



City of Jacksonville Beach

Agenda

City Council

11 North Third Street
Jacksonville Beach, Florida

Monday, November 20, 2023

6:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- A. Regular Council Meeting held on November 6, 2023
- B. Council Briefing held on November 13, 2023

APPROVAL OF THE AGENDA

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

CONSENT AGENDA

- A. Accept the Monthly Financial Reports for the month of October 2023
- B.
 - 1. Authorize Mayor and City Manager to Execute the Small Government Enterprise Agreement with ESRI for ArcGIS Software Licenses for a Period of Three Years; and
 - 2. Declare ESRI to be the Sole Source Provider of Small Government Enterprise Agreements for the ArcGIS Software

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER/NEW BUSINESS

- A.
 - 1. Approve/Disapprove the reappointment of Owen Curley to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2027; and
 - 2. Approve/Disapprove the reappointment of Jeff Truhlar to a new four-year Regular Member term

on the Board of Adjustment expiring December 31, 2027; **OR**

3. Nominate and appoint a new Regular Member(s) to the Board of Adjustment

- B.
1. Approve/Disapprove the reappointment of Nicholas Andrews to a new four-year Regular Member term on the Planning Commission expiring December 31, 2027; and
 2. Approve/Disapprove the reappointment of Debbie Cole to a new four-year 2nd Alternate term on the Planning Commission expiring December 31, 2027; **OR**
 3. Nominate and appoint a new Regular Member and 2nd Alternate

RESOLUTIONS

ORDINANCES

- A. Approve/Disapprove Ordinance No. 2023-8206 on the first reading amending Ordinance No. 6950 to provide for two alternate Community Redevelopment Agency members, and schedule a second reading for December 4, 2023

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting.

**Minutes of Regular City Council Meeting
held Monday, November 6, 2023, at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

Council Member Janson provided the invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members:	Sandy Golding	Bill Horn	Dan Janson
	Fernando Meza	Cory Nichols	Greg Sutton

Also present were: City Manager Mike Staffopoulos, Deputy City Manager Karen Nelson, City Attorney Sandra Robinson, Chief Financial Officer Ashlie Gossett, Director of Public Works Dennis Barron, CRA Coordinator Taylor Mobbs, Beaches Energy Electrical Engineer Project Supervisor Matthew Seeley, Beaches Energy Relay/Substation Supervisor Jamison Parker, and City Clerk Sheri Gosselin.

APPROVAL OF MINUTES:

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the following minutes:

- Special Council Briefing held on October 16, 2023
- Regular City Council Meeting held on October 16, 2023
- Special Council Briefing held on October 23, 2023

APPROVAL OF THE AGENDA

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the agenda.

ANNOUNCEMENTS:

Council Member Golding announced the Incubate Debate Tournament would be held on November 18, 2023, for underserved middle and high school students. She asked any Council Members to contact her if they were willing to serve as a judge. Mayor Hoffman and Council Member Meza confirmed they were signed up to judge.

Council Member Janson announced he would be traveling to Atlanta for the National League of Cities Summit to study vacation rental by owner issues.

Mayor Hoffman congratulated the Beaches Emergency Assistance Ministry (BEAM) for ten years of Grace Garden. She announced the annual Veterans Day Ceremony would be held on November 11, 2023 at Beaches Veterans Memorial Park in Atlantic Beach. She also recognized City Attorney Sandy Robinson and noted it would be her last regular City Council meeting.

COURTESY OF THE FLOOR TO VISITORS:

- Andrew Scammon, 1316 Woodstork Court, Jacksonville Beach, spoke about flood concerns in The Sanctuary. He submitted a letter [on file] from The Sanctuary of Jacksonville Beach HOA on behalf of the 222 homes in The Sanctuary.
- Susan Mullaney, 2043 2nd Street South, Unit B, Jacksonville Beach, did not speak but expressed gratitude for Fountain View Park support.

- Ken Marsh, 2011 Gail Avenue, Jacksonville Beach, spoke about Fountain View Park and the Parks & Recreation Department.
- Darby Marsh, 2011 Gail Avenue, Jacksonville Beach, did not speak, but expressed gratitude for Fountain View Park support.
- Erich Reichle, 903 8th Avenue North, Jacksonville Beach, shared concerns about urban trails, drainage, and driveway conflicts.

CONSENT AGENDA:

Item A **Award RFP No. 03-2223 for Invoice Printing and Mailing Services to TC Delivers and authorize the Mayor and City Manager to execute an agreement with the vendor**

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve the Consent Agenda.

Voice Vote: In a voice vote, the motion passed unanimously.

MAYOR AND CITY COUNCIL: None

CITY CLERK: None

CITY MANAGER:

- Item A** **1. Approve/Disapprove Change Order #1 to RFP 04-2021 Transmission Line Repairs Design Build Contract to accommodate additional engineering services and materials procurement in order to obtain firm price and lead times for materials and;**
- 2. Approve/Disapprove Change Order #2 to RFP 04-2021 Transmission Line Repairs Design Build Contract to accommodate additional engineering and engineering survey work needed for scope change to Electric Transmission Structure 803-40**

Beaches Energy Electrical Engineer Project Supervisor Matthew Seeley provided background on the item.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve change Order #1 to RFP 04-2021 Transmission Line Repairs Design Build Contract to accommodate additional engineering services and materials procurement in order to obtain firm price and lead times for materials.

Discussion: None

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Nichols, Sutton, Mayor Hoffman
 The motion passed unanimously.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve Change Order #2 to RFP 04-2021 Transmission Line Repairs Design Build Contract to accommodate additional engineering and engineering survey work needed for scope change to Electric Transmission Structure 803-40.

Discussion: A discussion ensued about the project timeline.

Roll Call Vote: Ayes – Horn, Janson, Meza, Nichols, Sutton, Golding, Mayor Hoffman

The motion passed unanimously.

Item B Approve/Disapprove an Agreement with Xavier Cortada for a Sculpture in the Downtown Community Redevelopment Area pursuant to the Downtown Public Art Master Plan

CRA Coordinator Taylor Mobbs stated the item was for the Beach Boulevard and 2nd Street entryway sculpture at the former veterans memorial site. She explained the Art Committee reviewed 80 submissions, narrowed it down to 30, and interviewed seven applicants. A second interview was done with three finalists. The Art Committee recommended approval to work with Xavier Cortada.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve an Agreement with Xavier Cortada for a Sculpture in the Downtown Community Redevelopment Area pursuant to the Downtown Public Art Master Plan.

Discussion: A discussion ensued about the design, vandalism, maintenance, lighting, sculpture materials, landscape buffering, and community involvement.

Roll Call Vote: Ayes – Janson, Meza, Nichols, Sutton, Golding, Horn, Mayor Hoffman

The motion passed unanimously.

Item C 1. Award/Reject Bid No. 2324-01 Dune Walkover Replacement to Greenway Bridge, LLC, for an amount not to exceed \$1,289,000; and
2. Approve/Disapprove an Agreement with Four Waters Engineering, Inc., for Construction Administration Services for an amount not to exceed \$113,388

Director of Public Works Dennis Barron provided background on the items.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to award Bid No. 2324-01 Dune Walkover Replacement to Greenway Bridge, LLC, for an amount not to exceed \$1,289,000.

Discussion: A discussion ensued about the project timeline, sea turtle nesting season, ramps, and dune renourishment.

Roll Call Vote: Ayes – Meza, Nichols Sutton, Golding, Horn, Janson, Mayor Hoffman

The motion passed unanimously.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve an Agreement with Four Waters Engineering, Inc., for Construction Administration Services for an amount not to exceed \$113,388.

Discussion: None

Roll Call Vote: Ayes – Nichols, Sutton, Golding, Horn, Janson, Meza, Mayor Hoffman

The motion passed unanimously.

Item D **Approve/Disapprove the Memorandum of Understanding amending the Collective Bargaining Agreement with the Fraternal Order of Police effective October 1, 2023**

Deputy City Manager Karen Nelson explained this item would increase the starting salary for police officers and provide one-time \$2,500 incentives to new officers mid-probation and all FOP personnel.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve the Memorandum of Understanding amending the Collective Bargaining Agreement with the Fraternal Order of Police effective October 1, 2023.

Discussion: A discussion ensued about the Police Department, recruitment, and retention.

Roll Call Vote: Ayes – Sutton, Golding, Horn, Janson, Meza, Nichols, Mayor Hoffman

The motion passed unanimously.

Item E **Re-Award/Reject Bid No. 2223-12 to Electrical Power Products, Inc., for Sampson substation relay panel replacements**

Beaches Energy Relay/Substation Supervisor Jamison Parker provided background on the item.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to re-award Bid No. 2223-12 to Electrical Power Products, Inc., for Sampson substation relay panel replacements.

Discussion: None

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Nichols, Sutton, Mayor Hoffman

The motion passed unanimously.

RESOLUTIONS:

Item A **Adopt/Deny Resolution No. 2157-2023 amending the operating budget of the City of Jacksonville Beach for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023**

Chief Financial Officer Ashlie Gossett provided background on the item.

Mayor Hoffman requested the City Clerk read Resolution No. 2157-2023 by title only, whereupon Ms. Gosselin read the following:

**“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FL
AMENDING THE OPERATING BUDGET FOR THE FISCAL YEAR**

**BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023;
AND PROVIDING FOR AN EFFECTIVE DATE.”**

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adopt Resolution No. 2157-2023 amending the operating budget of the City of Jacksonville Beach for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Nichols, Sutton, Golding, Mayor Hoffman

The motion passed unanimously.

Item B Adopt/Deny Resolution 2159-2023 supporting the conceptual design of improvements to the Penman Road corridor proposed by the City of Jacksonville

City Manager Mike Staffopoulos provided background on the item.

Mayor Hoffman requested the City Clerk read Resolution No. 2159-2023 by title only, whereupon Ms. Gosselin read the following:

“A RESOLUTION BY THE CITY OF JACKSONVILLE BEACH, FLORIDA, SUPPORTING THE CITY OF JACKSONVILLE’S PROPOSED CONCEPTUAL DESIGN FOR IMPROVEMENTS TO THE PENMAN ROAD CORRIDOR; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”

Public Hearing:

The following spoke in opposition to the resolution:

- Shawn Shanahan, 919 8th Avenue North, Jacksonville Beach
- Julie Cumming, 1721 Lighty Lane, Neptune Beach
- Debbie Harris, 1133 Penman Road, Jacksonville Beach
- Evan Sharp, 1211 18th Avenue North, Jacksonville Beach
- Kendra Sharp, 1211 18th Avenue North, Jacksonville Beach

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adopt Resolution 2159-2023, supporting the conceptual design of improvements to the Penman Road corridor proposed by the City of Jacksonville.

Discussion: A discussion ensued about traffic flow, roundabouts, traffic calming, emergency and delivery access, conceptual plan, center turn lane, median, shared use path, pedestrian crossings, traffic engineering study, water mitigation, Complete Streets concept, traffic crash data, roadway shoulder, and drainage. Robin Smith, City of Jacksonville Chief of Engineering and Construction Management, addressed questions from the Council and comments from speakers.

Roll Call Vote: Ayes – Janson, Meza, Nichols, Sutton, Golding, Horn, Mayor Hoffman

The motion passed unanimously.

ORDINANCES: None

ADJOURNMENT:

Motion: It was moved by Ms. Golding, seconded by Mr. Nichols, to adjourn.

Voice Vote: In a voice vote, the motion passed unanimously.

There being no further business, the meeting adjourned at 7:33 P.M.

Submitted by: Sheri Gosselin
City Clerk

Approval:

Christine H. Hoffman, MAYOR

Date: _____

**Minutes of City Council Briefing
Monday, November 13, 2023 – 5:30 P.M.
City Council Conference Room, 1st Floor
11 North 3rd Street, Jacksonville Beach, FL**



The Council Briefing began at 5:30 P.M.

The following City Council Members were in attendance:

Mayor: Christine Hoffman

Council Members: Sandy Golding Bill Horn (late) Dan Janson
Fernando Meza Cory Nichols (absent) Greg Sutton

Also present were City Manager Mike Staffopoulos, Assistant to the City Manager Molly Alleger, City Clerk Sheri Gosselin, Fire Marshal Steve Sciotto, Director of Planning and Development Heather Ireland, Events Coordinator Alyson Riley, City Attorney Sandy Robinson, and Chief of Parks Development and Maintenance Trevor Hughes.

Purpose of Briefing

The purpose of the Briefing was to update the Council members about ongoing items in the City.

City Manager

Special Events Policy

Assistant to the City Manager Molly Alleger reviewed the recent changes to the Special Events Policy draft. Events Coordinator Alyson Riley and Fire Marshal Steve Sciotto added comments about permitting and safety requirements. A conversation ensued regarding additional changes to the policy. The consensus of the Council was for staff to make the final changes and bring the policy before the Council for formal consideration at an upcoming City Council meeting.

City Board Candidate Discussion

City Clerk Sheri Gosselin provided the Council with information regarding the upcoming expiring terms for seven Board Members. A conversation ensued regarding the procedure and timeline for adding alternate positions to the Community Redevelopment Agency (CRA). It was the consensus of the Council to appoint board members for the Planning Commission and the Board of Adjustment at the December 4, 2023, City Council meeting and to appoint members, alternates, Chair and Vice-Chair of the CRA at the December 18, 2023, City Council Meeting.

Parks Rate Resolution

Chief of Parks Development and Maintenance Trevor Hughes reviewed the current and proposed rates. Mr. Hughes was seeking to consolidate all rates, charges, and fees into one comprehensive document, except for golf course and special events rates. A conversation ensued regarding the proposed rates, and the consensus of the Council was to move forward with formal consideration of the proposed rate adjustment resolution.

Private Commercial Event Policy

Director of Planning and Development Heather Ireland reviewed the history and procedures of the current policy used to allow privately owned commercial properties to request permission to hold periodic special events and activities on a temporary basis on their property. Fire Marshal Steve Sciotto provided information about the inspection process and requirements. A conversation ensued regarding the application processing time of 15 business days. The consensus of the Council was to change the application processing time to 10 business days and for staff to move forward with formalizing the policy.

Penalties for Pier Violation(s)

City Attorney Sandy Robinson reviewed the background of the recently adopted ordinance prohibiting individuals from jumping off the City of Jacksonville Pier. She stated during a previous discussion about the ordinance, the consensus of the Council was the \$50 maximum penalty was inadequate.

Ms. Robinson presented the Council with three options to discuss and consider for pier violations. A conversation ensued regarding the presented options. It was the consensus of the Council to keep the pier violations separate from other beach violations. The penalty amount would be \$500, and information would be provided to City of Jacksonville Director of Parks, Recreation & Social Services, Daryl Joseph, before formalizing the penalties.

