

City of

Jacksonville Beach

City Hall

11 North Third Street

Jacksonville Beach

FL 32250

Phone: 904.247.6268

www.jacksonvillebeach.org

Council Briefing Notice

Monday, May 10, 2021

5:30 PM

Via

Video Conference

City Manager Mike Staffopoulos will conduct a **Council Briefing** to update the City Council about ongoing items in the City. The briefing will include, but not be limited to the following topics:

1. Community Redevelopment Agency (CRA) Coordinator Introduction
2. Small Islands Update
3. FY 2022 Budget Assumptions
4. Budget Workshop Schedule
5. Beach Dune Protection
6. Future Briefing Topics
7. Committee Assignment Report

Pursuant to the Governor's and the City's continued Declarations of a State of Emergency due to the COVID-19 pandemic, and current restrictions and limitations for social distancing and gatherings, the May 10, 2021, City of Jacksonville Beach, City Council Briefing will be conducted using video technology. The City is providing numerous options for public attendance at the briefing as listed on page 2 of this notice. The public is not invited to speak or present on any matter or topic at the briefing.

Council Members in attendance at the virtual briefing may include:

Mayor: Christine Hoffman

Council Members:	Georgette Dumont	Sandy Golding	Dan Janson
	Fernando Meza	Cory Nichols	Chet Stokes

Please note: Council members in attendance at any briefing may vary, according to their schedules.



INSTRUCTIONS FOR VIEWING

The following CMT options are available to view and listen to the May 10, 2021, City Council Briefing:

1. View the meeting using the Zoom Platform:

Use this link to view the meeting starting at 5:30 P.M. on Monday, May 10, 2021: <https://us02web.zoom.us/j/81975086942>. When you click on the link, you will be prompted to download software for whatever platform or device you are using. To download the software in advance, visit this web site: <https://zoom.us/download>.

2. Listen to the meeting via phone:

You may listen to the live meeting audio from your phone by dialing 1-301-715-8592. When the meeting ID is requested, enter 819-7508-6942 and then press the # key. There is no participant ID number. If you are asked for this, press #. When dialing in by phone, your line will be automatically muted for the duration of the meeting.

3. Hearing or speech impaired access:

Contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).

4. View and listen to a video of the meeting online:

Access the meeting by visiting the City of Jacksonville Beach YouTube Channel: [YouTube Channel for the City of Jacksonville Beach](#).

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (904) 247-6299, no later than one business day before the meeting or by sending an email to CityClerk@jaxbchfl.net.



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CITY COUNCIL BRIEFING ITEM	
TO:	Mayor and City Council
FROM:	Mike Staffopoulos, City Manager
DATE:	May 6, 2021
SUBJECT:	Small Islands Update

BACKGROUND

The North Florida Land Trust (NFLT) is currently under contract to purchase the Small Islands west of The Sanctuary from Small Group, LLC. The NFLT has a twelve-month window in which to raise \$350,000 for acquisition of five parcels that comprise this area, totaling approximately 250 acres.

The NFLT is preparing to amend their purchase agreement and close on the northern-most parcel, comprised of just under 30 acres and adjacent to the City's Cradle Creek Nature Preserve. Staff is currently working with NFLT on identifying easements and encroachments for NFLT to determine exclusionary items prior to close. The NFLT has asked if the City would be willing to consider direct ownership or operation and maintenance responsibility on any of the parcels once acquired. It is unknown what the maintenance responsibilities would consist of at this time; however staff is requesting determination of whether either or both of these options are to be considered viable going forward.

FINANCIAL IMPACT

Financial impacts are unknown at this time.

