



City of Jacksonville Beach

Regular Meeting Agenda

Community Redevelopment Agency

11 North Third Street
Jacksonville Beach, Florida

Monday, March 27, 2023

3:00 PM

Council Chambers

MEMORANDUM TO:

Members of the City of Jacksonville Beach Community Redevelopment Agency

The following Agenda of Business has been prepared for consideration and action at a Regular Meeting of the Community Redevelopment Agency:

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

A. February 27, 2023 Regular Minutes

COURTESY OF THE FLOOR TO VISITORS

STAFF REPORT

A. March Staff Report

OLD BUSINESS

NEW BUSINESS

A. Accept/Reject the FY2022 Jacksonville Beach Community Redevelopment Agency Financial Statements and Independent Auditor's Report

ITEMS FOR DISCUSSION

ADJOURNMENT

NOTICE

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299 no later than one business day before the meeting or by sending an e-mail to CityClerk@jaxbchfl.net.

In accordance with Section 286.0114, Florida Statutes, any member of the public can attend the public hearing and can be heard on any matter presented before the Agency. Anyone who wishes to provide live public comment should complete a "Speaker Request Card" and submit it to the recording secretary prior to the beginning of the meeting. These forms are available at the entrance of the City Council Chambers for your convenience. Speakers will be called to address the Agency when specified items are under consideration and will be limited to a maximum of three minutes or less, at the discretion of the presiding

officer.

Alternatively, written public comment can be submitted in advance and must include the following: (1) First Name, (2) Last Name, (3) Address, (4) Public Hearing Date, (5) Specific Agenda Item(s), and (6) Comments. Written public comments may be submitted by one of the following options: (1) Email to the Agency Administrator at planning@jaxbchfl.net, (2) Postal mail to Community Redevelopment Agency Administrator - Public Comment, 11 3rd Street North, Jacksonville Beach, FL 32250, or (3) Drop off in-person to Planning and Development at City Hall. Written comments that include all required information and are received 24 hours in advance of the meeting will be distributed to the Agency and attached to the related agenda item before the start of the meeting. Written public comments will be read into the record at the appropriate time and will be limited to three minutes of reading time. All comments received are public record.

In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

cc: City Manager; City Attorney

**Minutes of Community Redevelopment Agency Meeting
held Monday, February 27, 2023 at 3:00 PM
in the Council Chambers**



CALL TO ORDER

This meeting was called to order at 3PM

ROLL CALL

Chairman: Art Graham
Board Members: Frances Povloski- ABSENT Jeffrey Jones
David McGraw Gary Paetau

Also present were: Heather Ireland, Jim Gilmore, Taylor Mobbs

APPROVAL OF MINUTES

A. January 23, 2023 Meeting

A motion was made by Mr. Jones to approve the minutes. This was seconded by Mr. Paetau. All were in favor.

COURTESY OF THE FLOOR TO VISITORS

STAFF REPORT

A. February 2023 Updates

Staff briefed the agency on updates on various projects throughout the two districts. Staff informed the agency they submitted the CAPE program as well as the Public Art Program to the FRA Conference planning committee and sessions for the 2023 FRA Annual Conference. Staff also informed the agency that in April the PAAC will review submissions for the Seawalk Pavilion mural, and at the March PAAC meeting, the committee will be assisting staff in developing some specific guidelines for murals as part of the facade grant program.

OLD BUSINESS

Agency member, Mr. Jones, brought up the downtown planter beds condition. Mr. Jones stated he would like to see the dead plants removed from the beds, and the material samples redone in a more aesthetic way so the agency can determine what materials they would like to use in the beds moving forward.

Mr. Paetau agreed with Mr. Jones and stated the beds located in the Southend district medians look nice, and should the concrete screening in the downtown mirror those beds? Staff stated they would discuss these matters further with the parks and recreation

department.

Mr. Paetau also requested a more in depth update from the public works department on the status of the projects to ensure projects are not falling too far behind schedule.

NEW BUSINESS

A. CAPE Mural Approval

A motion was made by Mr. Paetau to approve the mural design by C. Stanley Creative, recommended by the PAAC. This was seconded by Mr. McGraw. All were in favor.

ITEMS FOR DISCUSSION

A. Latham Plaza Update

Staff briefly informed the agency on the status of the Latham Plaza design and reported back information from the bi-weekly staff meetings with HALFF. The agency can expect HALFF to report to them at the March workshop meeting and provide some refined concepts, and design options for the plaza.

ADJOURNMENT

There being no further business, this meeting was adjourned at 3:18 PM.

Submitted by: Taylor Mobbs, CRA Coordinator

Approval:

Art Graham, Chairman

Date: _____

CRA Staff Report (as of 3/21/2023)

Downtown Projects/Updates:

