal proceedings arising out of or related to this Agreement and the transactions contemplated by this Agreement. Each party waives any defense, whether asserted by motion or pleadings to a jury trial, and that Alachua County, Florida, is an improper or inconvenience venue. This Agreement shall be construed under and governed by the laws of Florida. For purposes of this Agreement, CONSULTANT shall include any of its employees, agents, officers, directors, owners, affiliated organizations, and subcontractors.

L. No Third Party Beneficiaries. This AGREEMENT gives no rights or benefits to anyone other than CLIENT and CONSULTANT, and has no third party beneficiaries.

M. Complete Agreement. This is the complete understanding and agreement between the parties associated with the matters contained herein, and supersede all other agreements between the parties. No waiver or modification of this Agreement, or of any covenant, condition, or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith. No evidence of any waiver or modification shall be offered or received in evidence of any proceeding or litigation between the parties arising out of or affecting this Agreement or the rights or obligations of the parties hereunder, unless such waiver or modification is in writing and duly executed as aforesaid. Further, the parties agree that the provisions of this section may not be waived except as herein set forth.

N. Materials and Samples. Any items, materials, samples, or substances taken by CONSULTANT for testing, analysis, or other evaluation shall be returned within 60 days of completion of the professional services provided by CONSULTANT, unless otherwise agreed. CLIENT recognizes and agrees that CONSULTANT is acting as a bailee, and at no time assumes title to said items, materials, samples, or substances.

O. Successors & Assigns. The parties binds themselves and their partners, successors, executors, administrators, and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of the other party, in respect to all covenants of this agreement. Neither party shall assign, sublet, or transfer its interest in this Agreement without the express written consent of the other party. Nothing shall be construed as creating any personal liability on the part of any officer or agent of any public body that may be party to this agreement, nor shall it be construed as giving any rights or benefits to anyone other than the parties to this agreement.

P. Other. _____

CRA Staff Report (as of 12/13/2023)

Downtown Projects/Updates:

- Downtown Plan Amendment process:
 - Staff and The Southern Group have met internally and broken out various issues within the downtown plan. Staff is working on a list of projects that are irrelevant to the downtown, projects in progress, projects planned for the future, and any potential projects that may arise over the next several years. Staff anticipates bringing a draft to the agency at a January workshop meeting to discuss
 - Staff is meeting regularly with the southern group and plans to bring a first draft of a downtown plan amendment to the agency Q1 2024
- Pier Parking Lot
 - Received DEP permit on January 10, 2023 – with the removal of the lighting concept, as FWC would not approve with lighting proposed
 - Staff is working with FWC to reach a resolution for approval of lighting for the project that fits the standards of the City of satisfies FWC
 - Staff meeting with the contractor who will be pricing out the project on February 23, 2023 to walk the project site and ensure the contractor knows the goals and intent of the project, in order to get the most accurate pricing.
 - Gordian and the Contractor, FH Paschen, are currently working on a price list for the project. Once this estimate is received, staff will review, and bring to the agency for approval to move forward with the project.
 - Staff had another call with FWC and have reached a tentative resolution regarding lighting. FWC was getting together final comments, before staff can submit the lighting approval.
 - Final Lighting Plans submitted to FWC on June 20th. Received verbal approval. Awaiting final signed documents.
 - FH Paschen spoke with City staff June 20th, and is proceeding with finalizing the pricing for this project. Anticipate having price sheet to City first week of July.
 - Due to unforeseen circumstances, this has been delayed slightly. Contractor will be on site Thursday 7/19/23 working with staff to identify last minute items needing prices.
 - Staff will brief the agency on the status of this at the meeting.
 - Spoke with DEP on 9/12/2023, the permit application with modifications looks to be up to DEP standards. Staff has mailed the permit modification check (as of 9/20/23), and has notified the contractor that the permits should be ready within the next few weeks.
 - Staff previously discussed removing the fence and opening the area back up for use. After conversations internally with PD, fire, and PW, it was determined the area is not safe to open back to the public. There are no lights in the area, and it would take too long and be too costly to install lighting temporarily.
 - Staff has ordered two large vinyl signs for the fence that will explain what is coming, with a QR code to the website containing project information about the site.
 - Staff is working closely with the contractor to secure line-item bids for this project.

