City of Jacksonville Beach

11 North Third Street
Jacksonville Beach, Florida

Agenda for Special Meeting for Budget Adoption

City Council

Monday, September 18, 2023 | **5:30 PM** | **Council Chambers**

MEMORANDUM TO:

The Honorable Mayor and
Members of the City Council
City of Jacksonville Beach, Florida

Council Members:

The following Agenda of Business has been prepared for consideration and action at the Special Meeting of the City Council for budget adoption.

CALL TO ORDER

ROLL CALL

THE PURPOSE OF THIS MEETING IS TO:

A. Adopt Resolution No. 2146-2023, adopting the Millage Rate for Fiscal Year 2023-2024 of $3.9947 mills; and

Adopt Resolution No. 2147-2023, adopting the Operating Budget for Fiscal Year 2023-2024 of $212,809,512

MAYOR READS STATEMENT

A. (must be read before public hearing)

MAYOR OPENS PUBLIC HEARING

A. Public hearing on the Millage Rate and the Operating Budget

MAYOR CLOSES PUBLIC HEARING

RESOLUTIONS

A. Motion to adopt the Millage Rate for operating purposes of $3.9947, Resolution No. 2146-2023

- Discussion and Vote

B. Motion to adopt the Operating Budget for Fiscal Year 2023-2024 of $212,809,512, Resolution No. 2147-2023

- Discussion and Vote

ADJOURNMENT

NOTICE

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk or to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing a special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting.

CITY COUNCIL AGENDA ITEM	
TO:	Mayor and Council
FROM:	Michael J. Staffopoulos, City Manager
DATE:	07/20/2023
SUBJECT:	Millage Rate and Operating Budget for Fiscal Year 2023-2024

BACKGROUND

The purpose of this meeting is to hold a public hearing for the adoption of the Millage Rate and Operating Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024. These items are being held at a Special Meeting to comply with State Statutes.

The first item to be discussed is the Millage Rate. The tentative operating budget has been prepared using an unchanged millage rate of $3.9947 per $1,000 of assessed taxable value, 18.9% lower than the statewide average of $4.9275.

The second item to be discussed is the Operating Budget. FY2024 is the fourth consecutive fiscal year that we have prepared the budget while continuing to deal with uncertainty stemming from the COVID-19 pandemic and the volatile recovery that follows. While the financial outlook has generally improved since the onset of the pandemic, the recovery remains challenging. The budget being presented will allow the City to maintain its current service levels while also making significant investments in capital improvements. Additionally, the City continues to maintain its debt free status attained in October 2020.

As stewards of the taxpayer resources that make possible the services that are essential to our community, we will continue to manage these resources conservatively and responsibly.

The staff and City Council held four workshops to discuss all facets of the budget.

FINANCIAL IMPACT

The Operating Budget for Fiscal Year 2023-2024 is $212,809,512. The proposed operating budget is $10,644,895, or 4.8% lower than the current year.

The General Fund's proposed budget is $28,677,150, 7.6% higher than the current year. While property taxes represent 57.2% of General Fund revenues, 51% of the General Fund's total budget is used to pay for police and fire services.

- Total assessed value increased by $51,727,508 or 10.5%, which includes new construction of $48,253,648.
- Using planned 2024 millage rates, a homeowner in Jacksonville Beach with an assessed median value of $285,780 (and a homestead exemption of $50,000) can expect to pay $4,560 in property taxes. Of that amount, $942 (or $78.49 per month) will be paid to the City of Jacksonville Beach.

- Currently, the 'Save our Homes' amendment limits the annual increase on homesteaded property to the lower of 3% or the annual percent change in the Consumer Price Index. This reduces valuation increases for homesteaded residents.