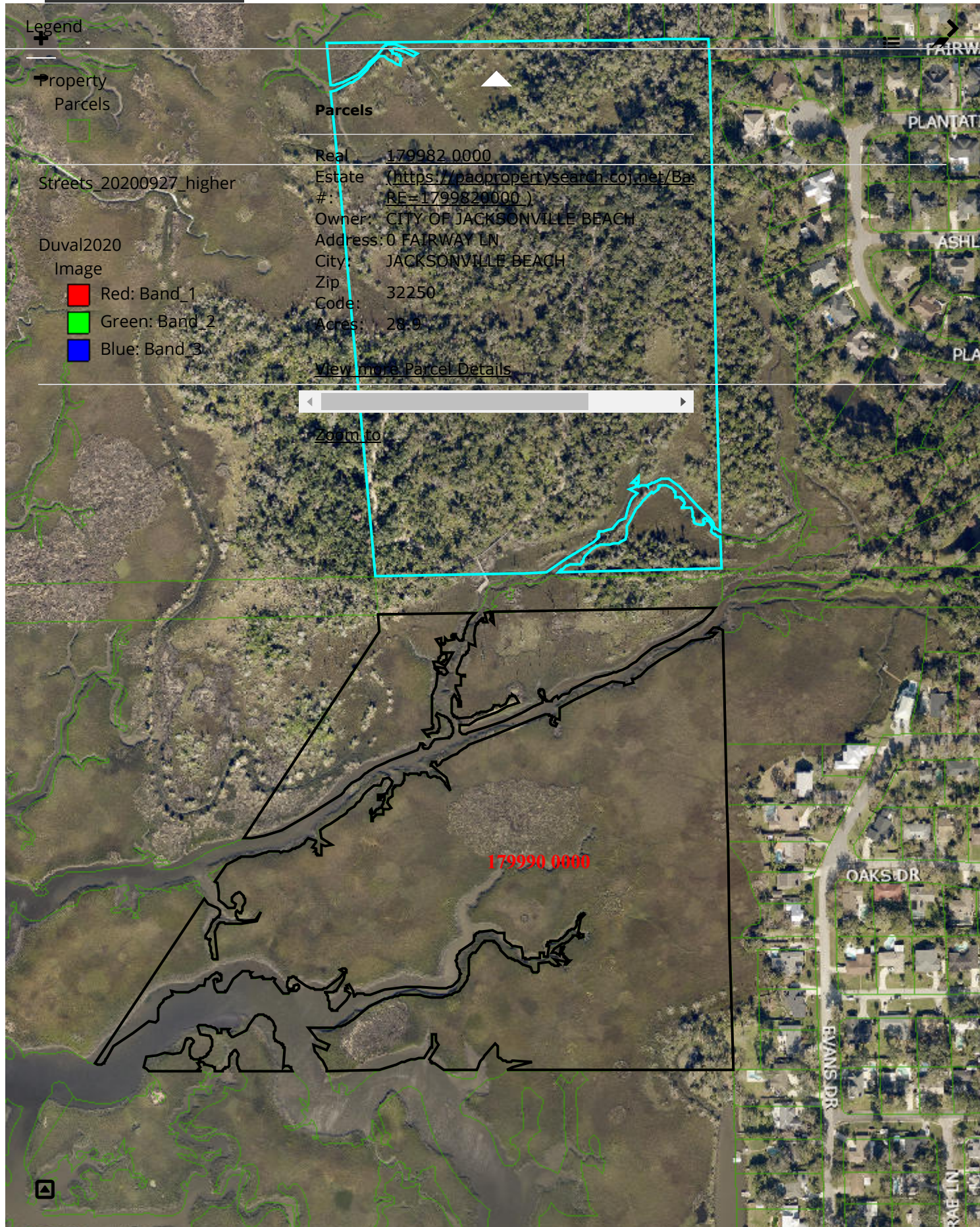
CITY COUNCIL DIRECTION REQUESTED

Should direct ownership and/or operation and maintenance of any parcels acquired by the NFLT be considered viable options?

ATTACHMENTS

- Duval Property map showing City property and prospective NFLT purchase

PROPERTIES
DUVAL MAPS





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CITY COUNCIL BRIEFING ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Ashlie Gossett, Chief Financial Officer
DATE:	April 12, 2021
SUBJECT:	Assumptions for FY2022 Budget Preparation

The following budget assumptions have been made in the preparation of the FY2022 Budget.

MILLAGE RATE AND PROPERTY TAX REVENUES

- ✓ Continuation of the millage rate at 3.9947.
- ✓ Property tax revenues are projected based on estimates provided by the Property Appraiser's office. These estimates are revised and updated throughout the budget process as new estimates are received.
 - Property Appraiser provides estimates by June 1, DR420 by July 1.
- ✓ Assumes a 50% return of Southend Tax Increment Trust Funds to the General Fund and other taxing authority.

OTHER REVENUES

- ✓ State shared revenues are projected based on estimates provided by the State of Florida. These estimates are revised and updated throughout the budget process as information becomes available.
 - State revenue sharing estimates not available until late June to mid-July
 - Our actual collections for FY2021 are in line with our original projections of reduced revenue in this category due to the COVID19 pandemic. The recovery continues to be uneven, with weakness concentrated more in certain sectors. Staff continues to monitor the incoming information for the economic impact and outlook for FY2022.
- ✓ Electric, Natural Gas, Stormwater, and Sanitation rates are unchanged. Water & Sewer rates adjust with CPI as per the adopted rate resolution.
 - Utility revenues (consumption) are projected based on history, consumption trends and any anticipated changes (future natural gas pricing, for example).
- ✓ Revenues from grants are generally either budgeted very conservatively or not budgeted until the grant is received, as these revenues can be unpredictable.