Fletcher Land Use Request

Mr. Staffopoulos explained the City was contacted by Dean Ledford, Principal at Fletcher High School (FHS), regarding a long-term land use agreement for the City's former electrical substation at the southeast corner of Seagate Avenue and 10th Street North. A conversation ensued regarding any possible future city use of the land, environmental condition of the land and possible reciprocal requests for FHS regarding Pollution Control Plant effluent disposal alternatives for compliance with Senate Bill 64.

It was the consensus of the Council for the City to continue the conversation with FHS and Duval County Public Schools to obtain more information regarding the specific needs of the property and further details.

Future Briefing Topics

Mr. Staffopoulos reviewed the calendar [on file] of upcoming Council Briefing dates and topics.

Committee Assignment Report

Council Member Janson updated the Council about his recent trip to Washington D.C. for the Florida League of Cities, Federal Action Strike Team (FAST) Fly-In. He also informed the Council he would be traveling to Atlanta, Georgia, for a National League of Cities conference this week.

The Briefing adjourned at 6:49 P.M.

Submitted by: Jodilynn Byrd
Deputy City Clerk

Approved:

Christine H. Hoffman, MAYOR

Date: _____



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach, FL 32250

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Ashlie Gossett, Chief Financial Officer
DATE:	09/13/2023
SUBJECT:	Accept the Monthly Financial Reports for the month of October 2023

BACKGROUND

Attached are the monthly financial reports for October 2023 as prepared by the Finance Department. These reports represent one month of activity, or 8.5% of the total annual budget, and are prepared on a cash basis.

Summary Budget Reports Exhibits 1 through 6 show the cumulative actual revenues and expenditures compared to the actual amounts at the same point in time as last fiscal year. Exhibit 7 compares actual revenues and expenditures to the budget in total by fund.

FINANCIAL IMPACT

For informational purposes only.

REQUESTED ACTION

Accept the Monthly Financial Reports for the month of October 2023

ATTACHMENTS

1. 2023-10 October Financials v2



SUMMARY BUDGET REPORT

October 31, 2023

8.5% of Year Elapsed

Exhibit 1

General Fund Revenues

Revenue Category	Current Year Revenue to Date	Current Year Revenue % of Budget	Prior Year Revenue to Date	Prior Year Revenue % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
1 Taxes	194,901	1.1%	154,487	0.9%	0.1%	40,414
2 Licenses & Permits	113,423	14.3%	122,317	18.9%	-4.6%	(8,894)
3 Intergovernmental Revenue	342,367	7.5%	555,657	12.9%	-5.4%	(213,291)
4 Charges for Services	26,871	4.9%	18,070	4.0%	0.9%	8,801
5 Enterprise Contributions	308,998	8.3%	316,283	8.3%	0.0%	(7,285)
6 Miscellaneous Revenue	69,115	22.7%	(8,281)	-3.0%	25.7%	77,396
7 Fines & Forfeitures	13,102	6.6%	9,265	5.4%	1.1%	3,837
8 Interfund Transfers	31,000	6.0%	31,000	6.0%	0.0%	-
Total Revenues	\$1,099,776	3.8%	\$1,198,798	4.5%	-0.7%	(\$99,021)

Current Year vs. Prior Year



Discussion

Total General Fund revenues are under budget for the current year, due in part to the timing of ad valorem tax distributions.

2 Permit revenues are down because of a decrease in construction activity compared to the same time in the prior year.

3 The decrease in intergovernmental revenues is attributable to the timing of receipts from the City of Jacksonville.

6 Miscellaneous revenue includes interest on pooled investments, auction proceeds, facility rental fees, tennis fees, and cemetery lots purchased. The increase from the prior year is due primarily to the adjustment to market value of the City's pooled investment assets.



SUMMARY BUDGET REPORT

October 31, 2023

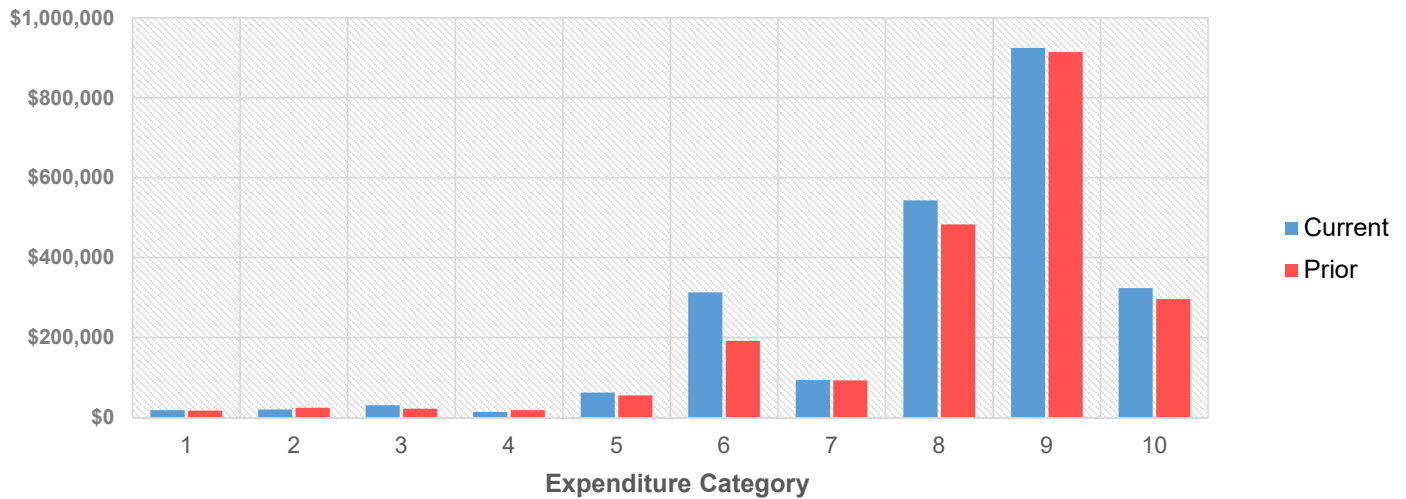
8.5% of Year Elapsed

Exhibit 2

General Fund Expenditures

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
1 City Administration	18,287	5.3%	17,194	8.8%	-3.5%	1,093
2 City Attorney	20,205	3.7%	24,602	4.3%	-0.6%	(4,397)
3 City Clerk	30,975	5.8%	22,061	4.6%	1.2%	8,914
4 Building Maintenance	14,163	2.9%	18,478	4.1%	-1.2%	(4,315)
5 Planning and Development	62,401	4.0%	55,461	3.6%	0.3%	6,940
6 Parks and Recreation	313,388	7.1%	191,831	4.6%	2.4%	121,557
7 Public Works	93,615	4.7%	92,813	5.0%	-0.3%	802
8 Police	543,592	5.0%	483,415	4.8%	0.2%	60,177
9 Fire Services	924,940	24.7%	914,857	25.6%	-1.0%	10,083
10 Non-Departmental	323,983	7.4%	296,287	7.0%	0.4%	27,696
Total Expenditures	2,345,549	8.1%	2,116,999	7.8%	0.3%	\$228,550

Current Year vs. Prior Year



Discussion

Total General Fund expenditures are slightly under budget for the current year and ahead of the prior year expenditures on a percent of budget basis.

5 The increase in Parks and Recreation expenditures is largely due to a planned dump truck replacement.

9 Fire Services expenditures include the annual contribution to the Fire Pension Plan unfunded actuarial accrued liability as part of the Fire Services Agreement with the City of Jacksonville. This is the 5th of 10 annual payments to satisfy this obligation.



SUMMARY BUDGET REPORT

October 31, 2023

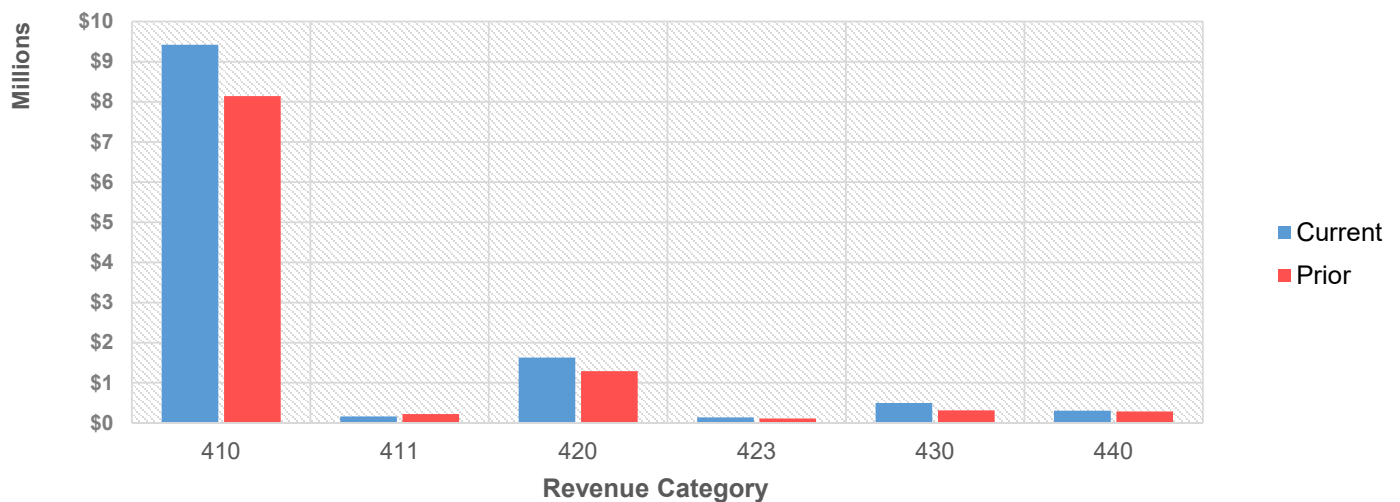
8.5% of Year Elapsed

Exhibit 3

Enterprise Fund Revenues

Revenue Category	Current Year Revenue to Date	Current Year Revenue % of Budget	Prior Year Revenue to Date	Prior Year Revenue % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
410 Electric	9,422,588	9.5%	8,140,496	8.5%	1.1%	1,282,091
411 Natural Gas	161,856	6.6%	218,896	9.9%	-3.3%	(57,040)
420 Water & Sewer	1,627,121	9.4%	1,287,190	8.1%	1.3%	339,931
423 Stormwater	137,536	9.6%	107,436	7.6%	2.0%	30,100
430 Sanitation	496,260	7.6%	313,144	8.1%	-0.5%	183,116
440 Golf Course	303,873	10.7%	284,537	10.0%	0.6%	19,337
Total Revenues	\$12,149,234	9.4%	\$10,351,698	8.5%	0.9%	\$1,797,536

Current Year vs. Prior Year



Discussion

Total Enterprise Fund revenues are ahead of current year budget estimates and in line with prior year revenues on a percent of budget basis.

410 The increase in Electric revenues reflects an increase in consumption compared to the prior year at the same time.

411 The decrease in Natural Gas revenues is largely attributable to a decrease in the pass-through cost of gas adjustment used to pay for the cost of natural gas from the City's provider.

430 The increase in Sanitation is largely attributable to a rate increase enacted to recover the cost of the solid waste and recycling contract.



SUMMARY BUDGET REPORT

October 31, 2023

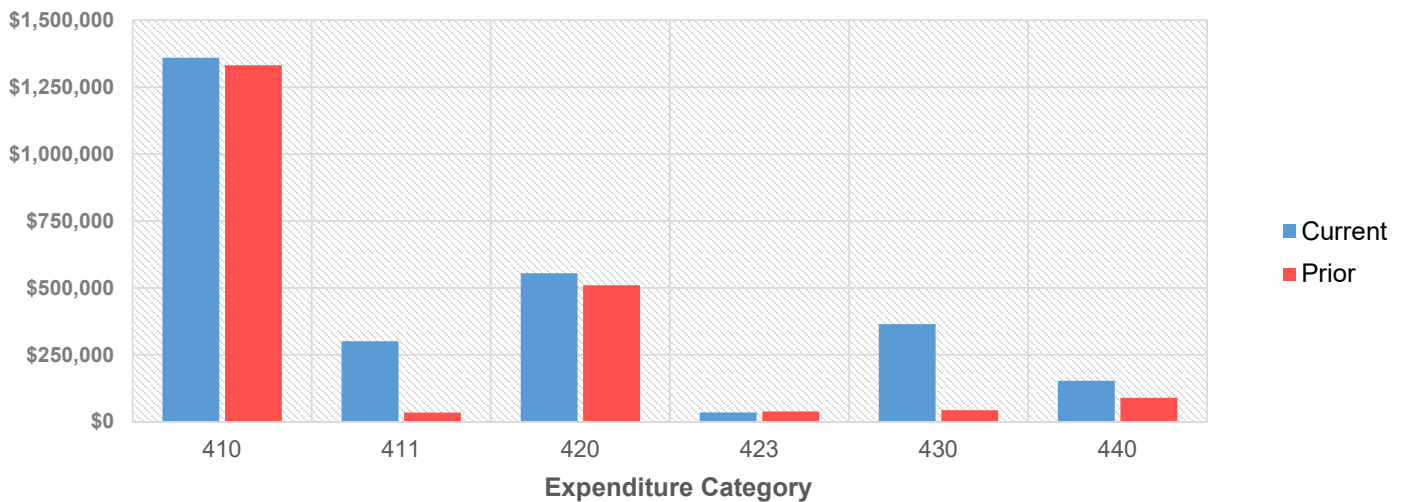
8.5% of Year Elapsed

Exhibit 4

Enterprise Fund Expenditures

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
410 Electric	1,359,906	1.3%	1,331,811	1.3%	0.0%	28,095
411 Natural Gas	300,621	12.9%	33,683	1.7%	11.2%	266,938
420 Water & Sewer	554,647	3.1%	509,761	2.7%	0.4%	44,887
423 Stormwater	34,142	0.7%	38,224	0.8%	-0.2%	(4,082)
430 Sanitation	364,716	4.8%	42,828	0.9%	3.9%	321,888
440 Golf Course	152,781	4.8%	88,588	3.1%	1.7%	64,193
Total Expenditures	\$2,766,813	2.0%	\$2,044,895	1.5%	0.4%	\$721,918

Current Year vs. Prior Year



Discussion

Total Enterprise Fund expenditures are under budget for the current year and slightly ahead the prior year expenditures on a percent of budget basis.