REQUESTED ACTION

Adopt Resolution No. 2146-2023, adopting the Millage Rate for Fiscal Year 2023-2024 of $3.9947 mills; and

Adopt Resolution No. 2147-2023, adopting the Operating Budget for Fiscal Year 2023-2024 of $212,809,512

ATTACHMENTS

1. All Funds Summary
2. Where Your Property Tax Dollars Go

City of Jacksonville Beach - All Funds
Combined Summary of Revenues and Expenditures

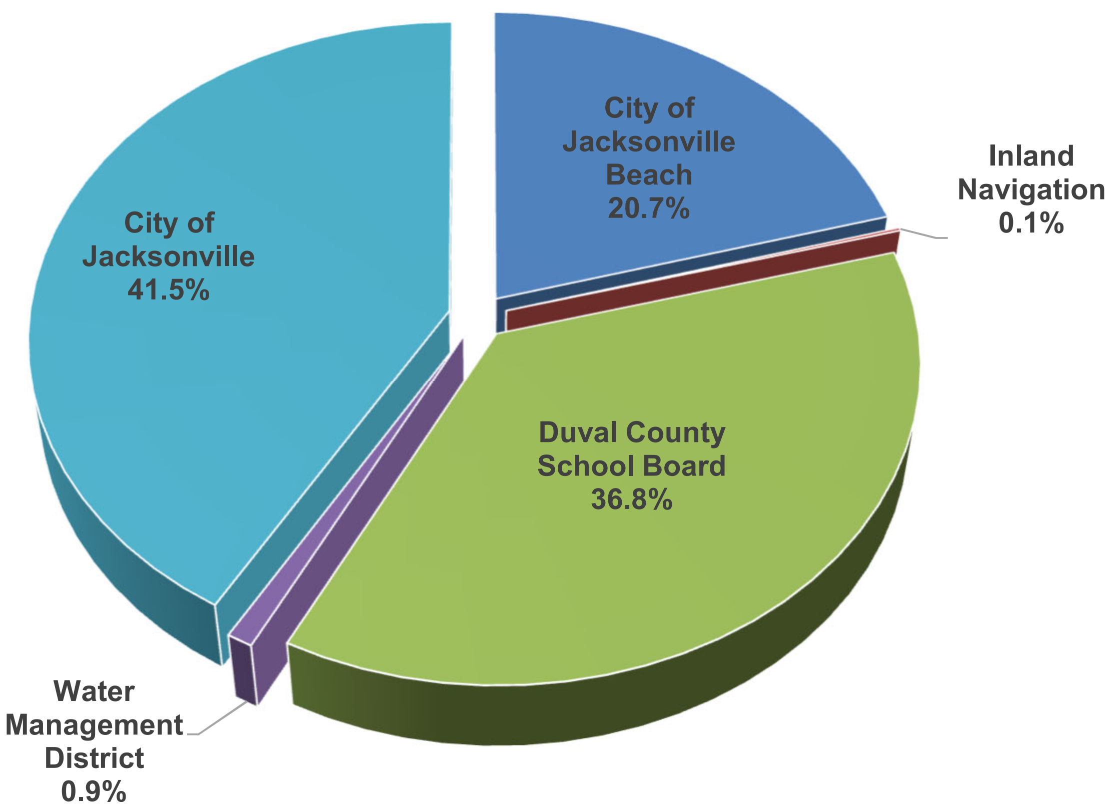
	Actual 2021	Actual 2022	Original Budget 2023	Proposed Budget 2024	Increase -Decrease	% Change
Unrestricted/unassigned	$ 84,690,637	$ 100,630,848	$ 109,862,753	$ 85,243,033	$ (24,619,720)	-22.4%
All other balances	213,753,673	235,674,870	216,753,709	216,753,709	-	0.0%
Beginning Fund Balance	**298,444,310**	**336,305,718**	**326,616,462**	**301,996,742**	**(24,619,720)**	-7.5%
Revenues						
Taxes	26,618,023	28,480,809	31,139,803	34,373,204	3,233,401	10.4%
Permits & Fees	845,334	1,033,441	647,300	795,100	147,800	22.8%
Intergovernmental	5,020,530	8,935,227	4,434,113	4,691,646	257,533	5.8%
Charges for Services	120,572,541	148,024,553	137,395,861	146,697,590	9,301,729	6.8%
Fines & Forfeitures	332,245	347,667	241,000	267,000	26,000	10.8%
Interest & other	27,299,652	(13,591,173)	16,836,118	15,684,088	(1,152,030)	-6.8%
Transfers In	9,066,020	10,728,252	8,140,492	8,253,070	112,578	1.4%
Total Revenues	**189,754,345**	**183,958,776**	**198,834,687**	**210,761,698**	**11,927,011**	6.0%
Other Financing Sources	**296,474**	**-**				
Expenditures						
Personal Services	30,837,392	31,909,820	35,796,848	39,533,963	3,737,115	10.4%
Operating-Energy	55,519,493	79,796,000	68,692,435	69,776,331	1,083,896	1.6%
Operating-All Other	40,969,680	42,411,373	50,419,234	56,691,198	6,271,964	12.4%
Capital Outlay	10,038,228	19,339,546	59,895,398	37,972,950	(21,922,448)	-36.6%
Debt Service	2,150,000	-	-	-	-	0.0%
Grants to Others	15,199	34,300	510,000	582,000	72,000	14.1%
Transfers	9,066,020	10,728,252	8,140,492	8,253,070	112,578	1.4%
Total Expenditures	**148,596,012**	**184,219,292**	**223,454,407**	**212,809,512**	**(10,644,895)**	-4.8%
Other Financing Uses	**3,593,400**	**-**				
Change in Fund Balance	**37,861,407**	**(260,516)**	**(24,619,720)**	**(2,047,814)**	**22,571,906**	-91.68%
Unrestricted/unassigned	100,630,848	109,862,753	85,243,033	83,195,219	(2,047,814)	-2.4%
All other balances	235,674,870	216,753,709	216,753,709	216,753,709	-	0.0%
Ending Fund Balance	**$ 336,305,718**	**$ 326,616,462**	**$ 301,996,742**	**$ 299,948,928**	**$ (2,047,814)**	-0.7%