- Pier Parking Lot
 - Received DEP permit on January 10, 2023 – with the removal of the lighting concept, as FWC would not approve with lighting proposed
 - Staff is working with FWC to reach a resolution for approval of lighting for the project that fits the standards of the City of satisfies FWC
 - Staff meeting with the contractor who will be pricing out the project on February 23, 2023 to walk the project site and ensure the contractor knows the goals and intent of the project, in order to get the most accurate pricing.
 - Gordian and the Contractor, FH Paschen, are currently working on a price list for the project. Once this estimate is received, staff will review, and bring to the agency for approval to move forward with the project.
 - Staff had another call with FWC and have reached a tentative resolution regarding lighting. FWC was getting together final comments, before staff can submit the lighting approval.
- Façade Grant Program
 - Façade grant program is live on the website and staff is accepting applications
 - Staff will brief the hospitality community at the hospitality industry meeting downtown on February 21, 2023
 - Staff anticipates bringing completed applicants to the CRA for approval at the March/April meeting (s)
 - There should be at least one application for review at the April meeting.
 - Staff has met with and discussed the project with the building owner.
- Shower Tower Replacements
 - There are shower towers located at various street ends throughout the downtown district
 - It was determined the CRA initially paid for the installation of the shower towers
 - Parks and Recreation will be working with staff to replace the shower towers located within the district
- Trashcans Downtown
 - Trashcans have been delivered
 - Installation occurring as soon as the correct size inserts for the trashcans arrive. Upon assembly, it was noted the inserts for the cans were smaller than they were supposed to be. The installation should occur before the end of the month. Old cans will not be removed until the proper inserts arrive.
- Ocean Front Park
 - Parks and recreation staff have discussed the volley ball courts located at the park with staff, and plans to obtain quotes on maintenance of the volleyball area, and the overall park in the near future. This park was funded initially by the CRA and CRA maintenance dollars can be allocated for repairs and maintenance

- Staff has discussed this with parks and recreation and feel that this project should be its own capitol improvement project in the FY24 budget year. This would be inclusive of upgrades to the volley ball court, and adding back some type of play structure to the park.
- Ritz Lot Fence Repair
 - The fence located around the CRA lot adjacent to the Ritz is in disrepair.
 - Staff researched the initial install of the fence, and it was funded by the CRA
 - Staff has asked Parks Department to obtain quotes for a new fence so it can be replaced.
- Downtown Parking Study
 - After discussion with the agency and city council, it was determined a parking study for the downtown would be necessary before moving forward with any changes to parking
 - Staff and The Southern Group are working on a scope for the parking study
 - Staff utilized the Public Works departments continuing services contracts with various engineering firms, and have tentatively found a firm that can handle the parking study
 - Staff will continue to work on the scope, obtain a quote and proposal from the firm, then seek CRA approval on the study and costs associated
 - Staff has found a firm with a continuing services contract with public works, and reached out to the firm with the intended scope for the project. Staff will work out the details and scope of the parking study for downtown with the consultant, and present something to the agency (likely) at its April meeting regarding scope and fee of the study.
- See Public Works staff report for additional Downtown updates relating to infrastructure projects

Southend Project Updates:

- SB Sidewalk Entry
 - One side of the entry has been completed
 - Contractor will continue on the other sidewalk, and anticipates completion by the end of February
 - Sidewalk entry completed.
- Passive Park
 - CHW began working on the concept for the park in mid-January 2023
 - Surveying was done late January
 - CHW anticipates 4 weeks to complete the draft design concept for the park
 - Staff will bring the design concept to the March CRA meeting
 - CHW ran into some issues with the parcels during the surveying process. The administration worked with CHW and worked out the issues and CHW is proceeding with the concept for the agency.
- See Public Works staff report for additional Southend updates relating to infrastructure projects

Misc. Updates:

- FY24 Budget Process
 - Staff has started the budget process for fiscal year 2024
 - Some major projects included in this budget cycle are:
 - Latham plaza construction
 - Lighting in the downtown
 - Planter Beds (grates, turf, etc.)
 - Urban trails
 - Splash pad improvements in SB Park
 - New sidewalk and parking at SB Park
 - Passive park construction
 - The FY24-28 CIP discussion has begun, all of the projects listed above are listed in the CIP
- Urban Trails
 - Staff is working internally with various departments to prioritize segments of the trail and budget accordingly
 - Council will continue to discuss the project and the plans for downtown, specifically how the plan(s) will impact 1st street
 - “Connectivity Corridors” are budgeted in both the downtown and Southend districts in FY24
- Springhill Suites
 - Plans to open sometime in April 2023
- Beaches Town Center
 - Jekyll Island Brewing and the private event space to open at a later date
 - Oaxaca is officially open as of March 20, 2023
- 2023 FRA Conference
 - The 2023 FRA conference is being held at Sawgrass
 - Staff is on the planning committee for the conference
 - Both the Southend and downtown districts will be a mobile bus tour as one of the conference sessions
 - Staff is participating in the selection committee for conference sessions and key note speakers. Staff is meeting with the planning committee in April to discuss and evaluate the submissions for sessions and speakers

Upcoming Events:

- March 31, 2023-April 2, 2023: Springing the Blues
 - 5PM-10PM, Latham Plaza and Seawalk Pavilion
- April 9, 2023: Easter Sunrise Service
 - 6:45AM Latham Plaza
- April 30, 2023: Opening of the Beaches Parade

Future Meetings:

- CRA April Workshop: April 10, 2023 (IF NEEDED)
- CRA April Meeting: April 24, 2023
- CRA May Workshop: May 8, 2023 (IF NEEDED)
- CRA May Meeting: May 22, 2023
- PAAC April Meeting: April 20, 2023
 - Review submissions for Seawalk Pavilion Mural and select final candidates to conduct interviews with. Likely will hold a special called meeting to conduct interviews similar to the process with the CAPE mural



City of Jacksonville Beach • 11 North Third Street • Jacksonville Beach, FL 32250

CRA AGENDA ITEM	
TO:	Community Redevelopment Agency
FROM:	Ashlie Gossett, Chief Financial Officer
DATE:	01/13/2023
SUBJECT:	Accept/Reject the FY2022 Jacksonville Beach Community Redevelopment Agency Financial Statements and Independent Auditor's Report

BACKGROUND

State Statutes require a separate independent audit of tax increment fund districts in addition to the independent audit requirements for the City. Because the CRA is a dependent special district of the City, its financial information will continue to be presented within the City's Annual Comprehensive Financial Report in addition to its own financial statements.