411 The increase in Natural Gas expenditures is due to the timing of capital projects.

430 The increase in Sanitation expenditures over the prior year reflects the new solid waste and recycling contract.



SUMMARY BUDGET REPORT

October 31, 2023

8.5% of Year Elapsed

Exhibit 5

Special Revenue Fund Revenues

Revenue Category	Current Year Revenue to Date	Current Year Revenue % of Budget	Prior Year Revenue to Date	Prior Year Revenue % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
130 Convention Development	9,331	1.5%	(2,713)	-0.6%	2.2%	12,044
150 Local Option Gas Tax	120,625	9.2%	122,596	10.6%	-1.4%	(1,971)
151 Infrastructure Surtax	150,891	8.0%	120,318	8.1%	-0.2%	30,572
160 Community Dev Blk Grant	-	0.0%	-	0.0%	0.0%	-
181 Downtown Increment Fund	102,325	1.1%	(32,380)	-0.4%	1.4%	134,705
182 Southend Increment Fund	44,403	1.5%	(16,455)	-0.6%	2.0%	60,858
Total Revenues	\$427,575	2.6%	\$191,367	1.3%	1.3%	\$236,208

Current Year vs. Prior Year



Discussion

Total revenues in the Special Revenue Funds are under budget for the current year and slightly ahead to the prior year actuals on a percent of budget basis.

130 Convention Development revenues are normally received two months in arrears.

160 Community Development Block Grant revenues are received on a reimbursement basis.

181/ The annual tax increment distribution will be received in December.

182



SUMMARY BUDGET REPORT

October 31, 2023

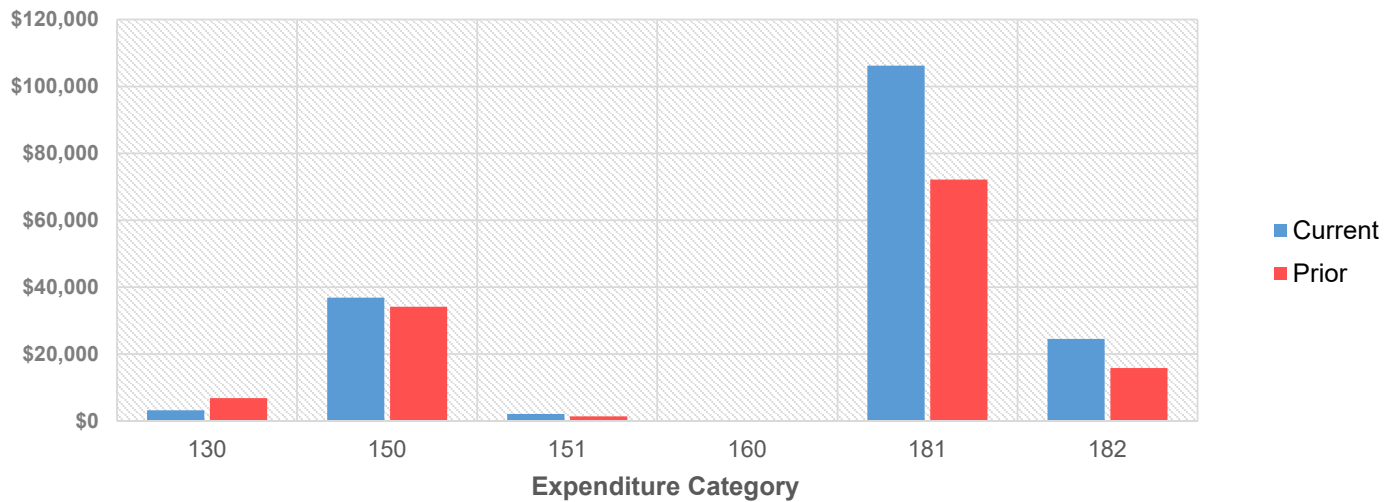
8.5% of Year Elapsed

Exhibit 6

Special Revenue Fund Expenditures

Expenditure Category	Current Year Expenditures to Date	Current Year Expenditures % of Budget	Prior Year Expenditures to Date	Prior Year Expenditures % of Budget	% Variance (Current Year less Prior Year)	\$ Variance (Current Year less Prior Year)
130 Convention Development	3,145	0.4%	6,826	1.4%	-1.0%	(3,680)
150 Local Option Gas Tax	36,824	4.4%	34,122	4.1%	0.2%	2,702
151 Infrastructure Surtax	2,078	0.2%	1,365	0.1%	0.1%	712
160 Community Dev Blk Grant	-	0.0%	-	0.0%	0.0%	-
181 Downtown Increment Fund	106,188	0.2%	72,125	0.2%	0.0%	34,063
182 Southend Increment Fund	24,488	0.7%	15,799	0.1%	0.5%	8,688
Total Expenditures	\$172,723	0.3%	\$130,237	0.3%	0.0%	\$42,485

Current Year vs. Prior Year



Discussion

In total, Special Revenue Fund expenditures are under budget for the current year and in line with the prior year on a percentage of budget basis.

160 Community Development Block Grant Fund expenditures will be reimbursed by grant funding.



SUMMARY BUDGET REPORT

October 31, 2023

8.5% of Year Elapsed

Exhibit 7

Summary Revenues and Expenditures

Fund Name	Budgeted Annual Revenues	Budgeted Revenues To Date	Actual Revenues To Date	Variance Favorable/(Unfavorable)
001 General Fund	28,677,150	2,435,594	1,099,776	(1,335,817)
130 Convention Development Tax	621,000	52,742	9,331	(43,412)
150 Local Option Gas Tax	1,312,119	111,440	120,625	9,185
151 Infrastructure Surtax	1,897,885	161,190	150,891	(10,300)
160 Community Dev. Blk. Grant	142,000	12,060	-	(12,060)
181 Downtown Increment Fund	9,658,445	820,306	102,325	(717,981)
182 Southend Increment Fund	3,041,338	258,305	44,403	(213,902)
410 Electric Utility	98,721,646	8,384,578	9,422,588	1,038,010
411 Natural Gas Utility	2,438,230	207,083	161,856	(45,227)
420 Water & Sewer Utility	17,347,214	1,473,325	1,627,121	153,796
423 Storm Water Management	1,429,628	121,420	137,536	16,115
430 Sanitation Fund	6,496,085	551,722	496,260	(55,462)
440 Golf Course Fund	2,853,000	242,310	303,873	61,564
460 Leased Facilities Fund	788,500	66,968	64,671	(2,297)
500 Internal Service Funds	17,948,519	1,524,395	1,369,851	(154,544)
Total Revenues	\$193,372,759	\$16,423,440	\$15,111,108	(\$1,312,332)

Fund Name	Budgeted Annual Expenditures	Budgeted Expenditures To Date	Actual Expenditures To Date	Variance Favorable/(Unfavorable)
001 General Fund	28,938,755	2,457,812	2,345,549	112,263
130 Convention Development Tax	762,846	64,790	3,145	61,644
150 Local Option Gas Tax	839,471	71,298	36,824	34,474
151 Infrastructure Surtax	1,036,705	88,049	2,078	85,971
160 Community Dev. Blk. Grant	142,000	12,060	-	12,060
181 Downtown Increment Fund	44,119,054	3,747,098	106,188	3,640,909
182 Southend Increment Fund	3,660,338	310,878	24,488	286,390
410 Electric Utility	105,375,293	8,949,682	1,359,906	7,589,777
411 Natural Gas Utility	2,338,195	198,586	300,621	(102,034)
420 Water & Sewer Utility	17,879,158	1,518,504	554,647	963,856
423 Storm Water Management	5,202,977	441,897	34,142	407,754
430 Sanitation Fund	7,542,707	640,613	364,716	275,897
440 Golf Course Fund	3,177,468	269,867	152,781	117,087
460 Leased Facilities Fund	1,168,436	99,237	165,111	(65,874)
500 Internal Service Funds	18,076,519	1,535,266	1,155,248	380,018
Total Expenditures	\$240,259,921	\$20,405,637	\$6,605,443	\$13,800,194

Fund Name	Net Income/(Loss)	Net Variance Favorable/(Unfavorable)
001 General Fund	(1,245,773)	(1,223,554)
130 Convention Development Tax	6,185	18,232
150 Local Option Gas Tax	83,802	43,659
151 Infrastructure Surtax	148,813	75,671
160 Community Dev. Blk. Grant	-	-
181 Downtown Increment Fund	(3,863)	2,922,928
182 Southend Increment Fund	19,916	72,488
410 Electric Utility	8,062,682	8,627,786
411 Natural Gas Utility	(138,765)	(147,261)
420 Water & Sewer Utility	1,072,474	1,117,652
423 Storm Water Management	103,394	423,870
430 Sanitation Fund	131,544	220,436
440 Golf Course Fund	151,093	178,650
460 Leased Facilities Fund	(100,439)	(68,171)
500 Internal Service Funds	214,602	225,474
Total	8,505,664	\$12,487,862



CASH AND INVESTMENTS BY TYPE

Fiscal Year to Date

October 31, 2023

Type of Investment	10/1/2023 Beginning Balance	Investment Earnings	Realized Gain/(Loss)	Unrealized Gain/(Loss)	Fees	Net Investment Income	Net Deposits (Withdrawals)	10/31/2023 Ending Balance	Weighted Net Return*
Sawgrass Asset Management	42,784,100	49,147	2,260	(2,584)	(21,682)	27,140	0	42,811,241	0.01%
Galliard Capital Management	54,380,477	149,019	(43,453)	(31,657)	(26,782)	47,128	0	54,427,605	0.02%
Garcia Hamilton & Associates	54,737,511	104,361	(79,316)	216,735	(26,833)	214,947	(0)	54,952,458	0.09%
State Pooled Investment Fund	34,014,515	161,908	-	-	-	161,908	(0)	34,176,423	0.06%
Florida Trust	30,677,433	140,670	-	-	-	140,670	(0)	30,818,104	0.06%
Florida Municipal Investment Trust 0-2 Yr HQ Bond Fund	13,056,741	30,086	-	-	-	30,086	0	13,086,827	0.01%
Operating Cash: Bank of America	20,720,299	61,311	-	-	(14,482)	46,829	2,674,261	23,441,389	0.02%
Petty Cash	6,725	-	-	-	-	-	-	6,725	0.00%
TOTAL CITY MANAGED INVESTMENTS AND CASH	250,377,802	696,502	(120,509)	182,494	(89,779)	668,709	2,674,261	253,720,772	0.27%
Pension: Salem Mutual Fund	61,750,063	105,963	-	(1,566,022)	-	(1,460,059)	(0)	60,290,004	-1.38%
Pension: Sawgrass Asset Mgt	23,702,642	70,907	(50,866)	(466,564)	(19,641)	(466,164)	0	23,236,478	-0.44%
Pension: Wells Capital	14,229,811	2,135	41,173	(292,749)	(2,306)	(251,747)	(0)	13,978,064	-0.24%
Pension: JPMCB - Strategic Property Fund	5,933,969	-	-	-	-	-	-	5,933,969	0.00%
TOTAL PENSION INVESTMENTS	105,616,486	179,006	(9,692)	(2,325,335)	(21,948)	(2,177,970)	0	103,438,516	-2.06%
TOTAL CASH AND INVESTMENTS	\$355,994,287	\$875,508	(\$130,201)	(\$2,142,842)	(\$111,726)	(\$1,509,261)	\$2,674,261	\$357,159,288	

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	William Rieger, Chief Information Officer
DATE:	10/27/2023
SUBJECT:	1. Authorize Mayor and City Manager to Execute the Small Government Enterprise Agreement with ESRI for ArcGIS Software Licenses for a Period of Three Years; and 2. Declare ESRI to be the Sole Source Provider of Small Government Enterprise Agreements for the ArcGIS Software

BACKGROUND

The City's current Geographic Information System ("GIS") technology is accessed and made available for use by all City departments and employees through software licensed from Environmental Systems Research Institute, Inc. ("ESRI"). ESRI's ArcGIS software offers unparalleled benefits to the City as we seek to enhance its spatial analysis and geographic information system (GIS) capabilities. As a comprehensive, integrated suite, ArcGIS stands out with its ability to facilitate detailed urban planning, efficient asset management, and responsive public services by providing real-time data visualization and insightful analytics. This facilitates informed decision-making and fosters a more connected community. Furthermore, ESRI's ArcGIS is distinguished for its advanced spatial analysis, extensive database management tools, and robust scalability, making it uniquely suited to the specialized needs of municipal operations.

In 2002, the City Council approved ESRI as the sole provider of the GIS technology that the City has been utilizing since about that date, and has continued, up to the present, to be the sole source for each license subscription renewal period since. ESRI is able and willing to provide the City with continued access and use of its GIS technology software through a license subscription. Staff recommends approving ERSI Quotation #Q-495137 and executing the three-year enterprise agreement to preserve and improve productivity, quality of service, and efficient and effective day-to-day operations. Staff further recommends that the sole source status of the vender be re-affirmed as per the letter from the vendor dated October 2, 2023.

FINANCIAL IMPACT

The contract is for a three-year term totaling \$119,100.00 invoiced equally over the term of the agreement. This is funded in the Information Services annual budget.

REQUESTED ACTION

1. Authorize Mayor and City Manager to Execute the Small Government Enterprise Agreement with ESRI for ArcGIS Software Licenses for a Period of Three Years; and
2. Declare ESRI to be the Sole Source Provider of Small Government Enterprise Agreements for the ArcGIS Software

ATTACHMENTS



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach, FL 32250

1. ESRI Quotation and Enterprise Agreement
2. ESRI Sole Source Letter 2023



October 24, 2023

Allan Keelen
City of Jacksonville Beach
11 3rd St N
Jacksonville Beach, FL 32250-6930

Dear Allan,

The Esri Small Municipal and County Government Enterprise Agreement (SGEA) is a three-year agreement that will grant your organization access to Esri term license software. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply Geographic Information System (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an Enterprise Agreement (EA).

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.
- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.

- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have.

To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order:

"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."

Have it signed by an authorized representative of the organization.

2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri
Attn: Customer Service SG-EA
380 New York Street
Redlands, CA 92373-8100

e-mail: service@esri.com
fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Jessie White



Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Quotation # Q-495137

Date: October 24, 2023

Customer # 155953 Contract # ENTERPRISE AGREEMENT

City of Jacksonville Beach
Information Systems
11 3rd St N
Jacksonville Beach, FL 32250-6930

ATTENTION: Allan Keelen
PHONE: (904) 591-3969
EMAIL: akeelen@jaxbchfl.net

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 4/14/2023 To: 11/30/2023

Material	Qty	Term	Unit Price	Total
168178	1	Year 1	\$39,700.00	\$39,700.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
168178	1	Year 2	\$39,700.00	\$39,700.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
168178	1	Year 3	\$39,700.00	\$39,700.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
Subtotal:				\$119,100.00
Sales Tax:				\$0.00
Estimated Shipping and Handling (2 Day Delivery):				\$0.00
Contract Price Adjust:				\$0.00
Total:				\$119,100.00

Upon acceptance of the offer, the City of Jacksonville Beach agrees to commit to the three-year term. Esri will invoice the City of Jacksonville Beach for the annual fee, in advance, each renewal year. Invoices are to be paid within thirty (30) days of receipt of the invoice.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Jessie White	Email: jwhite@esri.com	Phone: (909) 793-2853 x7945
The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf , and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, then unless otherwise stated in this quotation, Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.		