- As of 11/9/23, the QR code on the pier parking lot sign has received nearly 300 views, and staff plans to incorporate these type of signs and QR codes on any future projects the CRA has
 - Staff met with the contractors at the site, and relayed some questions regarding construction items to DEP. This meeting was the week of 12/3/23.
- Façade Grant Program
 - Proposed changes to the program for review at the August meeting.
 - Changes approved at the August meeting will officially be implemented October 1, 2023
 - No façade grant applications this month
- Downtown Paver Issues – 1st Street
 - Public Works has located grey pavers to better match the existing pavers and will be removing the taupe colored pavers to replace with the grey. They will also work on pressure washing the area to remove some of the spray paint staining.
 - This topic will continue to stay on the ongoing list of projects, but will not see any 'action items' until urban trails decisions are made, and development along 1st street has slowed down.
- Urban Trails Project Update
 - Staff met internally and determined more extensive review would be required before hosting a public open house.
 - Staff met with CHW on 11/7/23 and discussed revising some of the locations, flow of sidewalk/traffic, special crosswalk markings, etc. and CHW is revising the plans for the first four corridors and hopes to have those back to staff within 10-14 days. Once received, staff will meet once more internally, then send out notice of the public meeting. It is expected this meeting will occur in early December
 - The Urban trails public meetings were held 12/13/23. More discussion on this item to come at the agency meeting.
- Seawalk pavilion mural
 - Due to delays, Mr. Maranje will be arriving in Jacksonville Beach the week of November 13, with plans to start the mural November 15-16 timeframe. It is anticipated that this will take 2-3 weeks to complete.
 - Mural is complete!!
- Roundabout Sculpture
 - Council unanimously approved the contract with Mr. Xavier Cortada, and staff is working with Mr. Cortada to set up future dates for him to visit, set up meetings with boards/committees, and the public.
 - Mr. Cortada will work with staff to coordinate his first visit to the area January 2024. Once details are finalized, staff will update the agency on the specifics.
- Public/Private Partnership update:
 - After internal discussions with the administration, legal and finance, it was determined it made the most sense to issue just the RFP in this project process, as this project is a bit of a mix of following CRA and regular Municipality P3 processes regarding the statute. because of this unique situation, legal recommended following the statute and having an engineer or architect prepare and certify the design criteria for the project

(this criteria that was previously determined in public meetings), with plans to still issue the P3 in January/February

Southend Updates:

- Passive Park
 - Results from the passive park open house (8/23/2) will be discussed at this meeting, and next steps for this project.
 - This project will move into engineering design in FY24 (October 1). Staff anticipates this project getting started Q1-Q2 FY24.
 - Staff discussed the necessary permits for this project with the consultants at CHW, and they are drafting the documents necessary to put this project out to bid
 - Scope and fee for construction documents attached to the December agenda.
- New Business in the Southend:
 - As of December 2023, the following businesses have all been recruited into the Southend area:
 - Nordstrom Rack
 - J Crew
 - Bath and Body Works
 - Sephora
 - A new Primary care and pediatric care center
 -

Misc. Updates:

- FY24 Budget Process
 - FY 24 Budget has been adopted. FY24 Begins October 1, 2023
- New irrigation controllers for the downtown irrigation have been ordered
- New irrigation for South Beach Entrance will begin in the next few weeks
- Landscape installation in Downtown and Southend to begin this winter (when temperatures cool down)
- Urban Trails
 - Staff is working internally with various departments to prioritize segments of the trail and budget accordingly
 - Council will continue to discuss the project and the plans for downtown, specifically how the plan(s) will impact 1st street
 - “Connectivity Corridors” are budgeted in both the downtown and Southend districts in FY24
 - The passive park trail will connect as part of the urban trails master plan.
 - Boatwright Land Surveyors are currently doing survey for the first four east-west corridors.

- The following is a projected design schedule for each of the first four corridors:

	<u>Corridor</u>		<u>Start</u>	<u>Timeframe</u>	<u>Est. Complete</u>
1(h):	15 th Ave North	Aug 1	120 days	Dec 1	
7:	8 th /9 th Ave North	Aug 22	120 days	Dec 20	
8:	4 th Ave North	Sep 12	120 days	Jan 10	
3(b):	Jax Drive	Oct 3	150 days	Jan 31	

The design phase includes community and stakeholder meetings to share design concepts before finalization.

- Upon receipt of completed designs, the following schedule is anticipated:

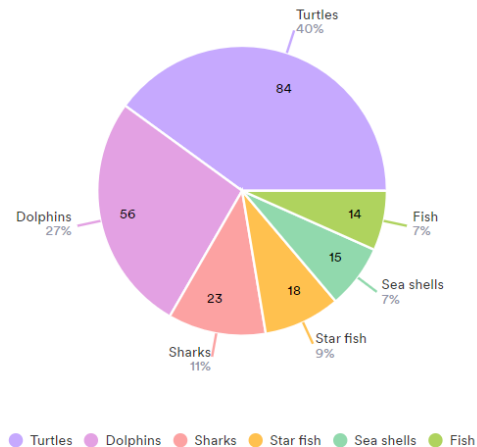
- Designs Completed: Jan 31, 2024
- Bid Documents Published: Mar 15, 2024
- Bid(s) Awarded: June 17, 2024
- Construction begins: July-Aug 2024

- Beaches Town Center

- Oaxaca received approval from state and city to serve on the outdoor tables and chairs as part of the pilot program.
- Jekyll Brewing has began their application for their outdoor dining program.