The CRA received an unmodified opinion which is the highest level of assurance that can be attained during an independent audit.

FINANCIAL IMPACT

For informational purposes only.

REQUESTED ACTION

Accept the FY2022 Jacksonville Beach Community Redevelopment Agency Financial Statements and Independent Auditor's Report

ATTACHMENTS

1. FY2022 CRA Financial Statements and Audit Report
2. FY2022 Governance Communication CRA

2022

Jacksonville Beach Community
Redevelopment Agency

Financial Statements and
Independent Auditor's Report

September 30, 2022

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR’S REPORT**

**JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)**

SEPTEMBER 30, 2022

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INDEPENDENT AUDITOR'S REPORT

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and each major fund of the Jacksonville Beach Community Redevelopment Agency (the Agency), a component unit of the City of Jacksonville Beach, Florida, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Agency's financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund for the Agency as of September 30, 2022, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any known information that may raise substantial doubt shortly thereafter.

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To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

INDEPENDENT AUDITOR'S REPORT

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

INDEPENDENT AUDITOR'S REPORT

management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 2023, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.



March 10, 2023
Tallahassee, Florida

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Management's Discussion and Analysis (the MD&A) of the Jacksonville Beach Redevelopment Agency (the Agency), is intended to provide an overview of the Agency's financial position and results of operations for the fiscal year ended September 30, 2022. The MD&A should be read in conjunction with the Agency's financial statements, including the accompanying notes, to enhance the understanding of the Agency's financial performance.

Financial Highlights

- At September 30, 2022, restricted net position of \$37,204,745 is unspent tax increment financing revenues restricted for upcoming redevelopment projects.
- Fund balance increased in the current year by \$1,652,227. Substantially all of this increase is attributable to tax increment revenues in excess of expenditures due to the timing of the Community Redevelopment Agency (CRA) projects.
- \$2,331,027 in Southend Redevelopment District tax increment revenues was returned to the taxing authorities as part of the year-end fund balance appropriation.

Overview of the Financial Statements

This MD&A is intended to serve as an introduction to the Agency's basic financial statements which have the following components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements and 4) required supplementary information. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Agency's finances in a manner similar to a private-sector business.

The statement of net position presents information on all of the Agency's assets and liabilities with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.

The statement of activities presents information showing how the Agency's net position changed during each fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements listed above distinguish functions of the Agency that are principally supported by ad-valorem taxes and intergovernmental revenues from other functions that are intended to recover all or a significant portion of their cost through user fees and charges. The governmental activities in the Agency are community redevelopment and public safety.

MANAGEMENT'S DISCUSSION AND ANALYSIS

The government-wide financial statements include only the financial activities of the Agency. However, the Agency is considered a component unit of the City of Jacksonville Beach, Florida (the City), and as such, the financial information of the Agency is included in the City's Comprehensive Annual Financial Report in each fiscal year.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Agency uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources, available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities when required.

Key elements of the reconciliation of these two statements are that the government-wide statement of activities reports the issuance of debt as a liability, the purchases of capital assets as assets which are then charged to expense over their useful lives (depreciated) and changes in long-term liabilities as adjustments of expenses. Conversely, the governmental funds statements report the issuance of debt as another financing source of funds, the repayment of debt as an expenditure, the purchase of capital assets as an expenditure, and do not reflect changes in long-term liabilities.

The Agency maintains two governmental funds. Information is presented separately for the Downtown and Southend Redevelopment Districts in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance. In the City's annual Comprehensive Annual Financial Report, these two funds are referred to as the Downtown and Southend Redevelopment Trust funds.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential for a full understanding of the information provided in the government-wide and fund financial statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Government-Wide Financial Analysis

The following table summarizes the statement of net position for the current and prior year:

SUMMARY SCHEDULE OF NET POSITION

	<u>2022</u>	<u>2021</u>
Current Assets	\$ 40,255,346	\$ 38,170,925
Capital Assets, Net	<u>7,250,921</u>	<u>7,291,255</u>
Total Assets	<u>47,506,267</u>	<u>45,462,180</u>
Current Liabilities	<u>3,050,601</u>	<u>2,618,458</u>
Total Liabilities	<u>3,050,601</u>	<u>2,618,458</u>
Net Position		
Investment in Capital Assets	7,250,921	7,291,255
Restricted for Redevelopment Projects	37,204,745	35,552,467
Unrestricted	-	-
Total Net Position	<u>\$ 44,455,666</u>	<u>\$ 42,843,722</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. Governmental activities increased the Agency's net position by \$1,611,944 for the year ended September 30, 2022. Key elements of the change are described below.

The following table summarizes the changes in net position for the current and prior year:

SUMMARY OF CHANGES IN NET POSITION

	<u>2022</u>	<u>2021</u>
General Revenues:		
Tax Increment Financing	\$ 10,078,421	\$ 9,651,025
Investment and Other Income	<u>(716,325)</u>	<u>43,999</u>
Total Revenues	<u>9,362,096</u>	<u>9,695,024</u>
Expenses:		
Community Redevelopment	6,527,536	1,881,040
Public Safety	<u>1,222,616</u>	<u>1,206,938</u>
Total Expenses	<u>7,750,152</u>	<u>3,087,978</u>
Change in Net Position	1,611,944	6,607,046
Net Position, Beginning of Year	<u>42,843,722</u>	<u>36,236,676</u>
Net Position, End of Year	<u>\$ 44,455,666</u>	<u>\$ 42,843,722</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS

Community redevelopment expenses increased by \$4,646,496, largely due to the timing of capital projects.

