



City of Jacksonville Beach

Agenda

City Council

11 North Third Street
Jacksonville Beach, Florida

Monday, October 2, 2023

6:00 PM

Council Chambers

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Regular Meeting of the City Council.

OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- A. Special City Council Meeting minutes held on September 18, 2023
- B. Regular City Council Meeting held on September 18, 2023

APPROVAL OF THE AGENDA

ANNOUNCEMENTS

COURTESY OF THE FLOOR TO VISITORS

CONSENT AGENDA

MAYOR AND CITY COUNCIL

CITY CLERK

CITY MANAGER/NEW BUSINESS

RESOLUTIONS

ORDINANCES

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which

the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting.

**Minutes of Special City Council Meeting
held Monday, September 18, 2023, at 5:30 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



CALL TO ORDER:

Mayor Hoffman called the meeting to order at 5:30 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members: Sandy Golding Bill Horn Dan Janson
Fernando Meza Cory Nichols Greg Sutton

Also present were City Manager Mike Staffopoulos, City Attorney Sandra Robinson, Chief Financial Officer Ashlie Gossett, and City Clerk Sheri Gosselin.

PURPOSE OF MEETING:

Mayor Hoffman stated the purpose of the meeting was to:

- 1) Adopt Resolution No. 2146-2023, adopting the Millage Rate for Fiscal Year 2023-2024 of \$3.9947 mills; and
- 2) Adopt Resolution No. 2147-2023, adopting the Operating Budget for Fiscal Year 2023-2024 of \$212,809,512.

Mayor Hoffman read the following statement into the record:

“The first item to be discussed is the Millage Rate. The budget for the City of Jacksonville Beach was prepared using a millage rate of \$3.9947 mills. The rolled-back rate is \$3.6461 mills. The millage rate of \$3.9947 mills is 9.56% more than the rolled-back rate.

The second item to be discussed is the Operating Budget. The Operating Budget for Fiscal Year 2023-2024 is \$212,809,512.”

Chief Financial Officer Ashlie Gossett briefly reviewed Budget Highlights and where Property Tax dollars go.

PUBLIC HEARING

Mayor Hoffman opened the Public Hearing.

No one came before the Council to speak.

Mayor Hoffman closed the public hearing.

RESOLUTION NO. 2146-2023

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adopt Resolution No. 2146-2023, adopting the millage rate for Fiscal year 2023-2024 of \$3.9947 mills.

There was no discussion by the Council.

Roll call vote: Ayes – Golding, Horn, Janson, Meza, Nichols, Sutton, Mayor Hoffman
The motion passed unanimously.

RESOLUTION NO. 2147-2023

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adopt Resolution No. 2147-2023, adopting the Operating Budget for Fiscal Year 2023-2024 of \$212,809,512.

There was no discussion by the Council.

Roll call vote: Ayes - Horn, Janson, Meza, Nichols, Sutton, Golding, Mayor Hoffman
The motion passed unanimously.

ADJOURNMENT:

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adjourn.

Roll call vote: Ayes - Janson, Meza, Nichols, Sutton, Golding, Mayor Hoffman
Nays - Horn
The motion passed 6-1.

There being no further business, the meeting adjourned at 5:35 P.M.

Submitted by: Callie Rayeski-Bowling
Administrative Assistant

Approval:

Christine H. Hoffman, MAYOR

Date: _____

**Minutes of Regular City Council Meeting
held Monday, September 18, 2023, at 6:00 P.M.
in the Council Chambers, 11 North 3rd Street,
Jacksonville Beach, Florida**



OPENING CEREMONIES: INVOCATION, FOLLOWED BY SALUTE TO THE FLAG

Council Member Janson provided the invocation, followed by the Pledge of Allegiance.

CALL TO ORDER:

Mayor Hoffman called the meeting to order at 6:00 P.M.

ROLL CALL:

Mayor: Christine Hoffman

Council Members: Sandy Golding Bill Horn Dan Janson
Fernando Meza Cory Nichols Greg Sutton

Also present were: City Manager Mike Staffopoulos, City Attorney Sandra Robinson, Director of Public Works Dennis Barron, Director of Beaches Energy Allen Putnam, Deputy City Manager Karen Nelson, and City Clerk Sheri Gosselin.

APPROVAL OF MINUTES:

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the following minutes:

- Special City Council Meeting held on September 5, 2023
- Regular City Council Meeting held on September 5, 2023
- Council Briefing held on September 11, 2023

APPROVAL OF THE AGENDA

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, and passed unanimously to approve the agenda.