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EXPENSES

Personal Services

- ✓ Estimates include pay plan updates, union contract provisions, and annual merit increases.
- ✓ Assumes all positions are filled, no lapse is budgeted.
- ✓ Pension contributions have been updated to reflect the most recent actuary estimate received by Human Resources.
- ✓ Adds Chief Information Officer position.
- ✓ Adds 3 part-time employees in the Fire Marshal's Office for greater service coverage (office has been operating with 2 part-time employees in lieu of a full-time Deputy Fire Marshal).
- ✓ Provides funding for existing Building Inspection staff to support Code Enforcement activities.

Operating

- ✓ Departments asked to hold operating expenses "flat" while providing the same service levels.
- ✓ Reductions identified as part of FY2021 budget, and held in reserve, will be made permanent or will be re-appropriated within the respective Departments as deemed necessary.

Debt Service

- ✓ The final utility revenue bond payment was made on 10-1-2020. The City is now debt free.

Transfers

- ✓ The City continues to use funds (via transfers to capital projects funds) as available to build and maintain reserves for expensive maintenance projects, heavy equipment purchases, and emergencies such as hurricanes.



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CITY COUNCIL BRIEFING ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Ashlie Gossett, Chief Financial Officer
DATE:	April 12, 2021
SUBJECT:	Budget Workshop Schedule

BACKGROUND

The City holds a series of 4 workshops over a two-week period in addition to a Budget Showcase to discuss the proposed budget. These meetings are designed to be informative for the Council and, by spreading the workshops out over two weeks, make it easier on the Council members' schedules. The proposed FY2022 Budget Workshop Calendar is as follows:

<i>Budget Workshop Calendar</i>		
Date	Topic/Department Reviewed	Meeting format
Friday, 7-30 2:00-4:30 p.m.	Budget Showcase Financial Condition Report	Virtual meeting via Zoom
Monday, 8/2 4:00-6:00 p.m.	Executive & Legislative Finance Human Resources	In-person: City Council Chambers
Tuesday, 8/3 5:00-7:00 p.m.	Police	Virtual meeting via Zoom
Monday, 8/9 5:00-7:00 p.m.	Public Works Planning & Development Redevelopment	Virtual meeting via Zoom
Tuesday, 8/10 5:00-7:00 p.m.	Beaches Energy Services Parks & Recreation	Virtual meeting via Zoom



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Tentative Dates for Budget Adoption:

First Reading: Tuesday, September 7
 City Hall, 5:45 p.m.

Second Reading: Monday, September 13
 City Hall, 6:00 p.m.

These dates may change, subject to the dates chosen by the School Board and the County.

CITY COUNCIL DIRECTION REQUESTED

Does Council concur with the proposed format and schedule of the Budget Workshops and the Tentative Dates for Budget Adoption?



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CITY COUNCIL BRIEFING ITEM	
TO:	Michael J. Staffopoulos, City Manager
FROM:	Dennis W. Barron, Jr., Director of Public Works
DATE:	May 10, 2021
SUBJECT:	Dune Protections Barrier Installation

BACKGROUND

Mr. Kevin Brown, representing the Fletcher Marine Coastal Club, addressed the City Council at courtesy of the floor on April 19, 2021. He expressed his concern about sea oats recently planted in COJB and outlined a project to protect the dunes.

The Public Works (PW) Director and City Manager spoke with Mr. Brown on May 5, 2021 to obtain more details regarding his proposed project. The project would install PVC piping with T-tops around dunes from 2nd Avenue South to 8th Avenue North (at a minimum) to protect dunes in high traffic/access areas. Staff requires direction from Council following the conversation:

1. Does the City desire the installation of white PVC pipes, tees, ropes and signage to help deter people from being on the dunes?
2. If yes, should PW install the barriers, or should we provide the materials to the Fletcher Marine Coastal Club to install under the supervision of PW?
3. If barriers are installed, is it the desire of the City Council to limit installation to the commercial corridor running from 8th Avenue North to 2nd Avenue South? This could be considered a pilot project, with consideration of expansion in the future.
4. Once installed, should PW employees maintain these barriers to protect the dunes, or should we rely on the public and volunteers to provide the maintenance?
5. How long should the barriers be left in place; the end of the summer, the end of hurricane season, or indefinitely?

FINANCIAL IMPACT

PW currently has PVC piping, tees and rope from previous installations. New, updated signage would be needed, purchased and placed for this program. PW would have to divert manpower to install and maintain, or supervise installation and maintain these barriers.

CITY COUNCIL DIRECTION REQUESTED

- Provide guidance on the Dune Protection Barrier plan as requested above.