

**Minutes of City Council Briefing
Monday, November 13, 2023 – 5:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members:	Sandy Golding	Bill Horn (late)	Dan Janson
	Fernando Meza	Cory Nichols (absent)	Greg Sutton

Also present were City Manager Mike Staffopoulos, Assistant to the City Manager Molly Alleger, City Clerk Sheri Gosselin, Fire Marshal Steve Sciotto, Director of Planning and Development Heather Ireland, Events Coordinator Alyson Riley, City Attorney Sandy Robinson, and Chief of Parks Development and Maintenance Trevor Hughes.

Purpose of Briefing

The purpose of the Briefing was to update the Council members about ongoing items in the City.

City Manager

Special Events Policy

Assistant to the City Manager Molly Alleger reviewed the recent changes to the Special Events Policy draft. Events Coordinator Alyson Riley and Fire Marshal Steve Sciotto added comments about permitting and safety requirements. A conversation ensued regarding additional changes to the policy. The consensus of the Council was for staff to make the final changes and bring the policy before the Council for formal consideration at an upcoming City Council meeting.

City Board Candidate Discussion

City Clerk Sheri Gosselin provided the Council with information regarding the upcoming expiring terms for seven Board Members. A conversation ensued regarding the procedure and timeline for adding alternate positions to the Community Redevelopment Agency (CRA). It was the consensus of the Council to appoint board members for the Planning Commission and the Board of Adjustment at the December 4, 2023, City Council meeting and to appoint members, alternates, Chair and Vice-Chair of the CRA at the December 18, 2023, City Council Meeting.

Parks Rate Resolution

Chief of Parks Development and Maintenance Trevor Hughes reviewed the current and proposed rates. Mr. Hughes was seeking to consolidate all rates, charges, and fees into one comprehensive document, except for golf course and special events rates. A conversation ensued regarding the proposed rates, and the consensus of the Council was to move forward with formal consideration of the proposed rate adjustment resolution.

Private Commercial Event Policy

Director of Planning and Development Heather Ireland reviewed the history and procedures of the current policy used to allow privately owned commercial properties to request permission to hold periodic special events and activities on a temporary basis on their property. Fire Marshal Steve Sciotto provided information about the inspection process and requirements. A conversation ensued regarding the application processing time of 15 business days. The consensus of the Council was to change the application processing time to 10 business days and for staff to move forward with formalizing the policy.

Penalties for Pier Violation(s)

City Attorney Sandy Robinson reviewed the background of the recently adopted ordinance prohibiting individuals from jumping off the City of Jacksonville Pier. She stated during a previous discussion about the ordinance, the consensus of the Council was the \$50 maximum penalty was inadequate.

Ms. Robinson presented the Council with three options to discuss and consider for pier violations. A conversation ensued regarding the presented options. It was the consensus of the Council to keep the pier violations separate from other beach violations. The penalty amount would be \$500, and information would be provided to City of Jacksonville Director of Parks, Recreation & Social Services, Daryl Joseph, before formalizing the penalties.

Fletcher Land Use Request

Mr. Staffopoulos explained the City was contacted by Dean Ledford, Principal at Fletcher High School (FHS), regarding a long-term land use agreement for the City's former electrical substation at the southeast corner of Seagate Avenue and 10th Street North. A conversation ensued regarding any possible future city use of the land, environmental condition of the land and possible reciprocal requests for FHS regarding Pollution Control Plant effluent disposal alternatives for compliance with Senate Bill 64.

It was the consensus of the Council for the City to continue the conversation with FHS and Duval County Public Schools to obtain more information regarding the specific needs of the property and further details.

Future Briefing Topics

Mr. Staffopoulos reviewed the calendar [on file] of upcoming Council Briefing dates and topics.

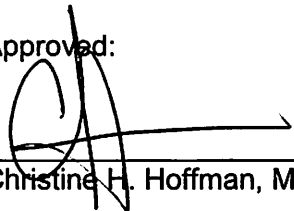
Committee Assignment Report

Council Member Janson updated the Council about his recent trip to Washington D.C. for the Florida League of Cities, Federal Action Strike Team (FAST) Fly-In. He also informed the Council he would be traveling to Atlanta, Georgia, for a National League of Cities conference this week.

The Briefing adjourned at 6:49 P.M.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved:


Christine H. Hoffman, MAYOR

Date:

11 / 20 / 23