Governmental Funds

The focus of the Agency's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Agency's financing requirement. In particular, fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The Agency maintains two Redevelopment trust funds, one for the Downtown District and another for the Southend District. At the end of the current year, a fund balance of \$37,203,211 was both restricted and appropriated to ongoing and future redevelopment projects.

The Agency is required to adopt an annual budget for the two funds prepared on a basis consistent with accounting principles generally accepted in the United States of America.

Capital Assets

The Agency's investment in capital assets as of September 30, 2022, is \$7,250,921, which is strictly land held for future development projects. In FY2022, several land parcels in the Southend District were auctioned off for future single-family home developments, reducing the capital assets by \$40,334. When the remaining development projects are completed, the land and resulting improvements will become property of the City.

Budgetary Highlights

The Agency's governing board, the CRA, is authorized to transfer budget amounts. Revisions that alter the total expenditure must be approved by both the CRA and City Council. Legal level of control is maintained at the fund level. The difference between the original budget and the final amended amount was a net increase of \$8,687,935 for capital projects and a net decrease of \$965 for other expenditures.

Actual revenues were lower than the final budgeted revenues by \$1,317,524, largely due to interest income on investments. Actual expenditures were under budget by \$13,742,978 with the timing of capital project expenditures.

Economic Factors and Future Developments

Both districts have been a redevelopment success. Downtown taxable property values have grown from \$42.3 million in the 1984 base year to \$691.3 million in the most recent year and Southend taxable values have grown from \$6.5 million in the 1986 base year to \$433 million.

The CRA will continue to plan projects and infrastructure improvements that align with its redevelopment priorities for each district. Additionally, the City and CRA will continue to partner to encourage private sector development in the designated Downtown area.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Key FY2023 projects in the Downtown District are as follows:

- Complete the infrastructure improvements planned for the area east of 3rd Street between 4th and 11th Avenues South. (Phase IIIC – Projects 3, 4, and 5).
- Continue the design and implementation of *Downtown Action Plan* items including public art, Latham Plaza master plan, wayfinding signage, and lighting.

Key FY2023 projects in the Southend District are as follows:

- Complete stormwater piping and roadway improvements in various locations (Phases 4 & 5).
- Design a passive park along South Beach Parkway and Jacksonville Drive.

Requests for Information

This financial report is designed to provide users with a general overview of the Agency's finances for all those with an interest in its finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Department, 11 North Third Street, Jacksonville Beach, Florida 32250

Additional information can also be found on the City and CRA's website at www.jacksonvillebeach.org.

FINANCIAL STATEMENTS

STATEMENT OF NET POSITION
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Assets

Equity in Pooled Cash and Investments	\$ 40,253,812
Assessments Receivable	1,534
Capital Assets	<u>7,250,921</u>

Total Assets	<u>47,506,267</u>
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Liabilities

Accounts Payable	475,506
Other Accrued Liabilities	244,068
Due to Other Governments	<u>2,331,027</u>

Total Liabilities	<u>3,050,601</u>
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Net Position

Investment in Capital Assets	7,250,921
Restricted for Redevelopment Projects	<u>37,204,745</u>

Total Net Position	<u>\$ 44,455,666</u>
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See accompanying notes.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

		Net Revenue (Expense) and Changes in Net Position
		<u>Total</u>
Functions	<u>Expenses</u>	<u>Governmental Activities</u>
Governmental Activities:		
Community Redevelopment	\$ 1,039,727	\$ (1,039,727)
Public Safety	1,122,691	(1,122,691)
Capital Improvements Contributed to Primary Government	5,587,734	(5,587,734)
Total Governmental Activities	<u>7,750,152</u>	<u>(7,750,152)</u>
General Revenues:		
Tax Increment Financing		10,078,421
Investment and Other Income		<u>(716,325)</u>
Total General Revenues		<u>9,362,096</u>
Change in Net Position		1,611,944
Net Position, Beginning of Year		<u>42,843,722</u>
Net Position, End of Year		<u><u>\$ 44,455,666</u></u>

See accompanying notes.

BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

	Downtown Redevelopment District	Southend Redevelopment District	Total Governmental Funds
Assets			
Equity in Pooled Cash and Investments	\$ 26,540,403	\$ 13,713,409	\$ 40,253,812
Assessments Receivable	-	1,534	1,534
Total Assets	<u>26,540,403</u>	<u>13,714,943</u>	<u>40,255,346</u>
Liabilities, Deferred Inflows of Resources, and Fund Balance			
Liabilities			
Accounts Payable	126,853	348,653	475,506
Other Accrued Liabilities	37,714	206,354	244,068
Due to Other Governmental Units	-	2,331,027	2,331,027
Total Liabilities	<u>164,567</u>	<u>2,886,034</u>	<u>3,050,601</u>
Deferred Inflows of Resources			
Unavailable Revenues	-	1,534	1,534
Fund Balance			
Restricted for Redevelopment Projects	26,375,836	10,827,375	37,203,211
Total Fund Balance	<u>26,375,836</u>	<u>10,827,375</u>	<u>37,203,211</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	<u>\$ 26,540,403</u>	<u>\$ 13,714,943</u>	<u>\$ 40,255,346</u>
<u>Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position</u>			
Total Fund Balance - Governmental Funds			\$ 37,203,211
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:			
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Governmental Funds			7,250,921
Certain Revenues Have Been Deferred on the Balance Sheet Because They Were not Measurable and Available at Year-End			1,534
Net Position of Governmental Activities			<u>\$ 44,455,666</u>

See accompanying notes.