WHITEJ

This offer is limited to the terms and conditions incorporated and attached herein.

Esri Use Only:

Cust. Name _____
 Cust. # _____
 PO # _____
 Esri Agreement # _____



SMALL ENTERPRISE AGREEMENT COUNTY AND MUNICIPALITY GOVERNMENT (E214-2)

This Agreement is by and between the organization identified in the Quotation ("**Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities**Desktop Software and Extensions (Single Use)**

ArcGIS Desktop Advanced
 ArcGIS Desktop Standard
 ArcGIS Desktop Basic
 ArcGIS Desktop Extensions: ArcGIS 3D Analyst,
 ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,
 ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS
 Schematics, ArcGIS Workflow Manager, ArcGIS Data
 Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)
 ArcGIS Monitor
 ArcGIS Enterprise Extensions: ArcGIS 3D Analyst,
 ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,
 ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS
 Workflow Manager, ArcGIS Data Reviewer

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Runtime Standard
 ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
 Two (2) ArcGIS CityEngine Single Use Licenses
 100 ArcGIS Online Viewers
 100 ArcGIS Online Creators
 17,500 ArcGIS Online Service Credits
 100 ArcGIS Enterprise Creators
 3 ArcGIS Insights in ArcGIS Enterprise
 3 ArcGIS Insights in ArcGIS Online
 10 ArcGIS Location Sharing for ArcGIS Enterprise
 10 ArcGIS Location Sharing for ArcGIS Online
 3 ArcGIS Parcel Fabric User Type Extensions (Enterprise)
 3 ArcGIS Utility Network User Type Extensions (Enterprise)
 3 ArcGIS Trace Network User Type Extensions (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	3
Number of Tier 1 Help Desk individuals authorized to call Esri	3
Maximum number of sets of backup media, if requested*	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

*Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-

owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.

- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
 - (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

SOLE SOURCE LETTER

Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373



DATE: October 2, 2023

TO: City of Jacksonville Beach

FROM: Jackie Ricks, Contracts Specialist I, Contracts and Legal Services Dept.

RE: Esri Sole Source Justification for Small Municipal and County Government Enterprise Agreement

This letter confirms Esri, as owner and manufacturer, is the sole source provider of all U.S. domestic Small Municipal and County Government Enterprise Agreements (EA). The Small Municipal and County Government EA is a bundled package of term limited software licenses and maintenance that includes the right to copy.

Subject to the disclosures set forth below, Esri is the only source that can grant a right to copy and deploy Enterprise Software within your organization (Enterprise). Also, domestically Esri is the only source of maintenance (updates and technical support) for all Esri® software.

Esri has authorized certain resellers to resell Small Local Government Cloud-Based Enterprise Agreements for populations of less than 15,000.

If you have further questions, please feel free to call our Contracts and Legal Services Department at 909-793-2853, extension 1990.

A handwritten signature in blue ink that reads "J. Ricks". Below the signature, the name "Jackie Ricks" is printed in a small, black, sans-serif font.

Jackie Ricks

CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Sheri Gosselin, City Clerk
DATE:	10/31/2023
SUBJECT:	Board of Adjustment Appointments

BACKGROUND

The City Council appoints the Board of Adjustment members. There are five members and two alternates who serve four-year terms. There are two Regular Member terms expiring December 31, 2023.

Owen Curley was appointed as a Regular Member on July 19, 2021, to fill the unexpired term of Scott Cummings. Mr. Curley is the current Vice-Chair of the board. He previously served as 1st Alternate on the board. Mr. Curley would like to be considered for reappointment.

Jeff Truhlar was appointed as a Regular Member on August 1, 2016. He previously served as Chair, Vice-Chair, and as 1st Alternate on the board. Mr. Truhlar would like to be considered for reappointment.

Interviews of board applicants were held in August and October of 2023. Board applications are valid for two years. There are three eligible board applicants who listed the Board of Adjustment as their first or second board choice. The applicants are Raymond Bragg, Greg Kleffner, and Anthony Recco. Applications are attached.

FINANCIAL IMPACT

None.

REQUESTED ACTION

1. Approve/Disapprove the reappointment of Owen Curley to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2027; and
2. Approve/Disapprove the reappointment of Jeff Truhlar to a new four-year Regular Member term on the Board of Adjustment expiring December 31, 2027; **OR**
3. Nominate and appoint a new Regular Member(s) to the Board of Adjustment

ATTACHMENTS

1. Owen Curley application
2. Jeff Truhlar application
3. Raymond Bragg application
4. Greg Kleffner application
5. Anthony Recco application
6. Staff's Board Applicant Spreadsheet



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Owen Curley Home Phone: 904-315-3129
Home Address: 3097 Antigua Drive Jacksonville Beach FL 32250
E-Mail Address: ojcurley13@gmail.com Cell Phone: 904-315-3129
Occupation: Attorney Business Phone: 904-315-3129
Business Name: Blair + Co.
Business Address: 3097 Antigua Dr, Jacksonville Beach, FL 32250

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>8.5 years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>3097 Antigua Dr</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☒	No ☐	If yes, Board Name: <u>Board of Adjustments</u>
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

1
4

Board of Adjustment

Community Redevelopment Agency

2
3

Planning Commission

Pension Trustee

Please list the type of City meetings you have attended: _____

Board of Adjustments, joint planning meetings

Education: B.A. - Virginia Military Institute / J.D. - Catholic University Columbus
School of Law / M.A. - Naval War College

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Currently serving as Vice Chair. Served on BOA since 2020.
Legal interest in variance and land use.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan Native
☒ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

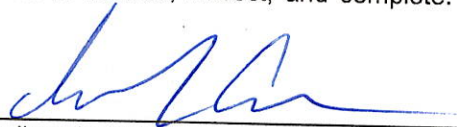
I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and remain valid for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

9-19-23

Date


Applicant's Signature



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Jeff Truhlar	Home Phone: 904-242-0991
Home Address: 918 22nd Street North Jacksonville Beach Fl	
E-Mail Address: jtruhlar@shanercorp.com	Cell Phone: 904-412-4360
Occupation: Regional Vice President	Business Phone: _____
Business Name: Shaner Hotel Group	
Business Address: 1965 Waddle Road State College Pa 16803	

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: 23 years
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: Duval
Do you own property in the City?	Yes ☒	No ☐	If yes, address: 918 22nd Street N
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☒	No ☐	If yes, Board Name: BOA
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

1 Board of Adjustment	1 Planning Commission
1 Community Redevelopment Agency	1 Pension Trustee

Please list the type of City meetings you have attended: _____

Education: _____

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and remain valid for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

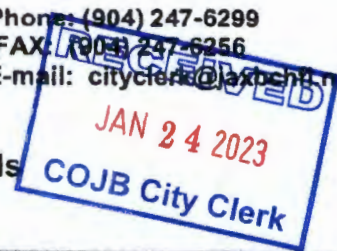
10/12/22
Date

[Signature]
Applicant's Signature

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299
FAX: (904) 247-6256
E-mail: cityclerk@jaxbeach.net



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: <u>Raymond B. Bragg, Jr 'Buster'</u>	Home Phone: <u>904-247-3204</u>
Home Address: <u>2002 Ocean Front S.</u>	
E-Mail Address: <u>bbragg@comcast.net</u>	Cell Phone: <u>904-613-6177</u>
Occupation: <u>Sr. Tech. Architect</u>	Business Phone: <u>904-218-5368</u>
Business Name: <u>Merrill Lynch</u>	
Business Address: <u>4200 Deer Lake</u>	

Eligibility – Please Circle

Are you a resident of the City?	☒ Yes	☐ No	If yes, length of time: <u>20 yrs</u>
Are you a registered voter?	☒ Yes	☐ No	If yes, what County: <u>Duval</u>
Do you own property in the City?	☒ Yes	☐ No	If yes, address: <u>see above</u>
Do you hold a public office?	☒ Yes	☐ No	If yes, Office name: _____
Are you employed by the City?	☒ Yes	☐ No	If yes, position: _____
Are you currently serving on a Board?	☒ Yes	☐ No	If yes, Board Name: _____
Have you been convicted of a felony?	☒ Yes	☐ No	If yes, provide date: _____
Have your civil rights been restored?	☒ Yes	☐ No	If yes, provide date: _____
Have you filed bankruptcy?	☒ Yes	☐ No	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

<u>2</u> Board of Adjustment	<u>3</u> Planning Commission
<u>1</u> Community Redevelopment Agency	Pension Trustee

Please list the type of City meetings you have attended: _____

Qualifications (Briefly describe specific expertise, abilities, or qualifications) Beaches resident 30+ years, 40+ yrs in I.T. industry, executive mgt, small business owner, rental property owner, HOA president

Education: <u>B.A. Mathematics & Computer Science, Project Mgt.</u>

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan

- ☒ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Clerk and are valid for two years from the date they are submitted. All applicants are interviewed following their application submittal. When vacancies occur, the City Council considers all eligible applicants and votes to make board appointments.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date

1/25/2023

Applicant's Signature

R. B. Bragg, Jr.



Application for Appointment to City Boards

Personal Information (Please print or type)

Name:	Gregory W. Kleffner	Home Phone:	904/537-3080
Home Address:	1601 Ocean Dr. S, Unit 505		
E-Mail Address:	gkleffner@gmail.com	Cell Phone:	904/537-3080
Occupation:	Executive - Chief Financial Officer	Business Phone:	904/800-6835
Business Name:	Trailer Bridge, Inc.		
Business Address:	10405 New Berlin Rd., Jacksonville, FL 32226		

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: 3 yrs, 5 mon.
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: Duval
Do you own property in the City?	Yes ☒	No ☐	If yes, address: Same as residence above
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

1 2
1

Board of Adjustment

Community Redevelopment Agency

1 1
1

Planning Commission

Pension Trustee

Red numbers were
confirmed by CC office

Please list the type of City meetings you have attended: Participated in Citizen's Information Academy and

Education:

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

CFO at Trailer Bridge, Inc. 2023-, CFO of Stein Mart, Inc. (public company) 2009-2021 and CFO at Kellwood Company (public company) 2002-2008 (Pension Trustee at both). Partner at Arthur Andersen 1988-2002. Previous board member of Jax USA (part of Jax Chamber) and Leadership Jacksonville. Previous member and officer of various St. Louis County, Missouri Boards for 2-20 years including Economic Development Authority, IDA and Port Authority.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

9/19/2023
Date


Applicant's Signature

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299
E-mail: cityclerk@jaxbchfl.net

RECEIVED
01/05/2023
City Clerk's Office

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Anthony M Recco Home Phone: 315-559-6450
Home Address: 508 9th Ave N Jacksonville Beach
E-Mail Address: anthony.recco@ml.com Cell Phone: 315-559-6450
Occupation: Financial Advisor First Vice President Business Phone: 904-634-6174
Business Name: Merrill Bank of America
Business Address: 50 N Laura Street Suite 3700 Jacksonville FL 32202

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>4 Yrs</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>508 9th Ave N Jax Bch</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☐	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

1 Board of Adjustment	3 Planning Commission
2 Community Redevelopment Agency	2 Pension Trustee

Please list the type of City meetings you have attended: Property variance meetings

Education: High School, some College

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

20+ yrs of asset management career. I currently serve as President of the Senior Citizens council of Rome NY, President of the Michelle Adey Memorial Fund, Past President of Rotary Club, President of Teugega Point Homeowners Association(Until 02/01). I have a genuine interest in Community involvement coupled with a desire to help shape policy and development.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

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☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

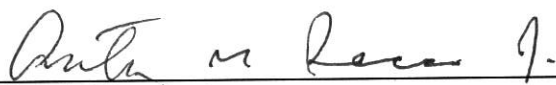
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Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

01/05/2023
Date


Applicant's Signature

Active Board Applications

Applicant Name	Address	Phone	Email	Residency requirements	Registered voter	Board interest	Application date	Interview date
Ken Marsh	2011 Gail Ave	904/304-1906	kdcmarsh@gmail.com	Yes	Yes	1 - CRA	5/22/2023	10/12/2023
Samuel Langham	138 32nd Avenue S.	904/249-3403	salangham@reabc.com	Yes	Yes	1 - CRA 2 - PC	10/16/2023	10/18/2023
David Smith	130 5th Avenue N.	303/817-8999	groundwater@mac.com	Yes	Yes	1 - CRA	5/18/2022	11/16/2022
Anthony Recco	508 9th Ave N.	315/559-6450	anthony.recco@ml.com	Yes	Yes	1 - BOA 2 - CRA	1/5/2023	8/9/2023
John O'Connor	95 Jardin de Mer Pl	941/875-2968	john@oconeco.com	Yes	Yes	1 - PC 2 - CRA	1/5/2023	8/9/2023
Thad Moseley	3701 Duval Dr.	904/945-7527	thaddeusmoseley@gmail.com	Yes	Yes	1 - CRA	1/5/2023	8/9/2023
Greg Kleffner	1601 Ocean Dr. S. #606	904/537-3080	gkleffner@gmail.com	Yes	Yes	1 - PC 2 - BOA	1/5/2023	10/12/2023
Andrew Hrycaj	376 1st Street S.	404/539-3275	hrycaj.hrycaj@gmail.com	Yes	Yes	1 - PC 2 - CRA	1/9/2023	8/9/2023
Jerry Beatty	2272 2nd Street S.	404/861-3268	jerrybeatty35@gmail.com	Yes	Yes	1 - PC 2 - CRA	1/9/2023	8/4/2023
John Hanna Jr.	3250 Isabella Blvd	904/612-9903	johnhanna48@comcast.net	Yes	Yes	1 - PC 2 - CRA	1/11/2023	8/9/2023
Ron Whittington	3 Millie Dr.	904/563-0402	ron@whittingtonpr.com	Yes	Yes	1 - CRA 2 - PC	1/11/2023	8/4/2023
Peter Weigold	111 15th Ave. S.	904/662-6515	pww65@aol.com	Yes	Yes	1 - CRA 2 - PC	1/11/2023	10/12/2023
Raymond Bragg	2002 Oceanfront S.	904/613-6177	bbragg@comcast.net	Yes	Yes	1 - CRA 2 - BOA	1/24/2023	8/9/2023
Richard Landes	736 2nd St. N.	904/343-4556	rjlandes@gmail.com	Yes	Yes	1 - PC	1/30/2023	10/12/2023
Laura Tierney	2060 Kings Rd.	904/229-9286	laura.tierney@fnf.com	Yes	Yes	1 - Pension 2 - PC	1/31/2023	10/13/2023
Meghan Leslie	804 16th Ave S.	386/235-4791	medwards@edwardsedwardslaw.com	Yes	Yes	1 - PC 2 - CRA	3/29/2023	8/4/2023
John Patrich Jr.	707 1st Street S. #304	904/923-8080	johnpatrich@gmail.com	Yes	Yes	1 - Pension	9/28/2023	10/12/2023



CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Sheri Gosselin, City Clerk
DATE:	10/31/2023
SUBJECT:	Planning Commission Appointments

BACKGROUND

The City Council appoints the Planning Commission members. There are five members and two alternates who serve four-year terms. There is one Regular Member term and one 2nd Alternate term expiring December 31, 2023.