- Art Survey

- Staff will elaborate on this survey and the intention for the next art project in the downtown district
- This survey closes July 30, 2023
- The survey results are as follows:



- Turtles were the preferred 'sea life' mascot to utilize in the downtown as part of an art campaign that focuses on engaging the community with fun animal statues throughout the downtown. More to come on this project in FY24
- Staff met with Jenny Hager and Lance Vickery with HAVIC studios (they are a local group) regarding commissioning a turtle statue as the kickoff piece for the FY24 art program. HAVIC studios is interested in this, and staff is working with HAVIC to draft a

mock up of the first sculpture in this downtown branding project. Staff anticipates having a draft for review in January

- The PAAC did not meet in December, but will meet in January and bring goals/vision for a large, local, mural 'weekend' concept to the agency for approval. The goal will be to host this event in the spring

Public Works CRA Update

December 11, 2023

- Phase 3C - Downtown Redevelopment Projects 4 & 5 – Design Engineering completed by GAI. Bid approved by City Council July 17, 2023. Project Phase 1 underway.
- Phase 3C - Storm Drainage Project 3 –Jones Edmunds (with Hanson Engineering). PW has updated the CRA CIP to phase the projects to fit into the desired schedule to assure project availability. PW Admin Staff secured Jones Edmunds to continue design on the various phases of project 3, to include Central Basin Restoration Design, and Central Basin Pumpstation Replacement. This design also includes a project to replace 3 culvert/roadway crossings (9th Street South, Fairway Drive, Golf Course cart path).
 - Central Basin reconstruction is budgeted at \$2M and current 75% Engineers Estimated Opinion of Cost (EEOC) is \$1,757,000 without contingency or Construction Administration Services (CA Services).
 - Culvert replacement (3) is budgeted at \$2.5M and current 75% EEOC is \$3,583,850 without contingency or CA Services.
 - Central Basin Pumpstation rehabilitation is budgeted at \$1.75M and current 75% EEOC is \$1,964,000 without contingency or CA Services.
- Southend Stormwater projects – Jones Edmunds/Hanson. PW Admin Staff secured Jones Edmunds (and Hanson) to design the South Basin Pumpstation Replacements.
 - South Basin reconstruction is budgeted at \$2.25M and is not being recommended due to its low Return on Investment (ROI).
 - South Basin Pumpstation is budgeted at \$1.25M and current 75% EEOC is \$1,184,200 without contingency of CA Services.
- South Beach Parkway Road Improvements (Phase 3) – Ocean Terrace - Jacksonville Drive Final Project Paving has been completed. Contractor working on final punch-list items.
- Dune Walkovers –
 - All 17 Dune Walkovers for construction during the FY24 year are currently awarded, and awaiting construction.
- Beach Outfalls – WSP (and Olsen Associates) is currently under contract for picking up this project where Four Waters (and ATM) left off. This DEP permit is

planned to be a fifteen-year permit and will require additional studies and recommendations for removing/eliminating outfalls.

- Stormwater/Road Improvements (America Ave.-Phase 2 of Jax Drive) – Hanson Engineering has been assigned design. This project is budgeted for \$1.5M with the current EEOC is \$1,354,270 without contingency or CA Services.
- Stormwater Outfall Improvements – South Basin outfall ditch clearing project awaiting bid. Current budget is \$1M.
- 1st Street Pavers (3rd to 4th Ave N) – Public Works was a plan to re-lay pavers in 3 areas or so to improve aesthetics. We will be using pavers from the pier parking lot area to complete this to “best match” paver colors. PW has begun palletizing donor pavers for the 1st Street Replacement for aesthetics.
- Public Works is requesting changes to the Construction Coordinator position that is partially funded through the CRA at the December 18th City Council meeting.

The Construction Coordinator position is a part-time, temporary position that works for the City's Construction Project Manager as a field person to supervise the construction work being completed on City and Community Redevelopment Agency (CRA) projects. The position is currently funded as follows: 78.7% Downtown TIF; 7.1% Southend TIF; 7.1% Water & Sewer; and 7.1% Stormwater. Due to the increasing demand for construction project oversight, staff recommends converting this position to a full-time position in the Public Works Department, with the City absorbing an increased percentage of the funding. The impact to the CRA will be cost-neutral.

The new funding allocation for the Construction Coordinator will be: 45% Downtown TIF; 5% Southend TIF; 45% Water & Sewer; and 5% Stormwater. There will be no budget impact to the TIF or Stormwater Funds.