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

	Downtown Redevelopment District	Southend Redevelopment District	Total Governmental Funds
Revenues			
Tax Increment Financing	\$ 7,488,392	\$ 2,590,030	\$ 10,078,422
Investment and Other Income	(649,407)	(26,635)	(676,042)
Total Revenues	<u>6,838,985</u>	<u>2,563,395</u>	<u>9,402,380</u>
Expenditures			
Community Redevelopment:			
Personnel Services	175,809	95,154	270,963
Operating Expenses	474,609	294,155	768,764
Public Safety:			
Personnel Services	958,299	-	958,299
Operating Expenses	164,393	-	164,393
Capital Outlay	1,445,987	4,141,747	5,587,734
(Total Expenditures)	<u>(3,219,097)</u>	<u>(4,531,056)</u>	<u>(7,750,153)</u>
Net Change in Fund Balance	3,619,888	(1,967,661)	1,652,227
Fund Balance, Beginning of Year	<u>22,755,948</u>	<u>12,795,036</u>	<u>35,550,984</u>
Fund Balance, End of Year	<u><u>\$ 26,375,836</u></u>	<u><u>\$ 10,827,375</u></u>	<u><u>\$ 37,203,211</u></u>

**Reconciliation of the Governmental Fund Statement of Revenues, Expenditures, and
Changes in Fund Balances to the Statement of Activities**

Net Change in Fund Balance	\$ 1,652,227
Certain Revenues Have Been Deferred on the Balance Sheet Because they Were not Measurable and Available at Year-End, but Have Been Recognized in the Statement of Activities	51
Governmental Funds Report Sale of Capital Assets as Financial Resources; the Loss on Disposal of Assets is not Reflected in the Fund Statements	<u>(40,334)</u>
Change in Net Position of Governmental Activities	<u><u>\$ 1,611,944</u></u>

See accompanying notes.

NOTES TO FINANCIAL STATEMENTS

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Note 1 - Summary of Significant Accounting Policies

Financial Reporting Entity

In March 1978, the five-member Jacksonville Beach Community Redevelopment Agency (the Agency) was established by the City of Jacksonville Beach, Florida (the City), by Ordinance No. 6950 as a public body organized pursuant to Part III of Chapter 163 of the Florida Statutes. The Agency's stated purpose is to intervene in the decline of the economic and physical character of the redevelopment area and transformation of the existing conditions into a functional and vibrant urban center. The governing body of the Agency is appointed by the City Council. There are two redevelopment trust funds established by the Agency, the Downtown Redevelopment District and the Southend Redevelopment District.

The Downtown Redevelopment District was established in 1984 with the original redevelopment plan being established in 1987. The plan was amended in 2007 to incorporate the Downtown Vision Plan, and in 2014 to create a Downtown Community Assisted Policing Effort (CAPE), in an effort to make downtown a safer and more inviting area. The most recent amendment to the downtown plan came via the adoption of the 2015 Downtown Action Plan, a collection of projects and programs to address community redevelopment concerns in the areas of public spaces, transportation, public safety, and overall quality of life in the downtown community redevelopment district. The redevelopment plan is set to expire in January of 2047.

In November 1985, the Southend Redevelopment District was designated for redevelopment. A plan for the redevelopment of the area was adopted and a tax increment trust fund was established in 1987. The redevelopment plan is set to expire in June of 2047.

The following is a summary of the significant accounting policies applicable to the Agency:

The accounting policies of the Agency conform to accounting principles generally accepted in the United States of America (GAAP) applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.

Government-Wide and Fund Financial Statements

The government-wide financial statements report information on all of the governmental activities of the Agency. The government-wide focus is more on the sustainability of the Agency as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The fund financial statements focus on short-term results of operations and financing decisions at a specific fund level. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given functional category are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific functional category. Program revenues include operating and capital grants and contributions. In 2022, the Agency did not have any program revenues. Taxes and other items not included as program revenues are reported as general revenues.

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The basic financial statements consist of the government-wide financial statements and fund financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Tax increment financing from property taxes are recognized as revenue in the year when levied for. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources are generally included on their balance sheet. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide governmental activities column, a reconciliation is sometimes necessary to explain the adjustments needed to reconcile the fund based financial statements to the governmental activities column of the government-wide presentation.

Their operating statements present sources (revenue and financing sources) and uses (expenditures and other financing uses) of available spendable resources during the period. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Agency considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting, except for debt service expenditures, which are recognized when due.

Tax increment financing revenue, when levied for and interest associated with the current fiscal period, are both considered to be measurable and have been recognized as revenues of the current fiscal year, if available.

Per Florida Statutes, Section 163.387, resources deposited into a redevelopment trust fund are restricted for community redevelopment activities pursuant to the approved redevelopment plan.

The Agency reports two special revenue funds which are considered major governmental funds. These funds are used to account for all financial resources received by the Agency. The Agency does not have any non-major funds.

Assets, Liabilities, and Net Position

Equity in Pooled Cash and Investments: The Agency participates in the City's pooled cash and investment portfolio. Investment earnings are distributed monthly to the participating funds' relative percentage of investments.

Capital Assets: Capital assets include land titled to the Agency. The Agency pays for certain infrastructure improvements (roads, sidewalks, bridges, and other utility infrastructure) within the designated redevelopment area; however, these improvements are considered to be property of the City and, therefore, are included as capital assets in the City's government-wide financial statements.

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Capital assets titled to the Agency are reported in governmental activities in the government-wide financial statements. The Agency utilizes the City's capitalization policy and capitalizes assets with a cost in excess of \$5,000 and an estimated life greater than one year. Capital assets are recorded at historical cost or estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized but are expensed as incurred.