Nicholas Andrews was appointed as a Regular Member on April 3, 2023, to fill the unexpired term of Emily Stouffer. He previously served as 1st Alternate and 2nd Alternate on the board. Mr. Andrews would like to be considered for reappointment.

Debbie Cole was appointed as 2nd Alternate on April 3, 2023, to fill the unexpired term of Justin Henderson. Ms. Cole would like to be considered for reappointment.

Interviews of board applicants were held in August and October of 2023. Board applications are valid for two years. There are 11 eligible board applicants who listed the Planning Commission as their first or second board choice. The applicants are Jerry Beatty, John Hanna, Jr., Andrew Krycaj, Greg Kleffner, Richard Landes, Samuel Langham, Meghan Leslie, John O'Connor, Laura Tierney, Peter Weigold, and Ron Whittington. Applications are attached.

FINANCIAL IMPACT

None.

REQUESTED ACTION

1. Approve/Disapprove the reappointment of Nicholas Andrews to a new four-year Regular Member term on the Planning Commission expiring December 31, 2027; and
2. Approve/Disapprove the reappointment of Debbie Cole to a new four-year 2nd Alternate term on the Planning Commission expiring December 31, 2027; **OR**
3. Nominate and appoint a new Regular Member and 2nd Alternate

ATTACHMENTS

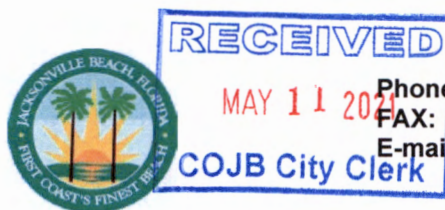
1. Nicholas Andrews application
2. Debbie Cole application
3. Jerry Beatty application
4. John Hanna, Jr. application
5. Andrew Hrycaj application
6. Greg Kleffner application
7. Richard Landes application



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach, FL 32250

8. Samuel Langham application
9. Meghan Leslie application
10. John O'Connor application
11. Laura Tierney application
12. Peter Weigold application
13. Ron Whittington application
14. Staff's Board Applicant Spreadsheet

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299
FAX: (904) 247-6256
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Nicholas Andrews Home Phone: 808-753-3965
Home Address: 135 17th Ave. N, Jacksonville Beach, FL 32250
E-Mail Address: nicholas.e.andrews@outlook.com Cell Phone: 808-753-3965
Occupation: Chief Information Officer Business Phone: 808-753-3965
Business Name: Redwire Space, 8226 Philips Highway, Suite 102, Jacksonville, FL 32256
Business Address: Redwire Space, 8226 Philips Highway, Suite 102, Jacksonville, FL 32256

Eligibility – Please Circle

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>20yr mil/4 perm</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>135 17th Ave. N</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

2 Board of Adjustment	1 Planning Commission
3 Community Redevelopment Agency	4 Pension Trustee

Please list the type of City meetings you have attended: Regular City Council Meeting, City Council

Briefing

Education: M.S. Systems Engineering, Naval Postgraduate School; M.A. National Security and Strategic Studies, Naval War College; B.S. Aerospace Engineering, Boston University

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

See attachment

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- ☐ African-American
☐ Asian/Pacific Islander
☐ American Indian/Alaskan
☒ Caucasian
☐ Hispanic
☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date 11 MAY 2021

Applicant's Signature [Signature]

SUBMIT APPLICATION

Please do not write below - Staff use

Date application received: 5/11/2021

Interviewed on: 10/15/2021

Eligible for appointment **Yes** No

If not eligible for appointment
Explanation: _____

Appointed to: 2nd Alternate PC

Date: 5/16/2022

Appointed to: 1st Alternate PC

Date: 12/19/2022

Appointed to: _____

Date: _____

Nicholas E. Andrews II

(808) 753-3965/nicholas.e.andrews@outlook.com

SUMMARY Experienced executive with a demonstrated history of leading large organizations in cybersecurity, information technology and space operations. Strong information services professional with a Master of Science (M.S.) in Systems Engineering from Naval Postgraduate School and a Master of Arts (M.A.) in National Security and Strategic Studies from the Naval War College. Experience includes:

- **Strategic Planning**
- **Organizational Management**
- **Change Management**
- **Space Systems**
- **Cybersecurity**
- **Information Operations**

ACCOMPLISHMENTS

Strategic Planning Led fiscal and resource planning for stand up of Navy cyber training. Managed team that developed budget submissions for future years. Implemented IT strategy supporting 200% annual growth.

Organizational Management Headed three separate successful organizations spanning operational space, cybersecurity and training missions. Led Navy's first operational Information Warfare staff on the west coast. Recognized as leader of Navy's top learning center in every category twice.

Change Management Planned and led the reorganization of operational staff resulting in both increased production and reduced administrative burden. Integrated seven different companies into common IT and cybersecurity systems.

Space Systems Second in command of Naval space center supporting global operations. Oversaw the launch, acceptance and initial operations of two satellites while maintaining operations of three constellations.

Cybersecurity Led the stand up of Navy's cyber mission force training in a fiscally constrained environment. Identified and reprogrammed \$4.5 million in execution year funds for initial investment with no loss of production.

Information Operations Over a decade experience in all facets of cybersecurity, information assurance and information management. Managed acquisition, operation and security of multiple information systems.

WORK HISTORY

Chief Information Officer 2020-Present
Redwire Space, Jacksonville, FL

Responsible for leading information technology initiatives, cyber security, and the strategic direction of information technology in support of Redwire Space's growth and business objectives.

Commanding Officer 2018-2020
Center for Information Warfare Training, Pensacola, FL

Worldwide head for all Navy cybersecurity, information systems, intelligence, cryptography and electronic warfare entry level training. Managed \$80 million budget and 1,300 staff, training over 22,000 personnel across 200 courses at 19 sites.

Information Warfare Commander 2016-2018
THEODORE ROOSEVELT Strike Group, San Diego, CA

Led cross-organizational team through inception, stand-up, training certification and initial operations. Responsible for cyber and information operations of 11 ships. Coordinated planning and operations across six separate organizations to achieve alignment and fulfill strategic goals.

Executive Officer 2014-2016
Naval Satellite Operations Center, Point Mugu, CA

Led staff supporting launch, operation and maintenance of three satellite constellations in multiple different orbital domains utilized by forces deployed worldwide. Advised commander on operational, personnel and budget issues. Direct oversight of headquarters as well as three operational sites across the U.S. and Guam.

Previous work experience includes:

Communications, cybersecurity and information systems manager for 6,000-person organization with over 10,000 items of inventory. Information system project officer directing multi-national team in creation of a \$50 million national defense support network for foreign government. Information systems compliance division head for Navy Cyber Forces, developing enterprise-wide solutions in support of strategic goals.

EDUCATION M.S. Systems Engineering, Naval Postgraduate School
M.A. National Security and Strategic Studies, Naval War College
B.S. Aerospace Engineering, Boston University

SECURITY Top Secret/SCI
CLEARANCE

11 May 2021

Nicholas Andrews

Jacksonville Beach Board Application

Attachment

I believe I will bring a broad, valuable, and experienced perspective to our city boards.

I am a retired Navy Captain, and I understand the criticality of northeast Florida's partnership with the Navy. Not only are we the headquarters for FOURTH Fleet, but we are also at the center of the military's growing investments in space.

As a military member, I have lived all over the country. My wife and I have both rented and owned multiple homes in many different states. It has instilled in us a deep appreciation of what makes a community a desirable place to live. We know what laws and regulations do to either encourage growth or encourage people to leave.

Still, I have listed Jacksonville Beach as my intended military retirement destination and been a registered voter here since the early 2000's. We have owned property here since 2004 and are familiar with the challenges of landlords and what is required to make investment properties a successful business venture here.

We built our forever home in Jacksonville Beach in 2017 and have lived there since. So, we are familiar with the challenges of construction and permitting from a family perspective...something I believe is crucial to development of Jacksonville Beach as a family friendly community.

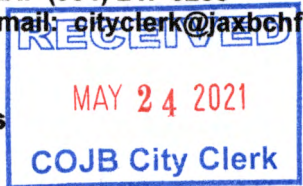
I also understand how to lead large organizations and projects. As a Commanding Officer in the Navy, I oversaw a global organization of over 20,000 people, responsible for supplying the fleet with fully trained personnel. I now work in northeast Florida's burgeoning space industry as the Chief Information Officer for Redwire Space, a Jacksonville-based space infrastructure company.

Please feel free to contact me with any questions you may have. I look forward to hearing from you and would love the chance to discuss our great beachfront community with you in person.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nick Andrews', with a stylized flourish at the end.

Nicholas Andrews



Application for Appointment to City Boards

Personal Information (Please print or type)

Name:	Debbie Cole	Home Phone:	305-900-7241
Home Address:	926 6th Ave N		
E-Mail Address:	debbiec87@hotmail.com	Cell Phone:	305-900-7241
Occupation:	Software sales	Business Phone:	
Business Name:	251 N City Dr., Ste. 128F, San Marcos, CA 92078 - LabArchives		
Business Address:	251 N City Dr., Ste. 128F, San Marcos, CA 92078		

Eligibility – Please Circle

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: 4 yrs, 9 mos (this time) ☒
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: Duval ☒
Do you own property in the City?	Yes ☒	No ☐	If yes, address: 926 6th Ave N
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☒	No ☐	If yes, provide date: 2009

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

N/A	Board of Adjustment	2	Planning Commission
1	Community Redevelopment Agency	N/A	Pension Trustee

Please list the type of City meetings you have attended: _____ I have attended many City Hall meetings as well as some of the special planning meetings for residents.

Education: BSBA from the University of Missouri, St. Louis

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

I initially moved to Jax Beach area in 1997 and rented an apartment in Neptune Beach, but moved away then back again, and bought a house in Jax Beach on 4th Ave N - moved away again then for a third time moved back to Jax Beach about 5 years ago and bought my house on 6th Ave N. I have seen a lot of transformation at the Beach and a lot of efforts that have, unfortunately, fallen flat. I want to do whatever I can to finally make a change for the better! I

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please circle the appropriate responses.

Race

- | | |
|--|------------------------------------|
| ☐ African-American | ☐ Caucasian |
| ☐ Asian/Pacific Islander | ☐ Hispanic |
| ☐ American Indian/Alaskan | ☐ Not Known |

Gender

- ☒ Female
☐ Male

Physically Disabled

- ☐ Yes
☒ No

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May 24, 2021

Date

Applicant's Signature

SUBMIT APPLICATION

Please do not write below – Staff use

Date application received: 05/24/2021

Interviewed on: 10/15/2021

Eligible for appointment **Yes** No

If not eligible for appointment

Explanation:

Appointed to:

Date:

Appointed to:

Date:

Appointed to:

Date:

BUSINESS DEVELOPMENT & SALES PROFESSIONAL

Business Development & Sales Professional with 13+ years experience. Acumen and passion for developing strategies for new markets and building on existing sales and transitioning into execution. Results-oriented sales and business development professional that offers significant experience in prospecting, decision-making, business strategy, enterprise/complex sales, account management, managing sales targets and exceeding growth expectations. Provides straightforward, creative thinking and problem-solving skills that consistently achieve successful outcomes surpassing objectives.

- Enterprise/Complex Sales
- New Business Strategy & Development
- Sales/Prospecting
- Saas Sales
- Presentations/Demos/Training
- Educational Technology Sales
- Leverage Existing Sales for Expansion
- Communication Skills

SELECT CAREER ACCOMPLISHMENTS

- Built \$3+M pipeline within first year of taking over regional sales territory.
- Conducted “green-field” selling techniques to introduce new product concept to the US education market; Sales forecasted to exceed \$2 million in first two years.
- Conducted training and customer presentations for cloud-based software platform and app-based educational product for US and international markets.
- Negotiated vendor partnerships and helped close \$1 million deal with Japanese partner within first year of product rollout.
- Collaborated with internal teams to identify product requirements, creating development plan for international product version of educational technology platform

PROFESSIONAL EXPERIENCE**LabArchives - Jacksonville, FL****2018 – present***Regional Manager*

Covering southeast territory, responsible for establishing relationships and acquiring enterprise level customers with a focus on higher education, industry, healthcare and government research for cloud-based digital platform for research data management. Establish relationships with and work across many key decision makers in targeted institutions in scientific research functions, administration and IT (VP of Research, Vice Provost, CTO, Director of IT, etc.) to close complex and involved enterprise sales opportunities. Conduct application demonstrations, sales presentations, and negotiate contracts, in person and virtually. Built pipeline of over \$3M in first year and closed business in excess of \$500K. On track for quota achievement in 2020 with closed and projected sales of over \$1.7M.

PEARSON EDUCATION**2006 – 2017*****2015-2017 - Account Manager/Business Development — Denver, CO and Jacksonville, FL***

Consulted with English language education professionals across 6 states in the SE for universities and private language institutes promoting educational resources and services.

Led strategy for new tablet-based technology product for global market. Provided leadership in communication, marketing, training and implementation in chosen international markets for successful launch of new product and helped drive increased business for existing products as channel manager for regional teams.

2011-2015 - Business Development Manager/Sales– Washington, DC and Denver, CO

Led start-up for UK-based academic qualification by leading strategic effort for product introduction to U.S. market.

- Cultivated executive-level relationships with key institutions and organizations, establishing recognition for qualifications and student progression.

2006-2010 - Business Development Manager/Sales– London, England

Employed initially as custom acquisitions editor based in Jacksonville, Florida; accountable for liaising with customers to develop customized material in print and/or media using Pearson content and resources, prior to appointment as business development manager in 2008 based in London. Identified and created new and existing business opportunities independently and through collaboration across other business units to develop and deliver integrated product offers for customers. Presented and trained instructors and students on technology based educational resources.

- Negotiated highly-profitable custom solution with Ministry of Higher Education in Egypt, resulting in multi-year contract worth over £100,000.
- Grew £350,000 territory in 2008 to over £750,000 by August 2010, recognizing faster revenue growth than all peers in similar markets.