Expenditures by Department						
00 - Non-Departmental	6,399,813	9,667,847	10,183,167	12,408,384	2,225,217	21.9%
01 - Executive	1,842,510	2,039,549	2,387,999	2,654,695	266,696	11.2%
02 - Finance	5,742,840	6,050,069	7,859,858	8,776,368	916,510	11.7%
04 - Planning and Development	1,030,087	1,096,159	1,232,919	1,400,700	167,781	13.6%
06 - Parks and Recreation	5,919,462	6,543,132	7,494,900	8,210,669	715,769	9.6%
07 - Public Works	17,268,353	18,294,578	27,705,510	28,729,200	1,023,690	3.7%
09 - Police	11,104,191	10,946,151	11,648,898	12,697,986	1,049,088	9.0%
10 - Fire and Emergency Services	2,984,593	3,008,163	3,148,652	3,351,287	202,635	6.4%
12 - Beaches Energy Services	80,702,885	105,906,389	100,372,570	103,223,483	2,850,913	2.8%
13 - Human Resources	12,762,998	12,839,075	14,156,615	15,274,806	1,118,191	7.9%
16 - Community Redevelopment	1,767,505	6,527,535	35,230,849	13,834,007	(21,396,842)	-60.7%
17 - Information Services	1,070,774	1,300,645	2,032,470	2,247,927	215,457	10.6%
Total Expenditures	**$ 148,596,012**	**$ 184,219,292**	**$ 223,454,407**	**$ 212,809,512**	**$ (10,644,895)**	-4.8%
Expenditures by Major/Nonmajor Fund:						
General Fund	$ 24,521,512	$ 27,055,302	$ 26,657,072	$ 28,677,150	$ 2,020,078	7.6%
Redevelopment	3,087,977	7,750,151	36,621,995	15,531,851	(21,090,144)	-57.6%
General Capital Projects	1,169,454	2,937,638	4,314,400	6,861,085	2,546,685	59.0%
Electric	78,155,134	102,438,633	97,432,960	100,071,158	2,638,198	2.7%
Water & Sewer	10,501,039	10,918,437	12,009,494	14,080,396	2,070,902	17.2%
Total Major Funds	117,435,115	151,100,161	177,035,921	165,221,640	(11,814,281)	-6.7%
Nonmajor Governmental	1,713,030	1,794,891	7,659,686	2,927,366	(4,732,320)	-61.8%
Nonmajor Enterprise	9,234,467	10,534,189	14,424,618	18,017,182	3,592,564	24.9%
Internal Service	12,202,703	12,558,320	15,749,360	17,948,519	2,199,159	14.0%
Pension	8,010,697	8,231,730	8,584,822	8,694,805	109,983	1.3%
Total Nonmajor Funds	31,160,897	33,119,131	46,418,486	47,587,872	1,169,386	2.5%
Total Expenditures	**$ 148,596,012**	**$ 184,219,292**	**$ 223,454,407**	**$ 212,809,512**	**$ (10,644,895)**	-4.8%
Total Expenditures	$ 148,596,012	$ 184,219,292	$ 223,454,407	$ 212,809,512	$ (10,644,895)	-4.8%
less: Internal Service Charges	12,202,703	12,558,320	15,749,360	17,948,519	2,199,159	14.0%
less: Transfers	9,066,020	10,728,252	8,140,492	8,253,070	112,578	1.4%
Net Budgeted Expenditures	**$ 127,327,289**	**$ 160,932,719**	**$ 199,564,555**	**$ 186,607,923**	**$ (12,956,632)**	-6.5%