Nature and Purpose of Fund Balance: Per Florida Statutes, Section 163.387, unspent tax increment financing revenues are restricted for future redevelopment projects pursuant to the approved community redevelopment plan and are reported as restricted fund balance in the financial statements. There are no other classifications of fund balance.

Compensation Costs: The Agency has no employees of its own. Instead, the Agency reimburses the City for the portion of salaries and benefits attributable to Agency activities based on the estimated time spent on those activities as projected during the annual budget process. Any long-term payroll and benefit liabilities such as compensated absences, other postemployment benefits, or pension liabilities are reported on the City's financial statements.

Net Position: The government-wide statements utilized a net position presentation. Net investment in capital assets is that portion of net position that relates to the Agency's capital assets reduced by accumulated depreciation. Restricted net position are unspent tax increment financing revenues that are restricted for future redevelopment projects.

Use of Estimates: The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2 - Deposits and Investments

At year-end, the Agency's share of the City's pooled cash and investment balances was \$40,253,812. The City's bank deposits are held in qualified depositories pursuant to Chapter 280, Florida Statutes, *Florida Security for Public Deposits Act*. Under the Act, all qualified public depositories are required to pledge eligible collateral having a market value equal to or greater than the average daily or monthly balance of all public deposits times the depository's collateral pledging level. The collateral pledging level may range from 25% to 200% depending upon the depository's financial condition and the length of time that the depository has been established. All collateral must be deposited with an approved financial institution. The Public Depository Security Trust Funds have a procedure to allocate and recover losses in the event of default or insolvency. The Agency's bank balances were insured either by the federal depository insurance corporation or collateralized in the bank's participation in the *Florida Security for Public Deposits Act*.

Authorized Investments

The Agency does not have a separate deposit and investment policy and it follows the deposit and investment policies of the City.

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Florida Statute 218.415 authorizes the City to invest in the state pools and in obligations of the United States Treasury and agencies. The City has adopted an investment policy for operating funds pursuant to state statutes that allows the City to contract for investment and related services, establish internal controls, and specifies the types of investments that may be purchased. Key objectives of the policy are as follows:

- Safety of principal is the foremost objective of the investment program.
- Provide sufficient liquidity to allow for quick conversion of investments to cash easily and rapidly without loss of principal to meet operating, payroll, and capital requirements.
- The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.
- Investments held should be diversified to the extent practicable to control the risk of loss resulting from overconcentration of assets in a specific maturity, issuer, instrument, dealer, or bank through which financial instruments are bought and sold.

The policy also lists permitted types of investments, limitations as to amounts invested in each type, the amount invested with each issuer, the length of investment maturities, and other statutory or contractual restrictions for each type of investment. The investment in any derivative products or the use of reverse repurchase agreements is not permitted by this investment policy.

Risk Disclosure

The City's investment policy does not address its exposure to interest rate changes, custodial credit risk, or quality credit risk. The following items discuss the City's operating funds' and pension funds' exposure to various risks in primarily the fixed rate portions of their investment portfolios:

- **Interest Rate Risk**—the City's fixed rate investments are intended to be held until the funds are needed, at maturity.
- **Custodial Credit Risk**—for an investment, custodial credit risk is the risk that in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City generally utilizes third-party custodians to help manage custodial credit risk.
- **Concentration of Credit Risk**—the investment policy for the operating funds of the City define what percentage of the total investment portfolio may be invested in each type of investment vehicle. The City's policy states that these percentages may be further restricted based on market conditions, risk, and diversification investment strategies.

More detailed information on the City's investment portfolio can be obtained from the City's Annual Comprehensive Report which can be found on the City's website at www.jacksonvillebeach.org.

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Note 3 - Capital Assets

Capital asset activity for the year ended September 30, 2022 follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Capital Assets Not Being Depreciated:				
Land	\$ 7,291,255	\$ -	\$ (40,334)	\$ 7,250,921

Note 4 - Tax Increment Financing Revenue

The Agency is primarily funded through tax-increment financing revenue. This revenue is computed by applying the operating tax for the City and the City of Jacksonville multiplied by the increased value of property in the Agency over the base property value minus 5%. The City and the City of Jacksonville are required to fund this amount annually without regard to tax collections or other obligations.

In accordance with Section, 163.387(7), Florida Statutes, at the end of each fiscal year, any funds remaining in the Tax Increment Trust Fund must be either appropriated to specific projects, used to reduce debt, or returned to the taxing authorities. The Southend District projected to end the fiscal year with a fund balance of \$13,366,090. Of that total, \$11,035,063 was appropriated to projects already underway or which were expected to start in the near-term. Because there is no outstanding debt in the Southend District, the remaining \$2,331,027, is being returned to taxing authorities; the City of Jacksonville Beach (\$766,658) and the City of Jacksonville (\$1,564,369). These amounts are included in Due to Other Governments on the District's Balance Sheet and Statement of Net Position.