Varsity Group – Washington, DC and Jacksonville, FL

2004 – 2006

Regional Manager

EARLY CAREER ACCOMPLISHMENTS

- Developed selling strategies for nationally-driven disciplines for technology products; trained and presented technology resources to instructors and students, including: one-on-one, workshops and multi-school events as market consultant for Thomson International Publishing Co.
- Planned, organized and implemented sales strategies to achieve established sales targets for Thomson International Publishing Co., achieving “Rookie of the Year” 2001 and exceeding sales goals in 2001 and 2002 by 117% and 113.4% respectively.
- Maintained existing accounts and buyer/vendor relationships in highly aggressive commodity market as sales representative at Lasco, Inc., Florida - managing territory with annual sales of \$4 million+. Realized sales increase of 12% in 1st six months and received “Quota Buster of the Year” achievement award.
- Increased territory sales by 200% in 1st year as major account representative at Sanrio, Inc., meeting and exceeding monthly sales goals to facilitate continued business growth.

EDUCATION/TRAINING

Bachelor of Science, Business Administration, University of Missouri – St. Louis, MO

Certifications: Series 7, Series 66



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Jerry Beatty Home Phone: 404 861-3268
Home Address: 2272 2nd Street South
E-Mail Address: jerrybeatty35@gmail.com Cell Phone: 404 861-3268
Occupation: Retired / Consultant Business Phone: _____
Business Name: _____
Business Address: _____

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>8 yrs</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>2272 2nd Street So,</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".

4 Board of Adjustment	1 Planning Commission
2 Community Redevelopment Agency	3 Pension Trustee

Please list the type of City meetings you have attended: _____

Education: BA History / ED Mercer University

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Was on the board of directors for the "Downtown Development" for the city of Lavonia Ga for 4 years. Was an owner and operated my own safety engineering company for over 25 years before selling in 2014.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

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Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

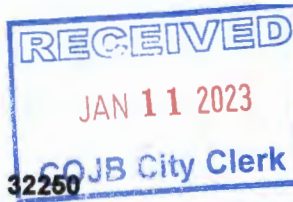
Date

11/5/23

Applicant's Signature



City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information (Please print or type)

Name: John M. Hanna Jr. Home Phone: (904) 612-9903
Home Address: 3250 Isabella Blvd., Jax Bch, FL, 32250
E-Mail Address: johanhanna48@comcast.net Cell Phone: Same
Occupation: Contractor Business Phone: Same
Business Name: Belmar Contractors, Inc
Business Address: 934 Shetter Ave, Jax Bch, FL, 32250

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>Life</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>964, 934, 953 Shetter Ave.</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

NO
1 2

Board of Adjustment

Community Redevelopment Agency

1
NO

Planning Commission

Pension Trustee

Please list the type of City meetings you have attended: I've attended council meeting and board of adjustment, I also sat on the planning board and code enforcement years ago.

Education:

High School, 2 years College

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

As a life long Resident of Jax Bch I've seen the changes over the years. I believe it would give me a good perspective on the impact of future development. I'm also the owner of commercial properties in Jax bch which would help with knowing the ins and outs of running a business here. I've also been in the construction industry for over 35 years, so I'm familiar with construction practices and Land Development.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

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- ☐ African-American ☒ Caucasian
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Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

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January 11, 2023
Date


Applicant's Signature



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Andrew Hrycaj Home Phone: N/A
Home Address: 376 1st Street South, Jacksonville Beach FL 32250
E-Mail Address: hrycaj.hrycaj@gmail.com Cell Phone: 404-539-3275
Occupation: Technical Advisor (Construction Materials) Business Phone: 904-900-5260
Business Name: FG Building Products
Business Address: 13400 Sutton Park Drive South, Suite 1602, Jacksonville FL 32224

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>2-1/2 Years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>376 1st St S, Jax Bch 32250</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".

3 Board of Adjustment	1 Planning Commission
2 Community Redevelopment Agency	4 Pension Trustee

Please list the type of City meetings you have attended: _____

Education: BS Architecture, Georgia Tech 2010

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Registered Roofing Observer, IIBEC 2021. Technical Advisor for a rep firm of construction materials, 7 Years. Commercial Roofing Estimator & Project Manager, 5 Years. Architectural Intern, 2 Years. BS Architecture, Georgia Tech 2010.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

Date 1/9/2023

Date

Andrew Hrycaj
Applicant's Signature

ABOUT

Commercial roofing professional specializing in low-slope systems and sheet metal provisions who planted roots in the construction industry after earning a BS ARCH from Georgia Tech in 2010. Diverse experience spanning estimating, project management, technical solutions, complex detailing, field analysis, system installation, and code compliance as a manufacturers sales rep for nearly eight (8) years.

EXPERIENCE

FG Building Products (FGBP) - Jacksonville, FL

Chief Technical Advisor

Jan 2019 - Present

Relocation with HRG ownership to continue as independent sales representation for Firestone Building Products, now with a territory encompassing Florida and Southern Georgia to assist six (6) outside salespeople. Also, facilitating the technical needs of Rooftop Anchor fall protection solutions, BILCO roof scuttles + floor access doors, Elemex composite rainscreen panel systems, and HydroPaver fully permeable ground surface treatments.

Halls Rep Group (HRG) - Houston, TX

Inside Sales/ Technical Advisor

Apr 2016 - Dec 2018

Provide dedicated inside sales and technical support to four (4) outside salespeople with the independent sales rep firm for Firestone Building Products in South and Central Texas. Assist the network of authorized contractors, building owners, architects, and engineers in utilization of the Firestone NDL portal, Intent to Warranty letters, FM Global RoofNav listings, UL Exterior Fire performance validation, and manufacturer approved installation procedures.

Elias Commercial Roof Systems

Estimator

Apr 2015 - Apr 2016

Further development as a low-slope estimator for thermoplastic and asphaltic systems, also overseeing the requisite sheet metal fabrications for complete NDL system installations. Predominant focus on the re-roofing in the educational and governmental sector which honed skills in coordination, disposal, site management, material storage, and temporary dry-in packages. Complete as-built drawings, conduct roof cores, participate in pull tests, and oversee moisture scans to satisfy the contract requirements of district administration as well as their independent roofing consultants.

ANDREW HRYCAJ

HRYCAJ.HRYCAJ@GMAIL.COM
404-539-3275

JACKSONVILLE BEACH, FL

EXPERIENCE (CONT.)

Skyline Roofing Houston - Houston, TX

Estimator

Sept 2011 - Mar 2015

Conduct take-offs from architectural drawings and prepare detailed cost estimates for commercial, industrial, and institutional facilities. Upon award of the project as the Division 7 subcontractor: review and execute contract, dictate SOV, complete submittals, issue POs to vendors, schedule delivery, manage receipt at job site, oversee appropriate rooftop staging, and conduct meetings with the foreman + roofing crew to communicate the system specifics.

Joel Kelly Design Studio - Atlanta, GA

Architectural Intern

May 2008 - Sep 2010

Assisted the design process of two (2) luxury single family residences from design development through close-outs. Tasks included schematics, specifications, construction documents, digital renderings, interior finishes, and furniture selection. Direct contact with commissioning clients, general contractors, and specialty subcontractors during the bidding process and weekly in-progress meetings.

EDUCATION & CERTIFICATION

Georgia Institute of Technology

Bachelor of Science, Architecture, 2010

Registered Roof Observer (RRO)

IIBEC Registration # 2291, 2021

REFERENCES

Charles Allen - National Technical Manager of Thermoplastic Systems
Firestone Building Products

Kirk Trull - Regional Technical Manager of Mid-Atlantic Region
Firestone Building Products

Steve Mackiewicz - Senior Technical Roof Systems Advisor
Texas Lone Star Reps (LS Reps)

reference telephone & email available upon request



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Gregory W. Kleffner Home Phone: 904/537-3080
Home Address: 1601 Ocean Dr. S, Unit 505
E-Mail Address: gkleffner@gmail.com Cell Phone: 904/537-3080
Occupation: Executive - Chief Financial Officer Business Phone: 904/800-6835
Business Name: Trailer Bridge, Inc.
Business Address: 10405 New Berlin Rd., Jacksonville, FL 32226

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>3 yrs, 5 mon.</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>Same as residence above</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details:

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".)

1 2
1

Board of Adjustment

Community Redevelopment Agency

1 1
1

Planning Commission

Pension Trustee

*Red numbers were
confirmed by CC office*

Please list the type of City meetings you have attended: Participated in Citizen's Information Academy and

Education:

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

CFO at Trailer Bridge, Inc. 2023-, CFO of Stein Mart, Inc. (public company) 2009-2021 and
CFO at Kellwood Company (public company) 2002-2008 (Pension Trustee at both). Partner at
Arthur Andersen 1988-2002. Previous board member of Jax USA (part of Jax Chamber) and
Leadership Jacksonville. Previous member and officer of various St. Louis County, Missouri
Boards for 2-20 years including Economic Development Authority, IDA and Port Authority.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

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I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

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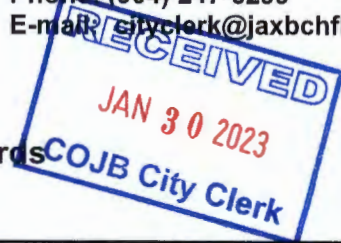
9/19/2023
Date


Applicant's Signature

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299
E-mail: cityclerk@jaxbchfl.net



Application for Appointment to City Boards

Personal Information (Please print or type)

Name: Richard Landes Home Phone: _____
Home Address: 736 2nd St N., Jax Beach, FL 32250
E-Mail Address: rjlandes@gmail.com Cell Phone: 904 343-4556
Occupation: lawyer Business Phone: _____
Business Name: Law Office of Richard Landes
Business Address: 736 2nd St N., Jax Beach, FL 32250

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>Seven years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>736 2nd St N., Jax Beach</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".

Board of Adjustment
 Community Redevelopment Agency

Planning Commission
 Pension Trustee

Please list the type of City meetings you have attended: Planning Commission hearings

Education: B.A., Fordham University
J.D. Brooklyn Law School

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Local business owner, previously served on the town council representing my
neighborhood in Greenwich,
CT.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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Date

1-9-2023

Applicant's Signature

R. L. Luch



Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Samuel A. Langham Home Phone: _____
Home Address: 138 32nd Ave S., Jax Bch., FL 32250
E-Mail Address: salangham@reabc.com Cell Phone: (904) 613-9122
Occupation: RE Appraisals, Brokerage & Consulting Business Phone: (904) 249-3403
Business Name: REABC, LLC / Langham Appraisals, Inc.
Business Address: 138 32nd Ave S., Jax Bch., FL 32250

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>35 years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>Multiple</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

N/A

Board of Adjustment

2

Planning Commission

1

Community Redevelopment Agency

N/A

Pension Trustee

Please list the type of City meetings you have attended: _____

Education: BSBA ECO UF 1984 / MBA FIN & INT BUS UF 1988

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

~~I have lived, worked and played in Jacksonville Beach since 1988. I am a State Certified General Real Estate Appraiser and am a Member of the Appraisal Institute (MAI). I own and manage properties in Jacksonville Beach.~~

Application for Appointment to City Boards (cont.)

State Reporting Requirements

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Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

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10/16/2023

Date



Applicant's Signature



Received
3/29/2023
City Clerk's Office

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Meghan Leslie Home Phone: 386.235.4791
Home Address: 804 16th Avenue South, Jacksonville Beach, FL 32250
E-Mail Address: MEdwards@EdwardsEdwardsLaw.com Cell Phone: 386.235.4791
Occupation: Attorney Business Phone: 904.222.0829
Business Name: Edwards & Edwards, PA
Business Address: 6620 Southpoint Dr S, Suite 200, Jacksonville, FL 32216

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>7 years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>See above Home Address</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☒	No ☐	If yes, Board Name: <u>Jax Area Real Estate Court</u>
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3
2

Board of Adjustment

Community Redevelopment Agency

1
4

Planning Commission

Pension Trustee

Please list the type of City meetings you have attended: Most recent attendance was before the Board of Adjustment for personal variance hearing. Would like to contribute to my city, if needed.

Education: Bachelors Degree from University of Florida; Juris Doctorate FCSL

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

~~Local attorney practicing for 10 years in the area of real estate transactions, development, and litigation. Member of the Jacksonville Area Real Estate Council (JAREC) for 7 years - currently sitting President. I own a boutique firm with my partner and sister Amanda Edwards for nearly 10 years. Familiar with real property, uses, development, code compliance, managing partner responsible for management of firm and staff multiple trust accounts etc.~~

Application for Appointment to City Boards (cont.)

State Reporting Requirements

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Race

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☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☒ Female
☐ Male

Physically Disabled

- ☐ Yes
☒ No

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

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3/29/2023

Date



Applicant's Signature

Meghan Edwards, Esq.

REAL ESTATE ATTORNEY

OBJECTIVE

As a Jacksonville resident since 2009 and Jacksonville Beach resident since 2016, my experience as a Florida licensed attorney in the area of real estate litigation and transactions, with real estate developers and investors, participation in real estate councils, and as a local business owner, will aid the other members to bring value to both the CRA and the City as whole.

EXPERIENCE

EDWARDS & EDWARDS, PA ATTORNEY/SHAREHOLDER

October 2013 - Present

JACKSONVILLE AREA REAL ESTATE COUNCIL (JAREC)

President, 2022 – Present
Vice President – 2020 - 2022
Secretary, 2018 – 2020
Vice President – 2016 – 2018

The Attorney's Real Estate Councils of Florida or Florida ARECS is a coalition of 18 local real estate councils (RECS) across the state representing nearly 1,000 real estate attorneys. Serving on the board for six of the last eight years. Improve the real estate industry through education, networking, and partnerships with local realtors, brokers, and lenders.

CONTACT

Medwards@EdwardsEdwardsLaw.com

O: 904.222.0829

M: 386.235.4791

www.EdwardsEdwardsLaw.com

HIGHLIGHTS

- Results oriented
- 10+ years as real estate attorney
- Self-Starter
- Determined
- Organized
- Creative
- Understand importance to bring value versus just cost
- Computer Proficient

EDUCATION

University of Florida, 2006
BA Social Science

Florida Coastal School of Law,
2012
Juris Doctorate

AFFILIATIONS

- Jacksonville Womens Lawyer Association, Member
- Florida Bar, Member
- Jacksonville Area Legal Aid, Pro Bono Honors 2014 - 2023



Received
01/05/23
City Clerk's Office

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: John C. O'Connor Home Phone: _____
Home Address: 95 Jardin de Mer Place Jacksonville Beach, FL 32250
E-Mail Address: John@oconEco.com Cell Phone: 941-875-2968
Occupation: Retired economist Business Phone: _____
Business Name: OconEco
Business Address: _____

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: Since 2017_ _____
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>95 Jardin de Mer Place</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☐	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3
2

Board of Adjustment

Community Redevelopment Agency

1
4

Planning Commission

Pension Trustee

Please list the type of City meetings you have attended: _____

Education: Master's in Economics, George Washington University, 1969

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

I spent 21 years at the International Monetary Fund and 10 at the World Bank, mostly in senior staff positions for systems to support decisions about allocation of resources. I was manager and main author, as Senior Advisor on the Bank's Vice Presidency on Environmentally Sustainable Development, of a report that made most major newspapers in 1995 on Wealth of Nations; work routinely updated by the Bank, I then spent decades as a consultant specializing

Application for Appointment to City Boards (cont.)