Where Your Property Tax Dollars Go

Property Taxes on a Home with Homestead Exemption*

($50,000; $25,000 for school districts)

Current Millage Rate			Proposed FY2024 Millage Rate	
Millage Rate	Property Tax		Millage Rate	Property Tax
$3.9947	**$942**	**City of Jacksonville Beach**	**$3.9947**	**$942**
0.0320	$8	Inland Navigation	0.0288	$7
5.4840	$1,430	Duval County School Board	6.4310	$1,677
0.1974	$47	Water Management District	0.1793	$42
8.0262	$1,892	City of Jacksonville	8.0262	$1,892
$17.7343	$4,318	TOTAL	$18.6600	$4,560



Based on a median home assessed value of $285,780 (Property Appraiser)

THIS STATEMENT MUST BE READ BEFORE PUBLIC HEARING

SPECIAL COUNCIL MEETING - September 18, 2023 - 5:30 p.m.

<u>The first item to be discussed is the Millage Rate</u>.

The budget for the City of Jacksonville Beach was prepared using a millage rate of $3.9947 mills. The rolled back rate is $3.6461 mills. The millage rate of $3.9947 mills is 9.56% more than the rolled back rate.

<u>The second item to be discussed is the Operating Budget</u>.

The Operating Budget for Fiscal Year 2023-2024 is $212,809,512.

Introduced by: ________________________
Adopted:____________________________

RESOLUTION NO. 2146-2023

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO ADOPT THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF JACKSONVILLE BEACH, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Jacksonville Beach ("City"), on September 18, 2023, adopted Fiscal Year 2023-2024 Final Millage Rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Jacksonville Beach, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Jacksonville Beach, Florida, has been certified by the Duval County Property Appraiser to the City of Jacksonville Beach, Florida, as $5,274,780,080.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

1. The 2023-2024 operating millage rate for the City of Jacksonville Beach, Florida, is $3.9947 mills, which is 9.56% more than the rolled-back rate of $3.6461 mills.

2. The budget of expenditures for the fiscal year beginning October 1, 2023, and ending September 30, 2024, as set forth in Resolution No. 2147-2023, "A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024" to be adopted by the City Council at a meeting held on September 18, 2023, is hereby acknowledged; and for the purpose of financing and defraying the expense of the several departments and discharging the indebtedness of the City as provided for in said proposed budget, ad valorem taxes shall be levied, assessed and collected as hereinafter provided.

3. The County/City Tax Collector is hereby authorized and directed to collect out of the property listed upon the Tax Assessment Roll, and from each of the persons, firms and/or corporations named in said annual Tax Assessment Roll, the taxes and money set down in such annual Tax Roll opposite each name or lot, parcel or tract of land therein described in accordance with the assessment and levy herein adopted and imposed. In case the taxes so imposed are not paid at the time prescribed by law, the County/City Tax Collector is hereby commanded to have the collection thereof enforced in the manner provided by law, and the said County/City Tax collector shall account for all sums of money collected by him as the County/City Tax Collector of the City of Jacksonville Beach at the time and in the manner as shall be required of him by Resolution.