ANNOUNCEMENTS:

Council Member Golding provided an update from the Florida League of Cities Policy Committee meetings held on September 8, 2023. She noted the Committees would meet again in October to narrow down priorities, but mentioned the Municipal Administration Policy Committee continued to focus on vacation rentals. Ms. Golding and the City Manager met with Senator Yarborough on September 11, 2023, to discuss the impact of vacation rentals and challenges due to the State preemption. She mentioned a few Members attended the Conservation Conversation held on September 14, 2023. She attended Fin Fest and loved the educational component of the event.

City Manager Staffopoulos announced his travel to the International City/County Manager Association Conference from September 30 - October 4, 2023. He stated Deputy City Manager Karen Nelson would attend the October 2, 2023 City Council meeting.

Council Member Janson noted the November National League of Cities meeting would include a solutions meeting presented by Airbnb.

Mayor Hoffman echoed compliments about Fin Fest and agreed it was an excellent event. She announced the HMS Prince of Wales would be in Mayport on September 20, 2023. She mentioned she would be out of town from September 30 - October 2, 2023, and Mayor Pro Tem Nichols would run the October 2, 2023 City Council meeting.

Council Members Nichols and Horn agreed Fin Fest was well run.

COURTESY OF THE FLOOR TO VISITORS:

- Jacob Wallace Crenshaw, 1012 Fantasy Drive, Atlantic Beach, spoke about short-term rentals.

CONSENT AGENDA:

Item A Accept the Monthly Financial Reports for the month of August 2023

Item B Approve a 3% salary increase for the City Attorney

Item C Approve Health Insurance Renewals effective January 1, 2024

Item D Approve a Temporary Access and Construction Easement and Grant of Easement from the Duval County School Board for San Pablo Elementary School

Item E Approve a Grant Agreement with the Florida Department of Environmental Protection in the amount of \$75,000 for the development of an Adaptation Plan under the Vulnerability Assessment

Item F Approve a Roadway Illumination Services Agreement with the Florida Department of Transportation for State Road 212 [Beach Boulevard] from 12th Street to State Road A1A [3rd Street]

Item G Adopt Resolution No. 2153-2023 approving the State of Florida, Department of Transportation Corporate Resolution, Delegation, and Special Power of Attorney form relative to the Roadway Illumination Services Agreement

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to approve the Consent Agenda.

Voice Vote: In a voice vote, the motion passed unanimously.

MAYOR AND CITY COUNCIL: None

CITY CLERK: None

CITY MANAGER:

Item A

- 1. Award/Reject Bid No. 2233-08 for Evans Drive Drainage Improvements Construction Project to MAER Homes, LLC d/b/a MAER Construction for an amount not to exceed \$295,721: and**
- 2. Award/Reject Construction Administration Services to Waitz & Moyer for an amount not to exceed \$5,750**

Director of Public Works Dennis Barron provided background on the item.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to award Bid No. 2223-08 for Evans Drive Drainage Improvements Construction Project to MAER Homes, LLC d/b/a MAER Construction for an amount not to exceed \$295,721.

Discussion: None

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Nichols, Sutton, Mayor Hoffman
The motion passed unanimously.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to award Construction Administration Services to Waitz & Moyer for an amount not to exceed \$5,750.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Nichols, Sutton, Golding, Mayor Hoffman
The motion passed unanimously.

- Item B**
- 1. Award/Reject Bid No. 2223-09 for FY22 Water Main Improvement Construction Project to MAER Homes, LLC d/b/a MAER Construction for an amount not to exceed \$378,279; and**
 - 2. Award/Reject Construction Administration Services to Jones Edmunds for an amount not to exceed \$21,395**

Mr. Barron provided background on the item.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to award Bid No. 2223-09 for FY22 Water Main Improvement Construction Project to MAER Homes, LLC d/b/a MAER Construction for an amount not to exceed \$378,279.

Discussion: Mr. Barron responded to a question from Council Member Janson stating the project would have no impact on the development south of Gonzalez Park.

Roll Call Vote: Ayes – Janson, Meza, Nichols, Sutton, Golding, Horn, Mayor Hoffman
The motion passed unanimously.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to award Construction Administration Services to Jones Edmunds for an amount not to exceed \$21,395.