Note 5 - Construction Commitments

As of September 30, 2022, the Agency had the following construction commitments related to significant unfinished capital projects:

<u>Project</u>	<u>Expended as of September 30, 2022</u>	<u>Remaining Commitment</u>
Downtown District:		
Design of Beach Stormwater Outfalls Replacement	\$ 145,390	\$ 11,853
Specific Project Task Identified in the Downtown Action, Implementation & Mgmt Plan Phase 2	373,458	33,463
South Basin Prelim Study for Downtown Improvement	215,005	648,638
DTI3C 4 & 5 Design of Dwnt Infra Impr Phase 3C Projects 4 & 5	905,590	345,543
Southend:		
Dwntwn & Southend Improv SBIS5	113,164	161,640
Ocean Terrace Drainage Improvements (SBOTP)	2,404,664	2,080,349
Total	<u>\$ 4,157,271</u>	<u>\$ 3,281,486</u>

NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Note 6 - Risk Management

The Agency is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors, omissions, and natural disasters. The Agency is covered by the City's insurance plans. The City purchases commercial insurance against losses for the following types of risk:

- Real and Personal Property Damage, Including Flood Damage
- General Liability
- Automobile Liability
- Commercial Crime
- Police Professional Liability
- Workers Compensation
- Health Insurance
- Pension Fiduciary
- Public Official

REQUIRED SUPPLEMENTARY INFORMATION

REQUIRED SUPPLEMENTARY INFORMATION

**SCHEDULE OF REVENUE, EXPENDITURES, AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2022
DOWNTOWN REDEVELOPMENT DISTRICT**

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
Revenues				
Tax Increment Financing	\$ 7,462,611	\$ 7,462,611	\$ 7,488,392	\$ 25,781
Investment and Other Income	187,910	209,519	(649,407)	(858,926)
Total Revenues	<u>7,650,521</u>	<u>7,672,130</u>	<u>6,838,985</u>	<u>(833,145)</u>
Expenditures				
Community Redevelopment:				
Personnel Services	243,439	243,439	175,809	67,630
Operating Expenses	763,432	789,446	474,609	314,837
Total Community Redevelopment	<u>1,006,871</u>	<u>1,032,885</u>	<u>650,418</u>	<u>382,467</u>
Police:				
Personnel Services	1,084,564	984,564	958,299	26,265
Operating Expenses	119,200	183,519	164,393	19,126
Total Police	<u>1,203,764</u>	<u>1,168,083</u>	<u>1,122,692</u>	<u>45,391</u>
Capital Outlay	<u>5,543,500</u>	<u>7,814,941</u>	<u>1,445,987</u>	<u>6,368,954</u>
(Total Expenditures)	<u>(7,754,135)</u>	<u>(10,015,909)</u>	<u>(3,219,097)</u>	<u>6,796,812</u>
Net Change in Fund Balance	<u>\$ (103,614)</u>	<u>\$ (2,343,779)</u>	<u>\$ 3,619,888</u>	<u>\$ 5,963,667</u>

See note to required supplementary information.

REQUIRED SUPPLEMENTARY INFORMATION

**SCHEDULE OF REVENUE, EXPENDITURES, AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2022
SOUTHEND REDEVELOPMENT DISTRICT**

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
Revenues				
Tax Increment Financing	\$ 2,591,402	\$ 2,591,402	\$ 2,590,030	\$ (1,372)
Investment and Other Income	101,843	456,372	(26,635)	(483,007)
Total Revenues	<u>2,693,245</u>	<u>3,047,774</u>	<u>2,563,395</u>	<u>(484,379)</u>
Expenditures				
Community Redevelopment:				
Personnel Services	118,845	118,845	95,154	23,691
Operating Expenses	337,781	346,483	294,155	52,328
Capital Outlay	4,595,400	11,011,894	4,141,747	6,870,147
(Total Expenditures)	<u>(5,052,026)</u>	<u>(11,477,222)</u>	<u>(4,531,056)</u>	<u>6,946,166</u>
Net Change in Fund Balance	<u>\$ (2,358,781)</u>	<u>\$ (8,429,448)</u>	<u>\$ (1,967,661)</u>	<u>\$ 6,461,787</u>

See note to required supplementary information.

NOTE TO REQUIRED SUPPLEMENTARY INFORMATION
SEPTEMBER 30, 2022
JACKSONVILLE BEACH COMMUNITY REDEVELOPMENT AGENCY
(A COMPONENT UNIT OF THE CITY OF JACKSONVILLE BEACH, FLORIDA)

Note 1 - Budgetary Procedures and Budgetary Accounting

The Agency adheres to the following procedures in establishing the budgetary data reflected in the accompanying financial statements:

Prior to September 30, the Agency Administrator submits, to the Community Redevelopment Agency, a proposed operating budget for the Trust Fund for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them.

The Agency budget is also included in the City's budget and is presented to the City Council for ratification prior to September 30.

Agency management is authorized to transfer budget amounts. Revisions that alter the total expenditures must be approved by the Community Redevelopment Agency. Legal level of budgetary control is maintained at the fund level. Budget amendments totaling \$2,261,774 in the Downtown Redevelopment District and \$6,425,196 in the Southend Redevelopment District were related to ongoing construction projects.

OTHER REPORTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Jacksonville Beach Community Redevelopment Agency (the Agency), a component unit of the City of Jacksonville Beach, Florida, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated March 10, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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To the Community Redevelopment Agency
City of Jacksonville Beach, Florida

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Purvis Gray

March 10, 2023
Tallahassee, Florida

INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

We have examined the Jacksonville Beach Community Redevelopment Agency's (the Agency) compliance with Section 218.415, Florida Statutes, as of and for the year ended September 30, 2022, as required by Section 10.556 (10)(a), *Rules of the Auditor General*. Management is responsible for the Agency's compliance with those requirements. Our responsibility is to express an opinion on the Agency's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Agency complied, in all material respects, with the requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Agency complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material non-compliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination of the Agency's compliance with specified requirements.

In our opinion, the Agency complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies and pass-through entities, the Agency Board members, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.