4. When the Property Appraiser notifies the City of the aggregate change in the assessment roll prior to the extension of the rolls, the City Manager is authorized to adjust the adopted millage rates if the taxable value included on the tax roll is at variance from the taxable value shown on the roll to be extended by more than three percent (3.0%). The adjustment shall be such that the taxes computed by applying the adopted rate against the certified taxable value are equal to the taxes computed by applying the adjusted adopted rate to the taxable value on the roll to be extended.

5. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 18th day of September, 2023.

____
Christine H. Hoffman, Mayor

____
Sheri Gosselin, City Clerk

Approved as to form and legal sufficiency:

____
Sandra R. Robinson, City Attorney

Introduced by: ________________________
Adopted:_____________________________

RESOLUTION NO. 2147-2023

A RESOLUTION OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, TO ADOPT THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager has submitted itemized estimates of the costs of operating the City Government and has made specified suggestions for the proper financing therefor, the same having been duly considered by the City Council; and

WHEREAS, the City of Jacksonville Beach of Duval County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Jacksonville Beach of Duval County, Florida, set for the revenue estimate and appropriations and for the Budget for the Fiscal Year 2023-2024 in the amount of $212,809,512.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACKSONVILLE BEACH, FLORIDA, THAT:

1. The fiscal year 2023-2024 operating budget be adopted.

2. The City Council recognizes that the budget is a revenue and spending plan which requires adjustment from time to time as circumstances change. The City Council authorizes to the City Manager to make budget amendments in the budget for the fiscal period beginning October 1, 2023, and ending September 30, 2024, at the department level as long as the amendments do not increase or decrease the overall budget for the related department in the General Fund, or at the fund level in a fund other than the General Fund.

3. The City Council authorizes the City Manager to use funds from any relevant account to pay for items such as staffing, contract services, rental equipment, communications equipment, emergency repairs, and supplies in response to a named storm or declaration of a state of emergency issued by the Mayor for a severe weather event or other emergency of similar magnitude.

4. The City Council further authorizes the City Manager to make budget amendments in the budget for the fiscal period beginning October 1, 2023 and ending September 30, 2024, in furtherance of improvements or works which were approved by the City Council and begun in a previous year, but which were not completed in that year, and any such adjustment shall continue in force until the purpose for which it was made shall have been accomplished or abandoned.

5. The City Council further authorizes the City Manager to expend donated monies, so long as the expenditure is consistent with the purpose of the donation.

6. In compliance with the Convention Development Tax Act, Section 212.0305 Florida Statutes, the City of Jacksonville Beach, being unable to use Convention Development revenue solely for the purposes stated in the section, is hereby authorized to use the revenue to acquire and develop municipal parks, lifeguard stations or athletic fields.

7. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 18th day of September, 2023.

____
Christine H. Hoffman, Mayor

____
Sheri Gosselin, City Clerk

Approved as to form and legal sufficiency:

____
Sandra R. Robinson, City Attorney

City of Jacksonville Beach - All Funds
Combined Summary of Revenues and Expenditures