State Reporting Requirements

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Race

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☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

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John C. O'Connor

January 5, 2023

Applicant's Signature



Application for Appointment to City Boards

Personal Information (Please print or type)

Name:	<u>Laura Tierney</u>	Home Phone:	<u>904-229-9286</u>
Home Address:	<u>2060 Kings Road Jacksonville Beach, FL</u>		
E-Mail Address:	<u>laura.tierney@inf.com</u>	Cell Phone:	<u>904-229-9286</u>
Occupation:	<u>Attorney</u>	Business Phone:	<u>904-854-8995</u>
Business Name:	<u>Fidelity National Financial</u>		
Business Address:	<u>601 Riverside Ave. Building 5, Jacksonville, FL 32204</u>		

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>12 years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>2060 Kings Rd. Jacksonville Beach</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☐	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards (Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".

1 Board of Adjustment	1 2 Planning Commission
1 Community Redevelopment Agency	1 Pension Trustee

Please list the type of City meetings you have attended: None

Education: University of Arkansas, Juris Doctorate (1997), Bachelor of Arts (1994)
Licensed to practice law Florida (2008), Texas (2004), Arkansas (1997)

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

I am a 25 year attorney having practiced primarily in the areas of
real estate with an emphasis on title insurance. I have managed cases
involving several property disputes including easements, access, boundary lines,
forever land, mechanic liens. I have two daughters who attend a Fletcher
middle school. I would enjoy the opportunity to use my experience and knowledge
to help the community and family live to grow and thrive.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

<u>Race</u>	<u>Gender</u>	<u>Physically Disabled</u>
☐ African-American	☒ Female	☐ Yes
☐ Asian/Pacific Islander	☐ Male	☒ No
☐ American Indian/Alaskan Native		
☐ Not Known		

Florida's Public Records Law, Chapter 119, Florida Statutes, states: "It is the policy of this state that all state, county, and municipal records shall at all times be open for a personal inspection by any person." Your application when filed will become a public record and subject to the above statute. In addition, any appointed member of a board of any political subdivision (except members of solely advisory bodies) and all members of bodies exercising planning or zoning, are required to file a financial disclosure form (Form 1) within 30 days after appointment and annually thereafter, for the duration of the appointment as required by Chapter 112, Florida Statutes.

I understand that if I am appointed to one of the City's boards, I will be required to file a financial disclosure form - Form 1, as described above, and I am willing to comply with this requirement.

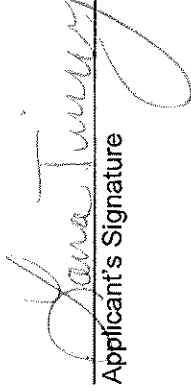
I understand that any false, incomplete, or misleading information given by me on the application is sufficient cause for rejection of this application. I understand and agree that any such false, incomplete, or misleading information discovered on this application at any time after appointment to a Board may result in my removal.

I also understand that all board appointments are for voluntary, uncompensated services. Additionally, if appointed, I am able to attend meetings and otherwise fulfill the duties of the office.

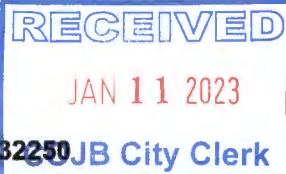
Applications are submitted to the City Council when vacancies occur and are effective for two years from date of completion.

By submitting this form, I declare the foregoing facts to be true, correct, and complete. Additionally I hereby authorize a criminal background check.

1-31-2023
Date


Applicant's Signature

City of Jacksonville Beach
Office of the City Clerk
11 North 3rd Street
Jacksonville Beach, Florida 32250



Phone: (904) 247-6299
E-mail: cityclerk@jaxbchfl.net

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: peter weigold Home Phone: 904-662-6515
Home Address: 111 15th Avenue S
E-Mail Address: pww65@aol.com Cell Phone: 904-662-6515
Occupation: Mortgage Banking Business Phone: _____
Business Name: _____
Business Address: _____

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>28yrs</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>See Above</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☐	No ☒	If yes, Board Name: _____
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

3 ☐
1 ☐

Board of Adjustment

Community Redevelopment Agency

2 ☐
4 ☐

Planning Commission

Pension Trustee

Please list the type of City meetings you have attended: Board of Adjustment

Education: BA

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Long time resident who is very interested in the responsible development of Jax Beach.
Insuring architecture, parking, traffic, safety etc are well thought
out.

Application for Appointment to City Boards (cont.)

State Reporting Requirements

Section 760.80, Florida Statutes, requires that the City annually submit a report to the Secretary of State disclosing race, gender, and physical disabilities of board members and elected officials. Please check the appropriate boxes.

Race

- ☐ African-American ☒ Caucasian
☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

- ☐ Female
☒ Male

Physically Disabled

- ☐ Yes
☒ No

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Date

11/11/23

Applicant's Signature





Received
1/11/2023
City Clerk's Office

Application for Appointment to City Boards

Personal Information *(Please print or type)*

Name: Ron Whittington Home Phone: 9045630402
Home Address: 3 Millie Dr.
E-Mail Address: ron@whittingtonpr.com Cell Phone: 9045630402
Occupation: public relations consultant Business Phone: 9045630402
Business Name: Whittington PR
Business Address: 3 Millie Dr, Jacksonville Beach, 32250

Eligibility

Are you a resident of the City?	Yes ☒	No ☐	If yes, length of time: <u>20 years</u>
Are you a registered voter?	Yes ☒	No ☐	If yes, what County: <u>Duval</u>
Do you own property in the City?	Yes ☒	No ☐	If yes, address: <u>3 Millie Dr., Jax Beach 32250</u>
Do you hold a public office?	Yes ☐	No ☒	If yes, Office name: _____
Are you employed by the City?	Yes ☐	No ☒	If yes, position: _____
Are you currently serving on a Board?	Yes ☒	No ☐	If yes, Board Name: <u>Jacksonville Arboretum</u>
Have you been convicted of a felony?	Yes ☐	No ☒	If yes, provide date: _____
Have your civil rights been restored?	Yes ☐	No ☒	If yes, provide date: _____
Have you filed bankruptcy?	Yes ☐	No ☒	If yes, provide date: _____

Potential Conflict of Interest: Have you ever been engaged in the management/ownership of any business enterprise that has a financial interest with the City of Jacksonville Beach? Yes ☐ No ☒

If yes, please provide details: _____

City Boards *(Please indicate your preferences by ranking - denote your Primary choice with a "1", Secondary choice with a "2".*

Board of Adjustment

Planning Commission

Community Redevelopment Agency

Pension Trustee

Please list the type of City meetings you have attended: Only council meetings from time to time dependent

Education: BA from Georgia State University

Qualifications (Briefly describe specific expertise, abilities, or qualifications):

Worked in municipal government with Dallas Area Rapid Transit during construction of a multi-modal transportation system throughout 16 counties in the Dallas area - with a 25-member board of directors and various planning committees, along with community affairs work with MARTA in Atlanta during the Olympic Games and involved in several infrastructure projects while serving as media spokesman with JEA. Currently working on the board level to

Application for Appointment to City Boards (cont.)

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☐ Asian/Pacific Islander ☐ Hispanic
☐ American Indian/Alaskan Native ☐ Not Known

Gender

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☒ Male

Physically Disabled

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Applicant's Signature

Application for Appointment to City Boards (cont.)

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Gender

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Physically Disabled

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Date

1-11-2023

Applicant's Signature

RP

Active Board Applications

Applicant Name	Address	Phone	Email	Residency requirements	Registered voter	Board interest	Application date	Interview date
Ken Marsh	2011 Gail Ave	904/304-1906	kdcmarsh@gmail.com	Yes	Yes	1 - CRA	5/22/2023	10/12/2023
Samuel Langham	138 32nd Avenue S.	904/249-3403	salangham@reabc.com	Yes	Yes	1 - CRA 2 - PC	10/16/2023	10/18/2023
David Smith	130 5th Avenue N.	303/817-8999	groundwater@mac.com	Yes	Yes	1 - CRA	5/18/2022	11/16/2022
Anthony Recco	508 9th Ave N.	315/559-6450	anthony.recco@ml.com	Yes	Yes	1 - BOA 2 - CRA	1/5/2023	8/9/2023
John O'Connor	95 Jardin de Mer Pl	941/875-2968	john@oconeco.com	Yes	Yes	1 - PC 2 - CRA	1/5/2023	8/9/2023
Thad Moseley	3701 Duval Dr.	904/945-7527	thaddeusmoseley@gmail.com	Yes	Yes	1 - CRA	1/5/2023	8/9/2023
Greg Kleffner	1601 Ocean Dr. S. #606	904/537-3080	gkleffner@gmail.com	Yes	Yes	1 - PC 2 - BOA	1/5/2023	10/12/2023
Andrew Hrycaj	376 1st Street S.	404/539-3275	hrycaj.hrycaj@gmail.com	Yes	Yes	1 - PC 2 - CRA	1/9/2023	8/9/2023
Jerry Beatty	2272 2nd Street S.	404/861-3268	jerrybeatty35@gmail.com	Yes	Yes	1 - PC 2 - CRA	1/9/2023	8/4/2023
John Hanna Jr.	3250 Isabella Blvd	904/612-9903	johnhanna48@comcast.net	Yes	Yes	1 - PC 2 - CRA	1/11/2023	8/9/2023
Ron Whittington	3 Millie Dr.	904/563-0402	ron@whittingtonpr.com	Yes	Yes	1 - CRA 2 - PC	1/11/2023	8/4/2023
Peter Weigold	111 15th Ave. S.	904/662-6515	pww65@aol.com	Yes	Yes	1 - CRA 2 - PC	1/11/2023	10/12/2023
Raymond Bragg	2002 Oceanfront S.	904/613-6177	bbragg@comcast.net	Yes	Yes	1 - CRA 2 - BOA	1/24/2023	8/9/2023
Richard Landes	736 2nd St. N.	904/343-4556	rjlandes@gmail.com	Yes	Yes	1 - PC	1/30/2023	10/12/2023
Laura Tierney	2060 Kings Rd.	904/229-9286	laura.tierney@fnf.com	Yes	Yes	1 - Pension 2 - PC	1/31/2023	10/13/2023
Meghan Leslie	804 16th Ave S.	386/235-4791	medwards@edwardsedwardslaw.com	Yes	Yes	1 - PC 2 - CRA	3/29/2023	8/4/2023
John Patrich Jr.	707 1st Street S. #304	904/923-8080	johnpatrich@gmail.com	Yes	Yes	1 - Pension	9/28/2023	10/12/2023



CITY COUNCIL AGENDA ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Heather Ireland, Planning and Development
DATE:	10/23/2023
SUBJECT:	Ordinance No. 2023-8206 Amending Ordinance No. 6950 to Provide for Two Alternate Community Redevelopment Agency Members

BACKGROUND

Pursuant to Ordinance No. 6950 Establishing a Community Redevelopment Agency (CRA), the agency consists of five members. Each of the City's other public review and recommendation boards, the Planning Commission and Board of Adjustment, consist of five regular members, and two alternate members. The benefit of having alternates on these appointed boards has the benefits of: 1) ensuring there is most likely always a quorum so that the group can conduct business; and 2) allowing members to serve in an alternate capacity before serving as a regular member.

Staff discussed with the CRA the possibility of adding two alternate positions to the Agency for the reasons stated above and to be more consistent with the City's other boards. Since the City Council plans to fill a soon to be vacant seat on the CRA, staff felt that this was the appropriate time to amend Ordinance No. 6950 to allow alternates so that the City Council could make all the new appointments at one time.

In addition to amending Ordinance No. 6950 to provide for two alternate members, Staff has prepared amended Bylaws to add the two alternate positions to the CRA and has also made other minor changes to the Bylaws, which will come before the City Council under separate cover. Staff desires to review the Bylaws in more detail and potentially propose more changes to improve the efficiency of the CRA, if deemed necessary, sometime in the future.

FINANCIAL IMPACT

None.

REQUESTED ACTION

Approve/Disapprove Ordinance No. 2023-8206 on the first reading amending Ordinance No. 6950 to provide for two alternate Community Redevelopment Agency members, and schedule a second reading for December 4, 2023

ATTACHMENTS

1. Ordinance 2023-8206 Amending Ordinance 6950
2. Bylaws 2023 Amendment CRA

Introduced by: _____
1st Reading: _____
2nd Reading: _____

ORDINANCE NO. 2023-8206

AN ORDINANCE OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING ORDINANCE NO. 6950 ESTABLISHING A COMMUNITY REDEVELOPMENT AGENCY TO PROVIDE FOR TWO ALTERNATE MEMBERS; PROVIDING FOR LEGISLATIVE FINDINGS, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, SCRIVENER'S ERRORS, AND AN EFFECTIVE DATE.

WHEREAS, on March 20, 1978, the City Council adopted Ordinance No. 6950 establishing a Community Redevelopment Agency ("CRA"); and

WHEREAS, pursuant to Ordinance No. 6950 the CRA consists of five members; and

WHEREAS, each of the City's other public review and recommendation boards, the Planning Commission and Board of Adjustment, consist of five regular members, and two alternate members; and

WHEREAS, adding two alternate members will ensure there is most likely always a quorum so the group can conduct business and will allow members to serve in an alternate capacity before servings as a regular member; and

WHEREAS, the City Council hereby finds that this Ordinance serves a legitimate government purpose, it is a permissible exercise of the City's powers and authority, and benefits the public health, safety, and welfare of the citizens, residents, and guests of the City of Jacksonville Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

SECTION 1. RECITALS AND LEGISLATIVE FINDINGS. The above recitals and legislative findings are ratified, correct and made a part of this ordinance.

SECTION 2. SECTION 2 OF ORDINANCE NO. 6950 IS HEREBY AMENDED AS FOLLOWS¹:

The Board of said agency shall consist of five commissioners, and two alternate commissioners. The terms of office of the commissioners shall be for four years, except that ~~three of the members first appointed shall be designated to serve terms one, two and three years, respectively, from the date of appointments and two shall be designated to serve for terms of four years from their appointment~~ one alternate appointment shall serve a three-year initial term. Vacancies occurring during a term shall be filled by the City Council for the unexpired term.

¹ Strikethrough text indicates deletions, underline text indicates additions.

The City Council may, remove a commissioner at any time for inefficiency or neglect of duty or misconduct in office.

However, prior to any final action on the removal of a commissioner, the City Council shall have a hearing on the proposed removal and shall furnish the commissioner with a copy of the charges at least ten days prior to such hearing. The commissioner shall have the right to be heard in person or by counsel at said hearing.

All other provisions of Ordinance No. 6950 not specifically amended herein shall remain unchanged and in full force and effect.