Discussion: A discussion ensued about project observation and contacts for citizen concerns.

Roll Call Vote: Ayes – Meza, Nichols, Sutton, Golding, Horn, Janson, Mayor Hoffman
The motion passed unanimously.

- Item C**
- Award/Reject Bid No. 2223-12 to Utility Packaging and Construction, Inc., for Sampson substation relay panel replacements**

Director of Beaches Energy Allen Putnam provided background on the item.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to award Bid No. 2223-12 to Utility Packaging and Construction, Inc., for Sampson substation relay panel replacements.

Discussion: None

Roll Call Vote: Ayes – Nichols, Sutton, Golding, Horn, Janson, Meza, Mayor Hoffman
The motion passed unanimously.

Item D

1. **Authorize elected official Dan Janson to attend the National League of Cities (NLC) Federal Action Strike Team (FAST) Fly-in conference on October 16-19, 2023, at the Phoenix Park Hotel in Washington, D.C.**
2. **Authorize elected official Dan Janson to attend the National League of Cities (NLC) City Summit 2023 on November 16-19, 2023, in Atlanta, Georgia**

Mr. Staffopoulos provided background on the items.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to authorize elected official Dan Janson to attend the Florida League of Cities (FLC) Federal Action Strike Team (FAST) Fly-in conference on October 16-19, 2023, at the Phoenix Park Hotel in Washington, D.C.

Discussion: None

Roll Call Vote: Ayes – Sutton, Golding, Horn, Janson, Meza, Nichols, Mayor Hoffman
The motion passed unanimously.

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to authorize elected official Dan Janson to attend the National League of Cities (NLC) City Summit 2023 on November 16-19, 2023, in Atlanta, Georgia.

Discussion: A discussion ensued about the solution sessions.

Roll Call Vote: Ayes – Golding, Horn, Janson, Meza, Nichols, Sutton, Mayor Hoffman
The motion passed unanimously.

RESOLUTIONS:

Item A Adopt/Deny Resolution No. 2150-2023 amending the Position Classification and Pay Plan for Managerial, Professional and Administrative (Nonunion) Positions

Deputy City Manager Karen Nelson explained the amendments affected positions in Police Communications, the City Clerk's Office, and Human Resources.

Mayor Hoffman requested the City Clerk read Resolution No. 2150-2023 by title only, whereupon Ms. Gosselin read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, AMENDING ITS POSITION CLASSIFICATION AND PAY PLAN FOR MANAGERIAL, PROFESSIONAL AND ADMINISTRATIVE (NONUNION) POSITIONS; PROVIDING FOR ADOPTION OF RECITALS, ADOPTION OF THE PLAN, REPEAL OF PRIOR

INCONSISTENT RESOLUTIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adopt Resolution No. 2150-2023 amending the Position Classification and Pay Plan for Managerial, Professional and Administrative (Nonunion) Positions.

Discussion: None

Roll Call Vote: Ayes – Horn, Janson, Meza, Nichols, Sutton, Golding, Mayor Hoffman
The motion passed unanimously.

Item B Adopt/Deny Resolution No. 2155-2023 delegating authority to the City Manager to acquire and terminate easements

City Attorney Sandra Robinson provided background on the item.

Mayor Hoffman requested the City Clerk read Resolution No. 2155-2023 by title only, whereupon Ms. Gosselin read the following:

“A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, DELEGATING AUTHORITY TO THE CITY MANAGER TO ACQUIRE AND TERMINATE EASEMENTS; PROVIDING FOR ADOPTION OF RECITALS, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS AND COUNCIL DECISIONS, SEVERABILITY, AND AN EFFECTIVE DATE.”

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adopt Resolution No. 2155-2023 delegating authority to the City Manager to acquire and terminate easements.

Discussion: None

Roll Call Vote: Ayes – Janson, Meza, Nichols, Sutton, Golding, Horn, Mayor Hoffman
The motion passed unanimously.

ORDINANCES: None

ADJOURNMENT:

Motion: It was moved by Mr. Nichols, seconded by Ms. Golding, to adjourn.

Voice Vote: Ayes: Golding, Janson, Meza, Nichols, Mayor Hoffman
Nays: Horn, Sutton
The motion passed 5-2.

There being no further business, the meeting adjourned at 6:27 P.M.
Submitted by: Sheri Gosselin
City Clerk

Approval:

Christine H. Hoffman, MAYOR

Date: _____

DRAFT