March 10, 2023
Tallahassee, Florida

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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 163.387(6) AND (7), FLORIDA STATUTES

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

We have examined the Jacksonville Beach Community Redevelopment Agency's (the Agency) compliance with Section 163.387(6) and (7), Florida Statutes, as of and for the year ended September 30, 2022, as required by Section 10.556 (10)(a), *Rules of the Auditor General*. Management is responsible for the Agency's compliance with those requirements. Our responsibility is to express an opinion on the Agency's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Agency complied, in all material respects, with the requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Agency complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material non-compliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination of the Agency's compliance with specified requirements.

In our opinion, the Agency complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies and pass-through entities, the Agency Board members, and applicable management, and is not intended to be, and should not be, used by anyone other than these specified parties.



March 10, 2023
Tallahassee, Florida

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MANAGEMENT LETTER

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

Report on the Financial Statements

We have audited the financial statements of the Jacksonville Beach Community Redevelopment Agency (the Agency), a component unit of the City of Jacksonville, Florida (the City), as of and for the fiscal year ended September 30, 2022, and have issued our report thereon dated March 10, 2023.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Reports on an examination conducted in accordance with the American Institute of Certified Public Accountants *Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports, which are dated March 10, 2023, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This is disclosed in Note 1 of the financial statements.

Financial Management

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Agency has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Agency did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

To the Community Redevelopment Agency
City of Jacksonville Beach, Florida

MANAGEMENT LETTER

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the Agency. It is management's responsibility to monitor the Agency's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Special District Component Unit

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, *Rules of the Auditor General*, the Agency reported:

UNAUDITED

- a. The total number of district employees compensated in the last pay period of the district's fiscal year was 0. As disclosed in Note 1 of the financial statements, the Agency has no employees but receives administrative, engineering, and project management support from City staff.
- b. The total number of independent contractors to whom non-employee compensation was paid in the last month of the district's fiscal year was 1.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency was \$0. As described in Note 1 of the financial statements, the Agency reimburses the City for support provided by City employees. During the fiscal year, the Agency reimbursed the City for payroll and related benefits totaling \$1,229,261 for work performed by City employees on behalf of the Agency.
- d. All compensation earned by or awarded to non-employee independent contractors, whether paid or accrued, regardless of contingency was \$349,311.
- e. Each construction project with a total cost of at least \$65,000 approved by the district that is scheduled to begin on or after October 1, of the fiscal year being reported, together with the total expenditures for such project. See attached schedule in Appendix A.
- f. A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the district amends a final adopted budget under Section 189.016(6), Florida Statutes was (\$168,635).

To the Community Redevelopment Agency
City of Jacksonville Beach, Florida

MANAGEMENT LETTER

Additional Matters

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires that we communicate non-compliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material, but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, and the Board of Directors and management of the Agency, and is not intended to be, and should not be, used by anyone other than these specified parties.



March 10, 2023
Tallahassee, Florida

APPENDIX A

Each construction project with a total cost of at least \$65,000 approved by the District that is scheduled to begin on or after October 1, of the fiscal year being reported, together with the total expenditures for such projects was as follows:

UNAUDITED

District	Project Description	CRA Res. No. or Budget Year	Project Budgeted Cost	Total Expenditures in Year
Downtown	DT Infrastructure Phase 3C Project 3 Design	FY22 CIP Plan	\$ 707,000	\$ -
Downtown	DT Infrastructure Phase 3C Projects 3-5 Construction	FY22 CIP Plan	\$ 4,136,500	\$ -
Downtown	Dune Walkovers (Non-ADA) Construction	FY22 CIP Plan	\$ 500,000	\$ 51,629
Downtown	Design and construct 15 stormwater outfalls	FY22 CIP Plan	\$ 200,000	\$ 75,202
Downtown	Roof restoration project at the Seawalk Pavilion	2021-16	\$ 186,000	\$ 186,000
Downtown	Purchase and install bike racks in DT area	2022-07	\$ 76,048	\$ -
Southend	Stormwater/ Road Imps Phase 3 Ocean Terrace Pond Construct	FY22 CIP Plan	\$ 1,000,000	\$ -
Southend	Stormwater/Road Imps Phase 4 Design	FY22 CIP Plan	\$ 150,000	\$ -
Southend	Stormwater/Reuse Imps Phase 5 Design	FY22 CIP Plan	\$ 182,000	\$ -
Southend	South Basin Stormwater Outfall Channel Imps	FY22 CIP Plan	\$ 1,700,000	\$ 47,941
Southend	South End Connectivity Corridors	FY22 CIP Plan	\$ 158,400	\$ 33,250
Southend	Sunshine Park Playground Structure(s), PIP Flooring, Shade	FY22 CIP Plan; 2021-15	\$ 1,952,708	\$ 1,816,785

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COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To the Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

We have audited the financial statements of the governmental activities and each major fund of the Jacksonville Beach Community Redevelopment Agency (the Agency), a component unit of the City of Jacksonville Beach, Florida (the City), for the year ended September 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated March 8, 2022. Professional standards also require that we communicate to you the following information related to our audit:

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Agency are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2022. We noted no transactions entered into by the Agency during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates may be particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We did not identify any particularly sensitive estimates in the financial statements.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We are pleased to report we encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no such misstatements identified during the course of our audit.

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Jacksonville Beach Community Redevelopment Agency
City of Jacksonville Beach, Florida

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 10, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Agency's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Agency's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Management's Discussion and Analysis and the Budgetary Comparison Schedules, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the information and use of the Community Redevelopment Agency and management of the Agency and is not intended to be, and should not be, used by anyone other than these specified parties.



March 10, 2023
Tallahassee, Florida