SECTION 3. CONFLICTING ORDINANCES. All ordinances previously adopted by the City in conflict with this Ordinance, or parts thereof, are repealed to the extent inconsistent herewith.

SECTION 4. SEVERABILITY. If any section, subsection, clause, or provision of this ordinance is deemed invalid or unconstitutional by a court of competent jurisdiction, such portion will become a separate provision and will not affect the remaining provisions of this ordinance.

SECTION 5. SCRIVENER'S ERRORS. The City Attorney may correct scrivener's errors found in this ordinance by filing a corrected copy of this ordinance with the City Clerk.

SECTION 6. EFFECTIVE DATE. This ordinance shall take effect and be enforceable in all aspects immediately upon final reading and approval by the City Council for the City of Jacksonville Beach as authenticated herein.

AUTHENTICATED THIS ____ DAY OF _____, A.D., 2023.

Christine H. Hoffman, Mayor

Sheri Gosselin, City Clerk

Approved as to form and legal sufficiency:

Sandra R. Robinson, City Attorney

**BYLAWS
OF JACKSONVILLE BEACH
COMMUNITY REDEVELOPMENT AGENCY**

ARTICLE I

Name

The name of this agency shall be the Jacksonville Beach Community Redevelopment Agency.

ARTICLE II

Creation and Objectives

Section 1.

Creation. The City Council determined on September 19, 1977, that the area from First Avenue North to the middle block between Fifth and Sixth Avenue North and from the Oceanfront to the west side of Second Street in the City was a “slum or blighted area” and qualified as an eligible project under the Community Redevelopment Act. On March 20, 1978 the City Council enacted the Enabling Ordinances Creating the Agency. On July 16, 1979 the City Council expanded such area to cover the present Project Area, which is the area from Thirteenth Avenue South to Ninth Avenue North and the Oceanfront to the east side of Third Street. On November 4, 1985 the City Council added the Southend Redevelopment District, which is the area described in the 1986 Southend Redevelopment Plan.

Section 2.

Purposes.

The goal of the Agency is to encourage development of the Project Area in a manner compatible with the oceanfront environment and with the aspirations of the citizens of Jacksonville Beach and to accomplish that goal by creating the Agency to redevelop the Project Area and to finance such redevelopment through tax increment financing in accordance with the Community Redevelopment Act.

Section 3.

Status.

The Agency shall be constituted as a public instrumentality and the exercise by the Agency of the powers conferred by law shall be deemed and held to be the performance of an essential public function.

Section 4.

Powers.

The Agency shall have and exercise all authority and powers conferred on it by applicable law, including the Community Redevelopment Act, the Enabling Ordinance and other ordinances enacted by the City Council, and shall have and possess all powers necessary and proper to redevelop the Project Area and finance such redevelopment by tax increment financing, including, without limitation, the power to enter into and execute such contracts, documents, and agreements as shall be necessary or incidental to the performance of its duties.

ARTICLE III
Commissioners

Section 1.

Authority: Number.

The powers of the Agency shall be exercised by the business and affairs of the agency shall be managed under the direction of a Board of Commissions consisting of five (5) regular members, and two alternate members. Alternate members shall vote in place of absent regular members.

Section 2.

Term.

The terms of office of each Commissioner shall be four (4) years, except that, three (3) of the Commissioners first appointed shall be designated to serve terms of one (1), two (2) and three (3) years, respectively, from the date of their appointments and two (2) Commissioners shall be designated to serve for terms of four (4) years from the date of their appointments. Each Commissioner shall hold office until ~~his~~their successor has been appointed and has qualified. The terms of office of each alternate shall be four years, except that the initial terms shall be three (3) and four (4) years respectively, from the date of their appointments and they shall hold office until a successor has been appointed and qualified.

Section 3.

Appointment.

The City Council shall appoint and reappoint all Commissioners. A certificate of the appointment or reappointment of a Commissioner shall be filed with the City Clerk and such certificate shall be conclusive evidence of the due and proper appointment of a Commissioner.

Section 4.

Removal.

The City Council may remove a Commissioner at any time for inefficiency, neglect of duty or misconduct in office. Prior to any final action respecting the removal of a Commissioner, the City Council shall have a hearing on the proposed removal and shall furnish the Commissioner with a copy of the charge at least to (10) days prior to such hearing. The Commissioner shall have the right to be heard in person by council at said hearing.

Section 5.

Vacancies.

A vacancy occurring during the term of a Commissioner shall be filled by the City Council for the unexpired term of that Commissioner.

Section 6.

Qualification.

Any person may be appointed as Commissioner if ~~he~~ they reside or is engaged in business,

which shall mean owning a business, practicing a profession, or performing a service for compensation, or serving as an officer or director of a corporation or other business or entity so engaged within the area of operation of the Agency, which shall be coterminous with the area of the operation of the City. No Commissioner or other officer of the Agency shall hold any other public office under the City of Jacksonville or the City, other than ~~his~~their Commissionership or office with respect of the Agency.

Section 7.

Compensation.

A commissioner shall receive no compensation for ~~his~~their services but shall be entitled to the necessary expenses, including traveling expenses, incurred in the discharge of ~~his~~their duties.

ARTICLE IV

Meetings

Section 1.

Regular Meetings.

Regular meetings of the Board shall be held at some time and place as shall be designated by the Board.

Section 2.

Special Meetings.

Special meetings of the Board shall be held upon call of the Chairman.

Section 3.

Place.

Meetings of the Board shall be held in the Chambers of the City Council, ~~101 North Second Street~~11 North Third Street, Jacksonville Beach, Florida or such other place within the City as the Chairman shall direct.

Section 4.

Notice.

Written notice of the time and place of all meetings of the Board shall be given to each Commissioner by either personal delivery, or mail, ~~telephone or telegraph~~ at least two (2) days prior to the meeting and copies thereof shall be furnished to members of the City Council. The business to be transacted at and the purpose of any regular or special meeting may be specific in such notice.

Section 5.

Public Notice.

Reasonable notice shall be given to the public of all meetings of the Board.

Section 6.

Quorum.

A majority of the Board shall constitute a quorum for the transaction of any business to

come before it. The act of a majority of the Commissioners present at a meeting at which a quorum is present shall be the act of the Board.

Section 7.

Open Meetings.

All meetings of the Agency shall be open to the public.

ARTICLE V

Officers

Section 1.

Principal Officers.

The Officers of the Agency shall consist of a Chairman, a Vice-Chairman, an Executive Director, a Secretary and such other officers and agents as the Board shall determine.

Section 2.

Election.

The City Council shall designate and appoint the Chairman and the Vice-Chairman from among the members of the Board. All other officers of the Agency shall be appointed by the Board.

Section 3.

Duties.

The officers of the Agency shall have the following duties:

(a) Chairman. The Chairman shall preside at all meetings of the Board, shall have

general supervision of the operation of the Agency and shall have such other and further powers as may from time to time be prescribed by the Board.

(b) Vice-Chairman. In the absence of the Chairman or in the event of ~~his~~their death, inability or refusal to act, the Vice-Chairman shall perform the duties of the Chairman and when so acting shall have all the powers of and be subject to all of the restrictions of the Chairman.

(c) Executive Director. The Executive Director shall perform all administrative functions for and on behalf of the Agency and shall carry out such other and further duties as may be prescribed by the Board.

(d) Secretary. The Secretary shall have custody of and maintain all records pertaining to the Agency and shall record the minutes of all meetings, send out notices of meetings, and perform such other duties as may be prescribed of the Board.

(e) Other Officers. The Board may employ technical experts and such other agents and employees, permanent and temporary, as it may require and determine their qualifications, duties and compensation. For such legal service as it may require, the Agency may employ or retain its own counsel and legal staff.

Section 4.

Vacancies.

Any vacancy occurring in the office of Chairman or Vice-Chairman shall be filled by the City Council. Any vacancy occurring in any other office shall be filled by the Board.

Section 5.

Removal.

Any officer appointed by the Board may be removed by the Board whenever in its judgement the best interests of the Agency would be served thereby. The Chairman or Vice-Chairman may be removed only by the City Council in Compliance with the provisions of Article III, Section 4 of these Bylaws.

Section 6.

Compensation.

Officers, agents, employees and other appointees of the Agency, other than the Chairman and Vice-Chairman, shall receive such compensation for their services as the Board shall determine.

ARTICLE VI

Fiscal Year

The Fiscal Year of the Agency shall commence on October 1 and shall terminate on September 30.

ARTICLE.VII

Books and Records

Section 1.

Responsibility.

The City shall keep such records for the Agency as are called for by Section 2 of Article

XII hereof. All other books, records of accounts and minutes of all proceedings of the Board shall be kept by the Executive Director. Such books and records shall be kept at the registered office of the Agency.

Section 2.

Annual Report.

The Agency shall file with the City Council and with the Auditor General of the State of Florida, on or before March 31 of each year, a report of its activities for the preceding calendar year, which report shall include a complete financial statement setting forth its assets, liabilities, income and operating expense as of the end of such calendar year. At the time of filing the report, the Agency shall publish in a newspaper of general circulation in the City a notice to the effect that such report has been filed with the City and that the report is available for inspection during business hours in the office of the Clerk of the City and in the office of the Agency.

Section 3.

Access.

All financial records and minutes of meetings of the Board and all other books, records, documents, and instruments under the control and supervision of the Agency shall be open for inspection and for making audits, examinations, excerpts and transcriptions by

the City Council, the City (or any of its constituent departments or agencies) the Auditor General and any constituent departments or agencies of the State of Florida and the United State of America or any of their duly authorized representatives, and shall be available and accessible to the general public.

ARTICLE VIII

Conflicts of Interest

Section 1.

Interest in Project.

No Commissioner or employee of the Agency shall voluntarily or involuntarily acquire any personal interest, direct or indirect, in any Redevelopment Project, in any property included or planned to be included in any Redevelopment Project or in any contract or proposed contract in connection with such Redevelopment Project. In the event of involuntary acquisition, the interest acquired shall be immediately disclosed in writing to the City Council and such disclosure shall be entered upon the minutes of the City Council.

Section 2.

Ownership of Property.

If any Commissioner or employee owns or controls or acquires ownership or control of any interest, direct or indirect, of any property which he knows is included or is to be

included in a Redevelopment project, ~~he~~they shall immediately disclose such fact in writing to the City Council and such disclosure shall be entered upon the minutes of the City Council and any such commissioner or employee shall not participate in any action by the City Council or agency affecting such property. Any disclosure required to be made by this section to the City Council shall concurrently be made to the Agency.

ARTICLE IX

Seal

The Board shall provide a seal which shall be circular in form and shall have inscribed thereon the following: “Jacksonville Beach Community Redevelopment Agency – 1978 – Florida”.

ARTICLE X

Amendment

These Bylaws may be repealed or amended and new bylaws may be adopted by the Board; provided, however that the Board shall not amend or repeal any bylaw provision if such amendment or repeal would violate, or result in the violation of, any provision of the Community Redevelopment Act of any ordinance of the City or any other applicable law, rule or regulation.

ARTICLE XI

Indemnification

To the extent permitted by applicable law or ordinance of the City, the Agency shall indemnify each member of the Board and each officer, employee and agent of the Agency

and the estate, personal representatives and devisees of any such person against all judgements, including interest, fines, amounts paid or agreed upon in settlement, reasonable cost and expenses, including attorney's fees, and any other liability that may be incurred as a result of any claim, action, suit or proceeding, prosecuted or threatened to be prosecuted for or on account of any act performed or omitted or obligation entered into, if done or omitted in good faith without intended fraud and within what ~~he~~they reasonably believed to be the scope of ~~his~~their employment and authority and for a purpose which ~~he~~they reasonably believed to be in the best interest of and in connection with the administration, management, conduct or affairs of the Agency, and, with respect to any criminal actions or proceedings, in addition, the person seeking indemnification shall have been acquitted of the charge forming the subject matter of such criminal action or proceeding.

ARTICLE XII

Relationships With City

Section 1.

Approval by City Council.

All actions proposed to be taken by the Agency which are or may be subject to the primary jurisdiction of the City by reason of FS 163.358 of The Community Redevelopment Act shall be taken only after prior action by or approval of the City Council.

Section 2.

Services Performed by City.

The City shall provide the following services to the Agency:

- (a) full payroll services;
- (b) all accounting services;
- (c) all purchasing services through the City's Purchasing Department;
- (d) all reproduction, printing and copying services at cost; and
- (e) the opportunity for all employees of the Agency to participate in City health, dental, life insurance and other benefits.

Section 3.

Duties of Agency.

The Agency shall:

- (a) abide by the personnel rules of the City;
- (b) adhere to the fiscal policies established by the City Clerk as prescribed by Chapter VII 14 of the City Charter;
- (c) adhere to all City purchasing guidelines and State mandated purchasing requirements for municipalities; and
- (d) require all of its employees, if eligible, to participate in the City retirement system.

ARTICLE XIII

Commencement and Termination

The Agency shall be deemed to have commenced business as of March 20, 1978 and its existence shall terminate up action by the City Council or the legislature of the State of Florida.

ARTICLE XIV

Definitions

Section 1.

Defined Terms.

As used in these By-Laws, the following words shall have the meanings set opposite each:

- (a) Agency – “Agency shall mean the Jacksonville Beach Community Redevelopment Agency, as created under and in accordance with the Community Redevelopment Act and the Enabling Ordinance.
- (b) Board – “Board” shall mean the Board of Commissioners of the Agency, appointment in accordance with the Community Redevelopment Act and the enabling Ordinance.
- (c) City – “City” shall mean the City of Jacksonville Beach and shall include the geographical area presently encompassed by the City of Jacksonville Beach.
- (d) City Council – “City Council” shall mean the Jacksonville Beach City Council as the same is constituted from time to time.
- (e) Commissioners – “Commissioners” shall mean the members of the Board duly appointed by the City Council and holding office pursuant to such appointment and under the terms of these Bylaws.
- (f) Community Redevelopment Act – “Community Redevelopment Act” shall mean Part III of Chapter 163, known as the “Community Redevelopment Act of 1969, as set forth in Section 163.330 through 163.450, Florida Statutes, 1979, as the same shall be amended from time to time.
- (g) Enabling ordinance – “Enabling Ordinance” shall mean Ordinance No. 6950 enacted by the City Council on March 20, 1978 establishment the Agency.

(h) Project Area – “Project Area” shall mean the area of land in the City lying within the following boundaries: the area from Thirteenth Avenue South to Ninth Avenue North and the Oceanfront to the east side of Third Street. On November 4, 1985 the City Council added the Southend Redevelopment District, which is the area described in the 1986 Southend Redevelopment Plan.

Section 2.

Other Meanings.

Anything herein to the contrary notwithstanding, any word or phrase used in these Bylaws which is defined or used in the Community Redevelopment Act shall have the same meaning set forth in the Community Redevelopment Act.