	Actual 2021	Actual 2022	Original Budget 2023	Proposed Budget 2024	Increase -Decrease	% Change
Unrestricted/unassigned	$ 84,690,637	$ 100,630,848	$ 109,862,753	$ 85,243,033	$ (24,619,720)	-22.4%
All other balances	213,753,673	235,674,870	216,753,709	216,753,709	-	0.0%
Beginning Fund Balance	**298,444,310**	**336,305,718**	**326,616,462**	**301,996,742**	**(24,619,720)**	-7.5%
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Permits & Fees	845,334	1,033,441	647,300	795,100	147,800	22.8%
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Transfers In	9,066,020	10,728,252	8,140,492	8,253,070	112,578	1.4%
Total Revenues	**189,754,345**	**183,958,776**	**198,834,687**	**210,761,698**	**11,927,011**	6.0%
Other Financing Sources	**296,474**	**-**				
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Operating-Energy	55,519,493	79,796,000	68,692,435	69,776,331	1,083,896	1.6%
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Capital Outlay	10,038,228	19,339,546	59,895,398	37,972,950	(21,922,448)	-36.6%
Debt Service	2,150,000	-	-	-	-	0.0%
Grants to Others	15,199	34,300	510,000	582,000	72,000	14.1%
Transfers	9,066,020	10,728,252	8,140,492	8,253,070	112,578	1.4%
Total Expenditures	**148,596,012**	**184,219,292**	**223,454,407**	**212,809,512**	**(10,644,895)**	-4.8%
Other Financing Uses	**3,593,400**	**-**				
Change in Fund Balance	**37,861,407**	**(260,516)**	**(24,619,720)**	**(2,047,814)**	**22,571,906**	-91.68%
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Expenditures by Department						
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02 - Finance	5,742,840	6,050,069	7,859,858	8,776,368	916,510	11.7%
04 - Planning and Development	1,030,087	1,096,159	1,232,919	1,400,700	167,781	13.6%
06 - Parks and Recreation	5,919,462	6,543,132	7,494,900	8,210,669	715,769	9.6%
07 - Public Works	17,268,353	18,294,578	27,705,510	28,729,200	1,023,690	3.7%
09 - Police	11,104,191	10,946,151	11,648,898	12,697,986	1,049,088	9.0%
10 - Fire and Emergency Services	2,984,593	3,008,163	3,148,652	3,351,287	202,635	6.4%
12 - Beaches Energy Services	80,702,885	105,906,389	100,372,570	103,223,483	2,850,913	2.8%
13 - Human Resources	12,762,998	12,839,075	14,156,615	15,274,806	1,118,191	7.9%
16 - Community Redevelopment	1,767,505	6,527,535	35,230,849	13,834,007	(21,396,842)	-60.7%
17 - Information Services	1,070,774	1,300,645	2,032,470	2,247,927	215,457	10.6%
Total Expenditures	**$ 148,596,012**	**$ 184,219,292**	**$ 223,454,407**	**$ 212,809,512**	**$ (10,644,895)**	-4.8%
Expenditures by Major/Nonmajor Fund:						
General Fund	$ 24,521,512	$ 27,055,302	$ 26,657,072	$ 28,677,150	$ 2,020,078	7.6%
Redevelopment	3,087,977	7,750,151	36,621,995	15,531,851	(21,090,144)	-57.6%
General Capital Projects	1,169,454	2,937,638	4,314,400	6,861,085	2,546,685	59.0%
Electric	78,155,134	102,438,633	97,432,960	100,071,158	2,638,198	2.7%
Water & Sewer	10,501,039	10,918,437	12,009,494	14,080,396	2,070,902	17.2%
Total Major Funds	117,435,115	151,100,161	177,035,921	165,221,640	(11,814,281)	-6.7%
Nonmajor Governmental	1,713,030	1,794,891	7,659,686	2,927,366	(4,732,320)	-61.8%
Nonmajor Enterprise	9,234,467	10,534,189	14,424,618	18,017,182	3,592,564	24.9%
Internal Service	12,202,703	12,558,320	15,749,360	17,948,519	2,199,159	14.0%
Pension	8,010,697	8,231,730	8,584,822	8,694,805	109,983	1.3%
Total Nonmajor Funds	31,160,897	33,119,131	46,418,486	47,587,872	1,169,386	2.5%
Total Expenditures	**$ 148,596,012**	**$ 184,219,292**	**$ 223,454,407**	**$ 212,809,512**	**$ (10,644,895)**	-4.8%
Total Expenditures	$ 148,596,012	$ 184,219,292	$ 223,454,407	$ 212,809,512	$ (10,644,895)	-4.8%
less: Internal Service Charges	12,202,703	12,558,320	15,749,360	17,948,519	2,199,159	14.0%
less: Transfers	9,066,020	10,728,252	8,140,492	8,253,070	112,578	1.4%
Net Budgeted Expenditures	**$ 127,327,289**	**$ 160,932,719**	**$ 199,564,555**	**$ 186,607,923**	**$ (12,956,632)**	-6.5%